

## **FlowCharter 7**

Congratulations and thank you for buying FlowCharter 7 from Micrografx. This package offers superior diagramming and flowcharting tools for Windows 95.

FlowCharter 7 allows all business people to create a broad array of diagrams with easy and powerful ready-to-use tools. FlowCharter provides Office users with a drag-and-drop environment which facilitates the creation of popular structured business graphics from simple organizational charts to large, wall-sized process maps.

FlowCharter 7 is a full 32-bit program, ensuring you benefit from all Windows 95 32-bit operating system attributes including long file names, multitasking, OLE 2.0, flat memory address support, and desktop shortcuts.

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Revised 8/95

## License Agreement: Frequently asked questions

- **What is the significance of the Micrografx software license agreement?** The license agreement is the document under which Micrografx grants you, the end user, the right to use the software product. In addition to the end user license agreement, your use is governed by the U.S. Copyright Act.
- **How has Micrografx changed its end user licensing policy?** Micrografx has changed its end user license agreement to simplify how its products are licensed for home, portables, and laptop use. Micrografx has always provided concurrent usage to its customers and continues that in this agreement.
- **What does the license say?** The underlying principle of Micrografx's licensing policy has been and continues to be that each use of a Micrografx product requires a license. Each license grants you the right to use one copy of the software product on your computer. In addition, the license sets out the rules by which you may "concurrently" use the product on a computer network, and grants you the right to make and use a second copy of the product on a home and laptop computer in certain circumstances (described in more detail below).
- **What is "concurrent use"?** Software is "in use" on a computer when it is installed into the permanent memory (typically, a hard disk, but including CD-ROM or other storage device) or loaded into the temporary memory, or "RAM." On a network, a product may be used in either of two ways: (1) by installing the product on the workstation's hard disk and running the software "locally," or (2) by installing the product off the server. With the second option, the network server loads a copy of the software into the temporary memory, or "RAM," of the workstation, but it is not stored in the workstation's permanent memory. This distinction is important when we later discuss how to count the number of licenses needed for a computer network. "Concurrent use" occurs when one copy of a software product is accessed from a network server and used by two or more nodes, or "workstations," on that network. For example, a network of ten workstations has five "concurrent users" of a product if, at any one time, a maximum of five workstations have the product loaded into temporary memory, and the remaining workstations do not have the product loaded in either temporary or permanent memory. Note that the identity of the five concurrent users may change over time, but in this example the maximum never exceeds five.
- **How do I determine how many licenses I need for my company to comply with the Micrografx license agreement?** Starting with the principle that you need one license for each use of the product, there are two basic rules that you need to follow in counting the number of "uses" of the product in your company. First, each copy of the product that is installed on a hard disk or other storage device of a computer is a "use" that requires one license. Second, if you plan to use the product on a computer network, *and you have fewer licenses than the total number of workstations*, then you need to determine the maximum number of concurrent users of the product you will have at any one time. The total number of "uses," arrived at by adding the number of copies that you will have installed on hard disk plus the maximum number of concurrent users on a network, determines the number of licenses you need.
- **How do I determine the "maximum number of users" on my company's computer network?** To comply with the Micrografx license agreement, you must have adequate controls and mechanisms in place to ensure that you have at least as many licenses as you have uses of the product at any one time. While there is no single method that Micrografx requires or prescribes, you must have electronic or manual controls or procedures to justify your calculation of the number of licenses. For example, there are electronic devices and software programs that limit access to particular products running off a network server that would comply with this requirement (see the next question about "electronic token" technologies). As an example of a manual method of making this calculation, some companies periodically poll their users to determine how many employees never use the product, and then simply purchase licenses for the remaining number of users.
- **If I load the product on the hard disk of every workstation on the network, can I still count the number of concurrent users so I don't have to purchase a license for every workstation? Is the answer different if I use the so-called "electronic token" technology to limit the actual number of concurrent users?** No. And no. Loading the product onto the hard disk or other storage device of a network workstation is a "use" that requires a license. It makes no difference if you have an "electronic token" system to regulate use. The only way you may have fewer licenses than workstations on a network is when some of the workstations access the product off the network server itself (i.e., the product is not stored on the workstation's hard disk) and you have determined that less than all of the workstations use the product at any one time. Of course, if you transfer or "download" the product from the server to a workstation's hard disk -- which requires one license -- you may later completely delete the product off that hard disk to free up that one license for use elsewhere.
- **Do I need a separate license for the copy of the product on the server?** No. You need not count the server as one "use," provided that the server copy is merely accessed by the workstations connected to it and not used separately.
- **If I have a Micrografx program loaded into the temporary memory (RAM) of my network, but it is iconized and not actively in use, is a license required?** Yes. We consider that you are "using" one of our products whenever it is loaded on your hard disk or in RAM. Thus, a program that is iconized requires a license because it was first loaded into memory, or RAM. Remember, however, that unlike a product stored on a workstation's hard disk (requiring one license), a product run off the server may be terminated or closed quickly, freeing up that product license for use by another workstation on the network.
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## **Network Installation of FlowCharter 7**

For information on installing FlowCharter 7 on a network, double-click the Netread.hlp icon on the root of the application CD-ROM from Windows Explorer. This help file gives detailed installation instructions for use by network administrators.

