



## Support Card Help Contents

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## About Support Card

Thank you for purchasing Support Card v2.01. Support Card is a product of Genesis PC-Ware. It is your program and can become whatever you(the user) needs. All you have to do is make sure that I get a letter from you explaining to me in detail what you need. I'm willing to listen, and make it what you want. But, I can't do that without your input. So please, take a minute to let me know what you like, don't like, what you want added, taken away, done differently, moved.

Mail your comments/suggestions to:

Genesis PC-Ware  
P.O. Box 86  
Mankato, MN 56002

Or use E-Mail:

[jholt@prairie.lakes.com](mailto:jholt@prairie.lakes.com)

Genesis PC-Ware will always be small enough to listen to the user.

### System Requirements

To run Support v2.01 you need the following;

- IBM Compatible personal computer.
- VGA or compatible display.
- Microsoft Windows 95.

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## **Getting Started**

You will find Support Card very easy to use. The field names should need no explanation. The first time you run Support Card, a file will be created called Support.dat and you will be presented with the screen to start entering your data. All you need to do is enter the information and click the SAVE button.

Just remember that nothing is saved until you click the SAVE button so if you are entering more than one make sure you click SAVE before you click NEW Again.

## **Working With: Our Help**

You can find information in Help by using the index or Search feature. To Return to the Help Index after you read the instructions below, click the Back button or press the B key.

For complete instructions on how to use Help, press the F1 key while the Help window is active.

### **To use the Help Index**

Do one of the following:

- Click an underlined topic.

- Press the TAB key until you highlight the topic you want, and then press the ENTER key.

### **To scroll in the Help window**

Do one of the following:

- Press The Up and Down arrow key.

- Use the scroll bars with the mouse.

### **To return to the previous topic**

Click the Back button or press the B key.

### **To open the search feature in Help**

Click the Search button or press the S key.

### **To close the Help window**

From the Help's File menu, choose Exit(ALT, F, X)

## **Exit Button/Menu Item**

Exits Support Card.

## **Save Button/Menu Item**

Saves the current record.

## ☐ **New Button/Menu Item**

Clears the data area for a new record.

## **Print Button/Menu Item**

Print Button and Print/Card Menu Item prints the current card, Print/Summary Menu Item prints a summary report of all cards

✕ **Delete Button/Menu Item**

Deletes the current record

## **Help Button/Menu Item**

Displays the online help

