

## ICQ Web Front – Introduction

The ICQ Web Front is a simple, tool to fashion and create your own Web site, and host it on your own computer. The pages of your ICQ Web Front are stored in your PC, which acts as mini server (host) when you are connected to the Internet, providing access to other ICQ users and to the Internet community at large. As soon as you log online, Internet users around the world will be able to access your ICQ Web Front. The ICQ Web Front enables you to provide your Web visitors with whatever information you would like them to know about you and about the topics that interest you. Internet users may contact you at your ICQ Web Front on the Web and you may reply directly from the site.

You may enable Internet users to request a chat with you, send you ICQ messages, view your personal details including your picture, and even view and download pre-defined files from your hard disk. This may all be achieved directly from your ICQ Web Front, even though they are not ICQ users.

The ICQ Web Front makes it easy and fun to create an interesting and attractive homepage. The many icons, fonts, and colors to choose from, along with the option to use external layouts, give you many design possibilities. You may place downloadable files on the File Server module of your ICQ Web Front. You may choose a password to limit access to those files or to your entire ICQ Web Front. The ICQ Web Front also allows you to manage and monitor your homepage with a visitor counter, time statistics, and DNS statistics.

**Please note:** As in any remote access program, by activating the ICQ Web Front and allowing third parties remote access to certain files on your computer, you increase the risk that someone will be able to tamper with your computer.

See: [Building Your ICQ Web Front](#)

See: [Activating Your ICQ Web Front](#)

See: [Viewing Another User's ICQ Web Front](#)

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## Building Your ICQ Web Front

ICQ provides you with a ready-made homepage, known as your default homepage. Your ICQ Web Front contains links to all the pages (modules) of your site, as well as other ICQ links, enabling visitors to become familiar with ICQ and download the program. It also contains a link to your ICQ Communication Center. The ready-made modules serve as your basic template for you to begin building your homepage using the default features as a basic framework. Previewing your default homepage, as well as all options for building, managing, and monitoring your ICQ Web Front, may be done directly from the ICQ Web Front feature.

### To access the ICQ Web Front feature:

1. Click on the **Services** button in the ICQ Window.
2. Select **Free ICQ Web Front**.
3. Select **Customize My ICQ Web Front** to display the **ICQ Web Front** dialog.

### To preview your default ICQ Web Front:

Click on any tab in the Homepage, click on the **Preview Homepage** button at the bottom of the dialog. This will launch your ICQ Web Front through your default browser.

You will notice on your ICQ Web Front preview, or from the Main tab, that your default ICQ Web Front is made up of seven modules; that is, there are seven pages to this site. As you build your site, you may add more pages, you may disable default pages, and you may change the content of the pages, some of the pages, or none of the pages.

The ICQ Web Front window is divided by tabs into three sections - the [Main](#) tab, the [Design](#) tab and the [Advanced](#) tab. Building your ICQ Web Front begins with the Main tab.

The following options appear on each of the tabs in the ICQ Web Front. Select from among these options when you design your homepage.

- Click on the **Apply** button to apply the last changes that you have made to your ICQ Web Front. Your visitors will be able to view the changes only after you have selected this option.
- Click on the **OK** button to apply the changes you have made and exit your ICQ Web Front dialog.
- Click on the **Help** button to go to the ICQ Web Front Help if you encounter any problems.
- Click on the **Preview** Homepage button to view the modifications in your homepage.

**Note:** It is only the Homepage designer who can view his or her ICQ Web Front in Preview mode. Only after you click on the **Apply** and **OK** buttons the visitors to your ICQ Web Front will be able to view the latest changes that you have made.

- Click on the **Cancel** button to exit the ICQ Web Front dialog without saving the last changes.

### To begin building your ICQ Web Front:

Select the [Main](#) tab in the ICQ Web Front dialog.

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## Activating Your ICQ Web Front

After you have designed and created your ICQ Web Front, it is then time to view and launch your ICQ Web Front on the Internet for all to see and enjoy. Your ICQ Web Front will be displayed on the Internet just as you configured it in the ICQ Web Front dialog.

