

# FileMaker Pro 2.0 for the Mac in a Nutshell

by Maria L. Langer

## About the Book

FileMaker Pro 2.0 for the Mac in a Nutshell is a quick and easy guide to database management, using FileMaker Pro version 2.0. Perfect for beginning and intermediate database users — whether you're starting FileMaker Pro for the first time or upgrading from an earlier release — this is the place to turn for:

- Easy-to-follow tutorials on all the essentials to get you going doing useful work in the shortest possible time. Engaging, hands-on lessons cover everything from creating a simple database to entering and editing data, designing and working with layouts, sorting and searching for information, printing reports and labels, summarizing data, and more.
- Step-by-step illustrations in every lesson, showing exactly what should be on your computer screen as you work. This visual approach makes it easier than ever to learn the ins and outs of using FileMaker Pro.
- Highlighted coverage of what's new in version 2.0, along with introductory lessons on such advanced and specialized topics as sound support, buttons and scripts, file security, exchanging data with other programs, customization, and more.
- Plenty of practical examples, showing FileMaker Pro at work solving real-world data management problems. And the author provides a gold mine of tips, shortcuts, and expert advice you won't want to be without!

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SYBEX, Inc. • ISBN: 0-7821-1214-5 • US \$17.95  
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## About the Author

Maria L. Langer provides user training for a wide range of Macintosh applications and has been a speaker at MacWorld Expo. She is the author of several Mac-related articles, books, and software manuals, and regularly edits the newsletter Macintosh Tips & Tricks.

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