

Welcome to 4T PUBLICATION version 1.1

For the Palm Computing(R) Platform

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<http://www.fortsoft.com>

1. [4T PUBLICATION Overview](#)

- [Features](#)

- [Known Bugs](#)

2. [New Features in 1.1](#)

3. [Installing 4T PUBLICATION](#)

4. [Purchasing 4T PUBLICATION](#)

5. [Usage](#)

- [Account Records](#)

- [Creating a record](#)

- [Viewing/Editing an record](#)

- [Deleting a record](#)

- [Export to Memopad](#)

- [Import from Memopad](#)

6. [License, Distribution, and Disclaimers](#)

7. [Contacting the author](#)

4T PUBLICATION Overview

4T PUBLICATION is TWO well-designed database applications that help you maintain a record of your publications collection. Each entry gives you room to record the title, author, publisher, label, and much more of the item. Pull-down menus make it easy for you to specify the type of publication, its category, class status, and miscellaneous notes. You can also record the date of purchase, purchase price, renewal date and even assign a personal rating. User-customizable categories help you organize your collection. All records are automatically sorted alphabetically to help you find specific titles. It also includes ascending/descending sorts and an Address like find feature. There is an icon on each app that allows you to switch between them with a tap of a stylus.

Standard Features

Standard Features on Both apps:

- Dropdown lists, which allow the user to select from numerous combinations of descriptions that best suit the account information
- Cut, Copy, and Paste allows you to share your data between apps
- Speedy data entry!
- Alphabetically sorted records for easy access
- Flag 'private' records for added security with the built-in Palm security
- Navigation similar to Palm Address application
- Ability to categorize your records however you see necessary
- Hardware button scrolling on main screen
- User editable screen display; choose what you want to see.
- Choose to show either the number of records OR the App title on main screen.
- Remember last category, program starts in same category that it was exited in.
- Confirm on delete, choose whether to have the confirmation alert popup or not.
- Easier to navigate the menu bars!
- Create new records from a menu choice.
- System Info, displays number of records in database at any time.
- Delete records from menu shortcut.
- Get record details from menu shortcut
- App 'goto' icon, links both of the apps together with a single tap
- Sort from a menu choice.
- Sort Ascending or Descending.
- Easy-to-use sort Icon on main screen.
- Find feature similar to the Address book find

Known Bugs

- None at this time.

New Features in 1.1

Export to memopad
Import from memopad
Menu choices for exporting/importing
Database now backed up during normal hotsync.
Fixed a minor of bug.
Minor cosmetic changes.

Installing 4T PUBLICATION

New Installation.

Install the included Fbook.prc and the Fmag.prc file by using the install application that is included with your Palm OS Desktop software.

Upgrading:

Purchasing 4T PUBLICATION

You can purchase 4T PUBLICATION through <http://www.fortsoft.com>

When you purchase has been approved, you will receive a license number via e-mail from the author within 24 hours.

Usage

Account Records

The Main Form View is the 'home base' view of 4T PUBLICATION. The look and feel is very similar to the address list view of the Address application on the Palm Pilot. The accounts are listed in alphabetical order by the description field of the account.

Creating a record

To create new record, press the 'New' button from the Main Form View. The Record Details View screen will appear where you can start inputting your information, you can change the label names by tapping on the drop down list of each label and selecting a new label. Enter the information in each field by tapping on the field to place the cursor and use the Graffiti input or Palm Pilot soft keyboard input to enter the account information. Use the drop down list box in the top right corner of the form to select a category for the record that you are currently editing. Edit the list of categories by selecting 'Edit Categories...' from the category drop down list. Tap on the 'Private' check box to identify the account as private. This will allow you to utilize the built-in Palm Pilot security feature and hide the record until the Palm Pilot security password has been entered. Once finished, tap the 'Done' button and the Main Form View will appear.

Viewing/Editing a record

To view/edit a record, select the record from the Main Form View by tapping on the name of the record. The Record Details View screen will appear with the information. View or edit the information as needed and then tap the 'Done' button when finished viewing the account and the Main Form View will reappear.

Deleting a record

To delete the record, tap on the record, from the Main Form View, to bring up the Record Details View, then tap the delete "Trash Can" icon. A dialog box will prompt you to ensure that you don't accidentally delete the wrong account.

Export to Memopad

Exports data, in current category, to the Memopad creating a new memo named "4TMagazine Export" **OR** "4TBook Export".

The structure for this exported memo is:

NOTE: You can use one field or all fields. Only input the field and data that you need. Fields and lists

without data will be ignored.

4TMagazine Export (memo name)

4TMAG<-----new record

Date: date data
Title: title data
Publisher: publisher data
PurchAt: purchased at data
Published: published list data
Cost: cost data
Category: category list data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
L1: list one data
F1: field one data
Notes: note data

4TMAG<-----new record

Date: date data
Title: title data
Publisher: publisher data
PurchAt: purchased at data
Published: published list data
Cost: cost data
Category: category list data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
L1: list one data
F1: field one data
Notes: note data
etc.....

4TBook Export (memo name)

4TBook<-----new record

Date: date data
Title: title data
Author: author data
Publisher: publisher data
PurchAt: purchased at data
Cost: cost data
Category: category list data
Year: year data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
List1: list one data
F1: field one data
Notes: note data

4TBook<-----new record

Date: date data
Title: title data
Author: author data

Publisher: publisher data
PurchAt: purchased at data
Cost: cost data
Category: category list data
Year: year data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
List1: list one data
F1: field one data
Notes: note data
etc...

Import from Memopad

Importing from the Memopad is exactly the same as the export except for one thing, change the word Export to Import. The fields and the structure is exactly the same. As a matter of fact, the BEST way to insure no type-o's is to first export to Memopad, then edit the data and import back into 4T Magazine **OR** 4T Book.

The minimum requirements are; 1.) new memo named "4TMagazine Import" **OR** "4T Book Import" 2.) First line of memo named "4TMAG" **OR** "4TBook" 3.) ANY one of the fields below.

4TMagazine Import (memo name)

4TMAG<-----new record

Date: date data
Title: title data
Publisher: publisher data
PurchAt: purchased at data
Published: published list data
Cost: cost data
Category: category list data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
L1: list one data
F1: field one data
Notes: note data

4TMAG<-----new record

Date: date data
Title: title data
Publisher: publisher data
PurchAt: purchased at data
Published: published list data
Cost: cost data
Category: category list data
Rating: rating list data
StatusList: status list data
StatusNote: status note data
L1: list one data

F1: field one data

Notes: note data

etc.....

4TBook Import (memo name)

4TBook<-----new record

Date: date data

Title: title data

Author: author data

Publisher: publisher data

PurchAt: purchased at data

Cost: cost data

Category: category list data

Year: year data

Rating: rating list data

StatusList: status list data

StatusNote: status note data

List1: list one data

F1: field one data

Notes: note data

4TBook<-----new record

Date: date data

Title: title data

Author: author data

Publisher: publisher data

PurchAt: purchased at data

Cost: cost data

Category: category list data

Year: year data

Rating: rating list data

StatusList: status list data

StatusNote: status note data

List1: list one data

F1: field one data

Notes: note data

etc...

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We hope you enjoy using 4T PUBLICATION.