

INFO,C,77

TOPIC : PROGRAM DESCRIPTION

StarSearcher(tm) is a CONTACT MANAGEMENT/PRODUCTIVITY system designed for professional entertainers. With StarSearcher, you have instant access to the names, addresses, and phone numbers of hundreds of booking agents and industry contacts both American and International. The Shareware Version of StarSearcher comes with a database of 500 industry contacts. Registration only costs \$35.00 US, and with it, the REGISTERED USER receives the latest version of StarSearcher along with a database containing an ADDITIONAL 3500 names of Talent & Booking Agents, and other industry contacts.

StarSearcher is much more than just a database!

StarSearcher contains a built in PHONE DIALER, a TEXT EDITOR for creating letters, and the ability to MERGE DATA from your database to these letters. Letters sent are automatically logged to the contact, as are phone calls, when made using the built in phone dialer.

A Full Featured APPOINTMENT SCHEDULER, with the ability to PRINT 6 MONTH BOOKING CALENDARS, and a TO DO list provide additional functionality. With StarSearcher, keeping track of you career has never been easier!

TOPIC : PROGRAM DESCRIPTION (Cont.)

Additional features of StarSearcher include :

- * Two separate Databases. Industry Contacts and a Personal Database
- * Export Data to ASCII , SDF, .WKS, or .DBF format
- * Tickler Reports based length of time since your last contact
- * Add/Edit Notes to any contact record, and print notes by date range
- * Expense Tracking & Reporting
- * Phone Log Reports by Date Range
- * Calendar Views showing days with Appointments, Bookings, Tentative Bookings, or any days with activity.
- * Special fonts for VGA monitors (with standard fonts for CGA, EGA, or Hercules (tm) graphics) provide a `Graphical' or `GUI' look.

TOPIC : PROGRAM DESCRIPTION (Cont.)

Anywhere within this program, extensive help may be called by pressing the {F1} key. Once in the HELP SYSTEM, the operator may page through the

Sheet1

- ° Print Labels ° PULLDOWN MENU. To access the menu choices in
- ° this menu, highlight the appropriate category
- ° and press the {ENTER} or {PAGE DOWN} key. Use
- ° the cursor to select from the list provided,
- ° or press {ESC} or {PGUP} to retract the menu.
- °
- ° The <- -> arrow will move to the pulldown on
- ° either side of the current menu.
- ° Tickler Report °
- ° Pressing {F1} while a menu is displayed will
- ° provide a description of each menu selection.

TOPIC : MENUS (Cont.)

```

Éííííí» Éííííí» Éííííí» Éííííí» Éííííí» Éííííí» Éííííí» Éííííí»
°BROWSE° ° ADD ° ° EDIT ° °CTACT° ° VIEW ° ° TAG ° ° DIAL ° ° QUIT °
Éííííí¼ Èííííí¼ Èííííí¼ Èííííí¼ Èííííí¼ Èííííí¼ Èííííí¼ Èííííí¼
{PGUP}/{PGDN} SKIPS StarSearcher (tm) v. 1.11s {ESC} EXITS

```

All other menus are either horizontal buttons (shown above) or vertical Check Boxes. The operator may use the UP/DOWN or LEFT/RIGHT ARROWS to move from button to button. When the appropriate selection is highlighted, the operator may press the {ENTER} key to select that item. Each menu selection has a Highlighted PICK CHARACTER which may be entered on the keyboard to go directly to that selection.

All menus, with the exception of the MAIN MENU, may be exited by pressing the {ESCAPE} key.

The third type of menu is a Check Box. The Up/Down Arrow keys will move the û from option to option. Pressing {ENTER} selects the option with the û in it. Pressing {ESC} abandons the check box with no selection.

TOPIC : EXITING THE PROGRAM

As with any database system, it is very important to exit StarSearcher properly. Files must be closed and data must be written to the hard drive upon exiting the system. Therefore it is important that the operator always exit StarSearcher by Selecting the QUIT Pulldown menu and then QUIT.

FAILURE TO USE THIS METHOD CAN RESULT IN LOSS OF DATA.
NEVER TURN OFF THE COMPUTER WHILE THE SYSTEM IS RUNNING!

