

paste\_0.tiff → The scale inspector allows you to change the units used in your drawing. The three basic units are points, centimeters, and inches. The most basic unit is points. There are 72 points in an inch, and an inch is 2.54 centimeters. However, you are not limited to just points, inches, and centimeters. There is an option that allows you to define your own units based upon these three.

***Example: Defining meters.***

- Bring up the Scale Inspector in the **Tools** menu and select *Other*. The panel will expand to give you further options.
- Select centimeters.
- In the box above the three radio buttons, enter 100.
- In the box labeled *Number:*, enter 1.
- In the box labeled *Units:* enter "meters."
- Click on the *Set* button.

Now OrthoDraw will think in terms of meters.