

Technology Plan Submission Form School Years 2012-2015

District Name	MOUNTAIN HOME SCHOOL DISTRICT
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Education Cooperative	North Central Arkansas Educational Service Center
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District Home Page (URL):	http://bombers.k12.ar.us
Include URL of technology plan if posted to district website:	http://bombers.k12.ar.us/technology/techplan.pdf

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Current District Demographics

District Profile	
DISTRICT NAME:	MOUNTAIN HOME SCHOOL DISTRICT
District Local Education Agency (LEA) Number:	303000
Number of Schools in the LEA :	6
Total Number of Teachers for the District:	275
Total Number of Students Enrolled in the District:	4010
District Billed Entity Number:	139657
FCC Registration Number (FCC-RN):	11663879
District National Center for Education Statistics (NCES) Number:	500043
Percentage of Students Eligible for Free/Reduced Lunch:	54
E-Rate District Discount Level:	78
Internet Connected Student/Computer Ratio for District:	3:2
Based on Census Tract information is your district considered Rural or Urban:	Rural

	(Year 1)2012-2013	(Year 2)2013-2014	(Year 3)2014-2015
Number of computers & other devices with Internet access before application.	2300.00	2350.00	2400.00
Projected number of computers & other devices for each year of this technology plan	2500.00	2550.00	2600.00
Direct connections to the Internet number of drops.	1562.00	1585.00	1650.00
Number of classrooms with Internet access.	378.00	385.00	385.00
Direct broadband services between 10 Mbps and 200 Mbps.	9.00	9.00	9.00

School(s) Profile

To be consistent, please use the same school name submitted to Child Nutrition for the Cycle 2 APSCN Report. Please list the name of every school, new and non-instructional facilities for which you file E-Rate.

School Name	LEA#	E-Rate Entity #	NCES#	BEN#
Mountain Home Public Schools Administration Buildi	0	16030855	5000430	0
Guy Berry College and Career Academy	1	83074	5000430	0
Mountain Home Public Schools Auxiliary Services Bu	2	16030856	5000430	0
Nelson Wilks Herron Elementary	303013	83071	5000430	83071
Pinkston Middle School	303014	83075	5000430	83075
Mountain Home Kindergarten	303018	83076	5000430	83076
Mountain Home Junior High School	303019	83072	5000430	83072
Hackler Intermediate School	303024	16049582	5000430	16049582
Mountain Home High School Career Academies	303703	83073	5000430	83073

Technology Commitee

The Technology Committee should represent all stakeholders. Development of the technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology. All should have representation on the committee.

District Technology Committee		
Member	Title	Constituency Represented
Dianne Martin	Technology Coordinator (retired)	District
Keith Alman	Technology Supervisor	District
Sherry Mohler	Classroom Teacher	Hackler Intermediate School, Parent
Heather Hatman	Counselor	Pinkston Middle School
Lynn Kelsh	Clasroom Teacher	Pinkston Middle School
Teresa Madison	Classroom Teacher	Hackler Intermediate School
Leigh Ann Gigliotti	Assistant Superintendent	District Administration
Carol Wegerer	Classroom Teacher	Mountain Home High School
Martha Wedgeworth	Classroom Teacher	Nelson-Wilks-Herron Elementary
Jane Ann Knowles	Pinkston Middle School Librarian	Pinkston Middle School
Melissa Czeschin	Librarian	Mountain Home Kindergarten
Lisa House	School Board Member	School Board, Parent
Devona Pendergrass	High School Librarian	Mountain Home High School
Kay Sims	Retired Teacher	Community
Tammy Quick	Classroom Teacher	Mountain Home Junior High
Dorothy Cook	Federal Programs Coordinator	District
Melissa Steiner	Hackler Librarian	Hackler Intermediate School
Marjorie Jones	Junior High Librarian	Mountain Home Junior High
Sheri Smith	Classroom Teacher	Mountain Home High School
Tim Nelson	Music Teacher	Nelson-Wilks-Herron Elementary

Narrative: A narrative on the technology planning process to include:

The Mountain Home Public Schools Technology committee was selected in late 2010. Members were selected for various reasons. Some members had served on the technology committee before, some were selected to represent various constituents of the school and the community and others were selected to represent different areas which were to be addressed in this plan.

Each member was given a copy of the Arkansas Technology Plan Outline to study. Each member was asked to seek feedback from the constituency represented. We also used our technology survey as a method of feedback.

Our first meeting was on January 25, 2011. During this meeting we looked at our current plan and talked about how we would like to revise it. The committee then voted on our Mission and Vision Statements. The committee felt that the current statements were still valid to what we are trying to accomplish, and decided to keep these for the next three years. The members were then divided into sub-committees. The sub-committees were: District User Policies, Technology Integration with Curriculum and Instruction, Professional Development and Equitable Use of Technology, current Technology Inventory, Policies and Procedures, Budget, Technology Infrastructure and Technology Plan Evaluation.

On February 4 the sub-committees met for an afternoon to work on their committee's goals and narratives and any changes were made and submitted to the technology coordinator. Another committee meeting was held on April 22 to present the revised sections to the committee and to make recommendations for Needs Assessment and Goals, Objectives and Strategies.

After all information was input into the online system the plan was sent to all committee members for final review and revision. The plan was approved by the committee in an unanimous vote on February 10, 2012. The plan was then presented to the school board and also approved.

The Technology Committee will have at least one committee meeting a year during the subsequent years of this plan to monitor, evaluate and adjust the plan as needed.

Bound copies of the plan will be made and distributed to any school or building that requests a printed copy. The plan will be posted on the Mountain Home Public School's website at <http://bombers.k12.ar.us/technology/techplan.pdf>.



Vision and Mission Statements

Vision Statement

At Mountain Home Public Schools, we envision our learning community as successful, technologically competent life-long learners. We will enhance technology learning opportunities through a commitment to professional development, the use of technology as a tool used to acquire, analyze and utilize information, the knowledge and understanding of emerging technologies, and the integration of technology into all curricula wherein students, teachers, administrators and community members will have the opportunity to acquire the skills necessary to function and prosper in a dynamic global society.

Mission Statement

The mission of Mountain Home School District is to integrate technology into our schools, creating a learning environment where students, teachers, staff and the community are empowered to become independent, lifelong learners. Furthermore, we are committed to providing our students and staff with the knowledge and understanding of emerging technologies so that they will be able to adapt to technological changes and function in an information society.

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

In the Mountain Home Public School district, technology is integrated into the curriculum in many ways. Most of our classrooms are equipped with multimedia projectors, and all have at least one computer. Several of our elementary classrooms also have visual presenters. There are interactive whiteboards in use throughout our schools. Our district has mobile laptop labs and desktop labs in every school except Kindergarten, which has a desktop lab only. Our students do Internet research projects, prepare PowerPoint presentations of completed projects, prepare audio and video projects, and do many other technology projects. Math teachers are using graphing calculators that connect to the computer and science teachers are using handheld GPS devices along with other additional technologies.

The use of technology in our school district begins with Kindergarten students using computers. Students at all grade levels are using technology to present their ideas, to organize their thoughts through Kidspiration and Inspiration software, as well as learning to use word processing and other office applications. Our students also use JEDI, Accelerated Math, Accelerated Reader, Star Math, Star Reader, Reading Counts, Teach Me 2 Learn, Timeliner, Microsoft Office and numerous other programs throughout their school experience.

Our district is very involved in integrating technology in the learning process. Our teachers have been given extensive training in technology integration and are aware of the importance of using technology in the curriculum. Each teacher in our district is encouraged and expected to integrate technology into their curriculum each school year. At the beginning of each year, we offer a day of professional development where teachers can choose to learn technology topics that are pertinent to their classroom needs. We also offer workshops throughout the year on technology topics on a "just in time" basis.

Technology has become an invaluable tool in the instructional process in every area of the curriculum at Mountain Home Public Schools. Departments select the programs and other uses of technology that will aid in teaching their specific curriculum.

Librarians work with teachers at each grade level so that students learn to select and use appropriate technology. Students learn to use databases and the Internet to search for information, to use search strategies to select the best information, and to use technology to enhance their creativity.

Accelerated Math, Accelerated Reader and the STAR Programs are successful programs that we will continue to integrate into grades K-7. Reading Counts and Scholastic Reading Inventory (SRI) Lexiles will continue to be used at the junior high and senior high levels. We use Classworks in grades 6-12 as remediation software.

During the 2012-15 school years, technology programs will be utilized to assist students working on AIP remediation. Tutorial software will be utilized by all appropriate grade levels to allow flexibility in scheduling teachers supervising remediation work. This software includes Burst/Dibels in grades K-7, JEdI in grades 6 and 7 and Classworks in Grades 8-12. Teachers will also utilize technology such as EZAIP to more efficiently gain access to student AIP reports. This software will provide a more accurate picture of student progress regarding their remediation plan.

Other programs, such as Classworks, will be utilized in grades 8-12 to construct classroom exams that reflect benchmark testing thus reducing the amount of classroom time set aside for practice exams. The Classworks program will also be used to document mastery of deficient areas on the students' AIPs.

We will continue to evaluate and upgrade our existing technologies and curriculum based software.

B. Professional Development

The Mountain Home Public School District is very committed to professional development of teachers, administrators, and non-certified staff. All Mountain Home Public School teachers will receive training that will lead to proficiency in the ISTE (International Society for Technology in Education) National Educational Technology Standards for Teachers. This training will allow them to integrate technology into their curriculum and do necessary administrative tasks.

Teachers and staff are surveyed at least once every year and asked to give input into the type of professional development they need. Professional development workshops are then planned around their needs.

Our district gears professional development toward integrating technology into the curriculum. We have used both district funds and Federal funds to fund this training. Every teacher and administrator in our school has had some integration training, and we will continue to offer professional development on an ongoing basis.

Numerous workshops and seminars have been made available to the faculty. Every teacher in the school has had at least 6 hours of technology professional development during each school year. Many of our teachers complete more than the required 6 hours of training. Some of our teachers have completed the LOTI (Levels of Technology Implementation) pre-training self assessment. This assessment identifies professional development needs by accessing the current level of instructional practice and personal computer use of the instructor. We encourage all our teachers to take this assessment.

Each year, we plan to offer our teachers a technology day during district in-service days. We will offer break-out sessions with various technology topics offered. The teacher can choose the session topics that will be of value to them.

Our training supports access to technology and the infrastructure. In addition, teachers and students are trained on cyber ethics, our district's acceptable use policy and ways to use the communication systems we have in place, such as telephones and email.

In addition, there will be numerous workshops given in applications, such as Microsoft Office, GradeQuick, Edline, Dibels/Burst testing, Atomic Learning, JEDI, Kids College, AETN IDEAS, Classworks, My Lesson Planner and new and emerging technologies. We plan to continue this training on an ongoing basis as we continue to offer our teachers and staff quality technology professional development.

To determine the effectiveness of the technology integration, our principals will evaluate every teacher on their use of technology in the classroom during their regular evaluations and classroom walkthroughs.

The focus of our professional development plan is teaching and learning, not hardware and software. Each teacher is to examine the curriculum content his or her students will be learning during the year and then use available technology tools to make the learning more effective. We will continue to provide meaningful and on-time professional development to our staff so that we can both utilize the technology we have in place and train teachers in new and emerging technologies.

We also train teachers on how to use special technology tools that are available to assist them and our special needs students. Some of the technology used for that purpose include: One hand typing system; Neo 2 systems, Laureate Program.

Currently, each classroom teacher has a computer for his/her own use and access to many technology tools. However, we have not fully realized the goal of true integration of technology into the classroom curriculum. The district will continue to provide the professional development needed by the faculty to promote optimal learning and achievement by the students.

•All teachers and media specialists will integrate technology into classroom learning curricula.

1. Each year the Technology Coordinator allocates a percentage of the technology budget for professional development for teachers and staff.
2. Include the integration of technology into all classrooms as part of each building's ACSIP (Arkansas Comprehensive School Improvement Plan).
3. Offer and facilitate professional development in integrating emerging technology into teaching and learning. The professional development offered will include but not be limited to: accelerated reader, accelerated math, star reader, star math, remediation software, electronic writing portfolios, science workshop, Pasco interactive equipment, distance learning, Athena, on-line subscription services, Inspiration, Kidspiration, Microsoft Office programs, EZAIIP, JEDI, Atomic Learning , etc.
4. Provide opportunities and support for educators to develop model practices using technologies.
5. Track teacher's professional growth and development along a continuum of clearly identified technology skills and competencies. These skills and competencies will be evaluated by pre- and post- questionnaires/surveys that will be developed to determine the level of technological integration the teacher has achieved in the classroom as well as the level of mastery of ISTE standards for teachers.

6. Require all new teachers to meet minimum standards in the use of information technology by the end of their first year in the district as evaluated by building principals using district evaluation tools.
7. Include in every technology in-service a focus on classroom integration and provide teachers with the necessary support and tools to develop curriculum and guides for the effective use of the technology in a meaningful way that will impact student achievement and state test scores.
8. Provide professional development above and beyond the six hours required of Arkansas teachers.

In the past, we have offered extensive technology professional development. Our goal is to continue training our 250+ teachers to insure they are proficient in the skills needed to provide available technology as an integral part of their lessons. In addition, our district provides each teacher with a networked computer. We have over twenty-five computer labs, multiple stations in each library, and many other technology resources which are available for classroom use such as Interactive White Boards, Digital Camera's, Camcorders, Digital Presenters, Wireless Labs, Laptops, LCD projectors, etc.

•All teachers, administrators and clerical support staff will use technology for administrative tasks, as appropriate.

1. Require administration to communicate with staff and faculty via email.
2. Supplement and complete in-service training for existing staff in the following areas: Gradequick, electronic mail, attendance, discipline, and maintenance requests. Provide training for Microsoft Office, including Word, Power Point, Excel, Edline, EZAIIP, Atomic Learning etc.
3. Require all new teachers to meet basic standards in the use of information technology by the end of their first year in the district as evaluated by building principal using district evaluation tools. Seek to hire new teachers who have technology training during their pre-service education as outlined in the ISTE National Educational Technology Standards Performance Indicators for Pre-service Training for teachers.
4. Require each staff member to use the available technology to perform daily tasks.
5. Offer professional development to educators in basic technology competencies such as ISTE National Educational Technology Standards for teachers. Resource materials will be purchased from the ISTE book store to support this training .
<http://www.iste.org/Store/books-and-courseware/top-10-books.aspx>

6. Track teacher's technological growth and development along a continuum of clearly identified technology skills and competencies. These skills and competencies will be evaluated by pre- and post- questionnaires/surveys that will be developed to determine the level of technological integration the teacher has achieved in the classroom as well as the level of mastery of ISTE standards for teachers.

The Mountain Home School District provides professional development in the use of e-mail, Gradequick, Edline, My Lesson Planner, and other housekeeping tasks that teachers perform on a regular basis. Teachers are required to use technology in keeping attendance, lesson planning and an electronic grade book, which is posted regularly to the web for parent access. Teachers also communicate via e-mail with colleagues and parents. We expect all classroom teachers to meet the ISTE standards and performance indicators.

•Technical support for teachers/staff will be offered on a constant and continuing basis.

