

## File Menu

The File menu contains:

### About HTML.edit

Displays the About box showing copyright information.

### New

Creates a new, blank document window. The shortcut for this command is Command-N.

### Import

Imports a selected text file into the current document window. The shortcut for this command is Command-I. Note that you can also drag-and-drop TEXT files onto an already running copy of HTML.edit to import them automatically.

### Export

Exports the concatenation of the Header, Body and Footer sections of the current document window to a text file. The shortcut for this command is Command-S. The Export As command performs the same function, but allows you to change the document location and/or name.

### Rename

Renames the current document. This does not affect the HTML document title.

### Change Path

Changes the target location for the exported file. This command does not actually export the document.

### Clear

Clears the contents of the Header, Body and Footer fields in the current document.

### Print Text

Uses the HyperCard Report generator to print the current document to the default printer. The shortcut for this command is Command-P. The report style can be set from the Preferences card to US Letter, US Legal or A4 Letter.

### Go To

Sends you to a specified card. Choosing the "Document..." item re-indexes the editor (if necessary) and displays an index list from which you can select a document to view. The shortcut for this command is Command-Ø.

Back to Paragraph, on to Utility menu, or return to Contents.