

QuickTour

*A fun and easy
tour of the Internet.*

INTERNET VALE

EASY INTERNET ACCESS FOR MACINTOSH

Internet Valet

QuickTour

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Welcome to the Internet!

As you may already know, the Internet is a world-wide collection of computers and networks which are connected together. When you connect your Macintosh to the Internet, you will have access to the wealth of features and information that are shared by these computers. This QuickTour will guide you through the major features of the Internet: electronic mail, World Wide Web, Usenet newsgroups, file transfers (FTP), Gopher, and Telnet. When you are finished with the QuickTour, you will not only have seen what the Internet has to offer, but also have learned how to use your Macintosh to take advantage of the Internet's vast resources.

Internet Service

After installing Internet Valet, you will need to obtain an Internet service provider. Internet Valet comes with 14-days of free, unlimited Internet access with PSINet InterRamp. Just follow your Internet Valet's easy step-by-step instructions to accept this risk-free offer.

If you already have Internet service, you can still run Internet Valet Setup to configure the software for your existing account. You must have Internet service before you can use Internet Valet.

Beginning the QuickTour

Once you have run Internet Valet Setup and established Internet service, you will be ready to embark on this QuickTour. Find your Proposed Itinerary included with Internet Valet, and with it in hand, let's begin.



Travel Alert: *If you configured Internet Valet for PSINet InterRamp Internet service, we do not anticipate any problems with your QuickTour. However, if you did not configure Internet Valet for PSINet InterRamp, or if you did not run Internet Valet Setup at all, Travel Alerts are posted to advise you of possible detours you may encounter. If you experience difficulties, you may have to consult your network administrator or Internet service provider to be sure that things are configured properly.*

- 1 To begin the QuickTour, double-click the Internet Valet icon located in the Internet Valet Folder.**

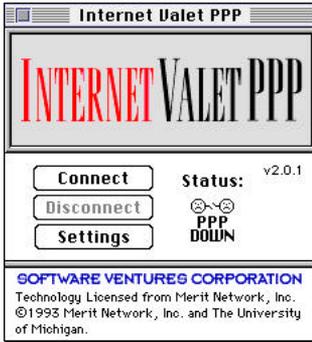


Internet Valet will start, and you will see a palette of seven icons. These icons represent the different programs, also called *clients*, that your Macintosh will use to access the resources of the Internet.



2 Double-click the first icon on the palette for PPP.

The Internet Valet PPP window will appear.



Travel Alert: *If you are connecting to the Internet through a network or SLIP connection, do not use Internet Valet PPP. Network users are always connected and should skip the remainder of this chapter. SLIP users should use their SLIP software to connect to the Internet and then proceed to the First Stop.*

3 Click the Connect button.

PPP will use the modem to connect to your Internet service provider. Remember that you have to connect to the Internet before you can do anything on it.



Travel Alert: *If you are unable to click the Connect button because it is gray, go to the Control Panels folder and double-click MacTCP. Select PPP and restart your Macintosh. If PPP is not an option, make sure that the PPP extension was installed into your Extensions folder.*



Travel Alert: *If your modem is not dialing, make sure that the modem is connected to your Macintosh properly and that it is turned on.*

4 **When you are connected, the status will show PPP UP with smiling faces.**

You are now connected to the Internet!

First stop ahead: electronic mail.



FYI: *This is perhaps the hardest part for most users trying to connect directly to the Internet. Although it may not seem like much, rest assured that you and your Macintosh have accomplished much more than make the little faces in PPP smile.*

5 **Close Internet Valet PPP by clicking the close box in the upper left corner of the window.**

Closing the PPP window will not affect your Internet connection.



Travel Alert: *Do not click the Disconnect button, at least not until you want to stop using Internet Valet.*

First Stop: Email

At this stop you will:

- Register Internet Valet via electronic mail.
- Compose and send a new email message.
- Check for incoming messages.
- Read and print a message.

Electronic mail, or email, is perhaps the most widely used feature of the Internet. You can exchange messages with any other person on the Internet, as long as you know their Internet email address.