1. Require that each teacher acquire at least six hours of technology training each year by providing to them web-based training, in-service sessions, conferences, "just in time" training sessions, distance learning, Atomic Learning, and professional development in basic technology competencies such as ISTE National Educational Technology Standards for Teachers
2. Establish tip sheets and software manuals in library and on school web site.
3. Library Media Specialists are serving as technology leaders and provide on-site mentoring in each building.
4. Hire one or more Instructional Technologists who will work with the staff on learning and using technology in their content area.
5. Develop and use online surveys to reveal areas for specific training emphasis.
6. Have an on-line registration for technology training.
7. Train administrators to be the technology leaders of the school by sending them to TICal, HSTI, and Instructional Leadership workshops.
8. Have on-site instructional technicians available in each building to repair equipment or give instructional aide to staff in a timely manner.

There is a real need in our district for immediate and constant technical and software support for staff members in our district. With limited staff available for troubleshooting and solving problems, our classrooms and offices are often left helpless in the midst of important activities. It is difficult to have someone waiting to help each person that needs it, especially in a district that is as widespread as we are. We have designated Library Media Specialists as computer "experts" in each building; available to help teachers with problems that can't wait. This would provide timely attention to technology problems. With this system of development and support provided, the use of technology will flourish.



We realize that learning new skills requires change, which does not happen quickly or easily. All change is risk-taking for the participant and creates a loss of comfort and confidence. We will strive to create professional development experiences that will address these issues and will offer follow-through until the new skills become comfortable to our teachers and staff.

C. Equitable Use of Technology

Technology is readily available to every student, faculty and staff member in the district. Every teacher, administrator and clerical support person in the Mountain Home Public School District has a computer on his/her desk. Each classroom has at least one student computer. In addition, each school has at least one computer lab for student use. Each school also has mini labs in the school's library for student use. Nelson-Wilks-Herron, Hackler, Pinkston, Mountain Home Junior High and Mountain Home High School have wireless labs that can be rolled into any teacher's classroom.

The district provides assistive technology for handicapped students. We provide a Braille scanner, embosser, and Braille and Speak for visually handicapped students, and large screen monitors and speak and write software for computers for hearing disabled students. We also provide software which addresses the needs of students with learning disabilities. We also use the Kurzweil, Write Out Loud, JAWS, Onyx and Dancing Dots programs. We have RedCat systems for entire 1st grade, 1 Hand Typing system, 6 Neo-2 systems, & the Laureate Program. Laptop computers are used by speech therapists for speech evaluation.

Our special Education department uses SEAS (Special Education Automated Software) to facilitate due process, pull class lists and rosters and for Medicaid billing.

D. Current Technology Inventory (2012-2015)

Procedures for maintaining the technology inventory at Mountain Home Public Schools are as follows:

- An up-to-date inventory of all equipment over \$1000 will be maintained on the school's financial program through APSCN.
- Technology equipment items under\$1000 will be inventoried in the individual schools for insurance purposes. The technology department also maintains an inventory of all technology equipment over \$100. Each piece of equipment is tagged with a barcode and is inventoried each year.
- The technology coordinator will maintain an inventory of all site, district, school and multiple user software licenses.
- Each classroom inventory will contain a list of all software with individual user licenses on the computers in that room.
- The technology coordinator will maintain an inventory of all equipment used in the infrastructure of the school, including servers.
- The director of maintenance and operations will keep an inventory of electrical systems and telephone services for the district.
- The director of curriculum will keep a record of the in-service training for the district staff.
- Procedures have been developed for recording the purchase of new equipment,relocating equipment and for equipment check out.

Replacement/Upgrade Plan for Computers

This plan will set out procedures for replacing or upgrading Computers at Mountain Home Public Schools.

1. Computers for Administrative Users and Teachers will be replaced or upgraded on a 4 year cycle or as needed.
2. Computers in High School Business Education, Technology Labs, K-12 curriculum labs and libraries shall be replaced or upgraded every 5 years or as needed.
3. Equipment from High School Business Education Labs shall be placed in Junior High and Middle School Business Education Labs.
4. Replaced computers shall be recycled into classrooms and computer labs as needed to replace obsolete equipment there and provide for more student workstations.
5. Obsolete, non-working equipment shall be disposed of according to state policy.

There are 2632 multimedia computers and laptops which are connected to the school's network. All 303 of our district's classrooms are wired for Internet. In addition, each school has several multimedia projectors, at least one Smartboard, Mimeos, and numerous other technology equipment such as GPS receivers, visual presenters, and graphing calculators.

Retaining this type of information will be very helpful if USAC requests this information in the future.

List of Equipment	Serial #	Make & Model	Date of Purchase	Install Date	Original Location	Current Location	Replacement Date (if applicable)	Quantity	Notes
KODAK EASYSHARE CAMERA		V1003	2007-10-31	-		015-109E	-	1	
HP DESIGNJET PRINTER			2007-10-23	-		015-304	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2007-10-12	-		ADMIN 05	-	1	

DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		019-LIBR	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-410	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2007-10-12	-		015-109C	-	1	
VISUAL PRESENTE R		2007-10-08	-		024-215	-	1	
VISUAL PRESENTE R		2007-10-08	-		018-LIB	-	1	
VISUAL PRESENTE R		2007-10-08	-		018-033	-	1	
VISUAL PRESENTE R		2007-10-08	-		018-019	-	1	
VISUAL PRESENTE R		2007-10-08	-		015-109E	-	1	
VISUAL PRESENTE R		2007-10-08	-		014-LIBR	-	1	
VISUAL PRESENTE R		2007-10-08	-		014-LIBR	-	1	
VISUAL PRESENTE R		2007-10-08	-		013-F9	-	1	
VISUAL PRESENTE R		2007-10-08	-		013-F7	-	1	
VISUAL PRESENTE R		2007-10-08	-		013-F6	-	1	
VISUAL PRESENTE R		2007-10-08	-		013-F5	-	1	
VISUAL PRESENTE R		2007-10-08	-		013-F3	-	1	

VISUAL PRESENTER			2007-10-08	-		013-F3	-	1	
VISUAL PRESENTER			2007-10-08	-		013-F2	-	1	
VISUAL PRESENTER			2007-10-08	-		013-C8	-	1	
VISUAL PRESENTER			2007-10-08	-		013-C7	-	1	
VISUAL PRESENTER			2007-10-08	-		013-C5	-	1	
VISUAL PRESENTER			2007-10-08	-		013-C3	-	1	
VISUAL PRESENTER			2007-10-08	-		013-C2	-	1	
VISUAL PRESENTER			2007-10-08	-		013-B2	-	1	
VISUAL PRESENTER			2007-10-08	-		013-B1	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2007-10-04	-		018-PRIN	-	1	
DELL LATITUDE LAPTOP		LATITUDE	2007-10-03	-		019-B20	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-26	-		ADMIN 11	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2007-09-21	-		015-109G	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2007-09-21	-		015-109D	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-21	-		015-PRIN	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		1320-MER-226	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-GYM	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-605	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-602	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-521	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-518	-	1	

DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-509	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-507	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-406	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-220	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-218	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-210	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		024-109	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		019-C4	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		019-C10	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		019-BH	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		018-NRS	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		018-003	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		016-002B	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-NURS	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-701	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-506	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-505	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-413	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-411	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-410	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-409	-	1	

DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-404	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-400	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-210	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-209	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-208	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-207	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-206	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-203	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-200	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-115	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-113	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-110	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-109D	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-109D	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-109D	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-108	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-107C	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-106	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		015-102	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-221	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-212	-	1	

DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-206	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-124	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-120	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-102	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-049	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-035	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-029	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-027	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-021	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		014-017	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-PRN	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-F3	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-C5	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-B5	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-B3	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-B12	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-B1	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-ASSTP R	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-A6	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-A5	-	1	
DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-A3	-	1	

DELL OPTIPLEX GX320		GX320	2007-09-12	-		013-A2	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		D5	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		024-602	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		024-215	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		024-214	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		019-LIBR	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		019-C8	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		019-B21	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		019-B2	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		019-A0	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		018-033	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		018-033	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		018-019	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		018-017	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-AD-OF F	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-503	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-414	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-412	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-402	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-401	-	1	
EPSON PROJECTO R S5/S6		POWERLIT E S5 or S6	2007-08-24	-		015-203	-	1	

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		015-109E	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		015-109D	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		015-103	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		014-LIBR	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		014-LIBR	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		014-LIBR	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		014-032	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		014-007	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-F9	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-F7	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-F6	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-F5	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-F3	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C8	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C7	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C6	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C5	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C3	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-C2	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-B4	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-B2	-	1	

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2007-08-24	-		013-B1	-	1	
MICROPHONE	F-V420	2007-08-23	-		ADMIN BD	-	1	
KVM SWITCH		2007-08-22	-		015-109G	-	1	
APC UNIVERSAL POWER SUPPLY		2007-08-08	-		015-109G	-	1	
SONY CAMCORDER	UNKNOWN	2007-08-07	-		015-109E	-	1	
MIMIO XI	XI	2007-07-05	-		024-508	-	1	
MIMIO XI	XI	2007-07-05	-		018-033	-	1	
MIMIO XI	XI	2007-07-05	-		018-017	-	1	
MIMIO XI	XI	2007-07-05	-		018-003	-	1	
MIMIO XI	XI	2007-07-05	-		015-301	-	1	
MIMIO XI	XI	2007-07-05	-		015-109E	-	1	
MIMIO XI	XI	2007-07-05	-		015-109D	-	1	
TRANSPORTATION DVR & CAMERAS	UNKNOWN	2007-06-19	-		640-AUX	-	1	
BARCODE SCANNER	UNKNOWN	2007-06-05	-		015-109E	-	1	
EPSON IMPACT PRINTER		2007-06-04	-		ADMIN 06	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2007-05-08	-		014-004	-	15	
LIBRARY SCANNER	UNKNOWN	2007-05-02	-		018-LIB	-	1	
DELL POWERED GE SERVER	PE	2007-04-06	-		015-109G	-	1	
VISUAL PRESENTER		2007-04-05	-		024-213	-	9	
VISUAL PRESENTER		2007-04-05	-		015-109D	-	1	
DELL OPTIPLEX GX745	OPTIPLEX GX745	2007-04-05	-		015-LIBR	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2007-03-22	-		015-109	-	25	
DELL POWERED GE SERVER	PE	2007-03-02	-		015-109G	-	1	

DELL POWERED GE SERVER	PE	2007-03-02	-		015-109G	-	1	
DELL POWERED GE SERVER	PE	2007-03-02	-		014-041	-	1	
DELL POWERED GE SERVER	PE	2007-03-02	-		013-COPY/ SERVER	-	1	
DELL OPTIPLEX GX745	OPTIPLEX GX745	2007-02-12	-		014-002	-	1	
DELL POWERED GE SERVER	PE	2007-01-30	-		015-109G	-	1	
SCHOOL MESSENG ER	UNKNOWN	2007-01-05	-		015-AST2	-	1	
LIBRARY SCANNER	UNKNOWN	2006-12-05	-		024-144	-	1	
DUAL DVD AND PROJECTO R	UNKNOWN	2006-11-14	-		015-HFTB	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-908	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-507	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-506	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-413	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-411	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-409	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-407	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-304	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-302	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-300	-	1	
INFOCUS PROJECTO R		2006-10-09	-		015-211	-	1	
INFOCUS PROJECTO		2006-10-09	-		015-207	-	1	

R								
INFOCUS PROJECTOR			2006-10-09	-		015-110	-	1
INFOCUS PROJECTOR			2006-10-09	-		015-108	-	1
INFOCUS PROJECTOR			2006-10-09	-		015-106	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		1320-MER-226	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		018-LIB	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		015-200	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		015-109E	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		015-105	-	15
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		014-LIBR	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		014-LIBR	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		014-027	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		013-PRN	-	1
GATEWAY LAPTOP COMPUTER	UNKNOWN		2006-09-29	-		013-ASSTP-R	-	1
HP LASER PRINTER			2006-09-20	-		015-202	-	1
DELL TERMINAL SERVER	PE		2006-09-17	-		015-109G	-	1
DELL OPTIPLEX GX520	GX520		2006-09-01	-		024-403	-	1
DELL OPTIPLEX GX520	GX520		2006-09-01	-		019-GYM	-	1
DELL OPTIPLEX	GX520		2006-09-01	-		016-024	-	4

GX520									
DELL OPTIPLEX GX520	GX520	2006-09-01	-		016-018	-	1		
DELL OPTIPLEX GX520	GX520	2006-09-01	-		014-203	-	1		
DELL OPTIPLEX GX520	GX520	2006-09-01	-		014-201	-	1		
DELL OPTIPLEX GX520	GX520	2006-09-01	-		014-022	-	1		
DELL OPTIPLEX GX520	GX520	2006-09-01	-		013-B5	-	1		
DELL OPTIPLEX GX520	GX520	2006-09-01	-		013-B5	-	1		
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2006-08-18	-		015-400	-	15		
CLASSRO OM RESPOND ERS	unknown	2006-08-16	-		015-109E	-	2		
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2006-08-07	-		019-B3	-	1		
TI NAVIGATO R SYSTEM	TI-NAV-32	2006-07-12	-		019-B3	-	1		
SOUND & VIDEO SYSTEM	UNKNOWN	2006-05-19	-		ADMIN BD	-	1		
BRILLE EQUIPMEN T		2006-05-09	-		1320-228	-	2		
DELL LATITUDE LAPTOP	LATITUDE	2006-05-01	-		015-303	-	1		
CAMERA SYSTEM	250-401	2006-03-06	-		650-BUS	-	2		
NIKON DIGITAL CAMERA	D70	2005-12-06	-		015-198	-	1		
BRILLE EQUIPMEN T		2005-10-07	-		1320-228	-	1		
DELL OPTIPLEX GX520	GX520	2005-09-05	-		024-402	-	1		
DELL OPTIPLEX GX520	GX520	2005-09-05	-		015-109D	-	20		
DELL OPTIPLEX GX520	GX520	2005-09-05	-		014-032	-	10		
MITSUBISH I TV		2005-08-01	-		015-109	-	1		

VISUAL PRESENTER		2005-07-08	-		015-109	-	1	
POLYCOM CODEX	VX8000	2005-07-08	-		015-109	-	1	
PODIUM		2005-07-08	-		015-109	-	1	
MICROPHONE	F-V420	2005-07-08	-		015-109	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2005-07-08	-		015-109	-	1	
CAMERA SYSTEM	250-401	2005-07-08	-		015-109	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		024-605	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		024-605	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		024-507	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		015-301	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		015-301	-	1	
DELL OPTIPLEX GX280	GX280	2005-06-22	-		015-301	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-06-22	-		019-AGRI	-	1	
APPLE COMPUTER	UNKNOWN	2005-06-14	-		015-202	-	1	
CANON CAMCORDER	UNKNOWN	2005-05-25	-		015-202	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-04-07	-		019-B16	-	1	
VISUAL PRESENTER		2005-03-04	-		015-LIBR	-	1	
APPLE COMPUTER	UNKNOWN	2005-03-04	-		015-202	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-02-28	-		015-310A	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-02-23	-		019-B15	-	1	
SMART BOARD	SMART BOARD 580	2005-02-21	-		015-306	-	1	
DELL POWERED GE SERVER	PE	2005-02-08	-		015-109G	-	1	

