Converting Images

The *File Conversion Utility* provided in Presto! ImageFolio program group enables you to convert file format and image type without opening the images in Presto! ImageFolio. For example, you can convert a **BMP** file into a **JPG** format, or a 24-bit true color image into an Index 256 color one.

To convert images:

1. Execute *File Conversion Utility* from the Presto! ImageFolio program group. A dialog box appears.

2. Select the drive you want from the *Drives* box if the file(s) you want to convert is on a different drive.

3. In the *Source Path* box, choose the directory where the file(s) you want to convert locates.

   The *Files* box displays the names of all files in that directory that are of the type selected in the *Source Type* option.

4. In the *Files* box, highlight all the files you want to convert by the same method while opening multiple files in the *Open* dialog box.

5. Whenever a file is highlighted, you may click on the [Info] button to view the file information.

6. Click [Add] or [Add All] button to add the highlighted files to the *Selected Files* box. If you want to remove any file in the *Selected Files* box, highlight the file and click the [Remove] button.

7. Click on the [Set Target Dir] button to select the directory where the converted file(s) should be placed from the pop-up dialog box.

8. Select the file format you want to convert the selected files in the *Target Type* pull-down list.

9. If you want to convert the image type of the files, click [Option] to set the target image type and the converting method as in the *Change Image* dialog box. Please refer to the section entitled *Converting Image* in Chapter 13 for more information about selecting target image type and converting method.

10. Click on [Manual Convert] or [Auto Convert] to start converting the files. *Manual Convert* invokes the *Change Image* dialog box for each file to let the user set the target image type and converting method of each individual file. *Auto Convert* uses the setting by the [Option] button to convert all the files.

11. After the conversion is finished, click on [Exit] to close the utility.