Some computers utilize a disk caching system that delays the writing of data to the harddrive (Ie. SMARTDRV) until the cache is full. Most of these caching programs allow the operator to turn this feature off. There is a known problem with MS-DOS 6.0 (tm) where some files are not written after

exiting an application.

In the event that a power failure occurs while in StarSearcher some index files may become corrupted. If this occurs, run the UTILS - INDEX REBUILD. WE STRONGLY URGE ALL USERS OF STARESEARCHER TO MAKE FREQUENT BACKUPS AND WE ENCOURAGE THE USE OF AN UNINTERRUPTABLE POWER SUPPLY (battery backup).

TOPIC : INSTALLATION & START UP

StarSearcher comes with an installation program called STARINST.EXE that will copy the appropriate files to the drive and directory of your choice.

You may manually install StarSearcher by creating a subdirectory on the desired drive (we recommend C:\STAR) and then creating a sub-subdirectory called \DATA where all data and index files must be placed.

All .EXE , .COM, .CFG , .FRM, and .LBL files must reside in the C:\STAR directory. Additionally, your config.sys file should contain the commands;

```
FILES = 40 (or greater)
BUFFERS= 32 (or greater)
```

Once installed, StarSearcher may be started by entering the C:\STAR sub directory and typing STAR {ENTER}.

Custom setup of the StarSearcher system is accomplished by entering the CHANGE SETUP module in the UTILS pulldown menu.

TOPIC : VGA FONTS & CGA `SNOW`

VGA monitor users may start StarSearcher by typing STARVGA {ENTER} to use the special VGA FONTS (Note: Some EGA monitors may also work).

The VGA font program (STARFONT.COM) may be used when using other programs although no guarantee of compatibility is made by CDC. This VGA font is removed upon exiting StarSearcher, but may be re-activated by typing STARFONT {ENTER}. To deactivate this font issue any video mode (Ie. MODE CO80) DOS command.

Some early CGA monitors may produce `SNOW` during screen writes. This is a common problem, and if you have a CGA monitor, you probably already know if this will be a problem.

If your monitor is plagued with snow you can set the [SNOW ON CGA] to YES in the CHANGE SETUP menu. This will eliminate this snow, but will reduce the speed of screen draws.

Sheet1

Contacts Schedules Expenses List Mgr Personal Utils Quit

StarSearcher v 1.11s
The Professional Entertainer's Database

The main pulldown menu screen (above) divides the program into 6 separate parts. From here, the power of StarSearcher is at your fingertips!

CONTACTS - Industry contacts (Ie. Agents, Club Owners,etc.)

SCHEDULES - Appointment Calendar & Booking Calendar

EXPENSES - Daily Expense log, Reports, Phone Log Reports

LIST MGR - To Do Lists and Misc lists

PERSONAL - Address Book

UTILS - Index Rebuild, Change Setup, Export Data, Etc.

TOPIC : CONTACTS PULLDOWN MENU

The first Pulldown menu is the Contacts Menu. Here you will find the Main Industry database.

- List of menu options including: Add/Edit/Tag, Merge to Letters, Print Labels, List Contacts, Clear All Tags, Delete Tagged, Tickler Report, Note(s) Printout.

TOPIC : ADD/EDIT/TAG - CONTACTS

CONTACT HISTORY
Name : A Comic Cafe
Address: 1215 Powers Ferry Road
C/S/Z : Marietta GA 30067
Phone # 1 : 1-(404)956-7827

and in the generation of REPORTS or in the EXPORTING of data.

TOPIC : CONTACT HX - [CONTACT]

CONTACT HISTORY

Each database record may have an unlimited number of CONTACT HISTORY RECORDS. Many of these records are automatically generated by the MAIL MERGE and PHONE DIALER modules. You may manually ADD/EDIT/DEL these records from the [CONTACT] menu.

Notes may be added to any History record (records with Notes are HIGHLIGHTED).

CONTACT HISTORY is maintained on the MASTER CONTACT DATABASE and is NOT AVAILABLE in the PERSONAL ADDRESS BOOK.

CONTACTS

CONTACTS

Date : 05/22/93
Desc : LETTER # 2 SENT
ADD EDIT NOTE DEL QUIT Call ? : N

TOPIC : NOTES

A Comic Cafe 05/22/93

- 1 A note of up to 15 lines may be added to any contact history record using the built in text editor. This editor is also used for creating mail merge letters.
4
5 This editor features word wrapping, Insert/Typeover modes, Tabs, and line/char deletion.

