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#sRegistration Options

I wish to register a new account

If you are setting up a new account then select this option. You will be asked a series of simple questions about yourself. When the account has been set up, your PC will be configured to use it.

I have already registered my account and wish to configure my PC

If you have already registered your account but you need to re-configure your PC (perhaps due to re-formatting or a change of computer), then select this, the second, option. This will fetch the configuration details for your account and use them to configure your PC.

I wish to change my account details

If you have already registered your account and would like to change the account details then select this, the third, option. This option will also allow you to change a number of things such as email addresses and passwords.

#s##K\$Name and Company Details

Title

Select your title from the drop down list. Mandatory.

Surname

Enter your surname. Mandatory, maximum length 60 characters.

First Name

Enter your first name. Mandatory, maximum length 30 characters.

Middle Name(s)

Enter any middle names you have. Optional, maximum length 30 characters.

Company

Enter your company name. Optional, maximum length 60 characters.

#K\$Address Details

Address

Enter your address. Mandatory, maximum length 255 characters.

Town or City

Enter your town or city. Mandatory, maximum length 30 characters.

County

Enter your county. Optional, maximum length 30 characters.

Postcode

Enter your postcode. Mandatory, maximum length 12 characters.

Telephone

Enter your telephone number. Mandatory.

#\$Personal Information**I do NOT want to receive offers from Netscape Online or any other services and products**

Check this box if you do not wish to receive offers of other services or products from Netscape Online and other specially selected companies.

#\$Computer Configuration**PC Manufacturer**

Enter the manufacturer of your PC. Optional.

Processor

This should display the processor found in your computer. If it is incorrect or not displayed, enter your computer's processor, e.g. Pentium 133. Optional.

RAM

This should display the amount of memory installed in your computer. If it is incorrect or not displayed, enter the size of your computers RAM. Optional.

Operating System

This should display your operating system. If it is incorrect or not displayed, enter the operating system running on your computer, e.g. Windows 95. Optional.

Version

This should display your operating systems version number. If it is incorrect or not displayed, enter the version number of your operating system. Optional.

#\$KKConnection Type

Modem

If you have a modem connected to your computer then you may connect using this. Select the Modem or ISDN Connection choice and the following screen will allow you to set up the modem properties.

Local Area Network (if available)

If you are connected to a local area network then you may be able to make a connection through that. By selecting the Local Area Network choice the registration process will try and connect to the server through the network.

#\$KKKConnect**Modem**

Select the modem you wish to use from the drop-down list.

Setup

Clicking on this button will take you to the Windows modem setup process. Once you have set a modem up, it will appear in the Modem drop-down list and you may select it.

Number

Displayed here is the number that your modem will dial. On Windows 95/98 and NT, if the number appears to have incorrect leading digits, click the Edit Locations button and in the My Locations tab of the displayed dialog, check that the Country is correctly set to the country you are in (United Kingdom), the Area Code is the area code for the area you are in (not the one you are dialling) and that there are no unnecessary local or long distance dialling prefixes.

Local Rate Call

Select this option if you are calling from within the United Kingdom.

International Call

Select this option if you are calling from outside the United Kingdom.

From

Displayed here should be the location where you are dialling from. To change the properties of the location, e.g. to add a dial prefix, or to add another location then click on the Edit Locations button.

#\$Terms and Conditions

The Terms and Conditions obtained from the server are displayed on this page.

I have read and accept the above Terms and Conditions

You must click this button before you can continue with the registration.

I do not accept the above Terms and Conditions

If you select this option, you will not be able to complete your registration.

#\$Account Username**Account Username**

Enter your account username. Mandatory.

Password

Enter your account password. Mandatory.

#\$Alternative Mail Addresses

As Netscape Online allows you to register unlimited email addresses, your extra email addresses will be formatted differently to your email account address. The email account address is of the form name@netscapeonline.co.uk where you select name. With unlimited email addresses you are provided with your own sub-domain @name.netscapeonline.co.uk (where name is the one you registered). All emails sent to this sub-domain are routed to your inbox. You may create as many email addresses of the form anything.you.like@name.netscapeonline.co.uk as you like. Note that these email addresses do not have separate inboxes, however you may be able to set up your mail client (Netscape Messenger supplied) to filter incoming mail for different addresses into different folders.

#\$KEnter the new name (both surname and first name) that this account is to be registered to (this will not change your email account name, name@netscapeonline.co.uk).

#\$KEnter your new password. You will have to confirm the password.

#\$Update Email Account**Add Email Account**

Select this option if you want to add another email account.

Update Email Account

Select this option if you want to change an email address or password.

Deactivate Email Account

Select this option if you want to deactivate an existing email account.

Activate Email Account

Select this option if you want to reactivate an email account that has previously been deactivated.

#\$Account Registered

Your account has been registered with the Netscape Online registration server and your PC has been configured. You must remember your account username and password because without them you will not be able to access your account.

#\$

Please check out the Netscape Online website on <http://www.netscapeonline.co.uk> for information....

#\$Register Account

Your details have to be sent to the registration server so that your Netscape Online account can be registered. Once this is done your Netscape Online account will then be set up. Your details will not be visible on the Internet because they will be sent across a secure connection (when Use Secure Connection option is selected).

#\$Update Email Account

Change Password

Click on this button to change the password for the selected email account.

#\$Update Account

I wish to update the main account details

Select this option if you want to change the main account details such as your address.