## **Uninstalling FlowCharter 7**

You can uninstall the FlowCharter 7 package from your hard drive.

- 1 Click the Start button, and point to Settings.
- 2 Click Control Panel, and double-click the Add/Remove Programs icon.
- 3 Highlight Micrografx FlowCharter 7 if you want to delete it.
- 4 Click Add/Remove and follow the instructions on your screen.

## **Contacting Technical Support**

Micrografx offers a number of technical support services for FlowCharter 7. Please call (972) 234-2694 for further information regarding free and fee-based support options, fax support and on-line services.

## **Contacting Micrografx through Online Services**

Micrografx maintains forums on America Online, CompuServe and the Microsoft Network for Technical Support inquiries, requests, and new product information and updates. Locate keyword MGX on America Online, type GO MICROGRAFX on CompuServe or type GO MGX on the Microsoft Network to access the most helpful Technical Support in the industry. (Not available for the 30-day trial version.)

In addition, you can contact Micrografx through our Web site on the Internet. Our Web address is <http://www.micrografx.com>.

## Resolving Problems with Specific Printers

- **Objects do not crop, TrueType fonts print with a square opaque white background, or lines show through text when printing to an HP PaintJet printer.** Update to the latest version of the HP PaintJet driver.
- **Bitmaps printed to the HP DeskJet printer repeat the image or are rotated incorrectly.** Update to the latest version of the HP DeskJet driver.
- **Bitmaps printed to the HP 550C printer are extremely dark and oversaturated, or do not print correctly.** Update to the latest version of the HP 550C driver.
- **OLE objects from earlier versions of Micrografx products (Designer 3.1 and earlier, Charisma 2.1 and earlier, Draw 3.0 and earlier) do not print to a PostScript printer.** Export the object from the earlier version of the Micrografx product, then import it into Designer 6.0.
- **Printing a Designer drawing to a Level 1 PostScript printer, a piece of one corner of a rectangle is missing.** This happens when you create an EPS file in Designer and put the EPS image into certain programs. To fix it, on the Registry tab of the Options dialog box, add the Value Name **EnablePSAdapt** to the **Mgxgre** key, and give it a numeric value of **0**. Then set the options of the printer driver to EPS. Print. Print to EPS and use the new file.
- **Printing to an AutoGrafix device, there is a white line at the top of the 35 mm slide.** When printing to 35 mm slides, choose a page size of Use Printable rather than 35mm in the Page Setup dialog box. Also, choose Center on Page in the Print Document dialog box.

## Troubleshooting

### What is the problem?

{button ?,JI(';',IDH\_QA\_No\_Icon')} I can't find the icon. How can I run the program?

{button ?,JI(';',IDH\_QA\_Not\_all\_fonts')} Why don't I have all the fonts?

{button ?,JI(';',IDH\_QA\_How\_much\_disk\_space')} How much disk space is required to install FlowCharter 7?

{button ?,JI(';',IDH\_QA\_Toolbar\_buttons\_remove')} How do I permanently remove the FlowCharter 7 toolbar button from Word and Excel?

{button ?,JI(';',IDH\_QA\_Toolbar\_buttons')} Why is the FlowCharter 7 toolbar button on Excel's toolbar after I uninstalled?

{button ?,JI(';',IDH\_QA\_Exchange')} Why isn't the Send option working in my program?

### **I can't find the icon. How can I run the program?**

You can run FlowCharter 7 by clicking the Start button on the Windows 95 Taskbar. On the Start menu, point to Programs and then click Micrografx FlowCharter.

You also can create a shortcut to the program. To learn how, click the Start button on the Windows 95 Taskbar. On the Start menu, click Help. In the Help Topics dialog box, click the Index tab and type the word "icon." In the second list, double-click "creating icons for your programs."

## **Why don't I have all the fonts?**

To install individual features, choose the Custom Installation option. This option lists each feature such as filters, fonts, and clip art, which allows you to customize your software or to add features not previously installed.

You can install additional fonts, also, through Control Panel.

- 1 Insert the application CD-ROM in the drive.
- 2 Click Start, point to Settings and click Control Panel.
- 3 Double-click the Fonts icon.
- 4 On the File menu, click Install New Font.
- 5 Select your CD-ROM drive in the Drives drop-down list.
- 6 Double-click the Fonts folder in the Folders drop-down list.
- 7 Highlight the fonts you want to install or click Select All to choose all the fonts.
- 8 Click Ok.

## **How much disk space is required to install FlowCharter 7?**

During installation, each option you select should display the amount of disk space required to completely install your selection. If the amount of disk space shown is not enough to install your selection, clear off more disk space or change to a location on your hard drive where more disk space is available.