0[...5...10...15...20...25...30...35...40...45...50...55...60...65...]0

{PGDN}{PGDN} Next/Prev Scrn {INS} Toggle Insert {ESC} QUIT/SAVE
{HOME}{END} Start/End Line {DEL} Delete Char {F4} Center Text
{F5} Close Up Paragraph {F8} Delete Line

Typeover mode NOTE EDITOR Screen 1 of 1

List Contacts

 Clear All Tags

 Delete Tagged
 É¼
 Tickler Report
 Mail merged letters may be printed from the Master
 Note(s) Printout Contacts Database by selecting [Merge to Letters].
 É¼

A series of questions will be asked, starting with which letter template to use.

TOPIC : MERGE LETTERS

You will be asked next which records MAIL MERGE to merge (TAGGED or ALL), and in what order to print.

(ú) TAGGED RECORDS
 During the printing of letters this () ALL RECORDS

 Printing... (ú) NAME ORDER
 {ESC} to Pause () ZIPCODE ORDER
 É¼

message will appear. If a printer jam occurs or you run out of paper you may pause the printout. Use to Move Selector {ENTER} Selects {ESC} Abandons

You will then be given the choice of Resuming this printout, or of quitting. If you elect to quit, you NOTE : A contact history record with will have the option of re-starting the Date and Letter # will be this printout without reprinting created for each letter generated previously printed letters. ated.

TOPIC : PRINT LABELS

Contacts Schedules Expenses List Mgr Personal Utils Quit

StarSearcher v 1.11b
 Add/Edit/Tag Professional Entertainer's Database
 É¼ PRINT LABELS
 Merge to Letters

 => Print Labels (ú) TAGGED RECORDS
 () ALL RECORDS
 List Contacts
 (ú) NAME ORDER
 Clear All Tags () ZIPCODE ORDER

Sheet1

° Delete Tagged ° ° Use to Move Selector °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° {ENTER} Selects {ESC} Abandons °
° Tickler Report ° ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ°
° Note(s) Printout° As with Mail Merge Letters, mailing labels may be ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼ generated. No contact history records are generated by the printing of labels.

TOPIC : LIST CONTACTS

Contacts Schedules Expenses List Mgr Personal Utils Quit

ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼» StarSearcher v 1.11s
° Add/Edit/Tag ° Professional Entertainer's Database
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼»
° Merge to Letters° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° °
° Print Labels ° ° (û) TAGGED RECORDS °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° () ALL RECORDS °
=> ° List Contacts ° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° (û) NAME ORDER °
° Clear All Tags ° ° () ZIPCODE ORDER °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° °
° Delete Tagged ° ° Use to Move Selector °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° {ENTER} Selects {ESC} Abandons °
° Tickler Report ° ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ°
° Note(s) Printout° A listing of records in your database may be sent ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼ to your printer, with Name, Address, and Phone numbers.

TOPIC : CLEAR ALL TAGS

Contacts Schedules Expenses List Mgr Personal Utils Quit

ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼» StarSearcher v 1.11s
° Add/Edit/Tag ° Professional Entertainer's Database
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼»
° Merge to Letters° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° You are about to REMOVE ALL EXISTING °
° Print Labels ° ° RECORD TAGS. Doing so will REMOVE °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° 31 tags. No records will be harmed.°
° List Contacts ° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° If you wish to proceed, type CLEAR °
=> ° Clear All Tags ° ° below. Any other response will cancel°
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° this request °
° Delete Tagged ° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° °
° Tickler Report ° ° °
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ÈÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍÍ¼
° Note(s) Printout°

ÉÏÏÏÏÏÏÏÏÏÏ¼ Once tags are no longer needed, they may be removed by selecting [CLEAR ALL TAGS].

