## **Record Keeping Options**

(NeXT System 3 Only)

Most of the selections in this option view are self explanatory. A brief summary of each is given below:

1. The Archive Period pop-up determines the period of time during which duplicates of incoming faxes are maintained on the system. If this button is set to any selection other than Don't Archive, an archive directory is created in the fax spool area on the disk and a copy of each newly received fax is stored there. Faxes which have been kept for the time specified are automatically removed from the system.

Archived faxes can be viewed by users with appropriate permissions using the NeXT FaxReader.

2. The Log Period pop-up determines the period of time during which the summary call log\* is maintained. If this button is set to any selection other than Don't Log, a record of each incoming and outgoing fax connection is added to the log. Each entry consists of a single line which summarizes information about calls including the number dialed (when applicable), the subscriber identification for the remote connection (if available), number of pages and status of the call.

The summary log can be viewed by users with appropriate permissions using

the NeXT FaxReader.

- \*NXFax maintains another, more explicit log which details the specifics of each call including initiation, connect, and data transfer time stamps, handshaking, resolution, pages transferred and any errors which might have occurred during the transmission. This log is maintained in the file /etc/nxfax/nxfaxlog. The log is periodically trimmed to a length of 1000 lines.
- 3. The Automatic Printing pop-up enables or disables automatic printing of incoming faxes. By default this option is disabled. To turn on automatic printing, use the menu to select one of the printers in the list. Selecting auto-print will enable the Paper Size popup.
- 4. The *Paper Size* pop-up provides a choice of paper sizes to be used for automatic printing. Most faxes print well on Letter size paper.
- 5. The *Store faxes on file system* button allows you to store incoming faxes on the root file system '/' or on another file system accessible from your machine.