

#1 \$2 K3 +4 **Attach/Detach File Server Dialog Box**

Use this [dialog box](#) to attach to or detach from a particular [file server](#).

Choose this option	To do this
File Servers	A list of all recognized file servers on your network. If you are attached to that server your username and status (attached or default server) display.
User Name	When attaching to the selected file server, type your username in the User Name text box .
Password	When attaching to the selected file server, type your password in the Password text box.
Attach button	Choosing attach will attach you to the selected server if a valid username and password have been provided.
Detach button	The Detach button allows you to detach from the file server that is selected in the Server list box . A warning message may display if you are currently using the resources of the selected file server.

Related topic

[Attaching to a different file server](#)

¹ DB_ATTACH_DETACH_FILE_SERVER

² Attach/Detach File Server Dialog Box

³ file server; attach file server; detach file server; Attach/Detach File Server Dialog Box

⁴ pmdb:005

#5 \$6 K7 +8 **Printer Setup Dialog Box**

The Printer Setup dialog box displays the current print options for the printer driver file you are configuring. Print options are printer-specific settings such as the page orientation--portrait or landscape--or the manner in which paper feeds through the printer. These options vary from printer to printer.

The following list explains some of the common print options:

Use this option	To do this
Printer	Specify the printer you are using with a printer-driver file.
Paper Source (or feed)	You use tray or bin feeder options when you have a printer that uses single sheets of paper. A tractor setting assumes your printer prints on paper that feeds continuously into the printer on tractor wheels. On some printers, you can choose to feed paper manually.
Paper Size (on Format)	For most printers, Windows assumes that you want to print on standard letter-size paper (8 1/2 by 11 inches). If you are using a different size paper, you must change this setting to accommodate the new size.
Memory	Specify the amount of printer memory. See your printer's manual.
Orientation	Paper orientation can be portrait or landscape. Portrait means the page is taller than it is wide when you view the printed text upright. Landscape means the page is wider than it is tall when you view the printed text upright.
Graphics Resolution	Select Graphics Resolution if your printer supports printing graphics at different resolutions. Graphics resolution options can appear in the Setup Printer dialog box as High, Medium, or Low, or as dots per inch (such as 300 DPI or 120 x 144).
Cartridges	Select up to the maximum number of cartridges that can be physically plugged in to your printer from the list of those available for that printer.
Fonts	Set up additional fonts on your printer. Fonts can be either font cartridges or downloadable soft-font files. Notice that these are fonts supplied by a printer or font vendor, not the fonts supplied with Windows.
Options	Select from the unique options available for that printer.
Help	Obtain specific information about how to set up the options in the printer-driver file and any special printer settings you may need to use when printing with this printer driver from Windows.

Related topics

[Changing a printer's setup options](#)

⁵ DB_PRINTER_SETUP

⁶ Printer Setup Dialog Box

⁷ Printer setup; Printer Setup Dialog Box

⁸ pmdb:007

#9 \$10 K11 +12 **Network Options Dialog Box**

Network Options are default settings established by the network administrator. The Network Options dialog box allows the user to change these options.

Choose this option...	To do this...
Copies	Indicate the number of copies to print.
Add Form Feed	Indicate whether a form feed instruction should be sent to the printer at the end of each job.
Timeout	Set the period after which NetWare will automatically close a print job and allow it to print.
Printer Banner	Indicate whether the network may add a banner (title page) to the beginning of a print job.
Tab Size	When printing a document to an unintelligent printer (such as a TTY or a printer/typewriter), you may decide to expand the tab characters to an equivalent number of spaces (generally 8 spaces) in order to ensure that the document prints correctly. This is a rare case and Windows will generally accomplish this task automatically.
Form Type	Indicate the form number (optionally assigned using the Novell PRINTDEF utility) to use when creating the print job. Note: If you alter the form number set by the administrator, be sure to use a defined form number.
Auto End Cap	Indicate whether to end the capture of a file for printing when the end of file is reached. This option is rarely used in conjunction with Windows applications and will usually be disabled by the network administrator.