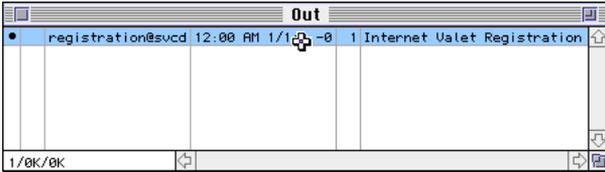
Your First Stop is the email address to Software Ventures' Tour Agency. You will be sending email to confirm your Proposed Itinerary and check for any travel alerts. To do this, you will be using Eudora, the most popular Internet mail program for the Macintosh.

1 **Double-click the Eudora icon on the palette.**



2 Select Out from the Mailbox menu.

The Out mailbox will appear.



3 Register your copy of Internet Valet by clicking to highlight the Internet Valet Registration message and selecting Send Message Now from the Message menu.

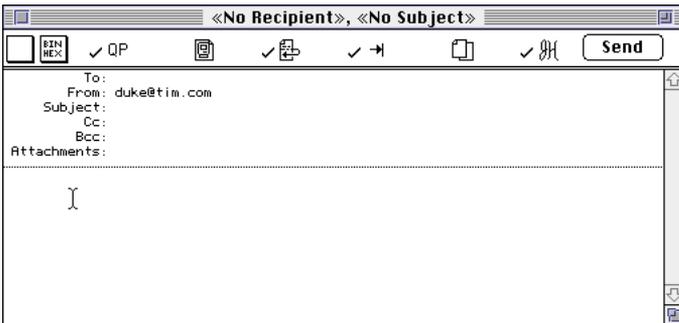
Eudora will send your registration to Software Ventures via email.



Travel Alert: *If Eudora reports a problem sending the registration, please check your configuration with your Internet service provider.*

4 Now let's confirm your Proposed Itinerary by selecting New Message from the Message menu.

A window will appear in which you can compose a new message.



5 In the field labeled **To**, type in your **First Stop**.

You will find your First Stop on the Proposed Itinerary. It should be **tour@svcdudes.com**



FYI: *You can pronounce this email address as, “tour at svcdudes dot com” where “at” refers to the @ symbol and “dot” refers to periods. When you create email messages to other Internet users, you will type their email addresses here in the To field.*

6 In the message area below the dotted line, tell us some of your favorite travel destinations.

The message area is where you compose the body of your email.



FYI: *We ask you to share your favorite travel destinations or your hobbies with us so that we can see what our users’ interests are. (We also just never know where to go for vacations.)*

7 When you are finished composing your message, click the **Send** button.

Your email message will be sent on its way.

Now you know how easy it is to send email messages to all your friends on the Internet! Of course, the hard part is getting their email addresses.

Confirming Your Itinerary

When the Tour Agency receives your message, it will send a reply to confirm your Proposed Itinerary. This should not take longer than a minute or two, unless there are many travelers in line ahead of you.

1 **Select Check Mail from the File menu.**

A window will ask you to enter your email password.

2 **Type in the password for your email account.**

If you signed up with PSINet InterRamp and did not write down your email password during Internet Valet Setup, you can find it in the text file “My Internet Info” in the Internet Valet Folder.



Travel Alert: *If you did not sign up with PSINet InterRamp, your email account password is usually the same as your shell account password.*

3 **Click OK.**

Eudora will check your account for new messages.

4 **If there are new messages, Eudora will open the In mailbox for you.**



Travel Alert: *If you have not received a reply from the Tour Agency, please wait a few minutes more and select Check Mail again. If you're in a hurry, you may continue the QuickTour with your Proposed Itinerary by skipping to step 7, although smart travelers will always confirm their itinerary.*

5 **Double-click the message from the Tour Agency.**

The message will confirm your Proposed Itinerary, and inform you of any current travel alerts.

6 **To print the message, select Print from the File menu.**

You can also save this message as a text file on your Macintosh by selecting Save As from the File menu.



FYI: *You should print the confirmed Itinerary and keep it handy during your QuickTour. Please note any changes to your Proposed Itinerary.*

Now you have experienced sending and receiving email! With your confirmed Itinerary in hand, you are ready to go on to your Second Stop: the World Wide Web.

7 **Before continuing, select Quit from the File menu.**

You do not have to quit one program to run another as long as your Macintosh has enough available memory. However, it will be easier to follow the QuickTour with only one program open at a time.



FYI: *Quitting Eudora, or any other program on the palette, will not disconnect you from the Internet.*

Second Stop: WWW

At this stop you will:

- Visit the SVC Internet Valet home page.
- Open a URL for another Web page.
- Add a Web page to your hotlist.

