

## The Edit Menu

theTypeBook's Edit menu contains all of the standard Edit menu items. However the majority are disabled most of the time.

Copy and Paste - menu commands are only available while the "Color Sample Text" window is open and active. These commands work in the usual Mac fashion allowing you to transfer text to and from other applications and desk accessories.

Note that copy and paste are also available in a number of other dialogs used by theTypeBook. However, since they are modal dialogs they are not affected by the status of the Edit Menu. That is, copy and paste in dialogs is always active where supported.

### Select ALL

"Select All" is always enabled in the Edit menu and performs as expected. If issued when viewing the list of available typefaces it selects all of the names in the list. The number of Selected faces below the list will match the Total Faces available.

When viewing text in the Color Samples Text window "Select All" selects all of the text whether it is visible or not.

### Type Sample template

This is the template used for the top section of the sample page layout and the top section of the Sixup specimens. Is a simple line showing of the most popular characters of the standard character set. Use this dialog to make semi-permanent changes to the characters used.

licking the Defaults button restores the templates to the original distribution configuration. This applies to all

template dialogs described in the remainder of this section This allow you to temporarily change the template to fit the needs of only a few fonts and later restore the template back to original form.

### Characters template

This is the template used the the Characters page layout. It contains all the printable and typeable characters by default.

### ine Show template

This dialog contains the templates for the Line Showings layout. There are two separate lines for each of the standard or metric (alt) modes.

### prcse/Lwrcse template

This template is used in a number of other layouts and is simple the first half of the alphabet in both upper and lower case letters. This sample is the primary template for the Index layout, and is also used on the Sample Page to replace the tables when No Measurements is selected.

### Change Editing Font

This feature can make editing the previously described templates much easier. The default fonts, as the are on the Macintosh, do not support what is known as "the extended character set". These characters are display as empty

boxes and may be changed, you just can not see it. The Change Editing Font dialog presents a reduced selection of the currently available fonts. The font selected will be used by all the editing dialogs.

itmap fonts will not appear if they are not enabled in the main font list. If the current font is not available, the Monaco font will be appended to the list and selected as the default.

### Color Sample Text

The Color Samples Text window is a full featured text editing window. The text displayed in the window is used to create the sample color paragraphs. At the bottom window is the current character count of the text.

he standard Mac text editing functions are available. Click-drag, double-click, shift-click, arrow keys, etc.. Cut and Paste is also supported in the normal fashion.

The text may anything but should be something similar to the typical writing style used. This is important since this text is also used for computation of the Characters per Pica (or Cicero) data printed on the main specimen page. If the text is typed in all capitals, then the copyfit data will reflect copy set in all caps.

When changes are made to the text, a dialog will appear to confirm “Saving” or “Discarding” the changes when the Color Samples Text window is closed. The sample text window may be closed by clicking the Close box or typing Command-w.