I wish to change my email password

Select this option if you want to change your email password.

#\$Account Details

Email Address

Enter the email account name you wish to have for your email account. The address will be in the form of name@netscapeonline.co.uk. You can choose the name part of the address, but bear in mind the following restrictions:

The length of the email account name must be between 11 and 16 characters

The name may only contain alphabetic characters and numbers, no full stop . hyphen -and underscore _ characters are allowed

Email account names must be unique to Netscape Online, so there can only be one jonathansmith belonging to netscapeonline.co.uk

Some popular names will nearly always be taken up already so try different combinations e.g. jonathansmith, smithssolicitors or smithfamily

If you have an email account with another Internet Service Provider, avoid using the same account name because this can cause complications with your mailboxes in Outlook or Outlook Express e.g. jonathansmith@OLD.DOMAIN may get overwritten with jonathansmith@netscapeonline.co.uk

If your chosen email account name is not available, the Registration Wizard will display a list of alternatives. You do not have to choose one of them, and you can have as many tries as you like to choose your email account name.

Password

You must enter a password. Remember your username and password because you will be asked for them when you want to use that email account.

Verify Password

Because the password is hidden from view, you are asked to type your password again, in case you inadvertently typed something other than what you intended.

Favourite Place

Enter your favourite place. This is in case you forget your password and need to call the help desk. The help desk will ask you for your favourite place and your mother's maiden name to check that the account belongs to you. Mandatory, maximum length 30 characters.

Mother's Maiden Name

Enter your mother's maiden name. Mandatory, maximum length 30 characters.

\$(Re)configuring your PC

If you have already set up an account and then buy a new computer or format your hard disk then you will need to re-configure the PC to use your Netscape Online account. To do this, select the second option, I have already registered my account and wish to (re)configure my PC, on the first screen and click Next. You will then be prompted for your account username and password (not email account username and password). Once you have entered these and clicked on the Next button the connection screen will be displayed. On this screen you must choose how you wish to connectHID_CONNECT_PROPPAGE. Once the connection details are correct, click on *Next* and a connection will be established with the server. A small message will appear informing you to click the Next button to download the configuration details and (re)configure your PC. Once you have done this, your PC should be configured. Click on Finish to exit the program.

\$(Registering a new account

To register a new account, select the first option, I wish to register a new account, and click on Next. You will be taken through a series of screens requesting personal information so that you can register your Netscape Online account. The fields with an asterisk by them are optional. Once you have passed through these screens you must connectHID_CONNECT_PROPPAGE to the server. Now you must enter the email address and passwordHID_USERNAME_PROPPAGE. Finally, you are asked to enter your favourite place and your mother's maiden name. Click on Next and then Next again on the next screen to register the account. Once this is done, your Netscape Online account username and password will be displayed. These details are VERY important, click Print details to print off a copy or write this down. These details cannot be changed and you must remember them so that you can change your account details in the future. Click on Finish to configure your PC.

Note : The details are sent across a secure connection, which means they are NOT visible on the Internet (when User Secure Connection option selected).

\$(Changing Account Details

To change your Netscape Online account details select the third option, I wish to change my account details, and click on Next. You will then be prompted for your account username and password. Once you have entered these and clicked on Next, you are presented with two options. You can update your main account details or, you can update an email accounts details.

- **Updating your main account**HID_UPDATE_MAINACCOUNT

- **Updating an email account**HID_UPDATE_EMAILACCOUNT

\$(Updating your main account

To begin with you will have to connectHID_CONNECT_PROPPAGE to the server so that your present details can be downloaded. Once you have selected your modem and clicked on Next, a screen will be displayed indicating that the computer is ready to download the account details. Click on Next to proceed. You are now presented with the screens that you will have seen when you first registered the account containing the personal account details. Move through the screens using the Next button, changing the details as necessary. Once you reach the screen which informs you that the details are ready to be sent to the server click on Next to send the details. Once the

details have been sent your Netscape Online account has been updated. Click on the Finish button to configure your PC.

Updating an email account

To begin with you will have to connectHID_CONNECT_PROPPAGE to the server so that your present details can be downloaded. Once you have selected your modem and clicked on Next, a screen will be displayed indicating that the computer is ready to download the account details. Click on Next to proceed. The next screen will display your present email accounts. To add another email account, click on Add Email Account. To modify an existing email account, select the account you want to update and then click on Update Email Account. To delete an existing account, select the account you want to delete then click on Deactivate Email Account.

Add Email AccountHID_ADD_ACCOUNT

Update Email AccountHID_UPDATE_ACCOUNT

Deactivate Email AccountHID_DELETE_ACCOUNT

Add Account

On this screen, select an email address and passwordHID_USERNAME_PROPPAGE. Once you have entered your address and password click on Next. Now you are ready to send the details to the server so that the account can be registered. Click on Next to proceed. When your information has been sent, a screen will appear informing you that your account has been registered on the Netscape Online server. Click on Finish to exit the program and configure your PC.

Note : The details are sent across a secure connection which means they are NOT visible on the Internet (when User Secure Connection option is selected).

Delete Account

Once you have selected which Netscape Online account to delete and clicked on Next, a screen appears informing you that the changes have to be sent to the account server. Click on Next to send the information and to delete the account. Once this is done you must click on Finish to configure your PC.

Note: The details are sent across a secure connection which means they are NOT visible on the Internet (when Use Secure Connection option is selected).

