

To learn how to use Help, press F1.

The wisdom of the wise and the experience of the ages are perpetuated by quotations.

--Benjamin Disraeli

Introduction How to Register



#### **File Menu Commands**

- Open File Command Select File To Use Command Print Quote Command Printer Setup Command
- Exit Command

#### **Options Menu Commands**

Display Options
Print Borders



#### **File Menu Commands**

- New File Command
- Open File Command
- Print Quote Command
- Printer Setup Command
- Utilities Command
- Exit Command

#### **Edit Menu Commands**

- Subject list
- Author list

#### **Quote Menu Commands**

Add Command Edit Command Delete Command Find Command Clip Command

#### **View Menu Commands**

Subjects Command Authors Command

#### **Options Menu Commands**

Confirmation Command Display Options Command Print Borders Command

For Help on Help, Press F1

### Introduction

WinWisdom provides you with some of the best thoughts, inspirational sayings, and proverbs, whether you want to start your day with an inspirational quotation, or need a quote reference for your speeches and writings.

WinWisdom consists of the following two programs:

1. **WinWisdom Quote of the day.** This program is designed to be run when you first start Windows. It will display a different quote everytime you start Windows. You can select more quotes at the click of a button. You can minimize WinWisdom to an icon and double-click on it any time you want another quote. If you prefer, you can set the pop-up timer so that you get another quote at each interval that you set from 1 to 999 minutes. You can even print the ones you like best. Options allow you to customize the colors, fonts, and other attributes of the quote display.

2. **WinWisdom Quote Reference/Editor**. This program serves two purposes. First, it allows you quick and easy access to all of the quotes in your quotepacks. This makes it ideal as a writers quote reference. You can search for quotes by subject, author, or any text string. You can then print the quote or clip the quote to the clipboard for easy pasting into any Windows word processor. The second purpose is to allow you to easily maintain your quotepacks. Create new quotepacks, or add, edit, or delete any quote from any quotepack.

WinWisdom is distributed as shareware. You may use it free for a 15 day trial period. If you continue to use it past the trial period, you **must** register your copy with the author. For instructions on how to register WinWisdom and the benefits of registration, see <u>How to</u> <u>register</u> in this help file.

# **Quotepack Utilities**

Merge Command Compact Command Scramble Command Repair Database Command Change File Description Command

#### **How to Register**

WinWisdom is shareware, it is **NOT** public domain. The registration fee is **\$15** (US) with a free 15-day trial period. If you intend to use WinWisdom beyond the trial period you **must** register your copy by filling out the form in file REGISTER.TXT from the WinWisdom distribution package or providing the same information written on a sheet of paper and sending it along with your registration fee to:

Richard Pitts P.O. Box 963 Alpharetta, GA 30239

Remember to specify your disk size.

You may also register through CompuServe's Shareware Registration Database. On CompuServe, type 'GO SWREG'. The registration number for WinWisdom is 2572.

You will receive the following with your registration:

1 - The registered version of the program (without the registration reminder screens).

2 - The most current version available.

3 - Full Quotepacks. At the time of this writing, there are over 4000 quotes in five Quotepacks. These quotepacks are grouped into Ancient Wisdom, Humorous Quotes, Motivational Quotes, Miscellaneous/General Quotes, and Will Rogers Quotes.

4 - A file conversion program to convert WinWisdom 3.0-3.x files to the new format used in the 4.x versions, just in case you built quotepacks with an unregistered copy of previous versions of WinWisdom.

#### **New File Command**

Use this command to create your own WinWisdom Quotepacks.

When you select this item, you will be asked to select the directory and enter the filename. Do not enter a file extension. A WinWisdom quotepack consist of one physical file with a .MSD extension. WinWisdom will automatically create this file using your filename and adding the extension.

You will also have the opportunity to enter a longer more descriptive filename. This longer filename will be displayed in WinWisdoms **File** dialog as well as in the status bar of the Quote Reference/Editor dialog.

After the quotepack is successfully created, an empty Window is displayed so that you can now enter your own quotes.

# Select File to Use Command

Use this command to select a WinWisdom quotepack from which to select the Quotes used for the Pop-up display.

Selecting this command will display the file dialog. Select the file you wish to use and press **OK** or press **Cancel** to exit without changing anything. If you select a new file, the file and directory will be written to the WINWIS.INI file and you will be returned to the main Pop-Up Quote display.

The next time a quote is displayed, it will be from the newly selected quotepack.

### File Open Command from the Pop-Up Program

Use this command to select a WinWisdom quotepack for additional processing such as entering additional quotes, searching for a quote, or printing a quote.

Selecting this command will launch the Quote Reference/Editor program and open the quotepack you currently have selected for Quote display.

The quote list window will be displayed with the first subject in the subject list selected and the quotes in that subject displayed in the quote list.

