Welcome

Graphic Design Power made Easy

Europress Mini Office Draw is designed to be the perfect tool for anyone from a professional artist or designer to a drawing and graphics newcomer. Modify and recolor clipart images, create maps, logos, diagrams and complete works of art. Use QuickShapes, lines, curves and text as building blocks for more complex drawings. Total flexibility to colour, stretch, slant, rotate, mask or envelope anything, including text. For ease of use, there are two user levels, Intro and Designer, a HintLine, ToolHints and QuickHelp, all combining to make Mini Office Draw the friendliest drawing package around. When work is done, either print, export or use OLE to place your drawing directly in any Windows application.

Europress Mini Office Draw is "Graphic Design Power made Easy". It's the ideal graphics add-on for Microsoft Office or your own favorite word-processor or Desktop publisher.

Please Note:

mini Office Publisher is based upon Serif DrawPlus 2.0. Screenshots and diagrams may show the title bar as DrawPlus 2.0 but are accurate in all other repects.

What's In Mini Office Draw

Key Features of Europress Mini Office Draw

- Tools for drawing lines, boxes, ovals, text and Bezier curves.
- QuickShapes which work like customizable clipart for drawing a raft of intelligent shapes from arrows and stars through to spirals and grids.
- Masks which let you combine objects to create complex graphic fills using one object as a background to another.

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- Envelopes which allow you to distort objects to "fill" predefined shapes.

- Ability to import and export a wide range of graphics formats including Windows metafiles allowing customization of existing clipart and graphics images.

- Clean curve function for "simplifying" imported images making editing straight forward.

- Linear and radial graduated fills giving total control over object line and fill colors.

- Alignment tools including rulers, guides, alignment grid and snapping to create precise drawings quickly and easily.

- Ability to convert any object to curves for creating custom shapes and letters.

Requirements

Europress Mini Office Draw works with Windows 3.1 or higher, and the principal requirement is a PC setup which runs Windows adequately, with a printer connected and ready to print. If you need help installing Windows, or setting up your printer, see the *Microsoft Windows User's Guide.*

- You need a minimum of a 386SX or higher, with at least 3 Mb of memory (RAM), running Windows in Enhanced Mode.

- You need a mouse, and adequate hard disk space. Europress Mini Office Draw takes a minimum of 3 Mb.

Things you are expected to know

Before installing and using Europress Mini Office Draw you should have a working knowledge of the following. You may also find it helpful to spend a little time using Windows and/or reading the *Microsoft Windows User's Guide*, before you proceed.

- PC and DOS terminology and concepts. For example you should understand the terms filename, sub-directory and drive letter.

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- Europress Mini Office Draw makes full use of the Windows environment. You should be familiar with the programs Paintbrush, Write, Clipboard, Help, and Program Manager, terminology such as "icons" and "clicking", and use of printers via Windows.

Installation

What gets installed?

The install program includes options for a full or partial installation including options for the program, sample clipart and sample fonts. If you have a CD-ROM drive and have received a Europress Mini Office Draw CD-ROM, run the install program from the CD-ROM drive.

Install

To install Europress Mini Office Draw, run the install program on the Europress Mini Office Draw CD-ROM. It is a simple Windows program that should take a couple of minutes.

► Install Europress Mini Office Draw now.

1. Insert the Europress Mini Office Draw CD-ROM or Mini Office Draw Disk 1 into the appropriate drive of your PC.

2. Select **File/Run** from the Program Manager menu bar.

3. Type the letter for the drive you are using followed by *:\install* (usually *a:\install* or *d:\install*) and press the ENTER key.

   Follow the on-screen instructions. Click on the Help button if you need help at any point, e.g. on what options to pick.

   Problem? If you have any problems using the install program, click on the Help buttons that are available on the install dialogs. If the install program will not even start, access the help file as follows.

► To read the install help file if the program won't run:

1. Switch to the Program Manager window.

2. Select **Help/Contents** and wait for the Help application to run.

3. Select **File/Open**.

4. Select INSTALL.HLP from the Europress Mini Office Draw CD-ROM or Mini Office Draw Disk 1 as appropriate.

   Problem? If you are unable to access the help file you may have a bad disk or CD-ROM. If you need a replacement simply return it to us for an exchange.