# **Directory Toolkit Help Index**

Directory Toolkit is an application meant to provide features missing from Windows 95 and Windows NT 4.0 or higher. It allows files in two directories to be compared, provides renames, copy, move and delete of multiple files using wildcards while preserving long file names (the DOS commands dont), Decoding of files, splitting/concatenating of file to/from diskettes, Explorer compatible OLE drag and Drop, Sort Directories, opening files and launching applications. The main features are listed below.

#### How to...

Compare and Er Synchronize Co Directories You To

Enter or select the Directories and file masks, then click the Compare Directories toolbar button or select it from <u>File Menu</u>.

You can then Synchronize Directories.

To perform a binary compare on matched files, check Binary

Compare Files in the Options dialog.

Split a file

Select a file, then right-click and pick Split File. You can then select what size the files should be (default is the Max size a 1.44 disk allows) and follow the on-screen instructions. See the <u>Split</u>

File dialog.

**Concatenate Files** 

Select the files to concatenate or simply select the menu item from the context or File menu and you will be prompted for files to concatenate. See the <u>Concatenate Files dialog</u>.

Decode a UUENCODED, Base64(MIME) or BinHex file Click the right (left for left-handers) mouse button and use the popup menu to select Decode. If the file is UUENCODED, Base64 or BinHex, encoded, you are prompted before decoding and saving the result file.

Encode a file in UUENCODED or Base64(MIME) format

Click the right (left for left-handers) mouse button and use the popup menu to select Encode. You then are prompted to select the encoding format (UUENCODE by default) in the <u>Encode Files</u> <u>dialog</u>.

Find duplicate files on a drive or two paths

Go to the <u>Compare Options dialog</u> (View/Options) and check the Match different duplicate files box. Enter either the path you want to check in both path fields (ie. e:\ and e:\) or the two paths and switch to Compare Directories view or Refresh. Files with different paths are matched and displayed.

Compare the contents of two files

Click the right (left for left-handers) mouse button and use the popup menu to select Compare Files or select it from the File Menu. The <u>Compare Files dialog</u> will then be displayed which will clearly show you the differences between the contents of the two files.

Rename, Move, Copy or Delete files using wildcards To change the case of file names or perform file operations, select from the main menu or the context menu File Operations. The <u>File Operations dialog</u> is then displayed and it will act either on the selected files or file masks you specify.

**Touch Files** 

Enter (or select from combo boxes) one or more file masks and a path. You will be prompted for a date and time to use for all the files. See the <u>Touch dialog</u> dialog.

Copy or move a file to/from the Explorer

You can drag files from the Directory Toolkit to the Explorer, desktop or a printer on the desktop for example. If you drag items from the Explorer to the Directory Toolkit or from one list to the other, the default operation is Copy(unless you hold the Control key down in which case the files will be moved there).

Sort Files in a directory

To physically sort the files in a directory, select Sort Files from the File Menu. See the Sort Files dialog.

Use Command Line Parameters

See Command Line Parameters

View the Directory in a Sorted order

This can be done in One Directory mode only. To sort the files by Name, Size or Date, click on that column. If you click again, the sort order is reversed. To sort by Type(extension), click on the Attrib column.

# Main Menu

File Menu View Menu

# **Topics**

Directory Toolkit main dialog
File Operations dialog
Compare Files dialog
Sort Files dialog
Split File dialog
Concatenate Files dialog
Encode Files dialog
Synchronize Directories dialog
Options dialog
Touch dialog
Command Line Parameters
About dialog
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#### File Menu

#### **File Operations**

This menu item allows you to Rename, Copy, Move or Delete the selected files or any files using a mask. The masks are processed by a parser which preserves the long file names (unlike the DOS commands). See <u>File Operations dialog</u>.

#### **Sort Files**

This menu item allows you to physically sort the files in a directory (not subdirectories), by name, type, size or date. See <u>Sort Files dialog</u>.

#### **Concatenate Files**

This menu item allows you to concatenate the selected files or any files you want (from diskettes for example into one target file). This option can be used with Split File (see below) to store a large file on multiple diskettes and put it back together (if it is already compressed for example). See Concatenate Files dialog.

#### **Touch**

This menu item allows you to Touch (change the date and time) of selected files or all files in a directory and set them to any date and time you wish. See <u>Touch dialog</u>.

### **Split**

This item allows you to split a file into several (to store on diskettes) with a specified maximum size. See Split File dialog.