**Note:** By activating the ICQ Web Front feature, you enable third parties to view your IP address.

**Also please note:** By activating the “My ICQ Web Front” feature you allow third parties to view your IP address.

### To activate your ICQ Web Front:

1. Click on **Services** in the ICQ Window.
2. Select **ICQ Web Front**.
3. Select **Activate My ICQ Web Front**, a **Home** icon  will now appear beside your name in the Contact List of other users.

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## Viewing Another User's ICQ Web Front

### To view the ICQ Web Front of another user on your Contact List:

1. Click on a house icon beside the user's name on your Contact List, indicating that the user's ICQ Web Front is active. Or, click on a user's name and select **Homepages**.
2. Choose from the following options.
  - Select **User's 2way Web Communication Page** to view the user's ICQ Web Front. This option is ghosted if the user did not enter a URL of a personal Web page upon registration.
  - Select **ICQ Web Front Directory** to go to the ICQ *PeopleSpace* Directory of Web Directories to search for other user's homepages.

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## Main Tab - Introduction

### Configuring the Main Tab of the ICQ Web Front dialog

Initially, the Main tab contains options for each of the original seven modules, or default pages of your ICQ Web Front. Configure the options available for each module on the Main tab, then proceed to the Add/Remove/Edit Properties instruction later in this section. See the [Configuring the Design Tab of the ICQ Web Front dialog](#) to learn how to configure the general design properties of all the modules on your ICQ Web Front.

#### Home

This is the main page of your ICQ Web Front. It is the opening page of your Web site and therefore, may contain an introduction or greeting and give visitors a general idea of what your site is about. This page also contains a counter tool to keep track of how many visitors come to your site. See [Configuring the Home Module of your ICQ Web Front](#).

#### Chat

The default Chat module allows visitors both ICQ users and non-users to chat with you directly from your ICQ Web Front. The default text invites visitors to send you a chat request if you are online. You may change or add to this text. See [Configuring the Chat Module of your ICQ Web Front](#).

#### Messages

The Messages default module of your ICQ Web Front allows visitors (both ICQ users and non- ICQ users) to exchange messages with you directly from your ICQ Web Front. The default text invites visitors to compose and send you a message directly to your ICQ Window. You may edit, replace, or add to this text. See [Configuring the Messages Module of your ICQ Web Front](#).

#### Personal Details

This default page of your ICQ Web Front gives visitors some personal details about you. The default details are the details listed for your ICQ# on the ICQ Global Directory. You may edit, remove, replace, or add to these details; and you may provide your picture. See [Configuring the Personal Details Module of your ICQ Web Front](#).

**Note:** Providing any information about yourself on ICQ is voluntary. Information that you do provide is visible to, and may be obtained and kept by other people.

**Note:** If you provide a .bmp picture in your ICQ Details, it will not be shown on your Personal Homepage. Use a gif./jpg. Picture.

#### Favorite Links

This default module provides visitors to your ICQ Web Front with default links to some other ICQ Web sites .You may add to these or replace them with your own favorites. See [Configuring the Favorite Links Module of your Free ICQ Homepage](#).

#### File Server

The default File Server module of the default ICQ Web Front enables you to place downloadable files on this page. The file server is made up of folders containing individual files. You may require others to enter a password in order to enter these folders. You may give each folder a different password, and then choose which users you want to provide access to which files. Or, you may provide all of your files with the same password. You may also include short descriptions for each file. See [Configuring the File Server Module of your ICQ Web Front](#).

**Note:** By activating the file server and allowing third parties remote access to files on your computer, you increase the risk that someone will be able to tamper with your computer.

#### Guestbook

This default module of your ICQ Web Front provides visitors a place to leave you a message on your ICQ Web Front. The ICQ Guestbook is a great place to get feedback about your ICQ Web Front. Visitors to your Guestbook page may enter their details and leave you their comments and suggestions. See [Configuring the Guestbook Module of your ICQ Personal Homepage](#).

**Note:** All Guestbook comments may be seen by all your Internet visitors from the Guestbook module of your ICQ Web Front.

See [Main Tab - Add/Remove/Edit Properties](#).

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## Configuring the Home Module

### To configure the Home module:

Select the **Main** tab in the ICQ Web Front. The **Home** module is the first module displayed in the Main tab. If you were working on a different module, select **Home**.