TOPIC : DELETE TAGGED

Contacts Schedules Expenses List Mgr Personal Utils Quit

ÉÏÏÏÏÏÏÏÏÏÏ» StarSearcher v 1.11s

° Add/Edit/Tag ° Professional Entertainer's Database
°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ÉÏÏÏÏÏÏÏÏÏ W A R N I N G ! ÏÏÏÏÏÏÏÏ»

° Merge to Letters° °

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° You are about to DELETE ALL TAGGED °

° Print Labels ° ° RECORDS. This will permanently Delete°

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° 1 records. °

° List Contacts ° °

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° If you wish to proceed, type DELETE °

° Clear All Tags ° ° below. Any other response will cancel°

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° this request °

=> ° Delete Tagged ° ° °

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ° ° °

° Tickler Report ° ÈÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ¼

°ÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄÄ°

° Note(s) Printout° The only way to DELETE records is to Tag them first ÉÏÏÏÏÏÏÏÏÏÏ¼ using [ADD/EDIT/TAG] and then selecting this option.

TOPIC : TICKLER REPORT

Contact Tickler List

ÉÏÏÏÏÏ Contact Search Parameters ÏÏÏÏÏ»ÉÏÏÏÏÏÏ SCANNING RECORDS ÏÏÏÏÏ»

° Last Contact (in Days): 180 ° °

° ° ° ° Record # 1 °

° P)rinter or S)creen : P ° ° °

° Filter (A-Z, Blank) : ? ° ° Please °

° ° ° ° Wait... °

°Use {PAUSE} key to Stop Screen Listing°° °

ÈÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ¼ÈÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ¼

ÉÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ¼ÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ»

°StarSearcher can prepare a list of those people with whom you have logged°

°a contact in the past. This list may be extracted based on the number of°

°days since your last contact, and by any of the 26 filters. This report°

°may be sent to the screen or to your printer. °

ÈÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏÏ¼

This tickler report provides the Contact Name, Last Date Contacted, Type of Contact (Letter/Call/Etc.) and the # of days since the last contact.

TOPIC : NOTES PRINTOUT

Contact Notes Report


```

° 2 3 3 3 4 3 5 3 6 3 7 3 8 °
°AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA ° USE {PGUP}/{PGDN} TO SKIP MONTHS °
° 9 3 10 3 11 3 12 3 13 3 14 3 15 °
°AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA ° PRESS {ENTER} ON ACTIVE DATE TO °
° 16 3 17 3 18 3 19 3 20 3 21 3 22 ° VIEW/EDIT THAT DATE'S APPOINTMENTS °
°AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA °
° 23 3 24 3 25 3 26 3 27 3 28 3[29] ° {DEL} REMOVES ACTIVE DATE'S °
°AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA ° APPOINTMENTS °
° 30 3 31 3 3 3 3 3 3 °
È¼° {HOME} RETURNS TO TODAY'S DATE °

```

The main Appointment calendar display shows days with appointments month at a time.

TOPIC : APPOINTMENTS (Cont.)

```

È¼»
° Appointments for Saturday May 29th, 1993 °
È¼¼

```

È¼TimeÈ¼Type»È¼TimeÈ¼Type»

```

° 1:00am ° 1:00pm °
° 2:00am ° 2:00pm °
° 3:00am ° 3:00pm °
° 4:00am ° 4:00pm °
° 5:00am ° 5:00pm °NIGHT CRUISE B °
° 6:00am ° 6:00pm °
° 7:00am ° 7:00pm °
° 8:00am ° 8:00pm °
° 9:00am ° 9:00pm °
°10:00am °10:00pm °
°11:00am °11:00pm °
° NOON °Noon Meeting with Jim A °MIDNITE °

```

```

È¼È¼¼È¼È¼¼

```

Types: [A] APPOINTMENT [B] BOOKING [?] TENTATIVE BOOKING or [BLANK] or {TAB} SELECTS SLOT {HOME} CLONES PREV SLOT {DEL} DELETES {ESC} EXITS

TOPIC : APPOINTMENTS (Cont.)

Entries in the Appointment Calendar may be classified by 1 of 4 codes. Code [A] is reserved for APPOINTMENTS while Code [B] is reserved for BOOKINGS. A [?] signifies a TENTATIVE BOOKING. This should be used when you do not wish to completely rule out scheduling a booking for this date, but may have plans that could be changed. Finally, a Blank Code is used when an entry is none of the above. This is particularly useful for putting notes or reminders in the calendar.

These Appointment codes are used when generating Calendar Views or when printing a BOOKING SCHEDULE.

