

Introduction

This is the TARDIS DP Consultants latest products diskette. It contains several programs which you can preview. A simple install program is included which will automatically copy the compressed programs from the floppy diskette to your hard drive.

Before you can use the INSTALL.EXE program you must install the TARDIS DP Consultants runtime files into your Windows System directory. Please see the Install program help text (available by clicking on the question mark) for more information.

Questions or comments?

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[Program Descriptions](#)

Programs

Work Status

The Work Status program facilitates interoffice communications and optimizes everyone's time by eliminating needless walking about the office in an attempt to contact an associate, deliver phone messages (or picking them up), and using sticky notes for messages.

Some of the features and benefits of Work Status are:

Allows people on the network to indicate their current availability status to all other users of the network (Available, Out of Office, In Meeting, In Car, etc.).

A complete eMail system so users may send messages to each other. They can send the same message to multiple users or groups, forward messages, or reply to messages from others.

A public bulletin board allows users to post global messages for everyone else to see.

Certain users (referred to as "Receptionist") can send other network users electronic phone messages or alert them that they have a new fax.

The receptionist may also change a person's status if the person forgot to change it themselves.

The user list can also be used as a network user directory and phone number or extension list.

Indicates which network users are currently using Work Status on their work stations.

Multimedia event driven sound built in (licensed version only)

File Find

The File Find helps you find files on your hard drive (or network volume) by searching for all files that match the specification you enter. Unlike other programs, however, File Find searched the name for the characters you enter regardless of where they appear in the name (or extension).

For example, if you search for "HQ" all of the following files will be located:

```
HQINFO.TXT  
ABOUTHQ1.DBF  
PROJECT.HQ2
```

Notice that the position of the letters HQ are not important. The entire file name and extension are always searched.

Font Print

The Font Print program will print font books of all installed fonts on your computer. You can choose the fonts size, fonts to print, whether you want the full ANSI set and if you want each font sample on a separate page.

This allows you to see in one place the fonts which are available to you.

Font Off

The Font Off program allows you to store your TrueType fonts off-line (on a DOS drive media). Unlike other font managers which remove the font from Windows but leave the font's file taking up valuable disk space, Font Off removes the font's file as well. Font Off restores the fonts when you need them just as easily.

Scanning Service

In addition to providing quality software at reasonable prices TARDIS DP Consultants also performs graphic scanning services. We can take your image and convert it into computer readable format for your use. The Scanning Service option is an Automated Electronic Ordering Program (AEOP) that gives you additional information about our scanning services and provides you with an automatic method to place your orders electronically.

This is a DOS program. You may access it either from within or outside of Windows.