Configuration of the Home module involves options for two main features—a counter and text.

### Counter

The Counter feature allows you and your ICQ Web Front's viewers to see the number of visitors that have already visited your ICQ Web Front. You may activate or deactivate the counter, change its design and customize its shape and color.

### To activate a counter on the Home module of your ICQ Web Front:

Make sure that the **Show Counter** box is checked. The number of visitors to your ICQ Web Front appears.

To deactivate the counter, uncheck the **Show Counter** box.

### To edit the properties of your counter on the Home module of your ICQ Web Front:

1. Click **Reset** to reset your counter.
2. Click on the **Browse** button to view icon design options for your counter. The design will appear on your homepage.
3. Select the link next to the row of buttons you choose for your counter.

Alternatively, select **Customize** and choose from the list of icon styles for your counter; or choose **Select Directory** to bring in icons from another directory. The folder you select must contain all of the following files—0.gif, 1.gif, 2.gif...9.gif.

### Main Page Free Text

This feature gives you the option to insert text into the Home module of your ICQ Web Front.

### To insert text into the Home module of your ICQ Web Front:

1. Click on the white field and enter whatever text you wish. If you know HTML, you may insert HTML tags into your text. Header tags and footer tags are pre-installed - you do not have to install them.
2. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

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## Configuring the Chat Module

### To configure the Chat module:

1. In the **Main** tab in the **ICQ Web Front** dialog, click on **Chat**.
2. Enter whatever text you would like into the **Chat Module Free Text** field. You may edit the default text that appears or write your own text. You may use HTML tags. This text will appear at the head of your Chat dialog on your ICQ Web Front.
3. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press **Enter** to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

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## Configuring the Messages Module

### To configure the Messages module:

1. In the **Main** tab in the **ICQ Web Front** dialog, click on **Messages**.
2. Enter whatever text you wish into the **Message Module Free Text** field. You may edit the default text that appears or write your own text. You may use HTML tags.
3. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

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## Configuring the Personal Details Module

To configure the Personal Details module of your ICQ Web Front:

1. Select the **Main** tab in the **ICQ Web Front** dialog, and click on **Personal Details**.
2. Check the **Add User's Picture** box and click on the **Select Picture** button to retrieve your picture from the directory where you've saved it, and place it on your ICQ Web Front.

**Note:** If you provide a .bmp picture in your ICQ Details, it will not be shown on your Personal Homepage. Use a gif./jpg. picture.

3. Click on the **View/Change My Details** button to view your details as they appear in the ICQ Global Directory (user's information details). You may edit, remove, replace or add to them in this dialog. The changes you are currently making in the Homepage will also update your ICQ details information.
4. Enter whatever text you wish in the **Personal Details Free Text** field, or edit the default text that appears. You may use HTML tags.
5. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

**Note:** Providing any information about yourself on ICQ is voluntary. In addition, the information that you do provide is visible to, and may be obtained and kept by other people.

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## Configuring the Favorite Links Module

To configure the Favorite Links module of your ICQ Web Front:

1. Select the **Main** tab in the **ICQ Web Front** dialog, and click on **Favorite Links**.
2. Choose from the following options.
  - Enter text in the blank field. You may use HTML tags. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default “<br>s”.
  - Click on the **Add Link** button to add a new link to your list of favorite URL links.
  - Select one of the URL links in the dialog and click on the **View/Edit Link** button to display a brief description of the site and the site’s address.  
Alternatively, double-click on the link. You may change or edit the address from the **View/Edit Link** dialog that appears.
  - Select one of the URL links in the dialog and click on the **Goto Link** button to view that Web site.
  - Select one of the URL links in the dialog and click on the **Delete** button to delete that link from your ICQ Web Front.