## File Open Command from the Reference/Editor

Use this command to select a different WinWisdom quotepack for additional processing.

The file dialog will be displayed requesting the quotepack to be opened. Once you have choosen a Quotepack, the quote list window will be displayed with the first subject in the subject list selected and the quotes in that subject displayed in the quote list.

Note: Whenever you open a quotepack that is different from the quotepack you currently have selected in the Quote Pop-Up program, the newly opened quotepack will then become the currently selected quotepack from which to display your quote of the day.

# **File Merge Command**

Use this command to copy one quotepack into another.

This command will display the file dialog to request the quotepack to be merged into the currently selected quotepack. The quotepack from which the quotes are being merged is not modified in any way.

For larger quotepacks, this function may take several minutes to complete.

# **Scramble File Command**

Use this command to change the order of the quotes in the currently selected quotepack.

When you add quotes to a quotepack, the quotes are stored and subsequently displayed in the same order that you enter them. In many cases, you might enter several quotes on the same subject or by the same author. In order to disperse these quotes throughout the quotepack, use the **Scramble File** command.

For larger quotepacks, this function may take several minutes to complete.

# **Compact File Command**

Use this command to reorganize and reduce the amount of disk space used by the currently selected quotepack.

As you add, change, or delete quotes from a quotepack, or whenever you use the **Scramble** command, the database becomes less efficient in its use of disk space. Use this command to free up unused space and reorganize the space that is used.

# **Repair Database Command**

Use this command to attempt to repair a damaged WinWisdom Quotepack.

Under rare circumstances (such as losing power during an update operation), the indexes used in the database may be damaged. As a first step to attempt recovering the quotepack, try executing this command. It will ask you for the name of the Quotepack that needs to be repaired; then attempts to rebuild the database indexes.

If you get an error trying to open a quotepack that needs to be repaired, WinWisdom will still remain active but without a quotepack. Just select **Repair** from the **Utilities** menu and reopen the file after the repair has completed.

# **Change File Description Command**

Use this command to change the long filename of a quotepack.

Whenever you create a new quotepack, you are given the option of entering a longer, more descriptive filename. The longer filename is listed in the file dialog and is also displayed in the Quote Reference/Editor window. Use this command to change the long filename of an existing quotepack.

Note: The Long filename is optional. It does not have to be entered when a quotepack is first created, and can be deleted from existing quotepacks by clearing the long filename text box.

# **Print Quote Command**

Use this command to print the currently displayed quote on the main quote display window.

You can print the quote which is highlighted in the Quote list by pressing the **CTRL** key and the 'P' key at the same time or by selecting **Print Quote** from the **File** menu.

The quote will be printed to the default printer setup in Windows. WinWisdom will also adjust the print to fill **any** page size you have selected. It will print landscape or portrait. If you do not achieve the desired effect, choose another page layout by selecting <u>Printer</u> <u>Setup</u> from the File menu then reprinting the quote.

# **Printer Setup Command**

Use this command to change how your printer is configured to print.

A Windows common dialog for printer setup will be displayed which allows you to change your printer settings. Depending on the capabilities of your printer, you might want to change the page orientation, page size, or to a different printer. When you make these changes, it will affect your default printer settings for your entire Windows session. Any program using your default printer (including WinWisdom) will be affected by these changes.

### **Print Quote Command From the Reference/Editor**

Use this command to print the currently selected quote in the quote list box.

You can print the quote which is highlighted in the Quote list by pressing the **CTRL** key and the 'P' key at the same time, selecting **Print Quote** from the **File** menu, or by pressing the **Print** button on the toolbar.

Regardless of how you print the quote, it will be printed to the default printer setup in Windows. WinWisdom will also adjust the print to fill any page size you have selected. The font selected in the **Display Options** window is also used for printing, but the font size will be adjusted depending on the page size.

WinWisdom will print using the default border unless you specify another one on the **Print Borders** window. To select a different border choose **Print Borders** from the **Options** menu. Click on the border you wish to use, then press **OK**. To indicate the current selection in this window, the selected border will use white lines on a black background, the others will have black lines on a white background. Press **Cancel** to exit without changing the border.

The quote will be printed to the default printer setup in Windows. WinWisdom will also adjust the print to fill any page size you have selected. It will print landscape or portrait. If you do not achieve the desired effect, choose another page layout by selecting <u>Printer</u> <u>Setup</u> from the File menu.

### Exit Command from the Quote-of-the-day program

Use this command to terminate the WinWisdom Pop-Up quote of the day.

Note: When the Pop-Up timer is enabled, using the Exit command from the menu is the only way to terminate WinWisdom. If the Pop-up timer is **not** enabled, then the **OK** button on the main quote display will also terminate WinWisdom.

# **Exit Command - Reference/Editor**

Use this command to terminate the WinWisdom Reference/Editor Program.