Appointments or Bookings that span more than one day may be entered using this module. Enter the Time Slots, Description, Type, and Date Range. You will be notified of any scheduling conflicts during this process.

TOPIC : DEL APPS BY DATE

Delete Appointments by Date Range

Appointment Information SCANNING APPOINTMENTS

START TIME (le. 1200) : 1400 Scanning : 07/04/93
END TIME (le. 1400) : 1600
START DATE : 07/01/93
ENDING DATE : 07/04/93 12 Appointments Deleted

Delete ? (Yes/No) Y

Appointments or Bookings that span more than one day may be DELETED using this module. All appointments on file between the time Slots and on the dates you specify will be Deleted. You may wish to make a BACKUP first.

TOPIC : PRINT SCHEDULE

Contacts Schedules Expenses List Mgr Personal Utils Quit

cher v 1.11s
Appointments Entertainer's Database
Calendar Views
Set Apps by Date
Del Apps by Date
Print Schedule

Schedule Printout

Start Date : 05/01/93
Comment :
Comment :

Print Schedule ? (Y/N): Y

TOPIC : PRINT SCHEDULE (Cont.)


```

°AAAAAA°
° Expense Report °
°AAAAAA°
° Phone Log °
È¼
    
```

The tracking and reporting of travel related expenses are handled using the third pulldown menu. From here you can enter daily expenses, print the expense report, and produce a telephone log report.

TOPIC : LOG EXPENSES

EXPENSE DATA ENTRY

```

È¼» È¼ INSTRUCTIONS È¼¼»
° MAY 1993 ° °
° SUN MON TUE WED THU FRI SAT ° BLINKING DATE INDICATES ACTIVE DATE °
°AAAAAA° °
° 3 3 3 3 3 1 ° USE KEYS TO SKIP DAYS °
°AAAAAA° °
° 2 3 3 4 3 5 3 6 3 7 3 8 ° USE KEYS TO SKIP WEEKS °
°AAAAAA° °
° 9 3 10 3 11 3 12 3 13 3 14 3 15 ° USE {PGUP}/{PGDN} TO SKIP MONTHS °
°AAAAAA° °
° 16 3 17 3 18 3 19 3 20 3 21 3 22 ° PRESS {ENTER} ON ACTIVE DATE TO °
°AAAAAA° ° VIEW/EDIT THAT DATE'S EXPENSES °
° 23 3 24 3 25 3 26 3 27 3 28 3 29 ° °
°AAAAAA° ° {DEL} REMOVES ACTIVE DATE'S °
° 30 3 31 3 3 3 3 3 ° EXPENSES °
È¼¼ °
° {HOME} RETURNS TO TODAY'S DATE °
    
```

To log expenses, move the blinking ° REVERSE VIDEO DATES INDICATE DAYS ° cursor to the date desired and press ° WITH EXPENSES LOGGED ° {ENTER} È¼¼

TOPIC : LOG EXPENSES (Cont.)

```

È¼¼»
°DAILY EXPENSES FOR 05/29/93 BUSINESS PURPOSE SEA AIR CONDO °
°
°È¼¼ TRAVEL È¼¼» È¼¼ ENTERTAINMENT È¼¼»°
° TAXI/BUS FARES 0.00 ° ENTERTAINMENT 100.00 °°
° AUTO RENTAL FEES 45.00 ° PLACE SEA GRILL BAR °°
° AUTO MILEAGE $ 0.00 ° NATURE OF EXPENSE DINNER & DRINKS °°
° AIRFARE/TRAIN/ETC 0.00 ° PERS. ENTERTAINED J.SMITH/M.JONES °°
° PARKING EXPENSES 5.00 ° PURPOSE NEGO NEW BOOKING °°
° TOLLS/FEES 0.00 ° È¼¼¼°
    
```



```

° 3 LINEN SHIRTS
° 6 PAIR SOCKS
°
°
°
È

```

```

É Current List
° A : PACKING LIST-TROPICS
È
É» É» É» É» É» É» É»
°SELECT° °BROWSE° °ADD ° °EDIT ° °DELETE° °PRINT ° °QUIT °
È È È È È È È

```

A typical list is shown above. The current list is displayed in the middle box, while list items are displayed in the upper box. The [BROWSE] selection allows the viewing of those items that are not displayed