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## Configuring the File Server Module

To configure the File Server module of your ICQ Web Front:

1. In the **Main** tab in the **ICQ Web Front** dialog, click on **File Server**.

The default text invites other Internet users to download selected files from your hard disk on this page. You may edit this text or enter new text in the dialog text box. Enter text in the blank field. You may use HTML tags. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you use enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

2. Choose from the following options.

- Click on the **New Folder** button to create a new folder and display the **New File Folder** dialog.  
Enter a name for your folder in the **Name** field.  
Check the **Password protect this folder** box, if you want to require a password for accessing your new folder. Enter a **Username** and **Password** for the folder. When another Internet user wants to open this folder the user will have to enter the correct user name and password. You must provide this information to selected Internet users personally.  
Click on the **OK** button.
- Select a folder to delete a folder and click on the **Delete Folder** button or press the **Delete** key on your keyboard.
- Select a file within a folder to delete a file and click on the **Remove Files** button or select a file and press the **Delete** key.
- Click **Add Files** to add a file to one of your folders.

Alternatively, you can also add files to folders by the drag and drop method into the folder. You may enter a description of each file. Double-click the filename in the list of files and add a description.

- To set or cancel a password for a folder in the File Server, select the folder name and click on the **Password** button to display the following dialog.  
Place a check/uncheck mark in the **Protect with Password** check box.  
Enter a **Username** and **Password** and click on the **OK** button.

**Note:** By activating the file server and allowing third parties remote access to files on your computer, you increase the risk that someone will be able to tamper with your computer.

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## Configuring the Guestbook Module

To configure the Guestbook module of your ICQ Web Front:

1. Select the **Main** tab in the **ICQ Web Front** dialog, and click on **Guestbook**.
2. Enter text into the **Homepage Module Free Text** field to add text to this page, for example a greeting for your ICQ Web Front guests. You may use HTML tags. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

Select a guest name from the list under **Guest** and click on the **View Guest Record** button to view the information that the selected visitor has left. Or, double-click the name of a guest to see his or her comments.

**Note:** All the Guestbook comments may be seen by all your Internet visitors from the Guestbook module of your ICQ Web Front.

3. To delete a guest's information from your Guest Record, select the guest record that you wish to delete and click on the **Delete Guest Record** button. The information is deleted from the system.

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## Adding a Custom Module to Your Homepage

In addition to the options available for each default module, you also have the possibility, from the Main tab, to build your own framework of custom modules for your homepage. You may create additional custom modules to add to your ICQ Web Front, remove a custom module from your homepage, disable a default module (except for the Home module), and edit the design and contents of any of the modules.

The ICQ Web Front feature allows you to add other pages to your ICQ Web Front. You may add a pre-designed module to your ICQ Web Front, or you may create your own.

### To add a page to your ICQ Web Front:

1. Select the **Main** tab in the **ICQ Web Front** dialog, and click on the **Add** button.
2. Select **Custom Module** to display the **Create/Edit Web Page Module** dialog.

From this dialog you may select several pre-designed modules or you may change their properties, according to your own preference. You should not feel restricted by their names, contents or appearance.

### To select a pre-designed module:

1. Click on the arrow next to the **Select/Enter Module Name** field and select a module from the drop-down list.
2. To create a new module, enter whatever name you wish in the **Select/Enter Module Name** field.
3. Enter a heading in the **Module Heading** field. This heading will appear at the top of this page of your ICQ Web Front.
4. Click on the button near the **Module Heading** field to display the pop-up menu, to select a font size and style for your heading.
5. Use the pull-down menus and check boxes to adjust the font style and size of the heading. Click on the **OK** button to return to the **Create/Edit Web Page Module** dialog.
6. Check the **Customize Icon** box and click on the **Locate Icon** button to display the **Customize Module Icon** dialog, which enables you to choose an icon that will be the link to your Custom Module from the left frame of your ICQ Web Front.
7. In the **Enter Icon Text** field, define the text that you wish to appear adjacent to the icon.
8. In the **Picture File Name** field, select a picture icon from the following options.
  - Click on the **Browse Pictures** button to view the icon options for your Custom Module from your ICQ Web Front. Click on the link next to the icon you choose.
  - Click on the **Select From Disk** button to choose from a text list of the Custom Module icons or to import an icon from a different file (must be .gif file or .jpg)
  - Click on the **Set Default** button to use the ICQ default icons for this kind of module.
9. Click on the **OK** button to confirm your settings.
10. Check the **Customize Colors & Fonts** box and click on the **Customize** button to display the **Customize Colors for Custom Module** dialog.
11. Click on the colored boxes to display the pop-up menu of colors from which to choose for each feature. You may click on the **Define Custom Color** to expand the pop-up menu and create your own colors.
  - Check **Add Background Picture** to insert a picture (instead of a solid color) as the background of this page.
  - Click on the **Browse Image Catalog** button to view options for background pictures as displayed on the Web.
  - Click on the **Select File From Disk** button to import a picture from another file (must be a .gif file or jpg.).
12. Click **OK** to set these configurations.