Related topics

[Reviewing or changing network options](#)

⁹ DB_NETWORK_OPTIONS

¹⁰ Network Options Dialog Box

¹¹ Network options; Network Options Dialog Box

¹² pmdb:010

#13 \$14 K15 +16 **Add Personal Printer Dialog Box**

It is necessary to add your personal printer to the **Print Manager** database in order to use it with Windows applications. You will need to know the port to which your printer is attached.

Select the printer driver in the list box that matches the personal printer you wish to add. When you choose OK the Modifying Personal Printer dialog box displays.

Related topics

Adding a personal printer

Modifying Personal Printer dialog box

¹³ DB_ADD_PERSONAL_PRINTER

¹⁴ Add Personal Printer Dialog Box

¹⁵ Personal printer; Add Personal Printer Dialog Box

¹⁶ pmdb:015

#17 \$18 K19 +20 **Modifying Personal Printer Dialog Box**

Choose this option	To do this
Ports	Select the port that the printer will use.
Description	Type the <u>description</u> for the printer. A name given to describe the printer's specific function, i.e., 8-Pin Color Plotter, Plain-Paper Fax, Envelope Deskjet. You cannot enter the following special characters: / = , []
Icon	Select the Icon button to associate a printer icon with the selected printer.
Comm	If you choose a COM (serial) port in the ports section, choose Comm to verify that the communications options are correctly set.

Related topics

[Adding a personal printer](#)

[Modifying a personal printer](#)

17 DB_MODIFYING_PERSONAL_PRINTER

18 Modifying Personal Printer Dialog Box

19 Personal printer; Modifying Personal Printer Dialog Box

20 pmdb:020

#21 \$22 K23 +24 **Configure Communications Port Dialog Box**

Print Manager provides options for specifying the communications settings for each serial port (the ports named COM1, COM2, and so on) used by your system. Serial ports are typically used for connecting modems, mice, or certain printers. The communications settings specify how information is transferred from your computer to the device.

Set the options in the dialog box that match the device that is connected to the port. Consult the User's Manual or your network administrator for the proper settings.

Related Topics

[Modifying a personal printer](#)

²¹ DB_CONFIGURE_COMMUNICATIONS_PORT

²² Configure Communications Port Dialog Box

²³ Configure communications port; Configure Communications Port Dialog Box

²⁴ pmdb:021

#25 \$26 K27 +28 **Printer Timeout Values Dialog Box**

Device Not Selected specifies the amount of time (in seconds) that Print Manager continues to check the printer to see if it is online and ready to print.

Transmission Retry specifies the amount of time (in seconds) that Print Manager waits before notifying you that your printer cannot accept any more print information.

Related Topics

[Setting the printer timeout values](#)

²⁵ DB_PRINTER_TIMEOUT_VALUES

²⁶ Printer Timeout Values Dialog Box

²⁷ printer; timeout; device not selected; transmission retry; Printer Timeout Value Dialog Box

²⁸ pmdb:022

#29 \$30 K31 +32

Add a Print Job Dialog Box

Select Add to output a preformatted print file.

Choose this option	To do this
File Name	Type the name of the file and optionally a <u>path</u> , or <u>select</u> a file from the <u>list box</u> .
List Files of Type	Select the type of file to display in the File Name list box.
Directories	Select the directory that contains the file.
Drives	Select the drive where the file resides.

Related topics

[Adding a job to a print queue](#)

²⁹ DB_ADD_A_PRINT_JOB

³⁰ Add a Print Job Dialog Box

³¹ Print job, adding; Add a Print Job Dialog Box; add print job

³² pmdb:025

#33 \$34 K35 +36 **Print Job Options Dialog Box**

Use this dialog box to change various network print options. A user can only edit his or her own job. A Queue Operator can edit any user's job.