#### Decode

This menu item allows you to Decode a UUENCODED, Base64 or BinHex file. The type is auto-detected and, if the file is encoded, you are prompted before saving it.

#### **Encode**

This menu item allows you to select a file and encode it in UUENCODED or Base64 for transmitting over the Internet. You then are prompted to select the encoding format (UUENCODE by default) in the Encode Files dialog.

## **Open with Associated File**

Select this item to open the first selected file in the Results list (if any) using the associated viewer. If no viewer is associated with that file extension, the default viewer (configurable in the <a href="Options dialog">Options dialog</a> is used (default is NOTEPAD.EXE).

#### **Open with Default Viewer**

Select this item to open the first selected file in the Results List (if any) using the default viewer configurable in the Options dialog (default is NOTEPAD.EXE).

## Open with...

Select this item to open the current file in the Results List (if any) using the a viewer of your choice. A <u>Select Viewer dialog</u> will allow you to select the viewer to use.

#### Compare Files...

Select this item to view the differences between the selected file and another file. The <u>Compare Files dialog</u> will then be displayed which will clearly show you the differences between the contents of the two files. If the Compare Directories view is used and the file exists in both directories, the program automatically compares the two files.

# **Select Newer Files Only**

This menu item is only available in Compare Directories mode. It will select the files which were found to be newer. These are the files which the Synch Directories command (below) will copy.

#### **Synch Directories**

This menu item is only available in Compare Directories mode This dialog allows you to copy newer or missing files or delete older files from the target directory. Target Directory can be swapped and several options for updating are available. See <u>Synchronize Directories dialog</u>.

#### Exit

Select this item to exit the application.

# View Menu

#### **Status Bar**

Checked when Status Bar is Displayed.

# **Tool Bar**

Checked when Tool Bar is Displayed.

# **One Directory**

Checked when only One Directory is Displayed.

# **Compare Directories**

Checked when the comparison of the files in two directories is displayed.

#### **Include Subdirectories**

Toggles the Include Subdirectories flag only in Compare Directories mode.

# Refresh

Refresh the display (after and operation the application was not aware of).

# **Options**

Select this item to display the Options dialog.

# **Directory Toolkit main window**

#### **Basic Functionality**

Directory Toolkit is an application meant to provide features missing from Windows 95 and Windows NT 4.0 or higher. It allows files in two directories to be compared, provides renames, copy, move and delete of multiple files using wildcards while preserving long file names (the DOS commands dont), Decoding of files, splitting/concatenating of file to/from diskettes, Explorer compatible OLE drag and Drop, Sort Directories, opening files and launching applications.

The dialog box is sizable, maximizable and minimizable for your convenience.

The found strings and the files they are found in are clearly displayed in a list box using a custumizable color.

#### File Mask field

One or more search masks for files to display. The masks are those used in the DOS dir command (Examples: \*.\*;\*.txt;\*.doc;\*.??1). More than one mask can be specified by using a semicolon separator (see example above). You can use the ~ character to denote a mask NOT to search (for example: \*.\*;~\*.swp;~\*.exe;~\*.dll). To specify a ~ as part of the file mask, use \~ (ie \*.\*;\~\*.tmp). Your last few search file masks are saved for you by the application and you can find them in the combo box list.

#### Path 1 field

Path where files to display reside. You may type it by hand, navigate to it by using the Browse button described below, or select a previously used path from the combo list. Your last few paths are saved for you by the application and you can find them in the combo box list.

#### Path 1 Browse button (... next to Path 1 field)

Click to select the path where files to display reside. The <u>Select Path dialog</u> will be displayed to allow you to visually select the path. If the Path 1 field (described above) contains a valid path, it will be your starting path in the <u>Select Path dialog</u>. Otherwise, the current path will be used.

#### Path 2 field

Path where files to use for the second compare directory reside. You may type it by hand, navigate to it by using the Browse button described below, or select a previously used path from the combo list. Your last few paths are saved for you by the application and you can find them in the combo box list.

#### Path 2 Browse button (... next to Path 2 field)

Click to select the path where files to display reside. The <u>Select Path dialog</u> will be displayed to allow you to visually select the path. If the Path 2 field (described above) contains a valid path, it will be your starting path in the <u>Select Path dialog</u>. Otherwise, the current path will be used.

#### **Results List**

Your results are displayed there. For One Directory, you will see the files in the first directory. If you selected Compare Directories, you get a listing of the files in both directories side by side with the common files marked clearly. You can select one or more files and perform operations on them, drag them to copy or move them. Context menus are available in both modes.

