

Getting into Ovation

This is the first of a new series of publications from BEEBUG dealing with specific topics in a friendly tutorial style. Getting into Ovation complements the full Ovation manual. It provides an overview of all the main features of Ovation without confusing the reader with an overwhelming amount of technical detail. It thus provides an ideal introduction to the use of Ovation.

However, while it is aimed more at the newcomer to DTP and Ovation, even experienced users may find previously overlooked hints and tips. The book is essentially practical, and makes an ideal companion to have by the side of your machine as you work through the chapters.

Contents:

- INTRODUCTION
- The Ovation Package
- Equipment needed
- Installation
- Creating and loading documents
- TYPING YOUR TEXT
- Importing and exporting text
- Entering text
- Using special characters
- Moving the caret

Selecting and deleting text
Copying and moving text

Find and replace
Fonts, sizes and styles
Formatting your text

USING THE TOOLS

- Text frames
- Linking text frames
- Picture frames
- Lines
- Nested objects
- Borders
- Cutting, copying, pasting & duplicating objects

PLANNING YOUR DOCUMENT

- Using master pages
- Ovation chapters
- Paragraph styles
- Stylesheets

OTHER FACILITIES

- Special text effects with Draw and TypeStudio
- Checking your spelling
- Using the Thesaurus
- Printing your work

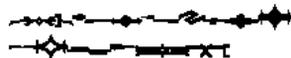
BEEBUG Ltd., 117 Hatfield Road, St Albans, Herts AL1 4JS. Tel. 0727 840303

To complement our existing range of popular fonts discs we are now releasing a fourth disc in the series, containing 10 super new fonts.

Cabaal
Keelie

Cleo
Pentland

Dashes



A superb font for creating ornamental dashes in your DTP

fuzzbuzz

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz0123456789

A font designed specially to complement the Oxford University Press fuzzbuzz

AVANTI
Canongate

RISC User Fonts Disc 4
Product Code PFD4
Members Price £8.47

Woodcut
PLACARD

BEEBUG Ltd,
117 Hatfield Road, St Albans, Herts, AL1 4JS Tel. 0727 840303