

ew creates a new, untitled TimeSlice document.

Open... opens a previously created TimeSlice document.

Close closes the current TimeSlice document.

Save saves the current TimeSlice document to disk.

Save As... saves the current TimeSlice document to disk with another name.

Save As Template... saves the current TimeSlice document to disk as a Stationery pad file. See the chapter Starting Up for more information, or see your Macintosh manual about Stationery pad files.

Page Setup... sets printing options.

Print... prints the current TimeSlice document.

Export... exports the current TimeSlice document as a tab-delimited file. This file can then be imported or read by any database or word-processing application.

Minimize/Maximize minimizes or maximizes the current TimeSlice document.

Quit quits TimeSlice.