# **Add Quote Command**

Use this command to add quotes to the currently opened WinWisdom Quotepack.

When you select this command, the WinWisdom Quote Editor dialog will be displayed so that you can enter the new quote. When you have completed the new quote, press the **Save** button to save the quote. A message appears in the status bar at the bottom of the Quote Editor screen letting you know the the Add was successful. The quote will then be cleared so that you can enter the next quote. The Author and Subject remain the same as the previous quote to make it easier when you are adding several related quotes.

To help ease quote entry, the Author and Subject fields are combo boxes. You can either type one in or press the button to select from the list. If you type the item into the field, Quick Fill is used to reduce keystrokes on existing items. If the item you type is not on file, It will be added.

If you have checked the Confirm New Authors or Confirm New Subjects options on the Confirmations screen and either one is not already on the database, then you will get a message requesting confirmation of the new item.

To exit without adding the new quote or after added quotes, press the **Close** button.

# **Edit Quote Command**

Use this command to edit quotes from the currently opened WinWisdom Quotepack.

When you select this command, the WinWisdom Quote Editor dialog will be displayed so that you can modify the selected quote. When you have completed the changes, press the **Save** button to save the quote. When you save the quote, you will be returned to the Quote list.

To help ease quote entry, the Author and Subject fields are combo boxes. You can either type one in or press the button to select from the list. If you type the item into the field, Quick Fill is used to reduce keystrokes on existing items. If the item you type is not on file, It will be added.

If you have checked the Confirm New Authors or Confirm New Subjects options on the Confirmations screen and either one is not already on the database, then you will get another screen requesting confirmation of the new item.

To exit without changing the selected quote, press the **Cancel** button.

# **Delete Quote Command**

Use this command to delete quotes from the currently opened WinWisdom Quotepack.

If you have checked the Confirm Quote Delete option on the Confirmations screen then you will get another screen requesting confirmation of the deletion.

To exit without deleting the quote, select the **Cancel** button.

# **Find Quote Command**

Use this command to find quotes from the currently opened WinWisdom Quotepack which contain a certain word or phrase.

When you select this command, a dialog will be displayed requesting the text that you wish to search for. When you have entered the text and pressed **OK**, the Quote list will be redisplayed showing all of the quotes in the quotepack which contain the text you entered.

To return to either the Author or Subject listing, just press one of those buttons on the toolbar or select **Authors** or **Subjects** from the **Quote** menu.

Note: Whenever you use the **Find** command, the **Add**, **Edit**, and **Delete** commands will be disabled. If you wish to use one of these commands after using the **Find** command, you must first select either the **Subjects** or the **Authors** command.

# **Clip Quote Command**

Use this command to copy quotes from the currently opened WinWisdom Quotepack to the Windows Clipboard.

When you select this command, the currently selected quote will be copied into the Windows Clipboard. You may then switch to any Windows word processor and paste the quote into your document.

Note: The quote will be formatted in a similar fashion to that used in the pop-up quote of the day program. However, all word processors don't handle the formatting characters in the same manner. Therefore, it is likely that you will have to reformat the quote once you have pasted it into your document.

# **Subjects Command**

Use this command to select Subjects as the primary view of the Quotes listed in the quotes list.

When you select this command, the quotes displayed in the quote list will be grouped by Subject. All of the subjects currently in the quotepack will be listed in the list box on the upper left. The quotes displayed in the bottom list box will all be of the currently selected subject

Note: This is the default view. Whenever you first enter the WinWisdom Quote Reference/Editor it will be set for **Subject** view.

# **Authors Command**

Use this command to select Authors as the primary view of the Quotes listed in the quotes list.

When you select this command, the quotes displayed in the quote list will be grouped by Author. All of the Authors currently in the quotepack will be listed in the list box on the upper left. The quotes displayed in the bottom list box will all be of the currently selected subject

# **Confirmation Command**

Use this command to specify whether various confirmation messages are to be displayed.

When you select this command, a dialog is displayed which will request the which actions you wish to receive confirmation messages on. You may select to receive confirmation messages on the following items:

- Quote Print
- Quote Delete
- New Subjets
- New Authors

You may change any of the items given in this window by clicking in the check boxes. When you are satisfied with your confirmation settings, choose the **OK** button. To exit without changing the settings, select the **Cancel** button.

Note: Getting confirmation messages on New Subjects and Authors is a good way to make sure you have not mispelled anything.

# **Display Options Command**

Use this command to display the **Display Options** windows to change various aspects of<br/>the quote display in WinWisdom. Display options are arranged into four tabs.Display Tab<br/>quote.This tab allows you to change the physical makeup and layout of the<br/>allows you to set display colors.Colors Tab<br/>Fonts TabThis tab allows you to set display colors.General TabsThis tab contains other WinWisdom options.

