

## Ordering Multi-User Manuals for Pegasus Mail

Multi-user manual sets for Pegasus Mail are manual sets intended for duplication at your site. We send you a single copy of the documentation in loose leaf format suitable for duplication in any photocopier. You can purchase a license permitting you to make either 5 duplicates of the original manual, or else an unlimited number of duplicates for use at a single site.

*Site License:* For licensing purposes, a "site" is defined as the extent of a single organization in a single metropolitan area - so, a University with two campuses, one on each side of town, (but both in the same town) would be covered for both campuses by a single site license.

*Shipping:* Courier shipping (via TNT International Courier) is included in the price of all items. We cannot ship using any other courier, or charge freight to an account. We can ship by standard airmail on arrangement - if you wish to do this, please complete our standard order form and mail or fax it to us with a covering note explicitly requesting airmail shipping.

*Dancing numbers and discounts:* As you click the various product option controls in the order screen, you may notice the prices dancing around and changing in a curious, unpredictable manner. This is quite normal and indicates that the program is trying to choose the best pricing option for you. We offer discounts for various combinations of site licensed manual purchases and the program has been designed to choose the most favourable discount strategy for your order.

*Document format:* Because the Pegasus Mail documentation sets are designed to be photocopied or duplicated, the paper format is important. Please remember to select the **document format** you want - if you are in the USA or Canada, then you will almost certainly want the "US Letter" format, while European, Asian and Australasian purchasers will almost certainly want the A4 format.

*Diskettes:* Both types of license are accompanied by a diskette containing the matching version of the software. Site licenses also receive the text of the manual in ASCII and RTF format on the diskette, and PostScript versions of the manuals are available on signing a suitable non-disclosure non-distribution agreement.

*Upgrades:* If you have already purchased a manual for a particular version of Pegasus Mail, you can upgrade that manual to the current version for a reduced price - please check the control in the "Upgrade" column next to the manual you currently have. Please note that you can only upgrade like to like -- so, if you have an older site license for WinPMail, then you can upgrade to the current version of WinPMail using this option, but if you own an older site license for Pegasus Mail for DOS, then you cannot "upgrade" that to a WinPMail site license because they are different products.

*Terms and conditions:* Please make sure you read the terms and conditions of ordering before submitting your order - they are simple and reasonable, but they are also binding.

This ordering program is designed to simplify the basic process of ordering manuals; it necessarily cannot address every possible situation. If you have special ordering needs, please either fax your order requirements to us at **+64 3 453 6612**, or else send electronic mail to **support@pmail.gen.nz** detailing your requirements. If you prefer to send us a paper order, you will find a copy of our order form in the file ORDER.FRM, which you should have received with your copy of WinPMail.

## Ordering Single-user manuals for Pegasus Mail

Single-user manual sets are intended for use by individuals who run Pegasus Mail on a single computer instead of on a Local Area Network.

The manual is soft-bound in an attractive dark green cover and contains about 90 pages covering all aspects of the use of the program. It is intended largely as a reference guide and does not go into tutorial detail. Single-user manuals do not include the Network Administrator's guide for use in Local Area Network environments and do not carry a license for duplication, other than your standard right under copyright law to produce a single copy for archival purposes.

If you purchase between 10 and 50 manuals, a 10% discount applies; for purchases of 50 or more manuals, a 20% discount applies. For very large numbers of manuals (200 or more) please contact us directly for special rates. The order form program will automatically apply discounts as appropriate.

Single-user manuals are accompanied by a diskette containing the matching version of the Pegasus Mail software but do not include electronic versions of the manual text.

Terms and conditions: Please make sure you read the terms and conditions of ordering before submitting your order - they are simple and reasonable, but they are also binding. In particular, please note that we charge a 2.5% surcharge for credit card purchases -- this is used to offset a part of what the credit card companies charge us for processing your payment; we absorb the other half of the charge. The order program will automatically calculate the credit card surcharge for you.

Your order is sent via electronic mail to us for processing. It is encrypted in transport, so your credit card details are not at risk.



