

Short Cuts & Tips:

- Command-Tab shifts the focus (from list to text editing)
- Quit is the same as hitting OK button (which saves any text entered or changed for the current address).
- Command double-clicking an item in the list will select all the text, put away the text edit window and auto-paste the text into the running application.
- Command-Up Arrow (or Down Arrow) moves from one note to another (previous or next) even while the focus is in the text edit area and you are editing text.
- To show all records in the list of the PopAddress edit window, just use the Find command and don't enter any text in the edit box.
- If the list is the current focus (a blue line is around the list), you can move from item to item in the list by typing characters of the last name or by using the Left and Right arrow keys