When you are satisfied with your new display settings, choose the **OK** button. To exit without changing the settings, select the **Cancel** button.

# **Display Tab**

The following options are available on the **Display Tab:** 

**Display Logo**. To have the WinWisdom logo print about the quote on the Pop-up quote-ofthe-day, check this option. This option does not apply to printed quotes since the Logo is not printed anyway.

**Display Subject**. To display the subject whenever the quote is displayed, check this option. This applies to the screen and printer.

**Display Author**. To display the author whenever the quote is displayed, check this option. This applies to the screen and printer.

**<u>Outline quote</u>**. To display a black rectangle around the quote, check this option. If you use black for either the Window color or text background color you wont see the outline anyway.

**Justify**. Click on the appropriate radio button to selection quote justification (**LEFT**, **RIGHT**, or **CENTER**).

Each change made will cause the sample to be updated with your new choices. When you are satisfied with your new display settings, choose the **OK** button. To exit without changing the settings, select the **Cancel** button.

### **Colors Tab**

There are three groups of three vertical scroll bars and a color palatte for selecting the colors of the main quote window background, the quote text and the quote text background. The scroll bars of the currently selected item will appear to be on a raised panel while the other two items will appear to be recessed. The color palette is active for the item appearing on the raised panel.

In addition to selecting from the pallatte, you may set the color by manipulating the red, green and blue components of the color using the applicable scroll bar.

Each change made will cause the sample to be updated with your new choices. When you are satisfied with your new display settings, choose the **OK** button. To exit without changing the settings, select the **Cancel** button.

NOTE: Many colors will be dithered. For text backgrounds, the color displayed will be the nearest solid color. Many color choices will cause strange effects between the form background and the text background.

#### **Fonts Tab**

The fonts tab consists of two drop-down list boxes, one for the font and the other for font sizes.

You can change either the font used to display the quote or the point size of the font by selecting from the drop-down combo boxes.

Each change made will cause the sample to be updated with your new choices. When you are satisfied with your new display settings, choose the **OK** button. To exit without changing the settings, select the **Cancel** button.

NOTE: For printing, the font size selected is not used. Instead, the font size use in printing will be automatically determined using the size of the page to be printed.

### **General Tab**

Currently, the only option on the general tab is the Pop-Up timer option. The **Pop-Up Timer** allows you to choose to have WinWisdom continue to display quotes throughout your Windows session. To choose this option, click on the **YES** radio button and then enter the number of minutes you want between each display of a quote. When this option is selected, the **OK** button on the main quote display window will minimize WinWisdom to an icon. When this option is not selected, clicking **OK** on the main window will terminate WinWisdom. In order to terminate WinWisdom with this option selected, chose **Exit** from the **File** menu.

### **Print Borders Command**

Use this command to display the **Print Borders** windows to select the border to be use when printing a quote from WinWisdom.

The currently selected print border will appear with white lines on a black background. The others have black lines on a white background. You may click on a new border to select it or tab through the borders with the TAB key.

When you are satisfied with your selection, choose the **OK** button. To exit without changing the border to be used, select the **Cancel** button.

# Setup WinWisdom in Program Manager

In order to use the WinWisdom pop-up quote-of-the-day feature, you will need to do one of the following depending on whether you are running Windows 3.0 or 3.1.

If you have Windows 3.0, do the following:

1. Using any text editor (Notepad is good for this, SysEdit is better), open the WIN.INI file in your Windows directory.

2. Several lines down from the top of the file, you will find a line which begins with 'RUN='. This line tells Windows what programs to run after it boots. Change this line to read: RUN=WINWIS.EXE [plus any other startup programs].

3. Save the WIN.INI file. The next time you start Windows, WinWisdom will pop-up displaying your quote-of-the-day.

If you have Windows 3.1 you can do the above, or the following:

1. Open the group that you have designated as your start-up group (by default, the group is 'StartUp').

2. From the File menu, select 'New', then select 'Program Item'.

3. Type WinWisdom as the description (or anything else you want to call it) and type WINWIS.EXE as the command line.

4. If you put WinWisdom in a directory other than the Windows directory, you will need to type the directory in the working directory field, and add the directory to the command line field.

Clip Quote Command

# **Subject list**

Use this option to Add, Edit or Delete the available subjects for the current quotepack.

You can add new subjects here, or have them added automatically the first time they are use in a new quote. If you chose to add new subjects here, another dialog is displayed which allows you to enter the subject text.

When you try to delete a subject, the quote file is first checked to see if the subject is still being used. If it is, the delete is not allowed.

# **Author list**

Use this option to Add, Edit or Delete the available authors for the current quotepack.

You can add new authors here, or have them added automatically the first time they are use in a new quote. If you chose to add new authors here, another dialog is displayed which allows you to enter the author name.

When you try to delete an author, the quote file is first checked to see if the author is still being used. If it is, the delete is not allowed.