# **General Options dialog box**

For more options see the Compare Options dialog.

#### Number of items to save

Select the maximum number of items to save in the Mask and Path combo boxes.

#### If no association use and Browse button

Enter a file name for the default viewer (to be used when a file has no association). You may also use the Browse button to select a default viewer, in which case you will see <u>Select Viewer dialog</u>.

## **Confirm File Updates**

Uncheck this box if you dont want prompts before overwriting files.

#### **Compare Files Fields**

Select Align Vertically if you want the files displayed side by side or Align Horizontally if you want to see them displayed one above the other.

#### **OK** button

The changes will be made.

#### **Cancel button**

The changes will not be made.

# **Compare Options dialog box**

For more options see the General Options dialog.

#### Search subdirectories field

Check this field if you want to search all subdirectories of your path (this will usually slow your search down). Uncheck it if you just want to search the specified path. You can also change this field from the <u>View Menu</u>.

#### **Binary Compare Files**

Check this field if you want to check the same size files (with the same name) for identical content. Identical files will then be market as the same even if the dates are different.

#### **Show Output to File:**

You can enter a file to write the results of the Directory Compare to. The file is TAB delimited and can then be easily imported into a spreadsheet or wordprocessor for a professional-looking report.

#### Sort By field

You can sort by Name, Type, Date or Size or select Unsorted to display in the order the files are in the directory.

#### Ascending field

You can sort in Ascending Order (default) or Descending (if unchecked).

#### Match different duplicate files field

This feature allows you to find duplicate files on a drive by checking the box (in Options) and using the same path (ie. e:\ and e:\). This option can also be used with different drives and files will be matched regardless of the complete path. The See <a href="Synchronize Directories feature">Synchronize Directories feature</a> is not available when this box is checked. You can use the File Operations dialog.

#### **Display Identical Files field**

You can uncheck this if you dont want to see the identical files.

## **Display Different Files field**

You can uncheck this if you dont want to see the different files.

#### **OK** button

The changes will be made.

#### **Cancel button**

The changes will not be made.

# File Operations dialog box

#### **Basic Functionality**

The File Operations dialog allows you to copy, rename, move or delete using selected files or masks. The long filenames are preserved (unlike the DOS commands which truncate them). You can also change the case of the file names.

#### **Operation Field**

The four supported operations are listed. The default is Rename unless:

- DEL is hit from the main window in which case Delete is the default
- F7 is hit from the main window in which case Move is the default
- F8 is hit from the main window in which case Copy is the default
- Compare Directories is displayed in which case Copy is the default

# You can also change the case of file names by using Rename and special Mask To field characters.

For example if you wanted all .HTM files to be lower case, you could use

Mask From: \*.HTM Mask To: \*<.htm

If you want all files in a directory to be upper case, use:

Mask From: \*.\* Mask To: \*>.\*>

#### Path From field

Path where files to start the operation from reside. You may type it by hand or navigate to it by using the Browse button described below.

#### Path From Browse button (... next to Path From field)

Click to select the path where files to start the operation from reside. The <u>Select Path dialog</u> will be displayed to allow you to visually select the path. If the Path From field (described above) contains a valid path, it will be your starting path in the <u>Select Path dialog</u>. Otherwise, the current path will be used.

#### Mask From field

Mask for files to start the operation from reside. If you had selected files, you will see the first file name in the dialog. You can use a mask which contains \* and ?. This mask will be validated against the Mask To field. They need to have the same number of wild-cards in the same order.

#### Path To field

Path where files to move or copy to reside. You may type it by hand or navigate to it by using the Browse button described below.

#### Path To Browse button (... next to Path To field)

Click to select the path where files to move or copy to reside. The <u>Select Path dialog</u> will be displayed to allow you to visually select the path. If the Path To field (described above) contains a valid path, it will be your starting path in the <u>Select Path dialog</u>. Otherwise, the current path will be used.

#### Mask To field

Mask for files move or copy to reside. You can use a mask which contains \* and ?. This mask will be validated against the Mask To field. They need to have the same number of wild-cards in the same order. You can make a portion of the files or the whole thing all upper or lower case by putting the > (for upper case) and < (for lower case) characters after each wildcard you want to change. If you need to use < or > as part of the mask, simply precede them by a \.

Important note:
For example if you wanted all .HTM files to be lower case, you could use Mask From: \*.HTM

Mask To: \*<.htm

If you want all files in a directory to be upper case, use: Mask From: \*.\*
Mask To: \*>.\*>

#### **OK** button

The changes will be made.

