

«Company»
100 Main Street100 Main Street
100 Main Street
Suite 14-BSuite 14-B
Suite 14-B
Anytown, U.S.A. 07945Anytown, U.S.A. 07945
Anytown, U.S.A. 07945
«CPhone»

4/20/21

Marvin Acme
Marvin Acme
Marvin AcmeMarvin AcmeAcme Sales, Inc.Acme Sales, Inc.
Acme Sales, Inc.
Acme Sales, Inc.
Acme Sales, Inc.100 Main Street
100 Main Street
100 Main StreetAdd2
Add2
Add2

Toontown
ToontownUSA
Toontown, USA «ZIP1»

Dear MarvMarvMarvin AcmeMarvin AcmeAcme Sales, Inc.Acme
Sales, Inc.Acme Sales, Inc.Marvin AcmeMarv:

Is there some reason we have not heard from you? Your overdue

balance is now «Overdue» and is now long past due. This is beginning to concern us. Please let us hear from you at once.

Sincerely,