

Ordering Checks -- Introduction

Did you know you can save time and be more organized by printing checks using Microsoft Money? It's true, you just need:

- A Microsoft Windows-compatible printer.
- Microsoft Money compatible checks.

You can order checks right from Microsoft that are guaranteed to work with Money.

Plus, Microsoft check styles, formats, and sizes are approved by U.S. and Canadian banking institutions, so they are guaranteed to work for your bank or credit union.

[Click here to see information on available check styles](#)

[Click here to see answers to common questions](#)

[Click here to order checks](#)

Microsoft Checks -- Styles and Designs

Microsoft checks are available in three styles:

- Wallet-Size
- Standard Business-Size
- Voucher checks

The styles are available in laser or continuous pinfeed formats.

Compatible envelopes also available for all check styles to speed mailing.

All checks are available in quantities as low as 250.

Standard Size Checks

Choose the Standard style check if you prefer a larger, business size format.

There is room to list tax deductible expenses in the "memo" line at the bottom of the check. You can also use this area to list the invoice number(s) of the bill you're paying.

Not surprisingly, this professional-looking check is popular with small business owners.

Laser Format # 80974

Prices begin as low as \$58.95



Dimensions/Layout

8-1/2" x 11" overall; 8-1/2" x 3-1/2" detached check

Parts

Choose 1, 2 or 3-parts

Colors

Blue or Green

Security Watermark: W-Blue or W-Tan
- Please indicate a "W" before the security color when ordering

(additional \$14.00 per 1,000)

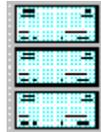


Envelope:

Use with envelope # 91534

Continuous Pinfeed Format # 91064

Prices begin as low as \$57.95



Dimensions/Layout

9-1/2" x 3-1/2" overall; 8-1/2" x 3-1/2" detached

Parts

Choose 1, 2 or 3-parts

Colors

Blue, Green, Tan or Burgundy

Security Watermark: W-Blue, W-Burgundy or W-Tan - Please indicate a "W" before the security color when ordering (additional \$14.00 per 1,000)



Envelope:

Use with envelope # 91534

Wallet Size Checks

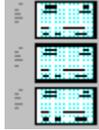
The wallet style is our most popular check. You can print it out on the computer or tuck it in your wallet to write checks by hand when you're out and about.

Many people prefer this check size because it fits easily into the smaller envelopes that companies provide with their monthly bills.

Both laser and continuous checks have detachable stubs, which you can use to track tax-deductible expenses or anything else you want.

Laser Format # 80935

Prices begin as low as \$55.50



Dimensions/Layout

8-1/2" x 11" overall; 8-1/2" x 2-5/6"
detached check

Parts

One-part only

Colors

Blue or Green

Premier Colors: Monterey or Gentry
(additional \$14.00 per 1,000)

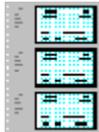


Envelope

Use with envelope # 91567

Continuous Pinfeed Format # 90970

Prices begin as low as \$51.50



Dimensions/Layout

9-1/2" x 2-5/6" overall; 6" x 2-5/6"
check only

Parts

One-part only

Color

Blue



Envelope

Use with envelope # 91509

Voucher Checks

Choose this check if you want lots of room to
detail your expenses.

For example, if you are issuing a partial payment
on a large invoice, such as a home remodeling job,
the voucher area lets you list exactly what the
check covers.

Laser Format # 80971

Prices begin as low as \$69.50



Dimensions/Layout

8-1/2" x 11" overall

Parts

Choose 1, 2 or 3-parts

Colors

Blue, Green, Tan, Burgundy, Gray,
Blue or Pink Safety Paper

Premier Colors: Monterey, Antique or
Gentry (additional \$14.00 per 1,000)

Security Watermark: W-Blue or W-Tan
- Please indicate a "W" before the
security color when ordering
(additional \$14.00 per 1,000)



Envelope:

Use with envelope # 91552

Common Check Printing Questions

Why should I print checks in Microsoft Money?

Printing checks with Money saves you time and helps keep you organized.

Are Microsoft Money checks accepted everywhere?

Money checks are approved for use by both Canadian and US banking institutions. So you can send them to anyone you want and your bank will honor them.

Can I place a company logo on my checks?

Yes, call (800) 432-1285 for more information.

What are my options?

Besides your choice of the 3 check formats described you have the choice

of many attractive colors and number of parts. One-part (original check only), two-part (original check and duplicate copy) or three-part (original check and two complete copies). Call (800) 432-1285 for samples.

Will Microsoft Money checks work with my printer?

If you have a Microsoft Windows-compatible ink jet or laser printer, you can use our Money laser style check forms. If you have a Microsoft Windows-compatible continuous feed printer, you can use the continuous feed Money check forms.

How can I keep track of my regular checks and my Microsoft Money checks?

You can assign any starting number to your Money check forms. With different starting numbers, it's easy to keep track of your different checks. The Money checks start at # 1001 unless you indicate otherwise on your order form.

Ordering Microsoft Money Checks

OPTION 1:

- 1 [Click here to open a Microsoft Money checks order form](#)
- 2 Complete the form, and Fax it toll-free to 1-800-531-1931

Or

Mail it to:

**Microsoft Money Checks
Box 64181
St. Paul, MN 55164-0181**

OPTION 2:

- Call toll-free **1-800-432-1285**