The World Wide Web (WWW) is perhaps the most talked about feature of the Internet. Because of the graphical capabilities of the Web, sites can be attractive as well as useful.

Your Second Stop is a Web site, and to get there you will be using Enhanced Mosaic.

1 Double-click the E-Mosaic icon on the palette.



Enhanced Mosaic will start and allow you to open a connection to the Internet Valet home page.



Travel Alert: *If E-Mosaic fails to connect, there may be a problem with your Internet connection or the Software Ventures Web server may be temporarily unavailable.*

From the Internet Valet home page, you can go to other Web pages by clicking hyperlinks. To visit the Internet Valet home page, click the Internet Valet logo or text hyperlink.

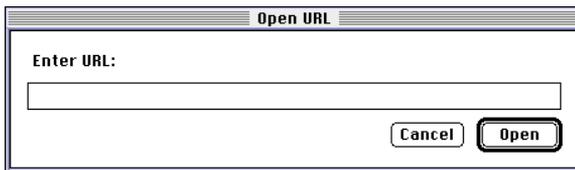


FYI: *Hyperlinks are clickable text or image items on a Web page. Text hyperlinks are highlighted and underlined, and image hyperlinks are surrounded by a colored border. E-Mosaic displays new links as blue and visited links as green.*

(If you have a black and white monitor, then you will only be able to see the underlines. Sorry!)

2 To continue your QuickTour, select **Open URL from the File menu.**

The Open URL window will appear.



FYI: *Every Web page on the Internet has a unique URL (Uniform Resource Locator). A URL is the address of the Web page.*

3 In the Open URL window, type the **Second Stop listed on your Itinerary.**

Your Second Stop is a Web URL and should look like **`http://servername/path/filename`**

4 **Click OK.**

Enhanced Mosaic will attempt to connect you to your Second Stop. Once you are there, you can take a look around by clicking the hyperlinks on that page. Your Itinerary should have some information about the Web page you are visiting, and it should also provide some directions to interesting links.

If you wish to return to a previous page, you can click the left arrow icon at the top of the page. If you wish to return to the Internet Valet home page, click the house icon at the top of the page.

Remembering Your Visit

If you see a Web page that you would like to visit again on a future trip, you can save it to E-Mosaic's hotlist.

- 1 **When you are viewing a Web page that you would like to save to the hotlist, select Add Current To Hotlist from the Navigate menu or click the Hotlist Plus button.**



E-Mosaic will remember the address (URL) of this page so that you can visit it again easily. To display the Hotlist window, click the Hotlist button.

2 When you are ready to continue with the QuickTour, select Quit from the File menu.

If the Web is what you have been waiting for, it may be difficult to leave this part of the QuickTour. You may already have lots of URLs from friends or from the media which you are anxious to visit. But be patient, you can return to the WWW on your own when you are finished with the rest of the QuickTour.

Third Stop: News

At this stop you will:

- Find a newsgroup from the thousands available.
- Subscribe to a newsgroup.
- Open and browse a newsgroup.
- Read, print, and save news articles.

Newsgroups are like bulletin boards where people can post public messages on subjects that interest them. There are thousands of newsgroups on the Internet covering all kinds of topics.

Your Third Stop is one of these newsgroups. To visit it, you will be using NewsWatcher, the most popular news reading program for the Macintosh.

1 **Double-click the NewsWatcher icon on the palette.**



NewsWatcher will start and automatically open a connection to your news server. A Full Group List and a Subscribed Newsgroups window will appear.

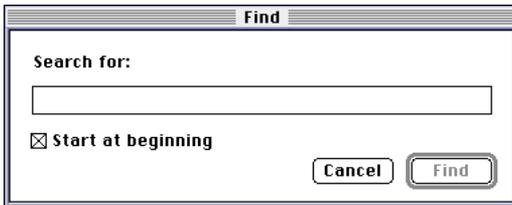


Travel Alert: *If NewsWatcher fails to connect, there may be a problem with your Internet connection or your news server may be temporarily unavailable.*

2 Click the Full Group List window to bring it to the front.

The Full Group List window contains the newsgroups available on your news server.

