CHAPTER EIGHT: Exporting the contents of catalog files

Often, you will want to export the contents of a catalog file to a text file.   You might want to create a database of your favorite programs or use the table feature of your favorite word processor to format a file list.

DiskTracker offers several choices for exporting data:

• Export to a Text File, with or without the column headers

- export visible items

- export all items

- export selected items

• Export selected items to the clipboard with or without the column headers

Exporting to a text file
• To export to a text file:

1.) Select "Export as TEXT…" from the File menu.

2.) Move to the folder where you would like the text file saved and give the file a name.

3.) Select whether you would like only visible items, all items, or only selected items to be included in the text file.

4.) If you would like the titles of the data columns (the column headers) to be included, make sure the "Include column headers" box is checked.

5.) If you would like the names of the files to be indented according to how "deep" the file is, be sure that "Indent files according to depth" is checked.

6.) Click "Save" to save the document or "Cancel" to abort.

Exporting to the clipboard
• To export to the clipboard:

1.) Select the items that you would like to copy in the catalog window.

2a.) To copy without the column titles, select "Copy" from the Edit menu (or "Copy Disk" if only disks are selected) or press âŒ˜C.

2b.) To copy with the column titles, select "Copy" from the Edit menu (or "Copy Disk" if only disks are

selected), while holding down the shift key.   Alternatively, press shift-âŒ˜C.

NOTE—The fields copied to the clipboard will be delimited by either tabs or commas, as determined by the setting in the "Preferences…" dialog box.   (see above)

Text file export preferences
There are three options in the "Preferences…" dialog box (from the File menu) which pertain to exporting. These are the creator code of the output text file (defines which text editor will try to open the file) (this is initially set to 'ttxt', the creator code for TeachText and SimpleText), the character to use to indent file names (by defualt a space), and the character to use to delimit the individual fields of data (either commas (default) or tabs).