DELL POWERED GE SERVER	PE	2005-02-08	-		015-109G	-	1	
DELL POWERED GE SERVER	PE	2005-02-01	-		014-041	-	1	
LAPTOP COMPUTE R	UNKNOWN	2005-01-25	-		014-212	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-01-25	-		024-144	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-01-25	-		015-AST2	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-01-25	-		015-109E	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-01-25	-		014-LIBR	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2005-01-25	-		014-214	-	1	
SCANNER	UNKNOWN	2004-11-11	-		014-214	-	1	
PROJECTO R	INFOCUS LITEPRO 725	2004-10-29	-		014-212	-	1	
POSTER PRINTER		2004-10-26	-		015-LIBR	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		024-508	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		024-508	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		024-507	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		024-505	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		019-A10	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		015-300	-	20	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		015-109D	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		015-109D	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-24	-		015-107C	-	1	
DELL OPTIPLEX GX280	GX280	2004-08-12	-		024-514	-	1	

DELL OPTIPLEX GX280		GX280	2004-08-12	-		019-B12	-	1	
DELL OPTIPLEX GX280		GX280	2004-08-12	-		018-003	-	1	
DELL OPTIPLEX GX280		GX280	2004-08-12	-		013-B7	-	1	
DELL LATITUDE LAPTOP		LATITUDE	2004-05-24	-		015-301	-	1	
INFOCUS PROJECTO R			2004-05-04	-		024-606	-	1	
INFOCUS PROJECTO R			2004-05-04	-		024-605	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		ADMIN 08	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		024-207	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		024-206	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		019-A1	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		019-A1	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		019-A1	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		015-700	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		015-506	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		015-506	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		015-109D	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		015-109D	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		014-106	-	1	
DELL OPTIPLEX GX270		GX270D	2004-04-21	-		014-002	-	1	
INFOCUS PROJECTO R			2004-04-16	-		024-204	-	1	
DELL POWERVA ULT BACKUP		PV	2004-04-12	-		015-109G	-	1	

DELL POWERED GE SERVER		PE	2004-04-12	-		015-109G	-	1	
BRAVO CD/DVD DUPLICAT OR		1838	2004-04-06	-		015-109C	-	1	
SMART BOARD		SMART BOARD 580	2004-02-11	-		014-122	-	1	
SMART BOARD		SMART BOARD 580	2004-02-11	-		014-032	-	1	
TOSHIBA LAPTOP		UNKNOWN	2004-02-09	-		019-LIBR	-	8	
TOSHIBA LAPTOP		UNKNOWN	2004-02-09	-		015-109D	-	1	
TOSHIBA LAPTOP		UNKNOWN	2004-02-09	-		015-109D	-	1	
TOSHIBA LAPTOP		UNKNOWN	2004-02-09	-		013-TITL	-	1	
PORTABLE SOUND SYSTEM		UNKNOWN	2004-01-30	-		015-LIBR	-	1	
HP NETWORK LASER PRINTER		UNKNOWN	2004-01-15	-		015-303	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		024-510	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		024-216	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		024-211	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		019-B8	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		019-A8	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		015-300	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		014-205	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		014-205	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-08	-		013-C8	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-05	-		024-602	-	1	
DELL OPTIPLEX GX270		GX270D	2004-01-05	-		019-B22	-	1	
DELL OPTIPLEX		GX270D	2004-01-05	-		019-A1	-	1	

GX270									
DELL OPTIPLEX GX270	GX270D	2004-01-05	-		018-LIB	-	1		
DELL OPTIPLEX GX270	GX270D	2004-01-05	-		015-700	-	1		
DELL OPTIPLEX GX270	GX270D	2004-01-05	-		014-215	-	1		
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-12-19	-		018-017	-	1		
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-12-19	-		014-LIBR	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		019-B8	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		015-MEZ1	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		014-205	-	1		
DELL OPTIPLEX GX270	GX270D	2003-12-10	-		014-004	-	1		
DELL INSPIRON LAPTOP	INSPIRON	2003-12-10	-		015-LIBR	-	1		
HP PROCURV E SWITCH	UNKNOWN	2003-10-31	-		015-916A	-	1		
HP PROCURV E SWITCH	UNKNOWN	2003-10-31	-		015-109G	-	1		
HP PROCURV E SWITCH	UNKNOWN	2003-10-31	-		014-012	-	1		
HP PROCURV E SWITCH	UNKNOWN	2003-10-31	-		013-LBR	-	1		

EPSON IMPACT PRINTER			2003-10-15 -		019-B15 -	1	
EPSON IMPACT PRINTER			2003-10-15 -		015-109D -	1	
EPSON IMPACT PRINTER			2003-10-15 -		015-109D -	1	
INFOCUS PROJECTO R			2003-10-13 -		015-415 -	1	
HP PROCURV E SWITCH		UNKNOWN	2003-08-07 -		014-001 -	1	
DELL OPTIPLEX GX270		GX270D	2003-07-28 -		015-506 -	1	
DELL LATITUDE LAPTOP		LATITUDE	2003-07-10 -		015-109E -	1	
INFOCUS PROJECTO R			2003-05-27 -		024-607 -	1	
INFOCUS PROJECTO R			2003-05-27 -		024-221 -	1	
INFOCUS PROJECTO R			2003-05-27 -		024-202 -	1	
INFOCUS PROJECTO R			2003-05-27 -		018-002 -	1	
INFOCUS PROJECTO R			2003-05-27 -		015-109E -	1	
INFOCUS PROJECTO R			2003-05-27 -		013-C4 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		024-605 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		024-302 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		014-022 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		014-022 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		014-022 -	1	
DELL OPTIPLEX GX260		GX260	2003-05-27 -		014-008 -	1	
DELL LAPTOP			2003-05-27 -		014-022 -	1	
DELL LATITUDE LAPTOP		LATITUDE	2003-05-02 -		019-B14 -	1	

COMPAQ TABLET PC	UNKNOWN	2003-04-07	-	ADMIN 10	-	1	
COMPAQ TABLET PC	UNKNOWN	2003-04-07	-	650-TROF	-	1	
LIBRARY SCANNER	UNKNOWN	2003-03-11	-	014-LIBR	-	1	
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-03-11	-	015-109E	-	1	
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-03-11	-	015-109E	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2003-03-11	-	015-109E	-	1	
SCREENPL AY VIDEO EDITING	UNKNOWN	2003-02-19	-	015-202	-	1	
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-01-28	-	650-TROF	-	1	
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-01-28	-	015-109C	-	1	
GATEWAY LAPTOP COMPUTE R	UNKNOWN	2003-01-28	-	013-TITL	-	1	
BRILLE EQUIPMEN T		2003-01-17	-	1320-228	-	1	
GPS RECEIVER S	UNKNOWN	2003-01-14	-	015-506	-	11	
HP LASER PRINTER		2002-12-05	-	ADMIN WK	-	1	
CISCO PIX FIREWALL	PIX 515	2002-11-26	-	015-109G	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	024-404	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	019-A8	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	019-A8	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	019-A1	-	3	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	015-304	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	015-304	-	1	
DELL OPTIPLEX GX260	GX260	2002-11-15	-	015-304	-	1	

DELL OPTIPLEX GX260		GX260	2002-11-15	-		015-109G	-	1	
DELL OPTIPLEX GX260		GX260	2002-11-15	-		015-109D	-	11	
DELL OPTIPLEX GX260		GX260	2002-11-15	-		014-106	-	1	
DELL OPTIPLEX GX260		GX260	2002-11-15	-		014-106	-	1	
DELL OPTIPLEX GX260		GX260	2002-11-15	-		014-106	-	1	
HP NETWORK LASER PRINTER		UNKNOWN	2002-11-08	-		015-109D	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2002-10-18	-		019-B20	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2002-10-18	-		015-304	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2002-10-18	-		014-CNSL	-	1	
SCANNER		UNKNOWN	2002-10-16	-		019-C1	-	1	
INFOCUS PROJECTO R			2002-09-30	-		015-109E	-	1	
HP SWITCH		UNKNOWN	2002-09-25	-		015-109G	-	1	
DELL LATITUDE LAPTOP		LATITUDE	2002-09-20	-		015-102	-	1	
SMART BOARD		SMART BOARD 580	2002-08-30	-		024-144	-	1	
SMART BOARD		SMART BOARD 580	2002-08-30	-		018-LIB	-	1	
SMART BOARD		SMART BOARD 580	2002-08-30	-		013-C4	-	1	
MITSUBISHI PROJECTO R		X490U	2002-08-15	-		015-AUD	-	1	
INFOCUS PROJECTO R			2002-08-15	-		024-144	-	1	
INFOCUS PROJECTO R			2002-08-15	-		015-109E	-	5	
INFOCUS PROJECTO R			2002-08-15	-		015-109D	-	1	
INFOCUS PROJECTO R			2002-08-15	-		014-LIBR	-	1	
GATEWAY LAPTOP COMPUTE		UNKNOWN	2002-08-12	-		019-LIBR	-	11	

R								
GATEWAY LAPTOP COMPUTE R		UNKNOWN	2002-08-12	-		015-109D	-	17
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		640-MA	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		640-MA	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		024-506	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		024-214	-	6
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		024-144	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		024-144	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		024-105	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		019-A8	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		015-506	-	10
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		015-302	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		015-109D	-	8
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		014-205	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-07-16	-		014-119	-	1
DELL LAPTOP			2002-06-28	-		018-002	-	1
DELL LAPTOP			2002-06-28	-		014-001	-	1
INFOCUS PROJECTO R			2002-06-24	-		014-022	-	1
INFOCUS PROJECTO R			2002-06-24	-		014-001	-	1
CANON COPIER		NP7130F	2002-04-24	-		015-302	-	1
LAPTOP CART		LAPTG15E SA	2002-02-28	-		015-109	-	1
HP LASER PRINTER			2002-01-24	-		015-109	-	1
DELL OPTIPLEX GX240		OPTIPLEX GX240	2002-01-21	-		015-109D	-	1

ID CARD SYSTEM AND CAMERA		UNKNOWN	2001-12-20	-		015-408	-	1	
SMART BOARD		SMART BOARD 580	2001-11-12	-		019-LIBR	-	1	
SMART BOARD		SMART BOARD 580	2001-11-12	-		019-B20	-	1	
SMART BOARD		SMART BOARD 580	2001-11-12	-		019-B16	-	1	
SMART BOARD		SMART BOARD 580	2001-11-12	-		015-503	-	1	
BRILLE EQUIPMENT			2001-10-30	-		1320-228	-	2	
DELL OPTIPLEX GX150			2001-10-03	-		015-600	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2001-10-03	-		015-600	-	1	
SMART BOARD		SMART BOARD 580	2001-09-27	-		015-198	-	1	
DELL OPTIPLEX GX150			2001-09-18	-		019-C2	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		024-207	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		019-C2	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		019-C2	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		019-C2	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		019-C2	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		015-109D	-	1	
DELL OPTIPLEX GX150			2001-09-11	-		015-109D	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2001-09-11	-		019-B13	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2001-09-11	-		015-908	-	1	
INFOCUS PROJECTOR			2001-08-29	-		019-B20	-	1	
INFOCUS PROJECTOR			2001-08-29	-		015-109E	-	1	
INFOCUS PROJECTOR			2001-08-29	-		015-109E	-	1	

SMART BOARD	SMART BOARD 580	2001-08-08	-	019-LIBR	-	1	
SMART BOARD	SMART BOARD 580	2001-08-08	-	014-LIBR	-	1	
SMART BOARD	SMART BOARD 580	2001-08-08	-	013-B2	-	1	
DELL POWERED GE SERVER	PE	2001-07-10	-	015-109G	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2001-06-27	-	019-C7	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2001-06-27	-	019-AGRI	-	1	
DELL LATITUDE LAPTOP	LATITUDE	2001-05-23	-	015-109E	-	1	
INFOCUS PROJECTOR		2001-04-18	-	019-B14	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2001-03-30	-	019-A8	-	2	
DELL OPTIPLEX GX200	OPTIPLEX GX 200	2001-03-09	-	015-302	-	2	
CISCO SWITCH		2001-02-13	-	015-302	-	4	
HP NETWORK LASER PRINTER	UNKNOWN	2001-01-12	-	019-B16	-	1	
HP NETWORK LASER PRINTER	UNKNOWN	2001-01-12	-	015-109D	-	1	
HP NETWORK LASER PRINTER	UNKNOWN	2001-01-12	-	014-001	-	1	
DELL OPTIPLEX G1	OPTIPLEX	2001-01-08	-	015-300	-	1	
DELL OPTIPLEX G1	OPTIPLEX	2001-01-08	-	015-300	-	1	
DELL OPTIPLEX G1	OPTIPLEX	2001-01-08	-	015-300	-	1	
INFOCUS PROJECTOR		2000-11-21	-	024-144	-	1	
INFOCUS PROJECTOR		2000-11-21	-	019-LIBR	-	1	
INFOCUS PROJECTOR		2000-11-21	-	019-C4	-	1	
INFOCUS PROJECTOR		2000-11-21	-	015-109E	-	1	

INFOCUS PROJECTOR			2000-11-21	-		015-109E	-	1	
INFOCUS PROJECTOR			2000-11-21	-		014-LIBR	-	1	
HP NETWORK LASER PRINTER		UNKNOWN	2000-11-21	-		015-700	-	1	
CABLE ANALYZER		DSP2000	2000-10-31	-		015-109G	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-10-11	-		650-DRIV	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-09-21	-		015-601	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-09-21	-		015-302	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-07-24	-		015-GYOF	-	1	
CISCO ROUTER			2000-07-23	-		015-302	-	5	
DELL OPTIPLEX G1		OPTIPLEX	2000-05-12	-		015-302	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-03-17	-		015-300	-	1	
DELL OPTIPLEX G1		OPTIPLEX	2000-02-04	-		015-300	-	1	
DELL POWERED GE SERVER		PE	1999-09-27	-		015-109G	-	1	
VISUAL PRESENTER			1999-07-01	-		019-B1	-	1	
LIBRARY EQUIPMENT			1999-04-23	-		014-LIBR	-	1	
INFOCUS PROJECTOR			1998-11-16	-		015-109E	-	1	
EPSON IMPACT PRINTER			1998-10-22	-		015-109D	-	1	
LIBRARY SCANNER		UNKNOWN	1998-10-11	-		019-LIBR	-	1	
EPSON IMPACT PRINTER			1998-10-01	-		019-B13	-	1	
EPSON IMPACT PRINTER			1998-10-01	-		018-SECY	-	1	
SEWING MACHINE			1998-04-29	-		019-B20	-	2	
SEWING MACHINE			1998-04-29	-		015-301	-	1	

LCD PANEL		UNKNOWN	1998-04-23	-		015-600	-	1	
Dell Desktop computers		Optiplex 390	2012-01-06	-		district	-	100	
KODAK EASYSHARE CAMERA		V1003	2007-10-31	-		015-109E	-	1	
KODAK EASYSHARE CAMERA		V1003	2007-10-31	-		015-304	-	1	
DELL LATITUDE LAPTOP		LATITUDE	2007-11-01	-		015-304	-	1	
DELL OPTIPLEX GX320		GX320	2007-11-01	-		015-304	-	1	
DELL OPTIPLEX GX320		GX320	2007-11-01	-		015-304	-	1	
DELL OPTIPLEX GX320		GX320	2007-11-01	-		015-304	-	1	
DELL OPTIPLEX GX320		GX320	2007-11-01	-		015-304	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-01	-		015-303	-	1	
HP NETWORK LASER PRINTER		UNKNOWN	2007-11-01	-		015-304	-	1	
VISUAL PRESENTER			2007-11-01	-		015-304	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-07	-		014-223	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-07	-		024-405	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-07	-		024-509	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-07	-		024-603	-	1	
SONY CAMCORDER		UNKNOWN	2007-11-07	-		015-109E	-	1	
SONY CAMCORDER		UNKNOWN	2007-11-07	-		015-109E	-	1	
VISUAL PRESENTER			2007-11-07	-		014-202	-	1	
VISUAL PRESENTER			2007-11-07	-		014-222	-	1	
VISUAL PRESENTER			2007-11-07	-		014-223	-	1	

