

«Company»
100 Main Street100 Main Street
100 Main Street
Suite 14-BSuite 14-B
Suite 14-B
Anytown, U.S.A. 07945Anytown, U.S.A. 07945
Anytown, U.S.A. 07945

«CPhone»

4/20/21

Marvin Acme
Marvin Acme
Marvin AcmeMarvin AcmeAcme Sales, Inc.Acme Sales, Inc.
Acme Sales, Inc.
Acme Sales, Inc.
Acme Sales, Inc.100 Main Street
100 Main Street
100 Main StreetAdd2
Add2
Add2

Toontown
ToontownUSA
Toontown, USA «ZIP1»

Dear MarvMarvMarvin AcmeMarvin AcmeAcme Sales, Inc.Acme
Sales, Inc.Acme Sales, Inc.Marvin AcmeMarv:

Thanks for choosing us! We appreciate your business and the

opportunity to serve you. We know you could have chosen one of our competitors, and we're delighted and honored that you've chosen to work with us instead. I trust we'll meet or exceed your expectations in the coming months and years.

Please call me if I can assist you in any way.

Sincerely,