3 Select Find from the Edit menu and type in the Third Stop listed on your Itinerary.



Your Third Stop should be a group of words separated by periods. This is the name of a newsgroup.

4 Click Find.

NewsWatcher will find your Third Stop.



Travel Alert: *It is possible that your Internet service provider does not carry every newsgroup. If your Third Stop does not exist, try a different newsgroup (there should be plenty to choose from). You can also ask whoever is in charge of your Internet news server to carry the newsgroups you want.*

5 In the Full Group List, click to highlight your Third Stop and select Subscribe from the Special menu.

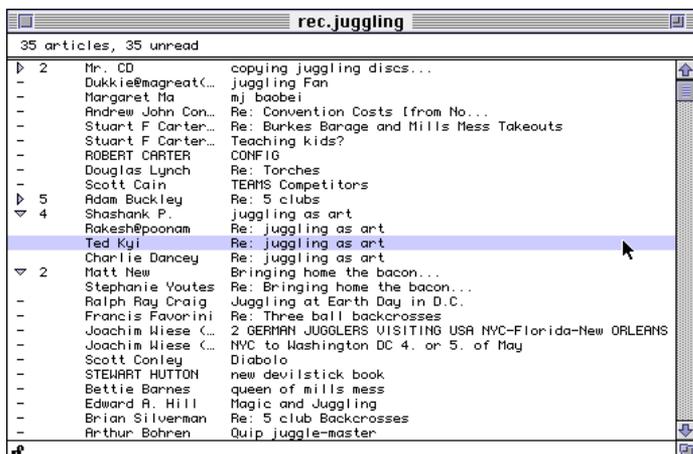
The newsgroup will be added to the Subscribed Newsgroups window.



FYI: *In order to keep track of which messages you haven't read in a newsgroup, you must subscribe to it. There is no charge for subscribing to a newsgroup.*

6 In the Subscribed Newsgroups window, you should see your Third Stop. Double-click it to open it.

You will see all the articles available for this stop. To read an article, just double-click it. Some articles have turndown triangles followed by a number which indicates the number of replies posted to that article. Click the triangle to display the replies.



Feel free to read any article that interests you. You can print or save an article with the corresponding commands from the File menu. Your Itinerary should tell you a little bit about what is discussed on this newsgroup.

Remembering Your Visit

1 **If you would like to keep your subscription to this newsgroup, select Save from the File menu.**

If you keep your subscription, the next time you run NewsWatcher, the newsgroup will be updated with new messages that you haven't read. If there are messages that you do not want to show up again even though you have not read them, you can mark them as read. To do this, click to highlight a message, and select Mark Read from the News menu.

If you are not interested in subscribing to your Third Stop, you can click it in the Subscribed Newsgroups window and select Unsubscribe from the Special menu.



FYI: *As you can see, there really are thousands of newsgroups on the Internet. Although you may want to join many of these discussions, it is better to follow a newsgroup for a while before posting your own articles.*

*For more information about newsgroup etiquette, read the newsgroup: **news.announce.newusers***

2 **Time to select Quit from the File menu again, and go on to your next stop: FTP.**

Fourth Stop: FTP

At this stop you will:

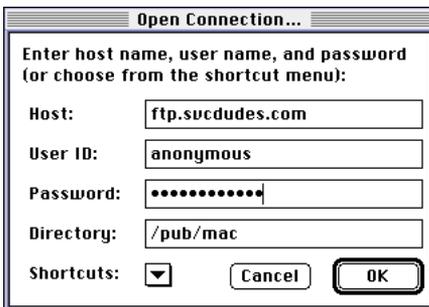
- Connect to an FTP server via anonymous login.
- Browse an FTP server's contents.
- Get a file.

FTP stands for File Transfer Protocol, and it is the way in which files are transferred on the Internet. Your Fourth Stop is an FTP server, from which you will be able transfer some useful and interesting files. To do this, you will be using Fetch.

1 Double-click the Fetch icon on the palette.



Fetch will start and present you with the Open Connection window.





FYI: *The Open Connection window is set to connect to Software Ventures' FTP server. This is the default Shortcut, so you can visit it at your convenience. There are many useful applications on the Software Ventures' FTP server, including file compression utilities; GIF, JPEG, and other graphics viewers; sound and movie players; software updates and documentation; and much more!*

2 **In the Host field, type the Fourth Stop listed on your Itinerary.**

Your Fourth Stop should be a group of words separated by periods. This is the domain name of an FTP server.