VISUAL PRESENTER			2007-11-07	-		014-224	-	1	
HP NETWORK LASER PRINTER		UNKNOWN	2007-11-16	-		024-221	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-11-20	-		014-GYM	-	1	
SONY CAMCORDER		UNKNOWN	2007-11-20	-		014-042	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2007-12-11	-		014-042	-	1	
DELL INSPIRON LAPTOP		INSPIRON	2007-12-11	-		1320-222	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		014-027	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-205	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-206	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-207	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-210	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-303	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-305	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-306	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-307	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2007-12-11	-		024-308	-	1	
PALM HANDHELD		TX	2007-12-14	-		014-031	-	1	
PALM HANDHELD		TX	2007-12-14	-		014-214	-	1	
PALM HANDHELD		TX	2007-12-14	-		015-PRIN	-	1	
PALM HANDHELD		TX	2007-12-14	-		015-PRIN	-	1	
PALM HANDHELD		TX	2007-12-14	-		024-109	-	1	
DELL OPTIPLEX GX320		GX320	2007-12-18	-		1320-223	-	1	

CISCO SWITCH			2008-01-25	-		014-041	-	1	
CISCO SWITCH			2008-01-25	-		015-109G	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		013-A1	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		013-C1B	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		013-GYM	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		013-SKIT	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		014-224	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		015-109D	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		015-211	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		015-302	-	14	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		015-605	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		015-AFTB	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		018-005	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		018-033	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		018-KITC	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		019-A2	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		019-LIBR	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		024-401	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		024-CAFE	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		024-CAFE	-	1	
DELL OPTIPLEX GX745		OPTIPLEX GX745	2008-01-29	-		650-TROF	-	1	
DELL OPTIPLEX		OPTIPLEX GX745	2008-01-29	-		ADMIN 03	-	1	

GX745								
MICROPHONE	F-V420	2008-01-30	-		015-109E	-	1	
MICROPHONE STAND		2008-02-05	-		015-109E	-	1	
MIMIO XI	XI	2008-02-13	-		015-304	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-02-14	-		024-503	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2008-02-22	-		ADMIN 01	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-03-06	-		013-ASSTPR	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-03-06	-		013-B11	-	1	
VISUAL PRESENTER		2008-03-06	-		013-B11	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-03-07	-		015-102	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-03-07	-		024-302	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-03-07	-		024-506	-	1	
DELL OPTIPLEX GX755	755	2008-03-12	-		015-109D	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2008-03-14	-		015-304	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2008-03-14	-		015-304	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2008-03-14	-		015-304	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	
DELL OPTIPLEX GX330	GX330	2008-03-19	-		015-109D	-	1	

GX330									
DELL OPTIPLEX GX330	GX330	2008-03-19	-		024-219	-	1		
DELL OPTIPLEX GX330	GX330	2008-03-19	-		024-219	-	1		
DELL OPTIPLEX GX330	GX330	2008-03-19	-		024-603	-	1		
DELL POWERED GE SERVER	PE	2008-03-20	-		018-SERVE R	-	1		
DELL POWERED GE SERVER	PE	2008-03-20	-		024-104	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		013-C4	-	26		
THIN CLIENT HP	Promo 5135	2008-04-09	-		014-108	-	29		
THIN CLIENT HP	Promo 5135	2008-04-09	-		014-213	-	31		
THIN CLIENT HP	Promo 5135	2008-04-09	-		015-109D	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		015-109D	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		015-109D	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		015-109D	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		015-200	-	25		
THIN CLIENT HP	Promo 5135	2008-04-09	-		024-201A	-	1		
THIN CLIENT HP	Promo 5135	2008-04-09	-		024-202	-	28		
THIN CLIENT HP	Promo 5135	2008-04-09	-		024-221	-	25		
THIN CLIENT HP	Promo 5135	2008-04-09	-		024-501	-	33		
DELL OPTIPLEX GX330	GX330	2008-04-16	-		024-518	-	1		
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2008-04-18	-		013-A2	-	1		
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2008-04-18	-		013-A4	-	1		
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2008-04-18	-		013-B10	-	1		
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2008-04-18	-		013-B12	-	1		
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2008-04-18	-		013-B3	-	1		

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-B5	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-B6	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-B7	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-B8	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-B9	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		013-CON	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-204	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-206	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-207	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-208	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-212	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-215	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-218	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-219	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-220	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		014-221	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		015-105	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		015-111	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		015-202	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		015-504	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		018-009	-	1	

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		018-010	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		018-013	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		018-014	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-04-18	-		018-020	-	1	
VISUAL PRESENTER		2008-04-18	-		013-A2	-	1	
VISUAL PRESENTER		2008-04-18	-		013-A4	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B12	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B3	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B5	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B6	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B7	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B8	-	1	
VISUAL PRESENTER		2008-04-18	-		013-B9	-	1	
VISUAL PRESENTER		2008-04-18	-		014-204	-	1	
VISUAL PRESENTER		2008-04-18	-		014-206	-	1	
VISUAL PRESENTER		2008-04-18	-		014-207	-	1	
VISUAL PRESENTER		2008-04-18	-		014-208	-	1	
VISUAL PRESENTER		2008-04-18	-		014-212	-	1	
VISUAL PRESENTER		2008-04-18	-		014-215	-	1	
VISUAL PRESENTER		2008-04-18	-		014-218	-	1	
VISUAL PRESENTER		2008-04-18	-		014-219	-	1	

VISUAL PRESENTER			2008-04-18	-		014-220	-	1	
VISUAL PRESENTER			2008-04-18	-		014-221	-	1	
VISUAL PRESENTER			2008-04-18	-		018-009	-	1	
VISUAL PRESENTER			2008-04-18	-		018-010	-	1	
VISUAL PRESENTER			2008-04-18	-		018-013	-	1	
VISUAL PRESENTER			2008-04-18	-		018-014	-	1	
VISUAL PRESENTER			2008-04-18	-		018-020	-	1	
VISUAL PRESENTER			2008-04-18	-		019-C2	-	1	
HP PROCURVE SWITCH		UNKNOWN	2008-04-25	-		014-041	-	1	
DELL POWERVAULT SERVER		PowerVault	2008-05-22	-		015-109G	-	1	
MITSUBISHI PROJECTOR		X490U	2008-05-29	-		ADMIN BD	-	1	
HP LASER PRINTER			2008-06-13	-		014-223	-	1	
VISUAL PRESENTER			2008-06-13	-		015-109E	-	1	
DELL POWERED GE SERVER		PE	2008-07-22	-		015-109G	-	1	
DELL TERMINAL SERVER		PE	2008-07-25	-		013-COPY/ SERVER	-	1	
DELL TERMINAL SERVER		PE	2008-07-25	-		014-041	-	1	
DELL TERMINAL SERVER		PE	2008-07-25	-		024-104	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2008-07-30	-		015-HFTB	-	1	
DELL OPTIPLEX GX755		755	2008-08-06	-		013-B6	-	1	
DELL OPTIPLEX GX755		755	2008-08-06	-		013-C2	-	1	

DELL OPTIPLEX GX755	755	2008-08-06	-	013-C3	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	013-C4	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	013-LBR	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	013-SECY	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	013-STCF	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-003	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-031	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-031	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-044	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-104	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-204	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-214	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-215	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-GYM	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-GYM	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	014-KITC	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	015-104	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	015-109D	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	015-109D	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	015-109D	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-	015-300	-	1	

DELL OPTIPLEX GX755	755	2008-08-06	-		015-306A	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-310A	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-400	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-403	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-404	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-406	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-407	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-606	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-907	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-908	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-AFTB	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-GYMB	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-HFTB	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-KITC	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-PRIN	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		015-RECP	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		018-024	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		018-038	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		018-PRIN	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		018-PRIN	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		018-SECY	-	1	

DELL OPTIPLEX GX755	755	2008-08-06	-		019-A1	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B13	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B13	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B15	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B15	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B15	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-B23	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-C11	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-GYM	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-GYM	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-GYM	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		019-KITC	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-106	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-107	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-203	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-213	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-222A	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-302	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-305	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-521	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		024-603	-	1	

DELL OPTIPLEX GX755	755	2008-08-06	-		024-606	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		640-MA	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		640-MCFA	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		8000-WHS	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		8000-WHS	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		ADMIN 01	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		ADMIN 04	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		ADMIN 05	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		ADMIN 06	-	1	
DELL OPTIPLEX GX755	755	2008-08-06	-		ADMIN RA	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		014-212	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		014-213	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		014-LIBR	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		015-109F	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		015-109F	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		015-700	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		015-916A	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		024-501	-	1	
HP PROCURV E SWITCH	UNKNOWN	2008-08-18	-		ADMIN WK	-	1	
EPSON IMPACT PRINTER		2008-08-19	-		015-406	-	1	
DELL TERMINAL SERVER	PE	2008-09-08	-		015-109G	-	1	

SCHOOL PAD-MOBI			2008-09-08	-		015-109E	-	1	
SCHOOL PAD-MOBI			2008-09-08	-		015-109E	-	1	
SCHOOL PAD-MOBI			2008-09-08	-		015-109E	-	1	
SCHOOL PAD-MOBI			2008-09-08	-		015-203	-	1	
SCHOOL PAD-MOBI			2008-09-08	-		019-B1	-	1	
DELL LAPTOP			2008-09-11	-		024-518	-	1	
DELL TERMINAL SERVER		PE	2008-09-15	-		013-COPY/ SERVER	-	1	
DELL TERMINAL SERVER		PE	2008-09-15	-		014-041	-	1	
HP PROCURVE SWITCH		UNKNOWN	2008-09-18	-		015-206	-	1	
HP PROCURVE SWITCH		UNKNOWN	2008-09-18	-		015-AFTB	-	1	
HP PROCURVE SWITCH		UNKNOWN	2008-09-18	-		1320-222	-	1	
VISUAL PRESENTER			2008-09-19	-		019-LIBR	-	1	
CLASSROOM RESPONDERS		unknown	2008-09-30	-		024-144	-	1	
VISUAL PRESENTER			2008-10-01	-		015-109E	-	1	
SONY CAMCORDER		UNKNOWN	2008-10-13	-		014-LIBR	-	1	
SONY CAMCORDER		UNKNOWN	2008-10-13	-		014-LIBR	-	1	
TOUCH SCREEN MONITOR		1515L	2008-10-15	-		013-F9	-	1	
TI NAVIGATOR SYSTEM		TI-NAV-32	2008-10-16	-		015-203	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2008-10-17	-		013-A1	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2008-10-17	-		013-A3	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2008-10-17	-		013-A5	-	1	
EPSON PROJECTOR S5/S6		POWERLITE S5 or S6	2008-10-17	-		013-A6	-	1	

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		013-C1A	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		013-C1B	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		013-F2	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-017	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-020	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-036	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-102	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-103	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-104	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-105	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-107	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-120	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-121	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-124	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		014-126	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		015-109D	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		015-208	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		015-210	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		015-301	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		015-601	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-005	-	1	

EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-007	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-008	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-011	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-012	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-015	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-016	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		018-018	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-A1	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-A4	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-A6	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-B0	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-B1	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-B18	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-C10	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-C2	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-C3	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		019-C9	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		024-148	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		024-508	-	1	
EPSON PROJECTOR S5/S6	POWERLITE S5 or S6	2008-10-17	-		024-604	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-A1	-	1	

EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-A3	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-A5	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-A6	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-B4	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-C1A	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		013-C1B	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-004	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-007	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-017	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-020	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-102	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		014-121	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		016-026	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-005	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-007	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-008	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-011	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-012	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-015	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-016	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-018	-	1	

EPSON VISUALPR ES 10S	10S	2008-10-17	-		018-034	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		019-LIBR	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		019-LIBR	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-203	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-204	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-205	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-206	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-207	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-209	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-210	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-301	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-302	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-304	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-306	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-307	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-308	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-508	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-509	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-605	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-606	-	1	
EPSON VISUALPR ES 10S	10S	2008-10-17	-		024-608	-	1	

EPSON VISUALPR ES 11	11	2008-10-17	-		024-305	-	1	
KODAK EASYSHAR E CAMERA	V1003	2008-10-21	-		015-109E	-	1	
KODAK EASYSHAR E CAMERA	V1003	2008-10-21	-		015-113	-	1	
KODAK EASYSHAR E CAMERA	V1003	2008-10-21	-		015-113	-	1	
KODAK EASYSHAR E CAMERA	V1003	2008-10-21	-		018-LIB	-	1	
SONY DIGITAL CAMERA	DSLR-A300	2008-10-21	-		015-LIBR	-	1	
DELL XPS LAPTOP	M1530	2008-12-03	-		015-202	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2008-12-08	-		015-306	-	1	
EPSON IMPACT PRINTER		2009-01-08	-		024-107	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2009-01-13	-		013-LBR	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2009-01-13	-		014-LIBR	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2009-01-13	-		018-LIB	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2009-01-13	-		024-144	-	1	
HP LASER PRINTER		2009-01-14	-		014-027	-	1	
AUDIO ROVER		2009-02-09	-		013-LBR	-	1	
AUDIO ROVER		2009-02-09	-		014-LIBR	-	1	
AUDIO ROVER		2009-02-09	-		018-LIB	-	1	
AUDIO ROVER		2009-02-09	-		024-144	-	1	
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2009-02-16	-		024-502	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		013-B2	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		014-036	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		015-109D	-	1	
DELL OPTIPLEX	755	2009-03-13	-		015-406	-	1	

GX755								
DELL OPTIPLEX GX755	755	2009-03-13	-		015-412	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		018-004	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		018-SPECH	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		019-C9	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		024-506	-	1	
DELL OPTIPLEX GX755	755	2009-03-13	-		ADMIN 02	-	1	
DELL LATITUDE XT TABLETS	PP12S	2009-06-02	-		013-PRN	-	1	
DELL LATITUDE XT TABLETS	PP12S	2009-06-02	-		015-102	-	11	
DELL LATITUDE XT TABLETS	PP12S	2009-06-02	-		015-109D	-	1	
HP PROCURV E SWITCH	UNKNOWN	2009-06-05	-		015-109G	-	1	
HP PROCURV E SWITCH	UNKNOWN	2009-06-05	-		018-SERVE R	-	1	
HP PROCURV E SWITCH	UNKNOWN	2009-06-05	-		019-GYMS WITCH	-	1	
HP PROCURV E SWITCH	UNKNOWN	2009-06-05	-		019-LIBR	-	1	
HP PROCURV E SWITCH	UNKNOWN	2009-06-05	-		019-SWITC H	-	1	
EPSON PROJECTO R S5/S6	POWERLIT E S5 or S6	2009-06-23	-		015-306	-	1	
THIN CLIENT HP	Promo 5135	2009-07-15	-		019-B16	-	25	
DELL POWERED GE SERVER	PE	2009-07-17	-		015-109G	-	1	
DELL POWERED GE SERVER	PE	2009-07-21	-		015-109G	-	1	
DELL INSPIRON LAPTOP	INSPIRON	2009-07-28	-		019-LIBR	-	26	

DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-A4	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-B11	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-B12	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-C1B	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-C6	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-C7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-C8	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-F3	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-F7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-F9	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-F9	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-LBR	-	10	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-SECY	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	013-STCF	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-001	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-020	-	15	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-023	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-025	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-036	-	16	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-103	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-	014-105	-	1	

DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-106	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-121	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-121	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-126	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-203	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-207	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-208	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-219	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-220	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-LIBR	-	26	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		014-SECY	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-107A	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-109C	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-109D	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-202	-	26	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-205	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-206	-	10	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-301	-	6	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-401	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-408	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		015-507	-	1	

DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-600	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-604	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-605	-	7	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-607	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-709	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-905	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-AD	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-G116	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		015-PRIN	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		016-004	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		016-RECP	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-002	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-002	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-002	-	22	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-003	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-009	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-010	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-011	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-012	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-014	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-015	-	1	

DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-016	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-017	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-018	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-019	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-020	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-034	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-035	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-036	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-037	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-LIB	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-MUSIC	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-PE	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		018-PE	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-A3	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-A4	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-A5	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-A6	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-A8	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-AGRI	-	5	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B0	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B1	-	1	

DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B18	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B2	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B20	-	5	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-B4	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C1	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C2	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C5	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C6	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C7	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-C8	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-GYM	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-H1	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-H3	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-H4	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		019-LIBR	-	27	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		024-144	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		024-146	-	1	
DELL OPTIPLEX 760	Optiplex 760	2009-07-28	-		024-205	-	1	

DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		024-206	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		024-207	-	1	
DELL OPTIPLEX 760		Optiplex 760	2009-07-28	-		024-207	-	1	

Needs Assessment

After evaluating our previous technology plan, a needs assessment was done identifying the technology needs of the district and its stakeholders.

