

WINNING FORMS from KMT Software, Inc.

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Form Name: BALANCE SHEET

Using this Form: This form is a financial report for businesses. It is primarily used for reporting the financial condition of the firm to the owners. It is also presented to lenders to obtain financing. The form can be filled out either on paper or electronically.

Entering Data: Enter data into the unprotected cells below. The Retained Earnings figure for each year is calculated, to insure that Assets equal Liabilities plus Equity. Please note that doubtful accounts and accumulated depreciation must be entered as negative numbers.

Printing this Form: Click the printer tool in the toolbar or choose Print from the File menu.

Balance Sheet

Enter Company Name here (e.g. XYZ Corp.)

Enter Date here (e.g. For Year Ending June 1992)

(all numbers in \$000)

ASSETS

Current Assets

Cash

Accounts receivable
(less doubtful accounts)

Inventory

Temporary investment

Prepaid expenses

Total Current Assets

Fixed Assets

Long-term investments

Land

Buildings
(less accumulated depreciation)

Plant & equipment

(less accumulated depreciation)

LIABILITIES

Current Liabilities

Accounts payable

Short-term notes

Current portion of long-term notes

Interest payable

Taxes payable

Accrued payroll

Total Current Liabilities

Long-term Liabilities

Mortgage

Other long-term liabilities

Total Long-term Liabilities

Shareholders' Equity

Furniture & fixtures
(less accumulated depreciation) _____
Total Net Fixed Assets _____

Capital stock
Retained earnings _____ #VALUE!
Total Shareholders' Equity _____ #VALUE!

TOTAL ASSETS _____ #VALUE!

TOTAL LIABILITIES & EQUITY _____ #VALUE!