### To create your custom module as a table and insert text:

1. In the **Create/Edit Web Page Module** dialog, click on the **Table (organize text and images in columns)** radio button under the **Module Type** heading.
2. Select the number of columns you wish to have in your table (up to five) in the **Number of Columns** counter.
3. Select the column names given to you in the field box and double click it. Or, choose a name and then click on the **Edit Column** button to change it.
4. Click on the **Free Text only** radio button at the bottom of the **Create/Edit Web Page Module** dialog if you want free text only

on this page (without a table).

**Note:** If you want to add free text to the table, you may do so at a later stage.

5. You may use HTML tags. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default "<br>".

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## Editing a Module of Your Homepage

You may edit the specific design properties for each of the modules of your ICQ Web Front. To edit the general design of all the modules of your ICQ Web Front, see [Design Tab – Introduction](#).

### To edit a module of your ICQ Personal Homepage:

1. Select the **Main** tab in the **ICQ Web Front dialog**.
2. Click on the module from the list of Homepage Modules that you would like to edit.
3. Click on the **Edit Properties** button or double-click on the module name to display the **Edit Homepage Module dialog**.
4. Enter a name for your module heading in the **Module Heading** field box. This heading will appear at the top of the selected page of your ICQ Web Front.
5. Click on the **Font**  button to select font style and size. The **Select Font** dialog is displayed.
6. Use the pull-down menus and check boxes to adjust the font style and size of the heading.
7. Click **OK** to return to the **Edit Homepage Module dialog**.
8. Check the **Customize Icon** box and click on the **Locate Icon** button to display a dialog that which enables you to choose the icon that will link to the selected module from other sections of your ICQ Web Front.
9. Enter the text that will appear near the icon in the Enter Icon Text field. Choose from the following options.
  - Click on the **Browse Pictures** button to view and select a default icon for the selected module from a Web page on your Internet browser.
  - Click on the **Select from Disk** button to select an icon from a text list of default icons or from another directory (must be a .gif file or jpg).
  - Click on the **Set Default** button to use the default icon for this kind of module.
10. Click on the **OK** button to set your icon settings.
11. Check the **Customize Colors and Fonts** box and click on the **Customize** button to display the **Customize Colors dialog**.
12. Click on the relevant colored boxes to display the standard system dialog for selecting a color for each feature: **General Background, Table Text, Table Header Text**.
13. Click **OK** to set these configurations.

### To insert text into the custom module that you have just selected:

1. Click on the **Edit Properties** button in your **ICQ Web Front dialog**.
2. Click on the **Table (organize text and images in columns)** radio  button under the **Module Type** heading to insert text in columns.
3. Select the number of columns you would like to have in your table (up to five) in the **Number of Columns** counter.
4. Click on the **Edit Column Name** button and enter a name for the selected column in the **Name** field of the dialog if you want to name the columns.
5. Click on the **Free Text only** radio  button at the bottom of the dialog if you want free text only on this page (without the table).

If you want to add free text to the table, you may do so later from the Menu tab, just like you would do for other pages.

6. Enter text to appear on this page. You may use HTML tags. Keep the **Interpret Enter as <br>** box checked if you are not using HTML. When this box is checked, each time you press Enter to move to a new line, the text will appear on your ICQ Web Front with the same line break that appears in the white field in this dialog. Uncheck this box if the appearance of your ICQ Web Front is distorted as a consequence of using HTML tags together with this default “<br>”.

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## Removing or Disabling a Module from Your Homepage

You may remove or disable any custom module in your ICQ Web Front. You may disable any default module from your ICQ Web Front except for the Home module. Disabled default modules will not appear on your site, but will remain in storage so that you may retrieve them later and add them to your site.