This was done through an on-line survey, which was completed by 177 users in January 2012. A copy of the survey and a summary of the results are included below.

Users were surveyed about various needs and concerns. They were asked to access their skill levels at using basic technology tools, multimedia tools, communication tools and research and problem solving tools. The breakdown of the users who completed the survey were 117 teachers, 12 paraprofessionals, 11 administrators, 3 teacher's aides, and 34 support staff.

Teachers were asked about the accessibility of technology to them and their classrooms and asked them about their perceptions concerning technology support available to them.

Teachers were asked which educational technologies they currently use in teaching and to choose the level of training needed in 25 different areas. Professional development will be presented to address these needs.

They were also surveyed about their interest level in attending technology-related professional development under various conditions and to list their concerns about using educational technology.

We will use the results of this survey to address the needs of the district for educational technology.

Additionally, to help teachers with the integration of technology in their classrooms and to provide more professional development opportunities and one-on-one training opportunities, we will hire an instructional technologist as funds become available. This person will support the faculty, staff and students of the Mountain Home Public Schools develop both technology-enhanced course materials and technological knowledge.

We also found that remediation for the benchmark tests and standardized tests was a need, so the district will continue to purchase remediation software for grades K-12 each school year. This software will be used both at school and, because it is web-based, can also be used by the students at home.

Technology Needs Assessment Survey

Mountain Home Public Schools Technology Department This survey is intended for employees who are computer users in the Mountain Home School District. Please take this survey only once.

Question 1 What is your primary building? If you work at two schools or buildings, please choose one only.

Mountain Home High Schools Career Academies
Mountain Home Junior High
Pinkston Middle School
Hackler Intermediate School
Nelson-Wilks-Herron Elementary
Mountain Home Kindergarten
Maintenance/Operations/Transportation
Special Ed
Central Office
Guy Berry

Question 2 What is your primary job function?

Classroom teacher
Paraprofessional
Administrator
Aide
Support Staff

Question 3 How long have you worked for Mountain Home Public Schools?

Under 2 Years
2-5 Years

5-9 Years
10-14 Years
15-19 Years
20+ Years

Question 4 Do you have a computer at home?

No, I do not have a computer at home
I have a computer at home, but I don't use it
I have a computer at home that is not connected to the Internet
I have a computer at home that I use and it is connected to the Internet

Question 5 Skill at using basic tools (I don't know how to do this/I can do this, but sometimes I need help/ I can do this by myself/ I can teach others to do this)

- Using Powerpoint/Photostory
- Using a word processor
- Using a spreadsheet
- Using a spreadsheet to create graphs and charts
- Using a database
- Using a database to search for information and create reports

Question 6 Skill at using Multimedia Tools (I don't know how to do this/I can do this, but sometimes I need help/ I can do this by myself/ I can teach others to do this)

- Using a video camera to make a video
- Using video editing software
- Using a digital camera or scanner to get pictures
- Using image-editing software
- Using software (PowerPoint, Photostory, etc) to create a presentation
- Using software to create a multimedia presentation

Question 7 Skill at using communication tools (I don't know how to do this/I can do this, but sometimes I need help/ I can do this by myself/ I can teach others to do this)

- Using e-mail to send and receive messages and attachments
- Using network drives to collaborate with others
- Using flash drives to save and transfer data
- Using Dropbox or other cloud services to save and transfer data

Question 8 Skill at using research and problem solving tools (I don't know how to do this/I can do this, but sometimes I need help/ I can do this by myself/ I can teach others to do this)

- Using search engines to find information on the Internet
- Narrow Internet searches using Boolean operators (such as and, not, or)
- Using online reference databases provided by school library
- Using Alexandria library software

Question 9 How adequate is your access to the following? (Inadequate/Somewhat Adequate/Excellent/Does Not Apply)

- Teacher computer
- Student computers
- Multimedia projectors
- Digital cameras (still or video)
- Visual presenters
- Interactive Whiteboards (smartboard, mimeo, promethean)

Question 10 How would you characterize the amount of time that technology personnel are available for the following? (Never available/Sometimes available/Available/Always available/Does not apply)

- Plan, select and purchase hardware and software
- Set up, maintain and repair hardware
- Teach individual staff how to use technology
- Design and deliver technology-related professional development activities
- Develop lessons that use technology collaboratively with you

Question 11 Which of the following educational technologies do you currently use in teaching?

- I do not teach
- E-mail
- Educational Websites



- Microsoft Office applications
- Scholastic Keys
- Online reference software, information retrieval
- Web Quests or Cyberhunts
- Google Docs
- Google Earth, maps, translator, etc
- Blogs
- Wikis
- Audio/Video Podcasts
- Multimedia projects, audio/video capture
- Other

Question 12 Identify the amount of training you need in the following areas: (Extensive/Lots/Some/Minimal/None)

Staff development activities

Telecommunications (email, Internet access, etc)

Word processing

Spreadsheet

Database

Authoring/Publishing

Portfolio development

Networking/file management

School management (budgets, scheduling, personnel)

Student management (grading, attendance, student records)

Interactive video (distance learning)

Curriculum-specific applications

Multimedia applications

Electronic research

Web page development

Web 2.0 (blogs, wikis, podcasts, etc)

Digital cameras, video cameras, scanners

Digital storytelling (PowerPoint, PhotoStory)

Interactive whiteboards

Multimedia projector/visual presenter

JEdI/Classworks/Kids College

APSCN/COGNOS/Triand

21st Century Skills

Educational copyright

Question 13 Please rate your interest in attending technology-related professional development under the following conditions (No interest/Some interest/Would Attend)

PD is held once after school

PD is held across several sessions after school

PD is held on a scheduled school PD date

PD is held in the summer at in-service rate of pay

Question 14 What are your concerns about using educational technology?

Lack of access

Lack of training

Lack of time

Inappropriate or inadequate software

Inappropriate or inadequate equipment

Question 15 Have you ever taken courses on using or integrating educational technology?

Yes

No

Question 16 How would you prefer to receive educational technology training?

• One-to-one training

• Online training

• Group training sessions

• Hybrid (online + other)

• Hands-on group training

Question 17 How many hours of technology training have you received between January 2011 and January 2012?

• None

- 1-6 hours
- 7-15 hours
- 16-25 hours
- 26-50 hours
- More than 50 hours

Question 18 What do your students use the computer for?

- Educational software
- Internet searches
- Internet for learning
- Improve keyboarding skills
- Learn word processing skills
- Learn computer basics
- Educational games
- Presentations
- Audio/Video projects
- Does not apply
- Other

Question 19 Have we missed an educational technology that you'd like to learn more about?

Question 20 What would be the single most useful technology that we do not currently offer?

Responses to Needs Assessment Survey

Question 1

Mountain Home High School Career Academies 55 31%
 Mountain Home Junior High 38 21%
 Pinkston Middle School 24 14%
 Hackler Intermediate School 22 12%
 Nelson-Wilks-Herron Elementary 15 8%
 Mountain Home Kindergarten 11 6%
 Maintenance/Operations/Transportation 3 2%
 Special Ed 0 0%
 Central Office 7 4%
 Guy Berry 2 1%

Question 2

Classroom teacher 117 66%
 Paraprofessional 12 7%
 Administrator 11 6%
 Aide 3 2%
 Support Staff 34 19%

Question 3

Under 2 Years 14 8%
 2-5 Years 35 20%
 5-9 Years 37 21%
 10-14 Years 35 20%
 15-19 Years 25 14%
 20+ Years 31 18%

Question 4

No, I do not have a computer at home 11 6%
 I have a computer at home, but I don't use it 3 2%
 I have a computer at home that is not connected to the Internet 3 2%
 I have a computer at home it is connected to the Internet 160 90%

Question 5 Using Powerpoint/Photostory

I don't know how to do this 34 19%
 I can do this, but sometimes I need help 52 29%
 I can do this by myself 57 32%
 I can teach others to do this 34 19%



Question 5 Using a word processor

I don't know how to do this 9 5%
I can do this, but sometimes I need help 23 13%
I can do this by myself 87 49%
I can teach others to do this 56 32%

Question 5 Using a spreadsheet

I don't know how to do this 26 15%
I can do this, but sometimes I need help 65 37%
I can do this by myself 59 33%
I can teach others to do this 26 15%

Question 5 using a spreadsheet to create graphs and charts

I don't know how to do this 48 27%
I can do this, but sometimes I need help 69 39%
I can do this by myself 43 24%
I can teach others to do this 17 10%

Question 5 Using a database

I don't know how to do this 45 25%
I can do this, but sometimes I need help 58 33%
I can do this by myself 54 31%
I can teach others to do this 18 10%

Question 5 using a database to search for information and create reports

I don't know how to do this 50 28%
I can do this, but sometimes I need help 60 34%
I can do this by myself 48 27%
I can teach others to do this 15 8%

Question 6 - Using a video camera to make a video

I don't know how to do this 15 8%
I can do this, but sometimes I need help 25 14%
I can do this by myself 100 56%
I can teach others to do this 35 20%

Question 6 - Using video editing software

I don't know how to do this 80 45%
I can do this, but sometimes I need help 57 32%
I can do this by myself 29 16%
I can teach others to do this 10 6%

Question 6 - Using a digital camera or scanner to get pictures

I don't know how to do this 10 6%
I can do this, but sometimes I need help 32 18%
I can do this by myself 98 55%
I can teach others to do this 35 20%

Question 6 - Using image-editing software

I don't know how to do this 48 27%
I can do this, but sometimes I need help 64 36%
I can do this by myself 47 27%
I can teach others to do this 14 8%

Question 6 - Using software (PowerPoint, Photostory, etc) to create a presentation

I don't know how to do this 42 24%
I can do this, but sometimes I need help 42 24%
I can do this by myself 59 33%
I can teach others to do this 31 18%

Question 6 - Using software to create a multimedia presentation



I don't know how to do this 66 37%
I can do this, but sometimes I need help 47 27%
I can do this by myself 47 27%
I can teach others to do this 14 8%

Question 7 - Using e-mail to send and receive messages and attachments

I don't know how to do this 0 0%
I can do this, but sometimes I need help 1 1%
I can do this by myself 94 53%
I can teach others to do this 79 45%

Question 7 - Using network drives to collaborate with others

I don't know how to do this 35 20%
I can do this, but sometimes I need help 42 24%
I can do this by myself 69 39%
I can teach others to do this 29 16%

Question 7 - Using flash drives to save and transfer data

I don't know how to do this 7 4%
I can do this, but sometimes I need help 23 13%
I can do this by myself 82 46%
I can teach others to do this 61 34%

Question 7 - Using Dropbox or other cloud services to save and transfer data

I don't know how to do this 96 54%
I can do this, but sometimes I need help 30 17%
I can do this by myself 33 19%
I can teach others to do this 16 9%

Question 8 - Using search engines to find information on the Internet

I don't know how to do this 4 2%
I can do this, but sometimes I need help 12 7%
I can do this by myself 100 56%
I can teach others to do this 59 33%

Question 8 - Narrow Internet searches using Boolean operators (such as and, not, or)

I don't know how to do this 59 33%
I can do this, but sometimes I need help 31 18%
I can do this by myself 62 35%
I can teach others to do this 21 12%

Question 8 - Using online reference databases provided by school library

I don't know how to do this 41 23%
I can do this, but sometimes I need help 43 24%
I can do this by myself 69 39%
I can teach others to do this 20 11%

Question 8 - Using Alexandria library software

I don't know how to do this 112 63%
I can do this, but sometimes I need help 26 15%
I can do this by myself 25 14%
I can teach others to do this 11 6%

Question 9 - Teacher computer

Inadequate 2 1%
Somewhat adequate 6 3%
Adequate 29 16%
Excellent 123 69%
Does not apply 15 8%

Question 9 - Student computers

Inadequate 28 16%
Somewhat adequate 34 19%
Adequate 42 24%
Excellent 33 19%

Does not apply 38 21%

Question 9 - Multimedia projectors

Inadequate 14 8%

Somewhat adequate 17 10%

Adequate 50 28%

Excellent 71 40%

Does not apply 23 13%

Question 9 - Digital cameras (still or video)

Inadequate 16 9%

Somewhat adequate 35 20%

Adequate 61 34%

Excellent 45 25%

Does not apply 19 11%

Question 9 - Visual presenters

Inadequate 25 14%

Somewhat adequate 25 14%

Adequate 48 27%

Excellent 43 24%

Does not apply 31 18%

Question 9 - Interactive Whiteboards (smartboard, mimeo, promethean)

Inadequate 63 36%

Somewhat adequate 27 15%

Adequate 21 12%

Excellent 23 13%

Does not apply 40 23%

Question 10 - Plan, select and purchase hardware and software

Never available 11 6%

Sometimes available 29 16%

Available 65 37%

Always available 23 13%

Does not apply 41 23%

Question 10 - Set up, maintain and repair hardware

Never available 4 2%

Sometimes available 25 14%

Available 86 49%

Always available 52 29%

Does not apply 6 3%

Question 10 - Teach individual staff how to use technology

Never available 14 8%

Sometimes available 57 32%

Available 65 37%

Always available 24 14%

Does not apply 13 7%

Question 10 - Design and deliver technology-related professional development activities