# **Cancel button**

The changes will not be made.

# **Touch Dialog**

This window allows viewing and changing the date and time which will be assigned to the files using the masks specified.

#### **Date field**

Select the date to be used (in format mm/dd/yy or mm/dd/yyyy).

#### Time fields

Select the time to be used (in format hh or hh:mm or hh:mm:ss) and AM or PM (do not use military time).

#### **OK** button

The dates and times will be set for all the files found using the masks specified.

#### **Cancel button**

No files will be touched.

#### **Update button**

The date and time will be refreshed using the current date and time (on the PC clock).

# **Sort Files Dialog**

This window allows physically sorting the files in a directory. The files are removed then put back in the Directory using native Operating System functions therefore this operation can be performed regardless of file system (assuming you have permission to do so). Subdirectories are not sorted (they will show at the top).

#### Path field

Path where files to sort reside. You may type it by hand or navigate to it by using the Browse button described below.

## Path Browse button (... next to Path field)

Click to select the path where files to sort reside. The <u>Select Path dialog</u> will be displayed to allow you to visually select the path. If the Path field (described above) contains a valid path, it will be your starting path in the <u>Select Path dialog</u>. Otherwise, the current path will be used.

#### Sort By field

You can sort by Name, Type, Date or Size.

## **Ascending field**

You can sort in Ascending Order (default) or Descending (if unchecked).

#### **OK** button

The operation will be performed.

#### **Cancel button**

# **Concatenate Files Dialog**

This dialog allows you to concatenate multiple files into one target file. The file list need not be set from the beginning. You will be prompted for additional files to concatenate.

#### **Target File field**

Enter a file to save to or use the Browse button described below to select one.

#### Target File browse button

You may select a target file. The File Save As dialog is displayed.

#### **Files to Concatenate List**

The list contains the files to concatenate in the order they will be used. You will be prompted for additional files after these files are concatenated.

#### Move Up button

Allows you to select a file and move it up in the list.

#### Move Down button

Allows you to select a file and move it down in the list.

#### **Remove Button**

Allows you to remove the selected file from the list.

#### Decode when done field

Allows you to decode the Target File if it is UUENCODED, Base64(MIME), BinHex, XXENCODED or encoded with a user-defined table. This is equivalent to selecting the Target File and selecting Decode from the <u>File Menu</u>.

#### **OK** button

Concatenates selected files (if any), then prompts user for additional files (if on diskette for example).

#### **Cancel button**

# **Encode Files Dialog**

This dialog allows you to one or more files into one file for sending as Internet mail.

#### **Target File field**

Enter a file to save to or use the Browse button described below to select one.

#### **Target File browse button**

You may select a target file. The File Save As dialog is displayed.

#### Files to Encode List

The list contains the files to encode in the order they will be used.

### Move Up button

Allows you to select a file and move it up in the list.

# **Move Down button**

Allows you to select a file and move it down in the list.

#### **Remove Button**

Allows you to remove the selected file from the list.

# **Emcoding Type field**

Allows you to select either UUENCODED or Base64(MIME) encoding type.

#### **OK** button

Encodes selected files in the order specified into the target file.

#### **Cancel button**

# **Compare Files Dialog**

This dialog allows you to view the differences between two files. If one of the files is binary, a Hexadecimal Dump format is used, rather then a line-by-line comparison. To change to position of the listing windows, see the Options dialog.

#### **Compare button**

Performs the compare operation using the files selected.

#### File 1 button

You may select a file to compare. The <u>File Open dialog</u> is displayed. Alternatively, you can drag a file from the Explorer to the box below this button to select the file.

#### File 2 button

You may select a file to compare. The <u>File Open dialog</u> is displayed. Alternatively, you can drag a file from the Explorer to the box below this button to select the file.

#### **Comparison List**

The list contains the sections that are different or alike in the two files. Sections denoted with yellow are moved.

#### **File 1 Contents**

You can view the contents of the file as compared to the other file. Sections that differ are shown in red, moved sections in blue while identical sections are shown in black.

#### **File 2 Contents**

You can view the contents of the file as compared to the other file. Sections that differ are shown in red, moved sections in blue while identical sections are shown in black.

# **Synchronize Directories Dialog**

This dialog allows you to copy newer file or delete older files from the target directory.

#### **Swap Button**

Alows you to change(swap) the source and target directories.

#### Synchronize Both field

Selecting this item will add new files to both directories and copy newer common files from either directory to the other.