### To remove or disable a page from your ICQ Web Front:

1. Select the **Main** tab in your **ICQ Web Front** dialog.
2. Select the module from the list under **Homepage Modules** that you wish to delete and click on the **Remove** button or press the **Delete** button on your keyboard. The module is either disabled or deleted. The module may also be saved in your computer so that you can reinstall it at a later date.

Click on the **Add** button to reinstall the module.

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## Design Tab - Introduction

The Design tab contains the design tools with which you can personalize your ICQ Web Front. The Design tab is divided into three sections—Customize Icons, Customize Colors and Fonts and ICQ Web Front Schemes. Most options in the Design tab apply to all the modules of your ICQ Personal Homepage.

See [Design Tab – Customizing Icons](#)

See [Design Tab – Customizing Colors and Fonts](#)

See [Design Tab – ICQ Web Front dialog Schemes](#)

For specific design options for each page, see [Main Tab - Adding a Custom Module to Your ICQ Web Front](#) and [Main Tab – Editing a Module of Your ICQ Web Front](#).

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## Customizing Icons

This section of the Design tab enables you to choose the headings and online status icons for your homepage.

### To design your ICQ Web Front heading icon:

1. Select the **Design** tab in your **ICQ Web Front** dialog.
2. Make sure that the **Add ICQ Homepage Heading** box is checked.
3. Click on the **Customize ICQ Homepage Heading** button to display the **Select Homepage Heading** dialog.
4. Enter the heading name in the **Enter Icon Text** field.
5. Choose from the following options.
  - Click on the **Browse Pictures** button to view and select one of the default icons available from the Web page on your Internet browser.
  - Click on the **Select from Disk** button to select one of the suggested icons from an icon list or to import an icon from another directory on your hard disk.
  - Click on the **Set Default** button if you want your homepage to appear with the ICQ default homepage icon.
6. Click on the **OK** button to set your changes and exit the **Homepage Heading** dialog.

### To design your online status indicator icon:

1. Select the **Design** tab in your **ICQ Web Front dialog**.
2. Make sure that the **Add Online Status Indicator** box is checked.
3. Click on the **Customize Online Status Icons** button to display the **Customize Status Icons** dialog.
4. You may select a design either from the default icons by click on the **Browse** button or **Select From Disk** button to import status icons from your disk for each of the status icons listed in the dialog shown above. Choose from the following options.
  - Click on the **Browse** button to view and select one of the default icons available in your Internet browser.
  - Click on the **Select from Disk** button to select one of the suggested icons from an icon list or to import an icon from another directory on your hard disk.
  - Click on the **Set Default** button if you want your ICQ Web Front to appear with the ICQ default homepage icon.
5. Click on the **Close** button to update your changes.

### To limit the number of icons on your ICQ Web Front:

1. Select the **Design** tab in your **ICQ Web Front dialog**.
2. Check the **Limited mode (minimum number of icons)** box to reduce the number of picture files on your ICQ Web Front to a minimum. This enables faster downloading of your ICQ Web Front. Limited mode enables you to add pictures anywhere on your ICQ Web Front except in the left frame.

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## Customizing Colors and Fonts

You may customize the colors and fonts used on all of the non-customized modules. Changes you make in this dialog will not affect the colors and fonts of custom added, or those built-in that were specifically modified.

### To design your ICQ Web Front headings' colors and fonts:

1. Select the **Design** tab in your **ICQ Web Front** dialog.
2. Click on the **Customize Homepage Main Section Colors** button. The **Set Homepage common colors** dialog is displayed. This dialog is divided into the following four sections - **Foreground colors**, **Background colors**, **Links colors**, and **Fonts**.

### To select colors for your ICQ Web Front:

1. To select foreground colors, from the **Set Homepage common colors** dialog, click on the colored rectangle next to **General Text**. Select a color for the general text of your ICQ Web Front and click on the **OK** button. Or, from the color box, click on the **Define Custom Colors** button to make your own color.

Repeat the process for **Table Text** and **Table Header Text**.

2. To select background colors for your ICQ Web Front, click on the colored rectangle next to **General Background**. Select a color for the background of your ICQ Web Front and click **OK**; or, click **Define Custom Colors** to make your own color.
  - Make sure that the **Add Background Picture** box is checked, if you would like a picture to appear as background for your ICQ Web Front. Select pictures from your hard disk.
  - Click on the **Browse Image Catalog** button to view and select a background picture.
  - Click on the **Select File From Disk** button to select a background picture from a list or to import a background picture from another directory.