Choose this option	To do this
Copies	The LAN Administrator sets the maximum number of copies of a document that you can print. (Indicated by the number that follows Max: label.)
User Hold	When User Hold is enabled, a user can indefinitely postpone the printing of a job. The job remains in the queue, but any job behind it can advance. To print the job, disable hold. A user can only put his or her job on hold.
Operator Hold	A queue operator can put any user's job on hold.
Add Form Feed	Enabling this option causes the printer to eject a sheet of paper at the end of each print job.
Description	A description can be any text (up to 49 characters) such as the LPT port number, program name, or filename.
Tab Size	When printing a document to an unintelligent printer (such as a TTY or a printer/typewriter), you may decide to expand the tab characters to an equivalent number of spaces (generally 8 spaces) in order to ensure that the document prints correctly. This is a rare case and Windows will generally accomplish this task automatically.
Forms	In a printer command, the design or shape of the printing surface, such as letter-size paper, labels, continuous-feed paper, etc. In NetWare, a print job can be instructed to use several predefined form numbers that correspond to a form name created using Novell's PRINTDEF utility.
Enable (Banner)	Enabling this option, sends an optional cover sheet to the printer before each job. The banner identifies the owner by the user's login name and the job description. Other information that might appear is the queue, server, date and time.
Name (Banner)	Type an optional entry in this box. If you are logged in as guest you may want to include your name in the entry. If you are printing a file for another user, you may want to enter their name here.
File	Displays the name of the file.
Enable (Defer Printing)	Selecting this option allows you to place your job in the queue, but the job is not released until a specified date and time.
Date/Time	If you chose to enable deferred printing, enter the date and time the job should be released.

Related topics

[Editing print job options](#)

³³ DB_PRINT_JOB_OPTIONS

³⁴ Print Job Options Dialog Box

³⁵ Print job, editing; Print Job Options Dialog Box; edit print job

³⁶ pmdb:030

#37 \$38 K39 +40 **Reorder Jobs Dialog Box (Queue Operators only)**

Only Queue Operators can reorder other user's jobs. To view the Queue Operators, choose Queue Operators from the **Qview** Options menu.

Select the print job that should print after the one(s) that you are reordering, then choose OK.

Related topics

[Reprioritizing the jobs in a print queue](#)

³⁷ DB_REORDER_JOBS

³⁸ Reorder Jobs Dialog Box

³⁹ Print job, reprioritizing; reprioritize print job; Reorder Jobs Dialog Box

⁴⁰ pmdb:035

#41 \$42 +43 K44 **Set Qview Refresh Dialog Box**

The Refresh Time option allows you to set the interval at which **Qview** polls the status of the queue and refreshes the information in the **Qview** window. Enter a number in the Refresh Rate text box and choose OK to change the Refresh Rate setting.

Related Topics

[Setting the queue refresh time](#)

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41 DB_SET_QVIEW_REFRESH
42 Set Qview Refresh Dialog Box
43 pmdb:050
44 Queue refresh time; Set Qview Refresh Dialog Box; Refresh time
```

#45 \$46 K47 **Browse Dialog Box**

Use this dialog box to specify a path and filename.

Choose this option	To do this
File Name	<u>Select</u> the desired file, or type the <u>filename</u> and optionally the <u>path</u> to the file.
Directories	<u>Choose</u> the directories that make up the path to the file. When you choose a directory, the display is modified so that the subdirectories contained in the chosen directory are shown in the Directories box and the files contained in the chosen directory are shown in the File Name list box.
Drives	Select another disk drive, if necessary.
List Files of Type	Select the type of files you want to display in the File Name list box.
OK button	Choose OK when you have specified the path and file and are ready to return to the previous dialog box.

⁴⁵ DB_BROWSE_GENERIC

⁴⁶ Browse Dialog Box

⁴⁷ Browse Dialog Box