<u>**Do-It Yourself**</u>

Accounting

<u>**For Windows**</u>

This product has been specially designed for home offices and small business with ease of use in mind. In fact, Neal R. Bruckman, President of Financial Research Technologies says: *"This program works great. I was printing invoices just 5 minutes after installing it."*

And best of all, it's **FREE** from Central Computer Products and TestDrive!

Here's what you get:

GENERAL FEATURES
+ On line help
+ Screens designed for fast data entry
+ Cut and paste From pop up Windows
+ Data backup and restore
+ Laser printer support
+ Print reports to printer or screen
+ Export data to dBase/Lotus/ASCII/Clipboard
+ Password protection
+ Supports U.S. and Canadian/British date formats
+ Click on built in icons for quickly accessing commonly used menu options
+ Access Windows built in tools like Calculator, Notepad, Calendar, and Control Panel
+ Includes printed manual plus complete manual on-line

GENERAL LEDGER
+ User defined chart of accounts
+ Sample chart of accounts included
+ Use numbers or characters for account numbers
+ Unlimited number of accounts
+ Journal entry option
+ Interface with Accounts Receivable, Checkbook, and Payroll
+ General Ledger transaction report
+ Chart Of Accounts listing
+ Account Activity report
+ Trial Balance
+ Balance Sheet
+ Income Statement

INVOICING/ACCOUNTS RECEIVABLE
+ Unlimited number of clients
+ Unlimited number of invoices

- **+** Unlimited number of service codes
- **+** Unlimited number of message codes
- **+** Automatic sales tax, and GST calculation
- **+** Automatically updates inventory stock level
- **+** Add client/product/service/message codes on the fly
- **+** Review/Edit/Print saved invoices
- **+** User definable statement text for current and overdue clients
- **+** Revenue Journal
- **+** Payment received report
- **+** Statements
- **+** Aging reports
- **+** Customer data sheet
- **+** Invoice history report
- **+** Service and message code reports
- **+** Labels
- **+** Prints invoices and statements for service and retail business
- **+** Prints invoices and statements on laser and dot matrix printers

CHECKBOOK/VENDORS
- **+** Unlimited number of vendors
- **+** Add vendors on the fly
- **+** Unlimited number of checks, deposits and adjustments
- **+** Spilt checks to multiple accounts
- **+** Bank reconciliation
- **+** Keeps compete checkbook history
- **+** Ability to change check numbers
- **+** Vendor data sheet
- **+** Check Register
- **+** Unposted check journal
- **+** Prints checks on laser and dot matrix printers

INVENTORY
- **+** Unlimited number of inventory items
- **+** Use numbers or characters for product codes
- **+** Tracks quantity in stock
- **+** Adjust stock level
- **+** Product list report

PAYROLL
- **+** U.S. 50 State payroll
- **+** Local taxes
- **+** Multiple pay types
- **+** SDI/SUI tax
- **+** Tax exempt employees
- **+** Print checks
- **+** Supports FICA and Medicare split
- **+** Edit employee earnings

- **+** Employee data sheer
- **+** Paydata report
- **+** FICA report
- **+** FUTA report
- **+** Prints W2 Forms on laser and dot matrix printers
- **+** Prints 1099 Forms on laser and dot matrix printers
- **+** Prints checks on laser and dot matrix printers
- **+** Enter/Edit budget information
- **+** Budget report
- **+** Actual report
- **+** Variance report

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Requires:
PC Hardware: IBM PC, XT, AT, PS/2, or compatibles;
A mouse
Operating System: Windows 3.0 or later
System RAM: 2 MB
Hard disk (required)
Display: Windows-supported graphics card
Printers: Works with all dot matrix, inkjet, and laser
printers