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1# main_index
 2\$ Help Index
 3+ index:0005

#4 For information on how to use Help, press F1 or select Using Help from the Help menu.

#⁵\$⁶+⁷ Edit Menu

The Edit menu provides commands to undo edits, access the clipboard, and to delete text.

Undo	Undo the previous operation.
Cut	Delete selected text and move it to the clipboard.
Copy	Copy selected text to the clipboard.
Paste	Move text from the clipboard to the current document.
Clear All	Delete all text in document.
Delete	Delete selected text.

#⁸\$⁹+¹⁰File Menu

The File menu provides commands for creating new files, opening existing files, saving files, printing files, and exiting the application.

##@QUERY_APPL_MODEL == VALUE_MDI 2

New	Create a new, untitled, document.
Open	Open an existing file.##@QUERY_APPL_MODEL == VALUE_SDI 2
New	Create a new, untitled, document.
Open	Open an existing file.
Close	Close the current document.
Save	Save the current document if its contents have changed.
Save-As	Save the current document under a new name.##OPT_APPL_PRINTING 3
Print	Print the current document.
Print Preview	View a sample printout of the current document.
Print Setup	Set printer characteristics.##@QUERY_PRJ_NAME [[Target]]
Exit	Exit [[Target]] application.

8# menu_file
9\$ File Menu
10+ commands:020

~~#~~¹¹~~\$~~¹²¹³ **Search Menu**

The Search menu provides commands to find and replace text.

Find	Find a pattern of text.
Replace	Replace one pattern of text with another.
Next	Find and/or replace the next occurrence of text pattern.

##--BEGIN-- @QUERY_APPL_MODEL == VALUE_MDI#¹⁴\$¹⁵+¹⁶**Window Menu**

The Window menu provides commands to control the position and layout of application's windows.

Cascade	Resize and position all windows in an overlapping pattern.
Tile	Resize and position all windows in an non overlapping pattern.
Arrange Icons	Align all iconized windows along a grid.
Close All	Close all windows.

14# menu_windows
15\$ Windows Menu
16+ commands:040

##--END-- @QUERY_APPL_MODEL == VALUE_MDI#¹⁷\$¹⁸+¹⁹**Help Menu**

The Help menu provides access to the help system and the about dialog.

~~Contents~~ Help topic contents.

17# menu_help
18\$ Help Menu
19+ commands:040

#²⁰\$²¹+²²K²³ **Copying Text**

To copy text to a document from the clipboard, position the cursor at the desired insertion point, and choose Edit|Copy from the menu.

20# proc_copying_text
21\$ Copying Text
22+ procedures:010
23K copy;clipboard

^{#24}^{\$25}⁺²⁶^{K27} Deleting Text

To delete text from a document, select the text, and choose Edit|Cut or Edit|Delete from the menu. Cut will put the deleted text in the clipboard, and Delete will simply delete it.

24# proc_deleting_text
25\$ Deleting Text
26+ procedures:020
27K delete;clipboard

~~#~~²⁸~~\$~~²⁹ **Exiting**

To exit the application, choose File|Exit from the menu.

28# proc_exiting
29\$ Exiting

#30\$31 Edit Window

The edit windows in this application allow reading, editing, printing and saving text files up to 64K characters in size.

##--BEGIN-- @OPT_APPL_DRAGDROP^{#32\$33} **Drag/Drop from the File Manager**

##@QUERY_PRJ_NAME [[Target]]

A file can be opened into an editor in the application by dragging the file from the File Manager, and dropping it on [[Target]]'s main window.

32[#] drag_drop

33^{\$} Drag/Drop from the Program Manager

##--END-- @OPT_APPL_DRAGDROP##--BEGIN-- @OPT_APPL_PRINTING^{#34\$35} **Printing**

There are three commands on the File menu which support printing of documents from the application. File|Print Setup is used to select and configure a printer device. File|Print Preview displays a special preview window which shows how the document will appear when printed. File|Print causes the current document to be printed.

##--END-- @OPT_APPL_PRINTING#³⁶\$³⁷+³⁸**Edit Copy Command**

The Edit|Copy command leaves the selected text intact and places an exact copy of it in the clipboard. To paste the copied text into another document, choose Edit|Paste.

36# CM_EDITCOPY
37\$ Edit Copy Command
38+ menu_edit:020

³⁹#⁴⁰\$⁴¹+ **Edit Cut Command**

The Edit|Cut command removes the selected text from your document and places the text in the clipboard. Choose Edit|Paste to paste the cut text into another document. The text remains selected in the clipboard, and can be pasted multiple times.

⁴²#⁴³\$⁴⁴+**Edit Paste Command**

The Edit|Paste command inserts the text currently selected in the clipboard into the current window at the cursor position.

42# CM_EDITPASTE
43\$ Edit Paste Command
44+ menu_edit:040

⁴⁵#⁴⁶\$⁴⁷+ **Edit Undo Command**

The Edit|Undo command restores the file in the current window to the way it was before your most recent edit operation. Undo inserts any characters you deleted, deletes any characters you inserted, replaces any characters you overwrote, and moves your cursor back to a prior position.

45# CM_EDITUNDO
46\$ Edit Undo Command
47+ menu_edit:050

⁴⁸#⁴⁹\$⁵⁰+ **Edit Clear All Command**

The Edit|Clear All command deletes the entire contents of the current document. Use Edit|Undo to restore the contents.

⁵¹#⁵²\$⁵³+ **Edit Delete Command**

The Edit|Delete command deletes the currently selected text from the current document. The text is not placed in the clipboard. Use the Edit|Undo command to restore the text.

