FAXButtons 1.0 *From LAZYMAN Software*

Welcome to *FAXButtons 1.0*.

Overview:

FAXButtons 1.0 consists of a series of Word Basic macros designed to make sending faxes from your Word for Windows program almost effortless. Basically FAXButtons 1.0 enables you to insert buttons into your documents which you can then use to send your fax, print the document and fax it, fax and save it or all three on one button. The "All 3 on one button" option is available in the registered version.

These macros are most useful when incorporated into your frequently faxed documents such as your fax cover sheet or an order form which you fax a lot. You can simply save the document once you have added the buttons on to it. In this way each time you load that document the buttons are already there.

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Installation :

First of all having unzipped the file that you downloaded move the following files to your C:\ WINWORD directory :

Register.doc
Buttons.doc

Unless you do this the installation will fail. If this happens just move the files and the load this document again and start over.

Before we install the macros it is important that your paper printer as opposed to your fax has been set as your default printer. This is generally the case on systems with a fax card installed. However it may be worth a look. Simply go to Program Manager and start the Control Panel by double clicking on it. Then double click on Printers and pick your paper printer from the installed printers list. Press the Set as default printer button and the close the printers section. Now close the Control Panel and return to this document. The reason for all this is so that the macros will know which printer is which.

Before we continue it would be a good idea to print this file so that you can have it close by when the installation is complete.

If you are confident that your printers are set up correctly then go ahead and double click on the Install FAXBUTTON macros button below.

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Using *FAXButtons 1.0*:

In order to get these macros to work you must first have followed the installation procedure above. First of all *FAXButtons 1.0* sets up a directory called faxes in your WinWord directory. It is here that it will save all of your faxes. Also in this directory you will find a few other files which are not to be deleted or else the macros will not run correctly. The files are -

Printers.lst - This file was created upon installation and contains a list of your printers.

Register.doc - The always present registration form.

Buttons.doc - A file with just the basic buttons. Try not to change this one.

Here's how it will work.

When you have the document ready for faxing or when you have loaded the bare bones (template) of a document you fax often all you do is choose the Insert Buttons option from your File menu or press Alt+F then B. Doing this will insert the buttons into your document. If it is the template of a frequently faxed document then you should now save it.

Now you have buttons like these at the bottom of your document.

§   §   §   §

These are your FAXButtons. Ta Da

µ §   - As I'm sure you have guessed when you double click this button the document goes to your faxmodem only. Use this when you don't need a hard copy or a saved copy.

µ §   - Same as above but you get to save the file. Use to save trees.

µ §   - I use this when I need to use a regular fax machine because I have other pages to send which are not in my computer.

µ §   - Does nothing in the Shareware version but in the registered version it does all of the above.

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Registration:

These macros are Shareware. This means that you can try them out for free and discard them without any financial loss to you if you don't like them or cannot use them for your application.
However if you do choose to keep using them you are asked to fill out the accompanying registration form and send it with your fee to the address shown thereon.
Benefits of registration : Well if you have tried the macros you know by now that they have

annoyances in them reminding you to register. When you register you will receive a disk with updated copies of the macros which are free of such annoying reminders. Also on that disk will be the macro for the $_{\mu\,\S}$ button which I find to be the most useful timesaving button. As a registered user you will be entitled to one free upgrade to the next version of these macros when it becomes available. Finally by registering you will be giving me an incentive to spend more time improving these macros and writing new ones.

Support Shareware - afterall it's cheap !
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Technical assistance:
Basically just drop me a line and I will help as much as I can. I can be contacted at concunning@AOL.COM or ccunning@world.std.com. Feel free to send me any suggestions or maybe I could write some custom made macros to suit your requirements.
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