Using PopAddress:

Once you have PopAddress installed in the Control Panel folder and set up, you can start to use it!

1) Creating a new address:
    a) Select the "New Address" option from the PopAddress
       popup menu or use the New Address hotkey (the default
       "Hotkey" is Command-Option-F13, if you want to
       change it to another key, see the "Setting Up
       PopAddress" chapter above).
    b) Enter data into all appropriate fields
    c) Click the "OK" button, create a new address or select
       "Quit" from the "File" menu to save the new record.

2) Copying selected text from any application and creating a new address:
    a) Select text in any application (such as an email, web
       browsing or word processing application)
    b) Select "Copy Selection for New Address" from the
       PopAddress popup menu or use the Copy Address hotkey
       (the default "Hotkey" is Command-Option-F12, if you
       want to change it to another key, see the "Setting Up
       PopAddress" chapter above).
    b) Edit data (if needed)
    c) Click the "OK" button, create a new address or select
       "Quit" from the "File" menu to save the new record.

3) Editing an existing address:
    a) Select "Edit Addresses" from the PopAddress popup
       menu or use the Edit Address hotkey (the default
       "Hotkey" is Command-Option-F14, if you want to
       change it to another key, see the "Setting Up
       PopAddress" chapter above).
    b) Edit data, search, print, do anything you like.
    c) Click the "OK" button or select "Quit" from the
       "File" menu to save the new record.

4) Searching the PopAddress Database:
    a) Select "Search" from the PopAddress popup menu or
       use the Search hotkey (the default "Hotkey" is
       Command-Option-F15, if you want to change it to
       another key, see the "Setting Up PopAddress" chapter
       above).
    b) Enter text to search for.
    c) Click the "OK" button to search the database.

5) Dial a number without opening the PopAddress edit window:
    a) Select a name from the "Dial" menu from the
       PopAddress popup menu.
    b) If using the speaker dial, hold the phone close to the
       Mac's speaker before releasing the mouse from the
       name.
    c) If using the modem to dial, make sure your modem
       is on.
    NOTE: If you hold down the option key while selecting to
    dial, the second phone number will be dialed instead of
    the main number