Repeat the process for **Table Background** and **Table Header Bkgd**.

3. To select colors for your links on homepage, click on the rectangle next to **Visited Links**. Select the color to which your homepage's URL links text will become after a user has viewed them. Or, click **Define Custom Colors** to make your own color.

Repeat the process for **Unvisited Links**.

4. To select font colors and styles for your ICQ Web Front, click on the arrow next to **Select Font Style:** and select a font style from one of the seven styles on the drop-down list.
5. Click on the arrow next to **Select Base Size:** and select a font size from the drop-down list.
6. Check one or more of the following formats that you would like to apply to your homepage font—**Bold**, **Italic**, **Underline**, and/or **Strikeout**.
7. Click on the **OK** button to set your changes.

### Customize Homepage Side Frame Colors

You may customize the colors, fonts and icons of the side frame used on all of the default modules.

**Note:** You design the side frames of your custom modules at the time that you add the modules to your ICQ Web Front.

### To design the colors and fonts of the side frame of your ICQ Web Front:

1. Select the **Design** tab.
2. Click on the **Customize Homepage Side Frame Colors** button. The **Customize colors for Left Frame** dialog is displayed. This dialog is divided into four sections - **Foreground colors**, **Background colors**, **Links colors**, and **Fonts**.

### To select colors for the side frame of your homepage:

1. Click on the rectangle next to **Table Text**. Select a color for the table text of your Homepage Side Frame and click on the **OK** button. Or, click **Define Custom Colors** to make your own color.
2. To select background colors for your ICQ Web Front Side Frame, click on the rectangle next to **General Background**. Select

a color for the background of your Homepage Side Frame and click **OK**. Or, click **Define Custom Colors** to make your own color.

- Check the **Add Background Picture** box if you would like a picture to appear as background for your homepage side frame.
- Click on the **Browse Image Catalog** button to view and select a background picture for your Homepage Side Frame.
- Click on the **Select File From Disk** button to select a background picture from a list or to import a background picture from another directory.

Repeat the process for the Table Background.

3. To select links' colors for your Homepage Side Frame, check the **Visited Links** box. Select a color for your Homepage's Side Frame URL links to become after a user has viewed them. Or, click **Define Custom Colors** to make your own color.

Repeat the process for Unvisited Links.

4. To select font colors and styles for your Homepage Side Frame, click on the arrow next to **Select Font: Style:** and select a font style from one of the styles on the drop-down list.
5. Click on the arrow next to **Select Base Size:** and select a font size from the drop down list.
6. Check one or more of the following formats you would like to apply to your ICQ Web Front font—**Bold, Italic, Underline,** and/or **Strikeout**.
7. Click **OK** to set your changes.

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## ICQ Web Front Schemes

ICQ Web Front Schemes are ready-made layouts for you to use to design the modules of your ICQ Web Front. You may use one of the ICQ built-in schemes, save your own design combinations as schemes, or you may import a scheme from another directory. The scheme file is a special file format containing settings and pictures used in this scheme. You may export a scheme and send it to your friends. When you double-click on a scheme file from a standard Windows program, it automatically activates the ICQ Web Front dialog and selects this scheme as active in the preview mode.

### To use a built-in scheme to design your ICQ Web Front:

1. Select the **Design** tab in your **ICQ Web Front dialog**.
2. Choose from the following options.
  - Click on the **Click here for more schemes** button. This will take you to a Web page where you can download to your computer more homepage schemes and import them to your ICQ Web Front dialog.
  - Click on the arrow next to **Scheme** to choose from a drop-down list of schemes. Click on the Delete button to delete the selected scheme file.
  - Click **Save as** to save a design combination that you have created as a scheme or to save the existing scheme under another name.

When you create a design for a Web module, make sure to save it as a scheme by clicking **Save as**. If you do not save it as a scheme, you will lose your settings when you change to another scheme. Additionally, if you switch from one scheme to another, you automatically lose all current settings that are valid for the previous scheme. This step also disables custom modules that are valid for the previous scheme. These modules are not deleted. Instead they are added to the **Add Module** drop-down list.