Never available 10 6%

Sometimes available 53 30%

Available 68 38%

Always available 18 10%

Does not apply 22 12%

Question 10 - Develop lessons that use technology collaboratively with you

Never available 41 23%

Sometimes available 44 25%

Available 41 23%

Always available 8 5%

Does not apply 39 22%

Question 11

I do not teach 31 18%
E-mail 116 67%
Educational Websites 125 72%
Microsoft Office applications 128 74%
Scholastic Keys 8 5%
Online reference software, information retrieval 65 38%
WebQuests or Cyberhunts 22 13%
Google Docs 46 27%
Google Earth, maps, translator, etc 55 32%
Blogs 7 4%
Wikis 11 6%
Audio/Video Podcasts 29 17%
Multimedia projects, audio/video capture 51 29%
Other 10 6%

Question 12 - Staff development activities

Extensive 4 2%
Lots 17 10%
Some 67 38%
Minimal 31 18%
None 42 24%

Question 12 - Telecommunications (email, Internet access, etc)

Extensive 0 0%
Lots 3 2%
Some 28 16%
Minimal 69 39%
None 74 42%

Question 12 - Word processing

Extensive 3 2%
Lots 5 3%
Some 32 18%
Minimal 64 36%
None 70 40%

Question 12 - Spreadsheet

Extensive 11 6%
Lots 26 15%
Some 59 33%
Minimal 38 21%
None 40 23%

Question 12 - Database

Extensive 12 7%
Lots 26 15%
Some 69 39%
Minimal 36 20%
None 29 16%

Question 12 - Authoring/Publishing

Extensive 14 8%
Lots 29 16%
Some 57 32%
Minimal 25 14%
None 47 27%

Question 12 - Portfolio development

Extensive 11 6%
Lots 38 21%
Some 58 33%
Minimal 23 13%
None 43 24%

Question 12 - Networking/file management

Extensive 6 3%
Lots 43 24%
Some 52 29%
Minimal 31 18%
None 39 22%

Question 12 - School management (budgets, scheduling, personnel)

Extensive 10 6%
Lots 22 12%
Some 45 25%
Minimal 28 16%
None 66 37%

Question 12 - Student management (grading, attendance, student records)

Extensive 4 2%
Lots 8 5%
Some 39 22%
Minimal 52 29%
None 68 38%

Question 12 - Interactive video (distance learning)

Extensive 13 7%
Lots 35 20%
Some 53 30%
Minimal 28 16%
None 40 23%

Question 12 - Curriculum-specific applications

Extensive 9 5%
Lots 38 21%
Some 46 26%
Minimal 32 18%
None 44 25%

Question 12 - Multimedia applications

Extensive 11 6%
Lots 41 23%
Some 59 33%
Minimal 28 16%
None 30 17%

Question 12 - Electronic research

Extensive 5 3%
Lots 24 14%
Some 50 28%
Minimal 39 22%
None 49 28%

Question 12 - Web page development

Extensive 35 20%
Lots 42 24%
Some 44 25%
Minimal 19 11%
None 31 18%

Question 12 - Web 2.0 (blogs, wikis, podcasts, etc)

Extensive 24 14%
Lots 43 24%
Some 47 27%
Minimal 18 10%
None 32 18%

Question 12 - Digital cameras, video cameras, scanners

Extensive 8 5%

Lots 22 12%
Some 53 30%
Minimal 40 23%
None 43 24%

Question 12 - Digital storytelling (PowerPoint, PhotoStory)

Extensive 12 7%
Lots 30 17%
Some 54 31%
Minimal 34 19%
None 40 23%

Question 12 - Interactive whiteboards

Extensive 32 18%
Lots 39 22%
Some 42 24%
Minimal 22 12%
None 35 20%

Question 12 - Multimedia projector/visual presenter

Extensive 11 6%
Lots 32 18%
Some 42 24%
Minimal 34 19%
None 51 29%

Question 12 - JEdI/Classworks/Kids College

Extensive 14 8%
Lots 38 21%
Some 28 16%
Minimal 27 15%
None 62 35%

Question 12 - APSCN/COGNOS/Triand

Extensive 22 12%
Lots 31 18%
Some 39 22%
Minimal 28 16%
None 50 28%

Question 12 - 21st Century Skills

Extensive 21 12%
Lots 36 20%
Some 41 23%
Minimal 23 13%
None 46 26%

Question 12 - Educational copyright

Extensive 16 9%
Lots 33 19%
Some 38 21%
Minimal 25 14%
None 55 31%

Question 13 - PD is held once after school

No interest 47 27%
Some interest 55 31%
Would attend 63 36%

Question 13 - PD is held across several sessions after school

No interest 66 37%
Some interest 53 30%
Would attend 40 23%

Question 13 - PD is held on a scheduled school PD date

No interest 12 7%
Some interest 25 14%
Would attend 130 73%

Question 13 - PD is held in the summer at in-service rate of pay

No interest 34 19%
Some interest 47 27%
Would attend 81 46%

Question 14

Lack of training 72 41%
Lack of time 52 29%
Lack of access 19 11%
Inappropriate or inadequate software 6 3%
Inappropriate or inadequate equipment 28 16%

Question 15

Yes 86 49%
No 87 49%

Question 16

One-to-one training 26 15%
Online training 19 11%
Group training sessions 23 13%
Hybrid (online + other) 22 12%
Hands-on group training 84 47%

Question 17

None 22 12%
1-6 hours 75 42%
7-15 hours 62 35%
16-25 hours 11 6%
26-50 hours 3 2%
More than 50 hours 2 1%

Question 18

Educational software 73 43%
Internet searches 96 57%
Internet for learning 82 49%
Improve keyboarding skills 25 15%
Learn word processing skills 27 16%
Learn computer basics 21 13%
Educational games 69 41%
Presentations 71 42%
Audio/Video projects 37 22%
Does not apply 39 23%
Other 20 12%

Goals, Objectives and Strategies and Implementation of Plan

Technology Goal: State the particular goal that supports your technology plan.

ACTION TIMELINE

Goals	Strategies	Timeframe for this Activity	Professional Development Required	Cost(Budget)for this Activity
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Place one classroom set of iPads as a pilot at High School and Junior High. Expansion to other buildings to follow.	2012	Training by other teachers	36000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Place interactive modules or boards in each classroom	2012-2015	Training provided by peers	37500
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Provide two classroom responder sets per grade level	2012-2015	yes	35000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Increase computer labs to 2 labs per grade level for online assessment, priority given to grades 3-8	2012-2015	no	100000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Provide wireless capabilities for grades k-12	2012-2014	Provided by technology department	315000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Maintain updated software	2012-2015	Provided by peers and technology department	50000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Maintain updated hardware	2012-2015	none	300000
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				

Our district's students and staff will have equitable use of technology.	Assure that technology, both hardware and software, will be equitably accessible to students and staff	2012-2015	no	0
Monitoring and Evaluation:				
Students will be provided with equipment and software needed to implement their IEPs. Student to computer ratios and teacher to computer ratios will be evaluated. Observation of accessibility to hardware and software will be done by building principals and needs reported to technology coordinator				
Students and staff will have equitable use of technology	Make assistive technology available to students with disabilities to meet their IEP goals	2012-2015	training will be provided if needed	10000
Monitoring and Evaluation:				
Students will be provided with equipment and software needed to implement their IEPs. Student to computer ratios and teacher to computer ratios will be evaluated. Observation of accessibility to hardware and software will be done by building principals and needs reported to technology coordinator				
Distance Learning will be used to enhance instruction, provide advanced courses, and provide remediation to students.	Utilize Distance Learning classes, Virtual Field Trips, etc	2012-2015	training will be provided as needed	2000
Monitoring and Evaluation:				
Semi-annual reports to state Distance Learning department, logs of classes, student success, maintenance logs				
Distance learning used for professional development and to facilitate meetings	Distance Lab will be presented as an alternative source of PD and for meetings and conferences requiring travel	2012-2015	training will be provided as needed	0
Monitoring and Evaluation:				
Semi-annual reports to state Distance Learning department, logs of classes, student success, maintenance logs				
Distance Learning will be used to enhance instruction and for professional development	Maintain the Distance Learning Lab at Mountain Home High School Career Academies	2012-2015	no	3000
Monitoring and Evaluation:				
Semi-annual reports to state Distance Learning department, logs of classes, student success, maintenance logs				
Students, parents and employees will be able to access useful and relevant school technology after normal school hours	Make available technology facilities before and after school at MHHS	2012-2015	no	0
Monitoring and Evaluation:				
Data collected will include sign-in sheets and data from individual websites provided by the district and utilized by students, staff and patrons.				
Students, parents and employees will be able to access useful and relevant school technology after normal school hours	Websites will be made available for general information and for reporting student grades, assignments and progress	2012-2015	training will be provided as needed	30000
Monitoring and Evaluation:				
Data collected will include sign-in sheets and data from individual websites provided by the district and utilized by students,				

staff and patrons.				
Offer technical support and professional development to teachers on a constant and continuing basis.	Provide six (6) hours of technology training per year	2012-2015	Training for instructors as needed	15000
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
Offer technical support and professional development to teachers on a constant and continuing basis.	Provide communication regarding software and hardware updates on web site	2012-2015	no	1000
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
Offer technical support and professional development to teachers on a constant and continuing basis.	Support the curriculum by providing Instructional Technologists	2012-2015	no	40000
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
Offer technical support and professional development to teachers on a constant and continuing basis.	Support the curriculum by providing technical support staff as needed	2012-2015	none	30000
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
Offer technical support and professional development to teachers on a constant and continuing basis.	Add Distance Learning Lab facilitator/classified position as needed	2012-2015	none	17000
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
Offer technical support and professional development to teachers on a constant and continuing basis.	Provide professional development on NETS for students and teachers	2012-2015	none	200
Monitoring and Evaluation:				
In-Service sign up sheets for teachers, team meeting minutes, payroll records and teacher surveys				
The LAN infrastructure of the Mountain Home school network will be maintained and upgraded as needed	Upgrade and maintain the LAN as needed to facilitate the transfer of data	2012-2015	training will be provided as needed	3000
Monitoring and Evaluation:				
These activities will be evaluated by users of the system and by the network administrator. Data will be collected as to network usage, down time and available bandwidth				
The LAN infrastructure of the Mountain Home school network will be maintained and upgraded as needed	Expand our infrastructure, both wired and wireless, for optimal use by students and staff	2012-2015	Training provided as needed	100000

Monitoring and Evaluation:				
These activities will be evaluated by users of the system and by the network administrator. Data will be collected as to network usage, down time and available bandwidth. Budget for this item is yearly.				
Adequate funding will be provided for hardware, software, professional development, technical support and other needs	Provide funding for technology through multiple sources including district and federal sources	2012-2015	Training provided as needed	500000
Monitoring and Evaluation:				
This will be evaluated by regular review of the technology budget. Data will be collected such as budget sheets and audits of the technology budget.				
All teachers and media specialists will integrate technology into their curriculum	Include this goal as part of the ACSIP for each building	2012-2015	Training provided as needed	0
Monitoring and Evaluation:				
Technology interventions will be given in ACSIP for each school. Professional development opportunities will be offered to teachers and technology teams. The data will be collected from the various ACSIP plans. Surveys will be issued to faculty and staff on a regular basis. The results of the survey will determine if materials and equipment are needed				
All teachers and media specialists will integrate technology into their curriculum	Offer professional development on integrating technology into the curriculum	2012-2015	Training provided as needed	5000
Monitoring and Evaluation:				
Technology interventions will be given in ACSIP for each school. Professional development opportunities will be offered to teachers and technology teams. The data will be collected from the various ACSIP plans. Surveys will be issued to faculty and staff on a regular basis. The results of the survey will determine if materials and equipment are needed				
All teachers and media specialists will integrate technology into their curriculum	Provide opportunities to observe peers using integrated technology	2012-2015	Training provided as needed	0
Monitoring and Evaluation:				
Technology interventions will be given in ACSIP for each school. Professional development opportunities will be offered to teachers and technology teams. The data will be collected from the various ACSIP plans. Surveys will be issued to faculty and staff on a regular basis. The results of the survey will determine if materials and equipment are needed.				
All teachers and media specialists will integrate technology into their curriculum	Provide equipment for checkout to teachers to utilize for instructional purposes	2012-2015	Training provided as needed	20000
Monitoring and Evaluation:				
Technology interventions will be given in ACSIP for each school. Professional development opportunities will be offered to teachers and technology teams. The data will be collected from the various ACSIP plans. Surveys will be issued to faculty and staff on a regular basis. The results of the survey will determine if materials and equipment are needed.				
All teachers and media specialists will integrate technology into their curriculum	Communicate an updated list of equipment available through each library and through the technology department	2012-2015	Training provided as needed	0
Monitoring and Evaluation:				
Technology interventions will be given in ACSIP for each school. Professional development opportunities will be offered to teachers and technology teams. The data will be collected from the various ACSIP plans. Surveys will be issued to faculty and staff on a regular basis. The results of the survey will determine if materials and equipment are needed.				
Students will attain grade level appropriate technology proficiencies	Provide inservice to teachers and technology lab	2012-2015	Training provided as needed	0

as stated in National Educational Technology Standards	supervisors in NETS as needed			
Monitoring and Evaluation:				
Curriculum maps will be collected and evaluated in regards to NETS				
Students will attain grade level appropriate technology proficiencies as stated in National Educational Technology Standards	Incorporate NETS throughout curriculum	2012-2015	Training provided as needed	0
Monitoring and Evaluation:				
Curriculum maps will be collected and evaluated in regards to NETS				
Students will attain grade level appropriate technology proficiencies as stated in National Educational Technology Standards	Provide appropriate course offerings to students in regard to NETS	2012-2015	Training provided as needed	0
Monitoring and Evaluation:				
Curriculum maps will be collected and evaluated in regards to NETS				
Students in grades k-12 will be given the opportunity to use technology to improve academic achievement	Place learning pods of 3 or more updated computers in grades k-5 classrooms as needed	2012-2015	none	500
Monitoring and Evaluation:				
These activities will be evaluated by student scores on Benchmark, IOWA Test Data, and by classroom inventory				
Increase teacher and student utilization of web-based technologies	Install and configure bandwidth aggregation hardware and local web filter	2012	training provided as needed	10000
Monitoring and Evaluation:				
Bandwidth utilization will be monitored and logged by the district and by commercial Internet Service Providers				

Policies and Procedures

Mountain Home Public Schools has adopted Policies and Procedures for the use of computers, technology and the District's network.

A Student Computer User Policy is in place and is updated yearly to meet the ever-changing pace of technology innovations. This policy is placed in all student handbooks and must be signed by the student and the parent each year. This policy is included in the District Acceptable Use Policy section. A copy of these policies is also available to students on our website at <http://bombers.k12.ar.us/Technology/UserPolicies/studentuserpolicy.pdf>.

A Faculty/Staff/Community Computer User Policy is in place and is updated yearly. This policy is in the district Personnel Policy handbook and must be signed each year. This policy also covers any casual user of the network. All users must read and sign off on the user policy before they can use a computer on our District's network. This policy is included in the District Acceptable Use Policy section. A copy of these policies is also available for our staff and community users at <http://bombers.k12.ar.us/Technology/UserPolicies/empcuser.pdf>.