#### **Augment Target field**

Selecting this item will add new files from the source directory to the target directory. You can swap the source and target by using the swap button.

#### Refresh Target field

Selecting this item will update only existing files from the source directory to the target directory. You can swap the source and target by using the swap button.

### **Update Target field**

Selecting this item will update existing and add new files from the source directory to the target directory. You can swap the source and target by using the swap button.

### **Update & Prune Target field**

Selecting this item will first delete files in the target directory that cannot be found in the source directory, then update existing and add new files from the source directory to the target directory. You can swap the source and target by using the swap button.

#### **Remove Duplicates from Target field**

Selecting this item will delete files in the target directory that were found in the source directory and were identical. If the Binary Check Files Option is set, files whose contents are identical are considered identical, otherwise if the date and time are the same the files are considered identical. You can swap the source and target by using the swap button.

#### **OK** button

Performs the operation requested.

#### **Cancel button**

# **Split File Dialog**

This dialog allows you to split a file into multiple files of a given size. These files can be stored directly on floppies (the default size assumes that).

#### File Name field

Enter a file to split or use the Browse button described below to select one. The file selected (if any) in the main window is used by default.

#### File Name browse button

You may select a file to split. The Open File dialog is displayed.

#### File Size field

Enter the maximum size of the files produced. The maximum size of a file stored on 3.5" floppies can be found in the combo box with the 1.44MB as the default.

#### **Destination Path field**

Path where files will reside. You may type it by hand or navigate to it by using the Browse button described below. The default is the first floppy drive (A:\).

#### **Destination Path Browse button (... next to Path field)**

Click to select the path where split files will reside. The Select Path dialog will be displayed to allow you to visually select the path. The default is the first floppy drive (A:\).

#### **Remove Button**

Allows you to remove the selected file from the list.

#### **OK** button

The file is split(copied to one or more files). If more floppies are needed, you will be prompted.

#### **Cancel button**

# **Command Line Parameters**

Command -line parameters can be used as follows:

/b Synch Both Directories. See Synchronize Directories dialog for a more

detailed description.

/a Augment Target Directory. See Synchronize Directories dialog for a more

detailed description.

/r Refresh Target Directory. See Synchronize Directories dialog for a more

detailed description.

/u Update Target Directory. See <u>Synchronize Directories dialog</u> for a more

detailed description.

/p Update & Prune Target Directory. See Synchronize Directories dialog for a

more detailed description.

/d Remove Duplicates from Target Directory. See Synchronize Directories dialog

for a more detailed description.

/c Compare Directories mode by default.
/sC:\Source Path for Source Directory (Path 1).
/TC:\Target Path for Target Directory (Path 2).

/q Quit after operation. Application will close after the operation is completed.

The flags can be upper or lower case. Only one of the barupdc flags should be specified. Here are some examples:

DIRTKT /sc:\work /td:\Program Files\Excel /m\*.xls DIRTKT /sc:\work /td:\Program Files\Excel /m\*.xls /rq

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Comments:

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# Select Path dialog box

# **Directories**

Select the directory where the files you want to view reside.

# **Drive**

Select the drive where the files you want to view reside.

# **OK** button

The path you selected will be used.

# **Cancel button**

The path will not be changed.

# File Open/Select Viewer dialog box

#### File Name

Select or type the name of the document you want to open. This box lists documents with the filename extension selected in the List Files Of Type box. To see a list of files with a particular extension, type an asterisk (\*), a period, and the three-character extension, and then press ENTER. To see files with more than one filename extension, type a semicolon (;), a second asterisk (\*), a period, and another three-character extension. For example, if you want to see all files with the .TXT extension and all files with the .INI extension, type \*.txt;\*.ini.

# **List files of Type**

Select the type of files you want to see in the File Name list.

#### **Directories**

Select the directory where the files you want reside.

#### **Drive**

Select the drive where the files you want reside.

#### **OK** button

The File you selected will be used.

#### **Cancel button**

The File will not be used.

# File Save dialog box

#### **File Name**

To save a document with a new name, in a different file format, or in a different location, type a new filename. To save a document with an existing filename, select the name in the list or type the current name.

# Save files of Type

Select the type of files you want to see in the File Name list.

#### **Directories**

Select the directory where the files you want to search reside.

#### **Drive**

Select the drive where the files you want to search reside.

# **OK** button

The File you selected will be used.

#### **Cancel button**

The File will not be used.

# No Help Available

No help is available for this area of the window.

# No Help Available

No help is available for this message box.