

## **Tell me about Fax Viewer**

Use Viewer to view received faxes and preview outgoing faxes and attachments.

When you receive a fax, you may want to write notes on it, add standard annotations (such as your signature), or draw attention to certain portions of the image before passing it on. With the annotate toolbar buttons in Viewer, you can do all this on the screen. For example, you can:

- add notes to margins
- circle or highlight important text
- stamp the fax with a predefined graphic or one of the provided designs (for example, “draft” or “confidential”)
- add a graphic of your signature.