A Software User Policy is in place and will be updated as needed. This policy is included below and is also located on our website at <http://bombers.k12.ar.us/technology/softwarepolicy.htm>.

Mountain Home Public Schools has also developed procedures for the following:

1. Relocating Equipment
2. Request for Hardware and Software
3. Request for Recycled computers for the classroom
4. Temporary Equipment moves
5. Wireless Lab Checkout forms and Wireless Lab Student Use forms
6. Technology In-service sign in and evaluation forms.
7. Verification of Technology In-service hours
8. Request to reserve check-out equipment
9. Procedures for the use of checked-out equipment
10. Presenter form for Using Dunbar Auditorium

Forms for the above procedures can be found on the District's website. The district has a Cisco Pix firewall located in the technology department. We are currently using the state filtering system 8e6 with local control. We also use a Barracuda server for e-mail spam and virus control in addition to utilizing the state's anti-virus and spam labeling system. We are CIPA compliant.

Mountain Home School District

Policy on Use of Software

1. Mountain Home Public Schools has licensed copies of computer software from a variety of publishers. Licensed and registered copies of software programs have been placed on computers within the organization and appropriate backup copies made in accordance with the licensing agreements. No other copies of this software or its documentation can be made without the express written consent of the software publisher.

2. Mountain Home Public Schools will provide copies of legally acquired software to meet all legitimate needs in a timely fashion and in sufficient quantities for all of our computers. The use of software obtained from any other source could present security and legal threats to the organization, and such use is strictly prohibited.

3. In some cases, the license agreement for a particular software program may permit an additional copy to be placed on a portable computer or home computer for business purposes. Employees will not make such additional copies of software or documentation for the software without the approval of Mountain Home Public Schools' Technology Department.

4. The unauthorized duplication of copyrighted software or documentation is a violation of the law and is contrary to established standards of conduct for Mountain Home Public School employees. Employees may not make, acquire, or use unauthorized copies of computer software or documentation.



5. Mountain Home Public Schools reserves the right to protect its reputation and its investment in computer software by enforcing strong internal controls to prevent the making or use of unauthorized copies of software. These controls may include frequent and periodic assessments of software use, announced and unannounced audits of school computers to assure compliance, and the removal of any software found on Mountain Home Public School property for which a valid license or proof of license cannot be determined, and disciplinary actions in the event of employee violation of this policy.

Technology Infrastructure

The Mountain Home School District has single-mode and multi-mode fiber connecting all the campuses together on a 10/100/1000 Mbps backbone. The Special Ed., Kindergarten, Maintenance and Operations, Bus Garage, and Guy Berry buildings are connected to a Cisco Catalyst 3750 layer-three switch. The Junior High is connected to the High School over a 1000 Mbps single mode fiber connection. Hackler Intermediate School is connected to the High School via multi-mode fiber running to a Cisco Catalyst layer-three switch. The Nelson-Wilks-Herron buildings are connected through a 1000 Mbps fiber connection connecting two HP Procurve switches and then connected to the High School over a 100 Mbps single-mode fiber line into a Cisco Catalyst switch. The Central Office is connected to the High School's Cisco Catalyst 3750 switch by a 1000 Mbps multi-mode fiber connection. The High School and Pinkston Middle School buildings are connected to each other by a 100 Mbps single-mode fiber connection. Each school has been sub-netted into its own broadcast domains and connected to the rest of the network through layer-three switching.

A 12-15 Mbps OC3 circuit to APSCN has been installed at the high school technology center and the firewall, email filter, email server, and web server are located there also. We are connected to the statewide WAN by a router located in the High School Technology Center. Currently, we are limited to 10 Mbps connections between most schools by APSCN, who has a contract with our provider, CenturyLink. However, we are in the process of purchasing and upgrading these lines as funding becomes available.

The high school technology center is also home to the district's distance learning lab, which is connected to the state's distance learning network through the OC3 circuit, which is also available for internet and APSCN bandwidth when not being used for video conferencing.

Every classroom in the district is connected to the LAN and has network and internet access. Each year buildings will be upgraded with more switches and hubs to accommodate the growing number of computers in each classroom and office.

All buildings and all classrooms are connected to the LAN. The network is segmented with layer-three switches to make more efficient use of the available bandwidth. In addition to these two layer-three switches there are numerous 10/100/1000 Mbps switches at critical locations throughout the school's network.

Our LAN interfaces with the state's high-speed telecommunications backbone WAN through APSCN for K-12 instructional, curricular and administrative programming.

Mountain Home Public Schools will constantly endeavor to improve its infrastructure to allow for emerging technologies and will provide the support staff and training necessary to keep the network functioning.

Workstations

We have approximately 2100 workstations attached to the LAN. These workstations are used by students, teachers and administrative staff. All workstations are Pentium III Processor or greater and most run Windows XP.

Wireless LAN

The district has approximately 450 wireless laptop computers in mobile labs. There are seven labs of 20-25 computers in the High School, four 15-station lab at Pinkston Middle School, four 15 station labs at the Junior High, three 25 station labs at Hackler Intermediate, and three 20 station labs at Nelson Wilks Herron Elementary. These labs are mobile and can be moved from room to room for classroom use. The district hopes to begin adding fixed wireless access points into the network infrastructure for administrative use and to eventually continue the expansion of the wireless infrastructure to include campus-wide coverage. One goal is to provide administrators with wireless devices in order to access student information and critical data without being restricted to accessing the data from their offices. We also have added a new wireless lab which can be used in conjunction with the Distance Learning Lab for Virtual School connectivity and for teacher workshops.

Servers

Mountain Home Public Schools upgraded its servers in 2007, and will continue to upgrade as the need arises. These servers have a minimum of 4 GB Ram, dual Pentium Xeon processors and five 73 Gigabyte RAID 5hard drives. The district has a total of 22 servers to serve the 6schools, the central office, maintenance and operations, an email server and web server as well as servers for thin client workstations. The district is replacing the oldest servers in order to meet the demands of network traffic, usage and storage. The district has placed at least one server at each campus to act as a subnet-specific DHCP server and to allow users to access networked software without placing added strain on the infrastructure and thus reducing inter-building traffic.



Network Operating System

The network operating system used by the Mountain Home Public Schools is Windows 2003. The district's e-mail is on a Microsoft Exchange 2003 server running on Windows Server 2003. As new servers replace the existing servers the OS will be upgraded to Windows Server 2008.

Software

Appropriate networking software has been purchased and will continue to be purchased as the need arises. We have ample licenses for all networked software in the district. In addition, most classrooms have individual software programs that have been purchased by the district. These programs are not included on the district software inventory, but are on each individual classroom inventory, since they are licensed for one computer only.

Uninterruptible Power Supply (UPS)

All servers and other vital equipment such as major hubs and switches are protected from power outages by being connected to a UPS. The UPS will shut down the server in the event of power loss, thus preventing the loss or corruption of data.

Electrical

The district has provided and will continue to provide adequate electrical systems to support the network and computers.

Backup System

Information on all servers is backed up daily and copies of the backups are kept both on and off site. We keep a ten-day rotation. The district uses Microsoft Backup software for backups.

Firewall and Filtering

The district has a Cisco Pix firewall located in the technology department. We are currently using the state M86 filtering system with local control. We also use a Barracuda server for email spam and virus control in addition to utilizing the state's anti-virus and spam labeling system. We are CIPA compliant. We hope to add a bandwidth aggregation appliance in the near future to allow us to take advantage of commercially available bandwidth. This will necessitate the addition of a local content filtering appliance as well. One of the requirements for the local content filter will be CIPA compliance.

Cabling

All cabling throughout the district buildings is UTP Cat 5 cable. Fiber Optic cable runs between the buildings. We are using 10/100/1000 mbps connections. All cable has been certified to work with 1000 Mbps. All major hubs and switches are 10/100 auto-switching; several of the critical backbone switches are 10/100/1000. We have also installed two layer-three switches at the High School and at Pinkston Middle School.

Telecommunications Services

The district currently has approximately 125 telephone and fax lines. We anticipate adding approximately 10 new lines each year. In addition, there are 60 cell phones which include those for administrators, instructors and the transportation department. We anticipate adding approximately 10 new cell phones each year. Many of these cell phones are equipped with touch-to-talk features for immediate contact between appropriate administrators and key personnel in case of emergency.

E-Rate Funding

In the past we have been unable to acquire any e-rate funds for internal connections because our discount rate was not high enough. However, we do get funds for telecommunications and internet connections, which in turn allow us to have more money for technology. We do hope to be able to qualify for internal connections at some time. Every year we upgrade our infrastructure by adding fiber, cabling, switches, hubs, firewall, wireless access, and software programs to help manage the infrastructure, etc. as needed.

Appropriate Use Policy

Our district has developed and will enforce our Network Appropriate Use policy for both students and staff. We review and revise this policy each year as needed.



Technology Plan Evaluation

This technology plan will be reviewed and evaluated on a yearly basis by the members of the Mountain Home Public School Technology Committee.

The committees will evaluate the following sections of the plan:

The Curriculum Committee will evaluate the Integration and use of technology throughout the district.

The Professional Development Committee will evaluate professional development activities provided by the district.

The Infrastructure and Telecommunications Services Committee will evaluate connectivity and infrastructure systems that are in place.

The Budget Committee will evaluate the district's fiscal support of technology.

The Inventory Committee will look at hardware and software inventories and will revise as needed.

The action plan and timeline will be evaluated by the entire group to make sure the goals set out in this document have been met. In addition, if the committee finds that it needs to add something to the plan or revise it in any way, this will also be addressed.

The following rubric will be used in this process. A copy of this evaluation will be kept on file.

Goals	Measures	Conclusion
Curriculum	-Student Check Sheets -ACSIP Tech. Interventions -Benchmark and SAT9 scores -Student to computer ratios	
Professional Development	-Participation in Professional Development Activities -Principal's evaluations -Technology skills and competencies survey	
Infrastructure	-Network usage data -Survey on effectiveness of network	
Budget	-Student to Computer ratio -Teacher to Computer ratio -Technology Budget -Use of new and emerging technologies	
Inventory	-Up-to-date inventory -Review of budget	

Estimated District Technology Plan Budget

2012-2013

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	10	\$300.00	\$0.00	\$0.00	\$3000.00
Network Cables	100	\$10.00	\$0.00	\$0.00	\$1000.00
Network Cards (desktop & laptop)	15	\$20.00	\$0.00	\$0.00	\$300.00
Firewall or Proxy (include software cost)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
LAN wiring (Local Area Network)	3000	\$1.00	\$0.00	\$0.00	\$3000.00
Network Server Software	1	\$20000.00	\$0.00	\$0.00	\$20000.00
Network File Servers	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Printers	30	\$200.00	\$0.00	\$0.00	\$6000.00
Fiber	1	\$4000.00	\$0.00	\$0.00	\$4000.00
Wireless Access Points	50	\$500.00	\$0.00	\$0.00	\$25000.00
Network Maintenance	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Server (number of servers connected to Internet)	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$3600.00	\$0.00	\$10800.00	\$14400.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3,214				\$98,700.00
Item 2: Network Security					
Electronics Rack	1	\$2000.00	\$0.00	\$0.00	\$2000.00
UPS	2	\$1000.00	\$0.00	\$0.00	\$2000.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	1	\$3900.00	\$0.00	\$0.00	\$3900.00
Anti-Virus	0	\$0.00	\$0.00	\$0.00	\$0.00
bandwidth aggregation appliance	1	\$2670.00	\$0.00	\$0.00	\$2670.00
SubTotal	5				\$10,570.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	100	\$750.00	\$0.00	\$250.00	\$100000.00
Laptops	50	\$350.00	\$0.00	\$150.00	\$25000.00
Hand Held	100	\$250.00	\$0.00	\$250.00	\$50000.00
Printers	100	\$100.00	\$0.00	\$50.00	\$15000.00
Digital Camera	10	\$200.00	\$0.00	\$50.00	\$2500.00
Interactive WhiteBoards	10	\$500.00	\$0.00	\$500.00	\$10000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	100	\$500.00	\$0.00	\$100.00	\$60000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Visual Presenters (i.e document camera)	0	\$0.00	\$0.00	\$0.00	\$0.00
LCD Projectors	50	\$800.00	\$0.00	\$200.00	\$50000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	521				\$317,500.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	70	\$125.00	\$0.00	\$350.00	\$33250.00



ISDN, DSL line, Leased line	3	\$0.00	\$0.00	\$1200.00	\$3600.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	125	\$270.00	\$0.00	\$730.00	\$125000.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	198				\$161,850.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$3000.00	\$5000.00	\$5000.00	\$13000.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$10000.00	\$20000.00	\$35000.00	\$65000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$78,000.00
Item 6: Services					
Tech Services	1	\$7500.00	\$0.00	\$0.00	\$7500.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$7500.00	\$0.00	\$0.00	\$7500.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	1	\$20000.00	\$0.00	\$0.00	\$20000.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$20,000.00
Grand Total	3,950				\$957,120.00

Estimated District Technology Plan Budget

2013-2014

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	10	\$300.00	\$0.00	\$0.00	\$3000.00
Network Cables	100	\$10.00	\$0.00	\$0.00	\$1000.00
Network Cards (desktop & laptop)	15	\$20.00	\$0.00	\$0.00	\$300.00
Firewall or Proxy (include software cost)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
LAN wiring (Local Area Network)	3000	\$1.00	\$0.00	\$0.00	\$3000.00
Network Server Software	1	\$20000.00	\$0.00	\$0.00	\$20000.00
Network File Servers	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Printers	30	\$200.00	\$0.00	\$0.00	\$6000.00
Fiber	1	\$4000.00	\$0.00	\$0.00	\$4000.00
Wireless Access Points	60	\$500.00	\$0.00	\$0.00	\$30000.00
Network Maintenance	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Server (number of servers connected to Internet)	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	1	\$5000.00	\$0.00	\$0.00	\$5000.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$3600.00	\$0.00	\$10800.00	\$14400.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3,225				\$108,700.00
Item 2: Network Security					
Electronics Rack	1	\$2000.00	\$0.00	\$0.00	\$2000.00
UPS	2	\$1000.00	\$0.00	\$0.00	\$2000.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3				\$4,000.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	100	\$750.00	\$0.00	\$0.00	\$75000.00
Laptops	50	\$400.00	\$0.00	\$0.00	\$20000.00
Hand Held	100	\$500.00	\$0.00	\$0.00	\$50000.00
Printers	50	\$200.00	\$0.00	\$0.00	\$10000.00
Digital Camera	10	\$200.00	\$0.00	\$0.00	\$2000.00
Interactive WhiteBoards	15	\$500.00	\$0.00	\$0.00	\$7500.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	100	\$500.00	\$0.00	\$0.00	\$50000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Visual Presenters (i.e document camera)	20	\$700.00	\$0.00	\$0.00	\$14000.00
LCD Projectors	50	\$800.00	\$0.00	\$0.00	\$40000.00
other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	496				\$273,500.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	75	\$125.00	\$0.00	\$350.00	\$35625.00



