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## Overview

UpFront is a program that floats ontop of all other programs that allows you to quickly access other files and utilities without having to minimize or toggle away from your current program.

It is recommended that you place UpFront in your startup group, so it will always be available when are running Windows.

UpFront is actually two floating programs in one. The first part of the program has ten buttons that are always on the screen. These are called top level buttons. You can configure up to eight of these buttons for your own use. The second part of the program has 21 icons that you can assign programs to. To access the second part of the program choose the control menu (the minus sign.) For more information see [Adding Your Own Programs and Buttons](#)

UpFront also comes with a Create Directory utility that allows you to quickly create a directory without having to use File manager or shelling out to the MS-DOS prompt.

To use UpFront simply single click the button you wish to run with the mouse.

To find out how to configure UpFront with your own programs see [Adding Your Own Program and Buttons](#).

For information on other UpFront features choose the Contents button and select the appropriate topic.

## **Adding Your Own Programs and Buttons**

### *Top Level Buttons*

To add your own programs select the control menu, and choose the Configure Buttons icon. The control menu is the second button from the left and looks like minus sign. The Configure Buttons command is on the icon that has a hand pointing to a bunch of little boxes.

From the Configure dialog box, choose a button from the Button to Change list. Then associate the button to a program. To associate a button to a program, either type the path and filename of the program, or choose the Browse button to browse the system for files.

Once you have added your filename or program, choose the Change button to add it to the top level buttons.

To change the Icon of the button select the Change Icon button, and drag one the 50 provided icons onto any button in the Button to Change list.

When your are finished configuring your buttons choose the Close button.

### *Icon Buttons*

In addition the top level buttons there are also Icon Buttons. To assign a program or file to one of these buttons choose the control button (the minus sign) and Right mouse click on the blank button. Then choose Properties from the menu. The Properties dialog box works just like the Properties dialog box in Program Manager. Simply type your program name in the Command Line box and choose OK. You can also choose the Change Icon button to change the icon.

To select one of your existing Programs from the Program Manager choose the Program Manager button. For more information on this button see [Getting Information from Program Manager](#)

## **Additional Features**

UpFront come with additional features to make it easier to accomplish tasks.

By default the **Create Directory** button is the sixth button from left. Use this button to create a directory.

The last button is for running other programs. It is similar to choosing Run from the File menu in Program Manager. Use the **Run** button to run programs such as Setup.

You can assign the **Exit Windows** command to a button. To do this, choose the Configure Buttons icon, and choose the Exit Windows command. You can use this button to quickly exit Windows.

## **Getting Information from Program Manager**

To get your existing information from Program Manager choose the Program Manager button from the Properties dialog box. To select Properties, right mouse click on one of the Icons.

*Note: This doesn't work for the top level buttons.*

Once you have chosen the Program Manager button, select the group of the Icon you wish to add and choose OK.

Then select the programs icon you wish to add from the list and choose OK.

## **Using Drag and Drop with File Manager**

You can also use the File Manager to add programs to the Icon Buttons.

*Note: This doesn't work for the top level buttons.*

Just drag the filename of the program or file you wish to add ontop of one of the Icon Buttons in UpFront.

## **Moving UpFront**

To move UpFront choose the first button with the four arrows on it. While the mouse button is down, move the mouse where you wish to place UpFront, and let go of the mouse button.

UpFront always remembers where it was last placed.

**Product Support**

You can receive support for UpFront by calling WinSoft at 206 485-3304 9am-9pm Pacific Time, or call Tom Oliver at 206 486-5635 10am-9pm Pacific Time.