## How do I permanently remove the FlowCharter 7 and Media Manager toolbar buttons from Word and Excel?

- 1 Remove the buttons from the Office programs through the Customize routine.
- 2 Delete the following installed executable files which install the buttons and process the pressing of the buttons:

**Word** (c:\msoffice\winword\startup if you installed to the default directory):

dsword.wll (Designer button)  
emword.wll (ABC Media Manager button)  
flowword.wll (FlowCharter button)  
ppword.wll (Picture Publisher button)

**Excel** (c:\msoffice\excel\startup if you installed to the default directory):

dsword.xla (Designer button)  
emword.xla (ABC Media Manager button)  
flowword.xla (FlowCharter button)  
ppworld.xla (Picture Publisher button)

and, delete the following files installed in the Excel main directory

(c:\msoffice\excel if you installed to the default directory)

dsword.wll (Designer button)  
emword.wll (ABC Media Manager button)  
flowword.wll (FlowCharter button)  
ppword.wll (Picture Publisher button)

## **Why are my FlowCharter 7 toolbar buttons still on the Excel toolbar after I uninstalled FlowCharter 7?**

There is a known problem with Microsoft Excel 7.0 where toolbar buttons that are deleted programatically (like FlowCharter 7's uninstaller) don't stay deleted. If you see FlowCharter 7 buttons on the toolbar after having uninstalled, perform the following steps:

- 1 Run Microsoft Excel.
- 2 Place the cursor on the Excel toolbar and click the right mouse button.
- 3 Select the Customize menu item. The Customize dialog box displays.
- 4 Position the cursor over the button you want to delete on the toolbar.
- 5 Click the left mouse button and drag the button off the toolbar, releasing the left mouse button when the button outline is off the toolbar.
- 6 Repeat steps 4 and 5 for every button you want to delete.

### **Why isn't the Send option working in my program?**

If you've installed MSMail 3.0 mail client software on your system after uninstalling Microsoft Exchange, you can't use the Send option in FlowCharter 7. You should use Microsoft Exchange as the mail client software on your Windows 95 system rather than MSMail 3.0.

## Updated import and export filters

Source	Ext
Adobe Illustrator AI	.ai
Adobe Photoshop	.psd
AutoCAD Drawing	.dwg
AutoCAD DXF	.dxf
CompuServe Bitmap	.gif
CompuServe Portable Network Graphics	.png
Computer Graphics Metafile	.cgm
Corel Clip Art Format	.cmx
CorelDRAW! 3.0, 4.0, 5.0	.cdr
Digital Research GEM	.gem
Encapsulated PostScript/AI EPS	.eps
HP Graphics Language	.hgl
HP Graphics Language	.plt
IGES Drawing	.igs
JPEG File Interchange	.jpg
Kodak Photo CD	.pcd
Macintosh PICT	.pct
Micrografx Drawing	.drw
Micrografx Picture Publisher 4.0	.pp4
Micrografx Picture Publisher 5.0	.pp5
Micrografx Picture Publisher	.ppf
PC Paint	.pcx
PostScript	.prn
PostScript	.ps
Scitex CT	.sct
Sun Raster	.ras
Tagged Image File Format	.tiff
Targa Bitmap	.tga
Windows Bitmap	.bmp
Windows DIB	.dib
Windows Enhanced Metafile	.emf
Windows Metafile	.wmf
WordPerfect Graphics 1.0, 2.0	.wpg

**Note**

- This is the entire list of all supported filters. If you don't see the filter you want in FlowCharter 7, choose the Custom installation option from the installer and select the desired filter(s).

## Read This First

### GENERAL

- Fully qualified filenames over 128 characters may not be detectable or accessible. This includes many file types including program components, data files, clip art, palettes, etc. If this occurs, make sure the filename (including the path) is less than 128 characters.
- FlowCharter 7 doesn't support CMYK JPEG images. Although most CMYK JPEG images will produce a "not supported" message, some images will cause the program to stop responding.
- You can add TrueType fonts directly from the CD-ROM. Open the Windows Control Panel and choose Fonts. On the File menu, click Install New Font. Select the CD-ROM drive letter and the Fonts folder on the CD as the path to locate fonts. In the list box, choose the fonts to add to your system and click OK.
- FlowCharter 7 supports double-byte character sets. This means that if you run FlowCharter 7 on the Chinese or Korean versions of Windows 95, you can use native, non-English character sets.

### FLOWCHARTER

#### To access OLE Automation help using Excel

- 1 Run Excel.
  - 2 On the Insert menu, click the Macro command.
  - 3 Choose Module.
  - 4 On the Tools menu, click the References command.
  - 5 Click Browse. Search for the flow70.tlb file where FlowCharter 7 is installed and select it. (For example, "C:\Program Files\Micrografx\FlowCharter\Flow70.tlb")
  - 6 Click Micrografx FlowCharter OLE Automation 7.0 so an X appears in the box in front of it.
  - 7 Click OK to close the dialog box.
  - 8 On the View menu, click the Object Browser command.
  - 9 Click the down arrow to the right of the Libraries/Workbooks box.
  - 10 Click FlowLib to select it.
  - 11 Click the object you want information about in the Objects/Modules box.
  - 12 Click the button with a question mark in it, if you wish. OLE Automation help appears showing the topic about that object.
- or
- Click the method or property you want information about in the Methods/Properties box.

#### Tip

- If the button with a question mark in it is gray, then the help file is not installed. You must install the help file using the Installation program.