- Click on the **Import** button to import a scheme from a file in another directory.
- Click on the **Export** button to export your scheme to another section of your computer. The file may later be sent to another user.

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## Advanced Tab - Introduction

The Advanced tab allows you to view and configure details to manage and monitor your ICQ Web Front. From the Advanced tab you can also activate your ICQ Web Front so that users can view it from the Internet.

**Please note:** As in any remote access program, by activating the ICQ Web Front and allowing third parties remote access to certain files on your computer, you increase the risk that someone will be able to tamper with your computer.

### To activate your ICQ Web Front:

1. Select the **Advanced** tab in your **ICQ Web Front** dialog.
2. Check the **Activate Homepage** box to make your homepage active to other Internet users while you are online.

For more ways to activate your ICQ Web Front, see [ICQ Web Front - Activating Your ICQ Web Front](#).

### To protect your ICQ Web Front with a password:

1. Select the **Advanced** tab from your **ICQ Web Front** dialog.
2. Click on the **Protect the Homepage with Password** button to give your entire homepage an access password. Any user that tries to visit your ICQ Web Front will then need to know the page's username and password. The following dialog is displayed.
3. Check the **Protect with Password** box.
4. Enter a username in the **Username** field.
5. Enter a password in the **Password** field.

### Write your username and password down in a safe place.

6. Click on the **OK** button to confirm your password settings or click on the **Cancel** button to cancel your password settings.

### To configure the advanced settings of your ICQ Web Front:

1. Select the **Advanced** tab in your **ICQ Web Front** dialog.
2. Check the **Allow visitors to interact with me** box to enable other Internet users to chat with you and send you ICQ messages from your ICQ Web Front.
3. Make sure that the **Allow sound Alert on visiting my Homepage** box is checked, if you would like to play a welcome sound when a visitor enters your ICQ Web Front.
4. Move the **Frame Width** bar to adjust the width of your Homepage's left frame.
5. In addition to built-in and custom modules available by means of the Homepage, you may also link your site to external HTMLs. Click **Open User Personal HTML Folder** button to view the location of your personal folder that is intended to hold the HTMLs you created for your ICQ Web Front. Refer to the ReadMeFirst.txt folder for a detailed explanation on how to create your own HTMLs (the default location of this file is: **C:\ProgramFiles\icq\Homepage\Root\ICQ#personal**).
6. Make sure that the **Current Homepage Address (URL)** radio button is selected, to select your current URL address or click **My IP Address** to select your current IP address.

**Note:** If you disable the WebAware option in the Security dialog, users will not be able to visit your Homepage through the URL address.

7. Click **Send** to send the address displayed (either URL or IP) to another ICQ user. You have the option to send your Web page address to multiple users in your Contact List.
8. View your Web server port number in the **Web Server Port Number** box. The default port is 80. Do not change this number unless you are advised otherwise by ICQ.
9. Move the **Web Server Network Resources** bar to Max to benefit from maximum speed of the network resources. If a number of visitors to your site choose to download the same file at the same time from your File Server, then slower download time may be incurred.

### To select your ICQ Web Front category:

1. Select the **Advanced** tab in the ICQ Web Front dialog.
2. Click on the **Select ICQ Web Front Category** button. This will display your **ICQ Web Front Information** dialog. Enter your homepage's address and select the category from the pull-down menu of options (define Category).

3. Click on the **Define Category** button and select the interest group or groups, which you think best describes your interest.
4. Enter a description of your homepage in the **Homepage/Description About** window so that other users with similar interests will be able to find it.
5. Click on the **Go To Users Homepage Directory** button to view a Web page listing of ICQ user's homepages.

**To view your ICQ Web Front statistics:**

1. Select the **Advanced** tab in you ICQ Web Front dialog.
2. Click on the **Time Statistics** button to view the number of people that have visited your site at different hours of the day and for each day of the week. These statistics also show the total number of users for each day and for a complete week. Click on the **Reset** button to rest the counter.
3. Click on the **DNS Statistics** to view the IP Addresses of the visitors to your site, the number of visits to your site for each visitor, and the number of clicks within your site. Click on the **Reset** button to reset the counter.

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