The Perfect XTension
for
QuarkXPress

PLEASE READ THIS DOCUMENT BEFORE USING THE XTENSION

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Introduction

The Perfect XTension is a product from the performance enhancing series of software modules for the QuarkXPress page layout software.

The Perfect XTension enables you to import documents created with WordPerfect for the Macintosh into a QuarkXPress document in a very efficient way.

The Perfect XTension enables you to import the text from WordPerfect documents including the character specifications. As a rule page layout data is removed during the conversion. All WordPerfect text with default WordPerfect settings will receive the default QuarkXPress settings. Other character specifications in texts are included as much as possible. Paragraph specifications are not included in the conversion, except when style sheet references are concerned.

The program also enables you to include style tags in the WordPerfect document and convert these directly to the specific QuarkXPress layout commands.

WordPerfect to QuarkXPress

QuarkXPress is in the first place an interactive page layout program. WordPerfect on the other hand is primarily a word processor. Current word processors, however, and certainly WordPerfect, increasingly feature functions, like drawings manipulation and text columns, which up to now were only available in page layout programs. Nevertheless a page layout program like QuarkXPress is still the best solution for the final layout of a publication.

Below, you will find a short description of how WordPerfect documents are converted by the XTension. First the general working principle of the XTension is described. Then more details are given about working with style sheets. A complete description of how the WordPerfect codes are translated to QuarkXPress can be found in the manual of The Perfect XTension. This manual is send to you if you order the keycode for a full working copy.

General Principle

The basic functions of the Techno Design filter XTensions have been created in consultation with a large number of QuarkXPress users who regularly have to process great quantities of texts created with word processors. For the filter XTensions it is assumed that QuarkXPress is the software used for creating layouts. All page-layout data from the original word processors must therefore be removed as carefully as possible. The filter XTensions try to produce a document which is as 'clean' as possible. Character settings, however, are retained in these 'clean' documents. All character specifications are converted as much as possible.

Tab characters are included in the conversion, tab settings are removed.

WordPerfect Style Sheets

In WordPerfect all paragraphs are attached to a style sheet.

During translation, the name of the WordPerfect style sheet is looked up in the QuarkXPress document, and the settings from the QuarkXPress style sheet are used. If QuarkXPress does not contain such a style with the name used in the WordPerfect document, a style sheet will be created. It will be assigned the same name as in WordPerfect. The settings will be those of the *Normal* style sheet in QuarkXPress.

With this method of translating style sheets, one can work in WordPerfect with style parameters best for textprocessing, without concerning the final result in QuarkXPress.

Installing the Program

Insert the disk labelled *The Perfect XTension* into your disk drive. Double click on the disk icon to view the disk contents. Drag the Perfect XTension icon to the folder containing QuarkXPress. Upon restart of QuarkXPress the Utilities menu will contain the following additional commands: *Perfect ->Import document...* and *Perfect ->Settings....* The option *Perfect ->Import document...* will remain dimmed until a text box is selected.

As the The Perfect XTension becomes a part of the QuarkXPress software, it is essential for accurate performance of the XTension that the QuarkXPress program has been installed properly as well.

Full working version

The Perfect XTension is distributed as a demo version. To create a full working version, you have to enter a keycode in the *Perfect->Settings...* dialog. This keycode relates to your QuarkXPress serialnumber. The XTension you have serialized can only be used with your QuarkXPress. You can obtain the keycode for your QuarkXPress from your local distributer.

If the serialnumber does not match with the keycode, a mesage '(Demo)' is shown in the startupscreen of The Perfect XTension.

When the XTensions works as a demo version, all functions are available. Only the imported text will start with a message that the text is imported with a demo version, and randomly wrong characters will be inserted in the text. So you should never use a demo version for production work.

Importing WordPerfect Documents

The Perfect XTension can be activated in two different ways. First you can use the normal option *Get Text…* in the *File*-menu. If a WordPerfect document is selected, the document type will read *Perfect*. Be carefull! In the *Get Text…* dialog, it is only possible to check the option *Include Style Sheets*. But with The Perfect XTension more options are available. These options can be selected in the *Perfect->Settings…* dialog. Although these options are not visible in the *Get Text…* dialog, they are used!

A second way to activate the Perfect XTension is to select *Perfect->Import document…* in the *Utilities*-menu. When you use this option a fileselection dialog will show up. In this dialog you can alter all the options directly, without going to the setting dialog first.

It is only possible to select the import functions when a text box is selected.

The position of the text pointer within the text box will indicate the position for the text to be imported to. If part of the text has been selected, this selected part will be replaced by the imported text. Be careful with this. Once the imported text has replaced the original text, it is impossible to undo this action.

If the *Get Text…* option is used, the following two options are available:
 • Convert Quotes
 • Style sheets

The Convert Quotes options does not have any effect in the Perfect XTension.

With the option Style sheets you can specify if de WordPerfect stylesheets must be translated into QuarkXPress styles. Since most of the times we import, we like this option checked, and QuarkXPress defaults a not checked state, you can overrule this settings in the *Perfect–>Settings…* dialog, by setting the option *Always use WordPerfect styles.*.

Import document

When *Perfect->Import document...* is selected, a fileselection-dialog box will appear. In this dialog box we can alter the following settings:

 • Translate style tags
 • Always use WordPerfect styles
 • Include Footnotes
   • Footnotes at end of Text
   • Footnotes where inserted

Translate Style Tags

If the option *Translate style tags* is selected, the style tags (e.q. <B> for bold, <I> for Italics) in the WordPerfect document will be converted to QuarkXPress style codes. If the option *Translate style tags* is not selected, the style tags will not be translated during the conversion. In that case they will be displayed as normal text. Refer to your QuarXpress manual for more details on style tags.

Always use WordPerfect styles

When this option is selected, then stylesheets in the WordPerfect document are used as a reference to the QuarkXPress styles.

Include Footnotes

The option *Include Footnotes* enables you to specify whether text from footnotes should be removed by or included in the conversion procedure. Because QuarkXPress does not support footnotes, the new position of the footnotes should be indicated as soon as the option *Include Footnotes* is selected. If *Footnotes at End of Text* is selected, all footnotes will be pasted at the end of the text. If *Footnotes where Inserted* is selected, the contents of the footnotes will be pasted at the place of reference. Thus it is easy to cut the footnote from the text and paste it into an additional text box which can serve as a 'footnote box'.

The settings done in the fileselection dialog are saved with the XTension. The next time you select *Perfect->Import document…* the last settings are used. Settings done in this dialog will also be used the next time you use the Get Text… option.

Settings

When the *Perfect->Settings...* is selected, a dialogue box is shown where settings can be selected for use in combination with the Get Text… command. The options you can select in this dialog are the same options as in the dialog when *Perfect->Import document…* is selected. These options are described above.

When the Perfect XTension works as a demo version, it is also possible to enter the keycode, to get a full working copy, in this dialog. You can obtain this keycode from your local distributer. The QuarkXPress serial number is also shown in this dialog. If you have a keycode it is important that you enter this keycode exactly as given by your distributer. Uppercase letters must be typed as uppercase, lowercase must be typed as lower case. If you have entered the correct keycode a message is shown that you have a full working copy.

If you now restart QuarkXPress, the serialnumber the XTension works with, is shown in the startup screen of the XTension.