3 **In the User ID field, type “anonymous”.**

Just type anonymous, do not type the quotes.



FYI: *Unless you have a personal account on a specific FTP server, you will have to connect as anonymous to public FTP servers.*

4 **You can leave the Password field blank.**

When you leave the Password field blank, Fetch will use your email address which was configured by Internet Valet Setup.



Travel Alert: *When you make anonymous connections, you are expected to use your email address as the password. If you did not run Internet Valet Setup, you must type your email address in the Password field.*

5 Click OK.

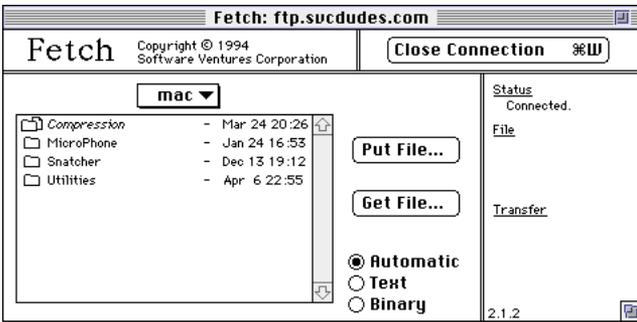
Fetch will take you to your fourth destination.



Travel Alert: Popular FTP sites which support anonymous logins are often quite busy. If Fetch cannot reach a busy FTP server, try again later.

Browsing your Fourth Stop.

The contents of your Fourth Stop are listed on the left side of the main Fetch window with the name of the directory appearing above it in a popup menu. (The popup menu lists parent directories, just like in a standard Macintosh file dialog.) In the contents window, double-clicking a folder will open that directory and double-clicking a file will download it.



Your Itinerary will tell you about this stop, as well as direct you to some interesting files.

1 To download a file, select it and click the Get File button.

After Fetch has retrieved some information about the file you are downloading, you will be prompted with a standard file dialog.



Travel Alert: *You should use Automatic as the transfer format. Do not change this unless you know that it is necessary.*

2 In the file dialog, select a location on your Macintosh, name the file, and click Save.

The status and progress of the transfer is displayed on the right side of the main Fetch window.



Travel Alert: *Many files are stored in compressed format. You will need to decompress these files with a decompressing utility program before you can use these files. You can get StuffIt Expander from the Software Ventures' FTP server (ftp.svcdudes.com).*

As you wait for your files to download, please pardon this interruption for a brief commercial message.

For those of you running System 7.5, Snatcher™ is the FTP program for you. Snatcher uses System 7.5 drag-and-drop technology to make FTP as intuitive as moving files on your Macintosh. In appearance and behavior, Snatcher emulates the Macintosh Finder interface you already know. In addition, Snatcher supports multiple concurrent FTP sessions, manages and queues multiple transfers to and from different FTP servers, supports major firewall protocols, and is fully AppleScriptable.

Snatcher is also accelerated for Power Macintosh. If you are interested in trying Snatcher, please contact Software Ventures or your local software retailer.

Snatcher requires System 7.5 with AppleScript 1.1. Snatcher's online documentation requires the Apple Guide extension. Both AppleScript 1.1 and the Apple Guide extension are included with the standard System 7.5 software. Snatcher is a trademark of Software Ventures Corporation.

3 **When you are ready to continue your QuickTour, click the Close Connection button on the main Fetch window to disconnect from the FTP server.**

There are thousands of files on the Internet that are available for FTP. But for now, quit Fetch and let's continue to your Fifth Stop: Gopher.

Fifth Stop: Gopher

At this stop you will:

- Visit the University of Minnesota Home Gopher.
- Open a connection to another Gopher server.
- Browse Gopherspace.
- Make a bookmark.

Gopher was originally created at the University of Minnesota to be used as a campus-wide information search and retrieval system. Since then, Gopher has grown to encompass much of the Internet.

Your Fifth Stop is a Gopher URL. To reach it, you will be using TurboGopher, the fastest Gopher program available for the Macintosh.

1 **Double-click the TurboGopher icon on the palette.**



TurboGopher will start and automatically open a connection to the University of Minnesota Gopher server. From here, you can search for all kinds of information as well as files to download.