#⁵⁴\$⁵⁵+⁵⁶**File Close Command**

File|Close closes the currently active window.

54# CM_FILECLOSE
55\$ File Close Command
56+ menu_file:010

#⁵⁷\$⁵⁸+⁵⁹**File Exit Command**

##@QUERY_PRJ_NAME [[Target]]

The File|Exit command exits [[Target]]. If you've modified documents without saving, you'll be prompted to save before exiting.

##@QUERY_APPL_MODEL == VALUE_MDI

57# CM_EXIT

58\$ File Exit Command

59+ menu_file:020

#⁶⁰\$⁶¹+⁶²**File New Command**##@QUERY_APPL_MODEL == VALUE_SDI

60# CM_MDIFILENEW
61\$ File New Command
62+ menu_file:030

⁶³#⁶⁴\$⁶⁵+ **File New Command**

The File|New command opens a new, untitled document, and makes it the active window. The application prompts you to name untitled documents when they are closed.

##@QUERY_APPL_MODEL == VALUE_MDI

63# CM_FILENEW
64\$ File New Command
65+ menu_file:030

#⁶⁶\$⁶⁷+⁶⁸**File Open Command**##@QUERY_APPL_MODEL == VALUE_SDI

66# CM_MDIFILEOPEN
67\$ File Open Command
68+ menu_file:040

⁶⁹#⁷⁰\$⁷¹+ **File Open Command**

The File|Open command displays the Open a File dialog box so you can select a file to load into a new document window. You can also create a new document by naming a file that doesn't currently exist.

69# CM_FILEOPEN
70\$ File Open Command
71+ menu_file:040

##--BEGIN-- @OPT_APPL_PRINTING#⁷²\$⁷³+⁷⁴**File Print Command**

The File|Print command prints the contents of the active window. Use File|Print Preview to see how the document will be laid out on printer pages. Use File|Print Setup to select a printer, and to set printer options.

72# CM_FILEPRINT
73\$ File Print Command
74+ menu_file:050

⁷⁵#⁷⁶\$⁷⁷+ **File Print Preview Command**

File|Print Preview opens a special window that shows how the active document will appear when printed. The preview window shows one or two pages of the active document as they would be laid out on printer pages. Controls on the window allow you to page through the pages of the document.

⁷⁸#⁷⁹\$⁸⁰+ **File Print Setup Command**

The File|Printer Setup command displays the Printer Setup dialog box which allows you to select and configure the printer to be used to print documents in the application.

78# CM_FILEPRINTERSETUP
79\$ File Print Setup Command
80+ menu_file:070

##--END-- @OPT_APPL_PRINTING#⁸¹\$⁸²+⁸³**File Save Command**

The File|Save command saves the document in the active window to disk. If the document is unnamed, the Save File As dialog box is displayed so you can name the file, and choose where it is to be saved.

81# CM_FILESAVE
82\$ File Save Command
83+ menu_file:080

⁸⁴#⁸⁵\$⁸⁶+ **File Save As Command**

The File|Save As command allows you to save a document under an new name, or in a new location on disk. The command displays the Save File As dialog box. You can enter the new file name, including the drive and directory. All windows containing this file are updated with the new name. If you choose an existing file name, you are asked if you want to overwrite the existing file.

84# CM_FILES SAVEAS
85\$ File Save As Command
86+ menu_file:090

#87\$88+89 Search Find Command

The Search|Find command searches the current document for a text pattern. The command displays the Find dialog which controls the search process. Options in the dialog determine whether only whole words are to be matched, whether the case of characters is significant, and whether the search should be conducted forwards or backwards through the document. As each match is found, it is highlighted in the document.

87# CM_EDITFIND
88\$ Search Find Command
89+ menu_search:010

#90\$91+92 **Search Next Command**

The Search|Next command repeats the last Find or Replace operation.

90# CM_EDITFINDNEXT
91\$ Search Next Command
92+ menu_search:020

#93\$94+95 **Search Replace Command**

The Search|Replace command searches the current document for a text pattern, and replaces occurrences of the of the pattern with new text. The command displays the Replace dialog which controls the search/replace process. Options in the dialog determine whether only whole words are to be matched, and whether the case of characters is significant. The dialog is also used to specify the pattern to search for, and the text to replace occurrences with.

93# CM_EDITREPLACE
94\$ Search Replace Command
95+ menu_search:030

##--BEGIN-- @QUERY_APPL_MODEL == VALUE_MDI#⁹⁶\$⁹⁷+⁹⁸**Window Arrange Icons Command**

The Window|Arrange Icons command arranges all iconized windows into rows along the bottom of the application's main window.

96# CM_ARRANGEICONS
97\$ Windows Arrange Icons Command
98+ menu_window:010

#99\$100+101**Window Cascade Command**

The Window|Cascade command arranges all document windows from the top-left position of the application's main window so that the title bar of each is visible.

99# CM_CASCADECHILDREN
100\$ Windows Cascade Command
101+ menu_window:020

#¹⁰²\$¹⁰³+¹⁰⁴Window Close All Command

The Window|Close All command closes all document windows open in the application.

102# CM_CLOSECHILDREN
103\$ Windows Close All Command
104+ menu_window:030

#105\$106+107**Window Tile Command**

The Window|Tile command arranges all document windows side-by-side in a non-overlapping pattern.

105# CM_TILECHILDREN
106\$ Windows Tile Command
107+ menu_window:040

##--END-- @QUERY_APPL_MODEL == VALUE_MDI^{#108}^{\$109+}¹¹⁰**Window Help table of contents**

The Help|Contents displays the help contents page.

108[#] CM_HELPCONTENTS

109^{\$} Help table of contents

110⁺ menu_help:010

