

Sheet1

TEXT,C,98

The General Services meeting will be held in conference room #2.

Sally Jane will be taking over the Order Desk starting January 26.

Bob swears he saw "Elvis" lurking around the R&D department!

We've hit a new sales record for the month.

If Gary Smith is in your office please send him over to Customer Service.

On Tuesday a Compaq rep will be giving a demo of the new Firebelch 400 Super-Server.

Hey! Can you take your lunch at 13:30 today. Let me know. Sally J.

Bob needs his head examined. It was Jimmy Hoffa in R&D, NOT Elvis!.

Do you know the part number for High Speed Wing Nuts? Large size. Jerry.

The main sales group meeting will be starting in 10 minutes in the board room.