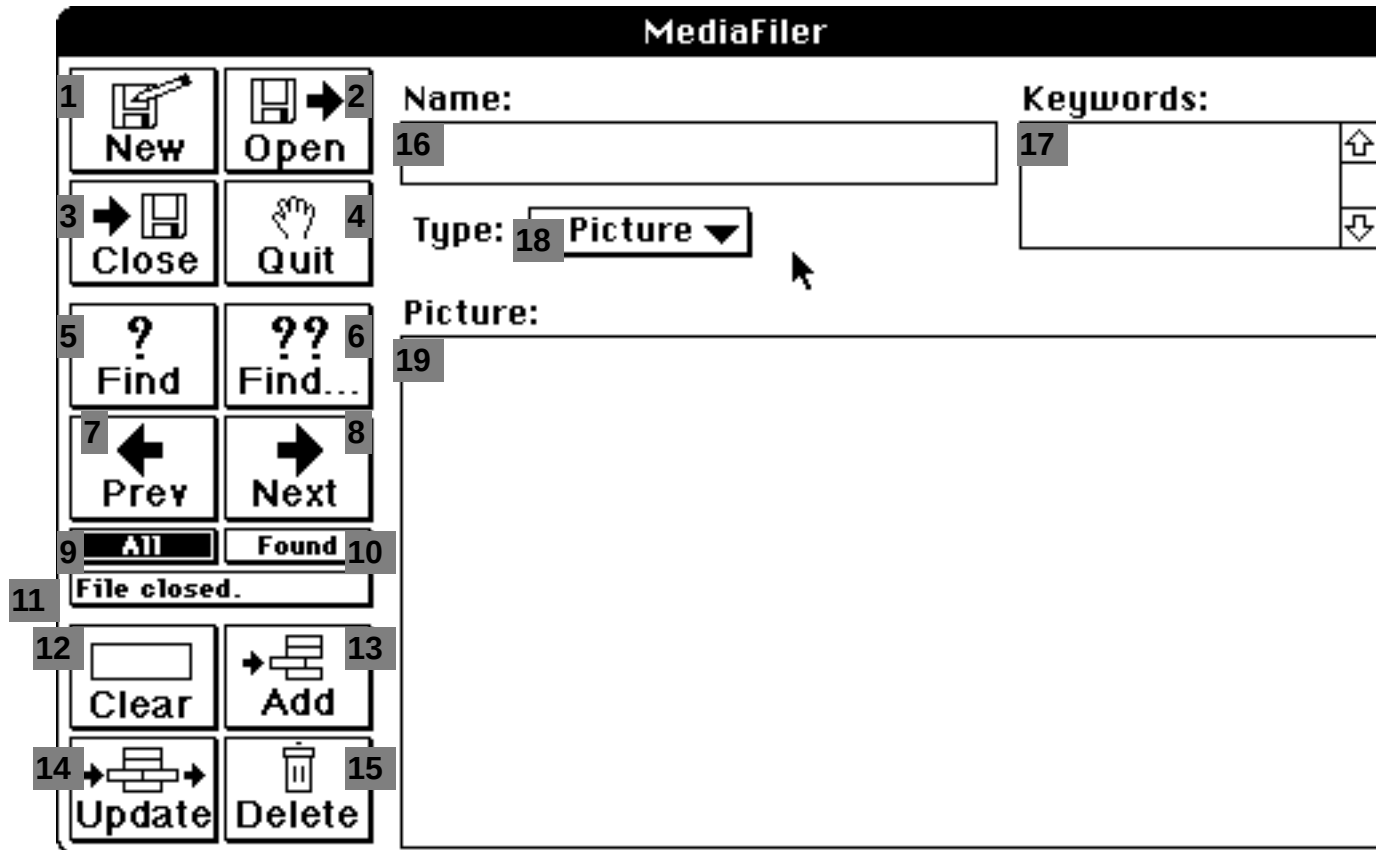


# MediaFiler 1.0

by Matt Burch

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Shareware \$15



List of Controls:

1. New - clicking this creates a new database file
2. Open- clicking this opens a previously created database file
3. Close - clicking this closes the current database file
4. Quit - clicking this quits MediaFiler.
5. Find - clicking this finds all records in the database that match the text that is entered in the Name field. So, to find all records with the word "Mac" in their name, type "Mac" into the name field and click Find. MediaFiler automatically switches to Found (more on this later).
6. Power Search - clicking this brings up a dialog box that allows you to search for exactly which records you want. After power searching MediaFiler switches to Found. It's really very powerful, once you get the hang of it.
7. Previous - clicking this goes back one record.
8. Next - clicking this goes forward one record.

9. All - clicking this switches to All. That is, all records are able to be read, updated, etc.
10. Found - clicking this switches to Found. When you are in Found mode, only the records that were located by the last Find or Power Search operation are displayed. This is done so you can first search for a certain type of record, for example, all text records containing the word "Mac," and then search *again* while in Found to narrow down the field of records. Pretty cool, huh?
11. File Status Bar - when no file is open, you see the message shown here. When you are viewing a file, a message like "At X of Y" is displayed, where X is the current record number and Y is the total number of records. When you are viewing a blank record or one that has not yet been added to the database, the message "At - of Y" is displayed, where Y is the total number of records. If you try to access a record that is being used by someone else on a network, the message "X is locked or busy" is displayed, where X is the current record number. In this case, blank fields are displayed for the record.
12. Clear - clicking this brings up a blank record. It does not change the record you are currently on. Of course, if you haven't added or updated the record, any changes will be lost when you call up a blank record.
13. Add - clicking this adds the current record to the database. Use this only once per record. If you try to use this to update a record to save some changes, MediaFiler will create a new record, without deleting the old one. So, you'll have an old copy and a new copy of a record floating around in your database. Definitely not a good idea.
14. Update - clicking this replaces the last version of a record with a new one to reflect the changes you have made. If you use this without first adding the record to the database, you'll just write over whatever record you last used. Be careful!
15. Delete - clicking this deletes the current record from the database.
16. Name - this field is where you enter the name of the record
17. Keywords - this field is where you enter any keywords that you think might be useful in grouping records when finding, and for when you can't think of a record's name.
18. Type - this pop-up menu select the type for the record. MediaFiler can display a record as a picture, a sound, or text, but only one at a time. You can make a record all three types - for instance, pasting a picture into the picture field and typing a description into the text field, and maybe recording a comment into the sound field. This can be both helpful and confusing, depending on your skill level. You'll have to experiment to see if you like it, but generally you should restrict yourself to one data type per record.

19. Picture - this field is where you can paste in a picture. The pixel depth can be up to 24 bits. MediaFiler stretches or shrinks the picture proportionally to fill up the entire picture area (so you can see the whole thing), so you might see some jaggies or other size anomalies. Remain calm! The picture will copy out of MediaFiler at the exact same size that you pasted it in.

20. Load (not shown) this is displayed when you select the Sound data type. It allows you to load a 'snd ' resource from any file that you select.

21. Play (not shown) this is displayed when you select the Sound data type. It allows you to listen to what your loaded or recorded sound sounds like.

22. Record (not shown) this is displayed when you select the Sound data type. It allows you to record a sound directly into a database record. It can only be used with a Mac with sound-input capabilities, or with a MacRecorder, VoiceNavigator, etc. If you click on it and there's no microphone installed, nothing will happen.

23. Text (not shown) this field is displayed when you select the Text data type. You just paste or type some text into the field, for use at a later time. Some common examples would be a copyright notice, a memo template, etc.

Please see the About box for more instructions.

••• MediaFiler is not free! •••

If you use it, show your support by sending \$15 to:

MediaFiler Shareware Fee  
c/o Matt Burch  
2261 Roach  
Salina, KS 67401

Also, you can send me a comment about a bug (heaven forbid!) or a suggestion for MediaFiler 2.0 on America Online. My handle is "Black Mac"