HELPTITLE,C,34	HEL	HELPFILE,C,12
OFFICE SUPPLIES TRACKER V1.4		MAIN.HLP
Inventory Menu		SUPP0000.UEH
Product Code List		prod.hlp
Product Code		PRODUCT.HLP
Description		DESCRIP.HLP
Standard Cost		SCOST.HLP
Minumum Stock		MSTOCK.HLP
Inventory File		invent.hlp
Product Code		IPROD.HLP
Cost		COST.HLP
Location		LOCATION.HLP
Quantity		IQTY.HLP
Vendor List		vendor.hlp
Vendor ID		VENDID.HLP
Vendor Name		VENDNAME.HLP
Contact Name		DCONT.HLP
Street		ADDRESS.HLP
Street 2		ADD2.HLP
City		ADDRESS.HLP
State		STAT.HLP
Zip Code		ADDRESS.HLP
Country		MYOW0018.UEH
First Phone		SPHON.HLP
Phone For1		PHFO.HLP
Second Phone		SPHON.HLP
Phone For2		PHFO.HLP
Third Phone		SPHO.HLP
Phone For3		PHFO.HLP
Purchase Orders		purch.hlp
Vendor ID		VENDOR.HLP
Order Date		PODATE.HLP
Line Items File		items.hlp
Product Code		IPROD.HLP
Quantity		QUANTITY.HLP
Unit Cost		ICOST.HLP
Receiving		receive.hlp
Purchase Order Number		RPONUM.HLP
Date Received		RDATE.HLP
Process Line Items		SUPP0005.UEH
Location		RLOC.HLP
Quantity		RQTY.HLP
Inventory History		ihist.hlp
Requisitions		SUPP0001.UEH
Requisitions		requ.hlp
Department Number		DEPTNO.HLP
Ordered By		DEPTNAME.HLP
Order Date		REDATE.HLP
Line Items File		ritems.hlp

Product Code		RPROD.HLP
Quantity		QUANTITY.HLP
Print Requisition		prnreq.hlp
Print Line Items		SUPP0004.UEH
Fill Requisitions		fill.hlp
Requisition Number		RQNUM.HLP
Date Received		RQATE.HLP
Process Line Items		SUPP0005.UEH
Quantity		FQTY.HLP
Department List		dept.lst
Department Number		DEPTNO.HLP
Department Description		DEPTDESC.HLP
Reports Menu		rmenu.hlp
Printer Setup Utility		PRSETUP.HLP
User-Defined Reports		zfree.hlp
Print Purchase Orders		prnpo.hlp
Print Line Items		SUPP0004.UEH
Utilities		SUPP0002.UEH
Sort Files		fsort.hlp
Color Selection		color.hlp
Purge Files		purge.hlp
Purge History		ihpurge.hlp
Date through which to purge		IHDATE.HLP
System Parameters		system.hlp
Last P.O.		LASTPO.HLP
Last Req. Number		LASTRE.HLP
Get Beep		GETBEEP.HLP
Error Beep		ERROR.HLP
Alert Beep		ALERT.HLP
Print User's Manual		MYOW0004.UEH
Registration Form		regfrm.hlp
Help Topics	F2	SUPP0012.UEH
Calculator	F3	popc.hlp
Company Name	F5	SUPP0017.UEH
Company Name		SUPP0018.UEH
Street		SUPP0019.UEH
City,State Zip		SUPP0020.UEH
Appointment Calendar	F4	appt.hlp

HELPLINE,C,70	HELPSCR,M	HELPPROC,HE	
		SUPPPO	##
Brings up sub-menu of inventory.			##
Add/Edit/View/Delete product codes in the product code list.		PRODUCT	##
Enter product code.			
Enter a brief description of this product.			
Enter the standard cost for this product.			
Enter the minimum quantity of an item to keep in stock.			
Add/Edit/Delete/View records in the Inventory File.		INVENT	##
Enter product code.			
Enter the actual unit cost or press <ENTER> to keep the standard cost.			
Enter the warehouse location for this product.			
Enter inventory balance.			
Add/Edit/Delete/View the vendors in Vendor List.		VENDOR	##
Enter Vendor ID numbers (must be unique).			
Enter the Vendor name (duplicates are allowed).			
Enter the name of a person to contact, if applicable.			
Enter the Vendor's street address.			
Enter a second line of address, if applicable.			
Enter the Vendor's city.			
Enter the Vendor's state.			
Enter the Vendor's Zip or Postal Code.			
Enter their phone number.			
Type in what this number is for. (Voice, Fax, etc.)			
Enter another phone number, if they have one.			
Type in what this number is for. (Voice, Fax, etc.)			
Type in a third phone number, if they have one.			
Type in what this number is for. (Voice, Fax, etc.)			
Add/Edit/View/Delete purchase orders and line items.		PURCH	##
Enter Vendor ID numbers (must be unique).			
Enter the date this P.O. was issued.			
		ITEMS	##
Enter the product code, press the <ENTER> key for choices.			
Enter quantity to be ordered.			
Enter the unit cost or press <ENTER> to accept the default.			
		RECEIVE	##
Enter purchase order number received, or press <ENTER> for list.			
Enter actual date received.			
		REC1	##
Enter location this item was received into.			
Enter quantity received.			
View the Inventory history file.		IHIST	##
			##
Add/Edit/View/Delete requisitions and line items.		REQUIS	##
Enter department number, or press <ENTER> for list..			
Enter the name of the person who placed the order.			
Enter the date this requisition was issued.			
		RITEMS	##

Enter the product code, press the <ENTER> key for choices.
Enter quantity to be ordered.

	PRREQ	!##
	RLITEMS	!##
	FILLREQ	!##

Enter requisition number received, or press <ENTER> for list.
Enter actual date received.

| | REQ1 | !## |

Enter quantity filled.
Add\Edit\View\Delete the Department List.   DEPTLST   !##
Enter department number, or press <ENTER> for list..
Enter a brief description of this department.
Set up printer, print reports.   !##
Add/Edit/View/Delete printers.   !##
Print and define reports.   !##
Prints open purchase orders.   PRNPO   !##
                                                                     PITEMS   !##
Sort files, select colors, purge files, set system parameters.   !##
Packs and re-indexes all databases in this application.   !##
Change screen colors.   !##
Cleans up the inventory, purchase order, and requisition files.   PURGE   !##
Deletes old records from the inventory history file.   IHPURGE   !##
Enter date through which to purge, escape to cancel.
Set next purchase order number, turn tone toggles on/off.   SYSTEM   !##
Enter last purchase order number used.
Enter new requisition number.
On or Off?
On or Off?
On or Off?
Print the user's manual.   PRNMAN   !##
View or Print the Registration Form.   REGFRM   !##
                                                                     AD_HTOP   !##
                                                                               !##
                                                                     COMINIT   !##

                                                                               !##

LPMAJOR,L

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