

The Internet Navigator Help System

Note: This Help system is intended for the shareware version of The Internet Navigator and contains only limited information.

General Procedures

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Adding a New Entry

I. If there are no other Entries

a. ***Restart Program***

b. Records > Data Entry

c. *Enter Information*

d. Records > Uppdate

II. If you have existing Entries

a. Records > Data Entry

b. *Enter Information*

c. Records > Uppdate

Editing an Existing Entry

- a. View > Edit
- b. *Use Navigation Buttons to find Entry*
- c. *Edit Information*
- d. Records > Uppdate

Copying and Pasting

There are several ways to copy information from The Internet Navigator to your terminal program.

Copying

- I. You may use the Copy Internet Address Button to copy only the Internet address to the clipboard and then paste it to your program.
- II. You may highlight the information you want to copy and use the Windows Hot Keys Ctrl+C to copy the information to the clipboard and then paste the information to your terminal program.
- III. Finally you may highlight the information and click Edit > Copy to copy information to the clipboard and then paste the information to your terminal program.

Pasting

- I. You may use the Past Internet Address Button to paste information to the Internet address only.
- II. You may use the Windows Hot Keys Ctrl+V to paste information to any section of the Internet Navigator.
- III. Finally you may click Edit > Past to paste information to any location in The Internet Navigator Program.

Note: The Buttons Copy Internet Address Only and Past Internet Address Only are intended as Hot Keys and only copy and paste to the Internet address Field even without it being highlighted.

Float On/Off

The ability to float on top of all windows programs allows The Internet Navigator to be used with any terminal program available.

To turn the float option on and off Press Window > Top Most Window.

Sorting Information

Sorting information is one of The Internet Navigators strong points. When using the **View** commands The Internet Navigator is sorts in alphabetical order the **Short Description Field** to make information easier to find. During this time information can not be edited however it can be copied.