TOPIC : MISC LISTS

```

É LIST ITEMS
É LISTS ON FILE » S COAT
°A PACKING LIST-TROPICS° RTS
°B Not Defined ° S
°C Not Defined °
°D Not Defined °
°E Not Defined °
°F Not Defined °
°G Not Defined °
°H Not Defined °
°I Not Defined ° È
°J Not Defined ° É Current List
È KING LIST-TROPICS
È
É» É» É» É» É» É» É»
°SELECT° °BROWSE° °ADD ° °EDIT ° °DELETE° °PRINT ° °QUIT °
È È È È È È È

```

The active or current list may be selected by using the [SELECT] menu item. A browse box will appear. Highlight the desired list and then press {ENTER} to select.

TOPIC : MISC LISTS

```

É LIST ITEMS
° WHITE SPORTS COAT
° 3 LINEN SHIRTS
° 6 PAIR SOCKS
°
°
°

```


F1 - Help StarSearcher (tm) v. 1.11s {ESC} EXITS

TOPIC : [CHANGE SETUP] - MISC

```

UAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA
^PASSWORD      ^_____^ May be left Blank or Any word up to 6 Chars  ^
^               ^   ^              ^
^PRINTER PORT  ^ LPT1 ^ {LPT1/LPT2/COM1/COM2}              ^
^               ^   ^              ^
^USE IBM CHAR SET ^ Y ^ `N' if print does not support the IBM extended ^
^               ^   ^ Character Set (ASCII 129 -255)          ^
^               ^   ^              ^
^COMM PORT (0/1/2)^ 2 ^ Set to 0 if you do not have a modem! Otherwise ^
^               ^   ^ 1 for COM1 or 2 for COM2                ^
^               ^   ^              ^
^TOUCH TONE? (Y/N)^ Y ^ Answer `N' if your phone uses PULSE DIAL    ^
^               ^   ^              ^
^SWAPPING ON (Y/N)^ N ^ Answer `Y' is you have less than 600 K FREE   ^
^               ^   ^ RAM and wish to use the PHONE DIALER. You must  ^
^               ^   ^ have a MINIMUM OF 640K FREE DISK SPACE        ^
AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA

```

TOPIC : [CHANGE SETUP] - PALETTE

```

^ÍÍÍÍ^Palette Selectioní»
^     ^
^  ( ) White Palette  ^
^  (ú) Blue Palette  ^
^  ( ) Red Palette   ^
^  ( ) Cyan Palette  ^
^  ( ) Mono Palette  ^
^     ^
^Èííííííííííííííí¼

```

StarSearcher has five separate color palettes to choose from. The default is WHITE. When used on a MONOCHROME monitor system the program will usually detect this & switch to MONO PALETTE on it's own. It may be fooled by some MONO CGA LCD laptops, and you may need to set the palette manually.

Palette changes made here do not take effect until your exit StarSearcher and then return.

TOPIC : [CHANGE SETUP] - SELECT PRINTER

Sheet1

- ° {PGDN}{PGDN} Next/Prev Scrn {INS} Toggle Insert {ESC} QUIT/SAVE °
 - ° {HOME}{END} Start/End Line {DEL} Delete Char {F4} Center Text °
 - ° {F5} Close Up Paragraph {F8} Delete Line {F9} Insert Merge Data°
- E))1/4

TOPIC : ADD/EDIT LETTERS (Cont.)

Merging data from your database into a letter is as simple as pressing the {F5} key and selecting which of the data fields you would like to insert in to the letter.

This text editor puts heavy demands on slower computers (although it runs well on a 16Mhz 386sx) and a fast typist may type faster than the editor can handle. If this occurs a beep will sound. Pause typing for a few seconds to let your computer catch up.

Word wrapping is supported, as are tabs & text centering. The Insert key toggles between Insert & Typeover modes.

Deleting text on one line does not cause the following lines to close up, as this slows down the editor. After deleting text you may close up these spaces by placing the cursor at the end of the line and pressing {F5}.

The {F4} key will center the text of the current line.

The {F8} key will delete the current line.