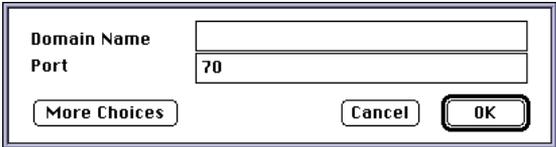


Travel Alert: *If TurboGopher fails to connect, there may be a problem with your Internet connection or the University of Minnesota's Gopher server may be temporarily unavailable.*

To navigate through Gopherspace, just double-click the item or folder that interests you. You can also use the arrow keys on the keyboard to make a selection and press the Return key to open the selected item. For more information about Gopher items, please see the section Navigating Gopher Servers in the Easy Reference manual.

2 **Select Another Gopher from the Gopher menu.**

A dialog window will prompt you for a Domain Name and Port.



Domain Name	<input type="text"/>
Port	<input type="text" value="70"/>
<input type="button" value="More Choices"/> <input type="button" value="Cancel"/> <input type="button" value="OK"/>	

3 **In the Domain Name field, type the Fifth Stop listed on your Itinerary.**

Your Fifth Stop is the domain name of a Gopher server. Domain names are usually groups of words separated by periods.

4 **Do not change the Port settings.**

The default Port is 70. Do not change this unless you know that it is necessary.

5 **Click OK.**

TurboGopher will attempt to connect you to your Fifth Stop. Once you have reached your destination, consult your Itinerary again for directions to some interesting items.

Remembering Your Visit

You can save a bookmark for a Gopher site so that TurboGopher will remember where it is.

- 1 To save a bookmark of the Gopher location you are viewing, select Save As from the File menu.**

A standard Macintosh file dialog will appear.

- 2 In the file dialog, select a location on your Macintosh and click Save.**

You may also rename the bookmark if you wish.



FYI: *To return to this Gopher location, you can just double-click the bookmark document from the Finder, or you can open it in TurboGopher by selecting Open from the File menu.*

Almost done! Only one more stop to go: Telnet.

When you are ready for your Last Stop, remember to quit TurboGopher.

Last Stop: Telnet

At this stop you will:

- Connect to a Telnet service.
- Conduct a Telnet session.

Telnet is perhaps the most versatile feature of the Internet. With Telnet, you can exchange text-based information by connecting to other machines or even to your own shell accounts.

To connect to your Last Stop, you will be using MicroPhone Telnet, a variation of MicroPhone™, the leading data communications software for Macintosh.

1 **Double-click the MicroPhone Telnet icon on the palette.**



MicroPhone Telnet will start and present you with the Connection window.



2 In the Host field, type the Last Stop listed on your Itinerary.

Your Last Stop should be a group of words separated by periods. This is the name of a machine that accepts Telnet connections.



Travel Alert: *Your Last Stop may be a group of words followed by a space and a number. If so, be sure to type the space between the words and the number. The number specifies a different Port.*



FYI: *The Username and Password fields are used when the service requires one, when you access a personal shell account, or when you connect to a Telnet BBS. In all cases, these fields are optional, as you can manually type in your Username and Password once connected.*

3 When MicroPhone Telnet connects to your Last Stop, consult your Itinerary for directions.

The Itinerary will guide you through your Last Stop.

4 When finished with your Last Stop, select Quit from the File menu to leave MicroPhone Telnet.

Congratulations! You have finished the QuickTour!

Coming Home

1 **Double-click the PPP icon on the palette.**

The PPP window will appear again.



Travel Alert: *If you are connecting to the Internet through a network or SLIP connection, you did not use Internet Valet PPP. If you are using a SLIP connection, remember to tell your SLIP software to disconnect.*

2 **Click the Disconnect button.**

PPP will disconnect your Macintosh from your Internet service and hang up your modem.

3 **To quit Internet Valet, that's right, select Quit from the File menu.**

Congratulations!

We hope you have enjoyed your QuickTour with Internet Valet. You should now have an idea of the possibilities and potential of the Internet. You should also be familiar enough with the programs on the Internet Valet palette to be able to “surf the net” on your own. For more easy step-by-step information about the Internet programs on the palette, please consult the Easy Reference manual.

For more places to visit, and for up-to-date information, please visit the Software Ventures Internet Valet home page at: <http://www.svcdudes.com/valet/>