TOPIC : PURGE & ARCHIVE DATA

As older data builds up in your databases (Appointments, Notes, or Contacts) the demands upon your hardware increase. After the first year of use some of this data may have little use to you, and you should then elect to ARCHIVE & PURGE this older information. You may perform this archiving and purging periodically thereafter. StarSearcher will only purge data older than 365 days.

Archiving saves this data to ASCII files which you can then copy to diskettes. This data may be viewed by any ASCII text editor (or most word processors).

You may elect to export this data to .DBF format files using the EXPORT DATA option, to allow it's use in a DBASE (tm) environment. The archive format may also be imported into .DBF files under most XBASE environments.

Sheet1

Additionally, a JobSearcher version is available that provides a database of hundreds of personnel directors from around the country. You can create multiple resumes and track who you sent them to, and when. An Activist version, with all members of Congress, is available for those who would like to make their voice heard in Washington.

Other programs available from Coston Development include;

- * DOSSIER : A unique `People' Database that J.R. EWING would LOVE!
- * PRO-EST : Powerful Contractor's Estimating System (Avail Fall 93)
- * PAYTAXX : Federal Payroll Tax Calculator
- * MKLABEL : A label maker with database
- * MINSTOR : A complete Mini Storage Management System (Avail Fall 93)
- * INTOUCH : A multiple Database system similar to StarSearcher but designed to handle up to 8 different databases.

TOPIC : COMMON QUESTIONS ANSWERED

Q. My CGA monitor shows `snow' when I run StarSearcher.

A. Change the [SNOW ON CGA (Y/N):] in the CHANGE SETUP to `Y'

Q. I get a strange group of characters in some of the message boxes.

A. You have started StarSearcher with the VGA switch without first loading the STARFONT.COM program into memory. Use the STARVGA.COM startup program for VGA machines and STAR.COM for all others.

Q. I have EMS memory. Can I use it?

A. Yes. Up to 64 K of EMS memory is automatically utilized by StarSearcher.

Q. My printer seems to print `garbage' when I print the BOOKING SCHEDULE.

A. Your printer does not support the extended ASCII character set. Change the [USE IBM CHAR SET] to `N'. Also, you may need to change the printer setup. The default is for an IBM PROPRINTER.

TOPIC : COMMON QUESTIONS ANSWERED

Q. My computer lock's up when I attempt to dial a phone #.

A. Make sure that you have a modem attached to the specified COM port. If yours is an external modem, make sure that it is turned on. You can break out of a lockup by pressing {CTRL-BREAK}. You will have to issue this command twice if no modem is present. The first time to break out of the dialer and the second time to break the HANGUP.

Q. The phone dialer does not complete dialing a number or call does not

go through.

A. Increase the TIME DELAY for DIAL CONNECT under the CHANGE SETUP menu. Pulse dialers may require as much as 20 seconds. DO NOT PICKUP THE RECEIVER UNTIL THE NUMBER HAS BEEN DIALED.

Q. I get an error when using the phone dialer.

A. Change the SET SWAPPING ON to Y in CHANGE SETUP or remove some TSR's before loading StarSearcher. You may also need to include a the line SHELL=C:\COMMAND.COM /e:512 /p command to your config.sys file.

TOPIC : ABOUT COSTON DEV CORP

Coston Dev. Corp has been providing custom database software for IBM & COMPATIBLE computers for more than a decade. Working in DBXL/QUICKSILVER (tm) Wordtech, CLIPPER 5.2 (tm) Computer Associates, and QUICKBASIC (tm) Microsoft, we have produced dozens of applications programs.

Michael Coston, the owner and President, is a boat bum who lives aboard his 32 foot Sailboat with his wife in Florida, while providing consulting and software development for a variety of customers. A licensed building contractor, along with being a Mortgage Broker, and (long ago) a paramedic, his knowledge of business practices has proven invaluable in the creation of new software applications.

`Banjo' Jim Coston, is a professional entertainer, with a long list of credits both in the United States and abroad. When not on tour, Jim lives in New Orleans and frequents the major BBS's.

We just thought you might like to know....

TOPIC : CONTACTING COSTON DEV

For the foreseeable future, our address is :

COSTON DEVELOPMENT CORPORATION
P.O. BOX 66281
ST. PETERSBURG, FL 33736

We may also be contacted via E-Mail on GENIE. My address is M.COSTON

We are also available for custom programming projects.

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