ISDN, DSL line, Leased line	3	\$0.00	\$0.00	\$1200.00	\$3600.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	130	\$270.00	\$0.00	\$730.00	\$130000.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	208				\$169,225.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$4000.00	\$6000.00	\$6000.00	\$16000.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$10000.00	\$20000.00	\$35000.00	\$65000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$81,000.00
Item 6: Services					
Tech Services	1	\$8000.00	\$0.00	\$0.00	\$8000.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$8000.00	\$0.00	\$0.00	\$8000.00
ISP Services	1	\$1200.00	\$0.00	\$0.00	\$1200.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	1	\$20000.00	\$0.00	\$0.00	\$20000.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$21,000.00
Grand Total	3,945				\$941,125.00

Estimated District Technology Plan Budget

2014-2015

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	15	\$500.00	\$0.00	\$0.00	\$7500.00
Network Cables	100	\$10.00	\$0.00	\$0.00	\$1000.00
Network Cards (desktop & laptop)	15	\$20.00	\$0.00	\$0.00	\$300.00
Firewall or Proxy (include software cost)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
LAN wiring (Local Area Network)	3000	\$1.00	\$0.00	\$0.00	\$3000.00
Network Server Software	1	\$20000.00	\$0.00	\$0.00	\$20000.00
Network File Servers	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Printers	40	\$200.00	\$0.00	\$0.00	\$8000.00
Fiber	1	\$4000.00	\$0.00	\$0.00	\$4000.00
Wireless Access Points	60	\$500.00	\$0.00	\$0.00	\$30000.00
Network Maintenance	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Server (number of servers connected to Internet)	2	\$4000.00	\$0.00	\$0.00	\$8000.00
Network Storage	0	\$0.00	\$0.00	\$0.00	\$0.00
Email Server	0	\$0.00	\$0.00	\$0.00	\$0.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$3600.00	\$0.00	\$10800.00	\$14400.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3,239				\$110,200.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	2	\$1000.00	\$0.00	\$0.00	\$2000.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Filtering	0	\$0.00	\$0.00	\$0.00	\$0.00
Anti-Virus	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$2,000.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	100	\$750.00	\$0.00	\$0.00	\$75000.00
Laptops	50	\$400.00	\$0.00	\$0.00	\$20000.00
Hand Held	100	\$500.00	\$0.00	\$0.00	\$50000.00
Printers	50	\$200.00	\$0.00	\$0.00	\$10000.00
Digital Camera	10	\$200.00	\$0.00	\$0.00	\$2000.00
Interactive WhiteBoards	20	\$500.00	\$0.00	\$0.00	\$10000.00
Scanners	0	\$0.00	\$0.00	\$0.00	\$0.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	100	\$500.00	\$0.00	\$0.00	\$50000.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Visual Presenters (i.e document camera)	20	\$700.00	\$0.00	\$0.00	\$14000.00
LCD Projectors	50	\$700.00	\$0.00	\$0.00	\$35000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	501				\$271,000.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	0	\$0.00	\$0.00	\$0.00	\$0.00
Distance Learning Services (video equipment)	0	\$0.00	\$0.00	\$0.00	\$0.00
Cellular Services	80	\$125.00	\$0.00	\$350.00	\$38000.00

ISDN, DSL line, Leased line	3	\$0.00	\$0.00	\$1200.00	\$3600.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	140	\$270.00	\$0.00	\$730.00	\$140000.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	223				\$181,600.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$5000.00	\$6000.00	\$6000.00	\$17000.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$10000.00	\$20000.00	\$35000.00	\$65000.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$82,000.00
Item 6: Services					
Tech Services	1	\$10000.00	\$0.00	\$0.00	\$10000.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$10000.00	\$0.00	\$0.00	\$10000.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	0	\$0.00	\$0.00	\$0.00	\$0.00
Software Vendor Tech Support	1	\$25000.00	\$0.00	\$0.00	\$25000.00
Printers, Copies, Fax	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$27,500.00
Grand Total	3,978				\$979,800.00

TECHNOLOGY PLAN

STATEMENT OF ASSURANCES

School District MOUNTAIN HOME SCHOOL DISTRICT

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employer and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. **This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.**

Signature of School Board President	Date
Signature of Superintendent	Date
Chairperson, District Technology Committee	Date

District Technology Coordinator/Contact:

Name:	Telephone #:
Title:	
Email:	Fax:

School District Acceptable Use Policy

Mountain Home School District

Student

Computer and Network Appropriate Use Policy

2013-2013

The Mountain Home School District is responsible for securing its network and computer systems against unauthorized access and/or abuse, while making the technology accessible for authorized and legitimate users. This responsibility includes informing users of expected standards of conduct and the punitive measures for not following them.

The technology committee of Mountain Home School has developed the following policy for the faculty/staff and community members covering the use of a computer and/or computer network. This policy covers any person using a computer and/or computer network while on the school campus or when contacting the school's system from a computer outside the physical boundaries of the school.

All potential users of computers/computer networks (including the Internet) at Mountain Home School must read the following policy and agree to abide by it before being granted access to the system.

A. Educational Purpose

1. This network has been established for educational and administrative purposes only. Mountain Home School District has installed an Internet filtering system and every computer on the school's network is filtered to prevent computer users from accessing materials harmful to minors. A record is kept of every site visited by every computer user and the amount of time spent at the site.

2.The Mountain Home School District will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and in cyberbullying awareness and response.

3.Use of the computer is a privilege, not a right, and misuse of the computer and/or computer network will result in temporary/permanent revocation of this privilege.

4.All computers are in teacher-supervised areas, including classrooms, the media center and computer labs. The computers/network will be used for the pursuit of intellectual activities, to seek educational resources, career development and other educational purposes. The school's network will be used only for approved educational purposes.An adult will be in the room at all times when students are using computer equipment. The adult will monitor student computer use and will take appropriate action if they detect misuse of the equipment.

5.The school network and any service to which the school subscribes may not be used for commercial purposes. This means you may not offer, provide or purchase products or services through this network. Commercial or personal advertisements and/or solicitations are prohibited on the network, school subscription sites and the district website.

6.You may not use the network for political lobbying.However, you may use the network to communicate with elected officials and may express to them your opinion on political issues.

7.All computers and computer work will be free from interference by others.

B.Internet Access

1. All students will have access to the Internet and World Wide Web information resources through their classroom, library and/or school computer lab.

2.Students will not be allowed to post Web pages on the school's network. However, students may contribute to a school's web page when asked to do so by a school employee. Nothing will be placed on the school's webpages without the permission and approval of the school Web Master.

3.Students may not bring their personal laptop,desktop computers, mp3 and/or mp4 players,Internet capable cell phones, external storage devices including USB drives or flash drives or any other wireless devices to school. Students may not access the school network from any computer or device not provided by the school. The only exception to this is for students

with an IEP that allow them to use a laptop computer for specific activities. In this case, these students will have permission and be monitored at all times by a classroom teacher and will not be on the school's network.

C. Personal Safety

1.Students will protect their personal safety while using the Internet.

2. Students will not post personal contact information about themselves or other people.Personal contact information includes your name,school address, work address, home address, social security number, telephone number, credit card numbers, etc.

3.Students will not agree to meet with someone they have met on the Internet without their parent's approval.

4.Arkansas Act 115 of 2007 defines Cyberbullying as the use of computers, websites, the Internet, cell phones, text messaging, chat rooms, and instant messaging to ridicule, harass, intimidate, humiliate, or otherwise bully another student. This is not limited to actions on school premises or on school equipment, but covers any act that results in the substantial disruption of the orderly operation of the school or educational environment. Any electronic act directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school, and has a high likelihood of succeeding in that purpose will not be tolerated and will result in disciplinary action up to and including the involvement of law enforcement.

5.Students will promptly disclose to a teacher or other adult any message they receive which they believe is inappropriate or that makes them uncomfortable.

D. Unacceptable Uses

The following uses of the system are considered unacceptable:

Illegal Activities

a.Students will not attempt to gain unauthorized access to the system or to any other computer system through this network or to go beyond access authorized by the teacher or other responsible adult. This includes attempting to log in through another person's account or access another person's file. These actions are illegal, even if only for the purpose of browsing.

b.Any unauthorized, deliberate action that damages or disrupts a computer, a network(or related hardware, software, and data), alters the normal performance of said equipment, or causes it to malfunction is a violation of policy regardless of system location or time duration.User will be financially responsible for such damage. This includes, but is not limited to the spread of computer viruses and worms. These actions are illegal. This also includes the unintentional spread of a virus when doing other activities which are prohibited in this policy.

c.Students may not visit nor download materials from personal websites, neither their own nor any other individual's personal site unless asked to do so by a teacher as a class assignment. Students may not visit social networking sites, such as Myspace, Facebook, etc. from a school computer.

d.The system will not be used to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity,threatening the safety of a person, etc.

e.Students may not check their personal e-mail or personal web page(s).

2.System Security

a.Any attempts to violate the security of the network are prohibited. If you have identified a possible security problem, you are responsible for informing a teacher or the network administrator. Do not go looking for security problems, because this may be construed as an illegal attempt to gain unauthorized access to the network. Any user identified by the system administrator as a security risk or as having a history of problems with computer/computer systems may be denied user privileges. Attempts to secure a higher level of privilege on network systems are prohibited

b.Avoid the inadvertent spread of computer viruses by following the District virus protection procedures. Only school-supplied disks or CDs will be used in any computer on the Mountain Home campus. Files will not be downloaded from floppy disks/cds/drives or networks without the authorization of a teacher and without proper virus scanning.

c.The copying of system files is prohibited.The copying of copyrighted materials, such as third party software,without the express written permission of the owner or without the proper license, is prohibited.

d.Decoding or attempting to decode system or user passwords is prohibited. It is also prohibited to share your password with

other people or let anyone use a computer logged in under your login; doing so will result in the loss of network privileges.

e. Intentional attempts to “crash” network systems or programs are prohibited.

f. Attempts to secure a higher level of privilege on network systems are prohibited. Users are prohibited from using any type of “hacker” tools to try to break into the system, either at the school or from a remote site. Any attempt to circumvent firewall filtering is prohibited.

3. Inappropriate Language and Sites

a. Users of the school network will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful or otherwise objectionable language.

b. Users may not visit nor download materials from any site that contains offensive, obscene or immoral pictures (ex. pornography and nude photos), profane language, or any other material inappropriate for an educational setting. Neither shall you access material that advocates illegal acts, violence or discrimination towards other people (hate literature).

c. Users will not use any method to bypass the school’s selected filtering process.

d. All inappropriate sites may not be blocked by the filter; it is the user’s responsibility to determine whether a site is educationally appropriate.

e. The technology will not be used in any immoral or unethical manner.

f. Users will not post information that could cause damage or a danger of disruption to the district network or systems.

g. Students may not visit chat rooms, visit social networking sites, message or bulletin boards, or use instant messaging services while on the school network.

h. Users will not engage in personal attacks, including prejudicial or discriminatory attacks. Harassment is not permitted. Harassment is defined as persistently acting in a manner that causes distress or annoys another person. If you are told by a person to stop sending them messages, and you continue sending them, that is harassment.

i. Users will not knowingly or recklessly post false or defamatory information about a person or group.

j. If you mistakenly access inappropriate information, you should immediately tell your teacher or administrative personnel. This will protect you against a claim that you have intentionally violated this policy.

k. Your parents should instruct you if there is additional material that they think is inappropriate for you to access. The district fully expects that you will follow your parent’s instructions in these matters.

4. Disrespect of Privacy

a. Users will not re-post material that was sent to you privately without permission of the person who sent you the material.

b. Users will not post private information or details about another person.

5. Disrespect of Resource limits.

a. Deletion, examination, copying or modification of files and/or data belonging to others is prohibited.

b. Access to programs, computer games, or the Internet without authorization from a teacher is prohibited.

c. No files or software may be downloaded from the Internet or from a disk or other media without the approval of a teacher or administrator. If a downloaded file is large, it must be removed from the system computer. NO GAMES will be downloaded from the Internet or installed from a disk on school computers.

d. Students will not post chain letters or engage in “spamming”. Spamming is sending an annoying or unnecessary message to a large number of people.

e. Disk space usage is controlled on the network. Student storage is limited to 150 mb, unless more space is required for approved school purposes. Users should not use their assigned space for long-term storage of information or programs. Files that are not a part of the operating system or utility software may be routinely removed from the drive without warning. If accounts are over the storage limit, the network administrator will delete files until the account is in compliance with the above limit. Repeated abuse of disk space policies will result in sanctions and may result in the loss of account privileges.

Student files will be deleted at the end of each school year.

f. The network administrator can and will delete any files that appear suspicious or inappropriate such as questionable pictures, cartoons or movie clips.

g. Users are not allowed to do audio or video streaming on the school network.

6. Plagiarism and Copyright Infringement

a. Plagiarism of another's work is unacceptable and those who use the ideas or writings of others as their own will be subject to disciplinary action. Respect for intellectual labor and creativity is vital. Because electronic information is easily reproduced, respect for the work and personal expression of others is critical. Violations including copying and using the work of another person as your own, unauthorized access into another person's account, and other abuses of electronic information are prohibited.

b. Users will respect the rights of copyright owners. Copyright infringement occurs when work that is protected by a copyright is inappropriately reproduced. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use a work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

c. Software may not be copied unless doing so is legal. Please refer to the Mountain Home Public School Policy on Use of Software for clarification.

E. Your Rights

1. Free Speech

Your right to free speech, as set forth in the Student Handbook, applies also to your communication on the Internet. The system is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech for valid educational reasons. The District will not restrict your speech solely because individuals in the district disagree with the opinions you are expressing.

2. Search and Seizure

a. You should expect only limited privacy in the contents of your personal files on the District's system. The situation is similar to the rights you have in the privacy of your locker. Any file found in this folder is your responsibility.

b. Routine maintenance and monitoring of the system may lead to discovery that you have violated this policy or law.

c. An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law. The investigation will be reasonable and related to the suspected violation.

d. Your parents have the right at any time to request to see the contents of your files.

3. Due Process

a. The District will cooperate fully with local, state or federal officials in any investigation related to any illegal activities conducted through this system.

b. In the event there is a claim that you have violated this Policy in your use of the system, you will be provided with a written notice of the suspected violation and an opportunity to present an explanation before the appropriate administrator.

c. If the violation also involves a violation of other provisions of the Student Handbook, it will be handled in a manner described in the discipline policy. Additional restrictions may be placed on your use of the network as follows:

First Offense--One-week suspension from computer use at school plus any other action as deemed necessary by the school principal. Students will be responsible for all assigned computer work while suspended.

Second Offense--Two weeks' suspension from computer use at school plus any other action as deemed necessary by the school principal. A parent-principal conference will be conducted to emphasize that future offenses will result in suspension for the remainder of the semester. The student will do his or her computer assignments outside school or he or she will receive no credit.

Third Offense--Suspension for the remainder of the year from computer use at school, and any other action as deemed necessary by the school principal. Students will be responsible for all assigned computer work while suspended.

SEVERE CLAUSE:The Principal has the discretion to bypass any level of offense and invoke a higher level. Examples of instances where the severe clause may be used are: intentionally placing a virus on a computer or network or trying to gain access to the network through "hacking." Any attempts to damage computers or break into the network will not be tolerated. Students may be permanently banned from using computers at the school under extreme circumstances.

F. Limitation of Liability

The Mountain Home School District makes no guarantee that the functions or the services provided by or through the district computer system will be error-free or without defect. The district will not be responsible for any damage you may suffer, including but not limited to, loss or data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system. Due to the open nature of the Internet, no liability will be assumed by this school district, any district employee, or any other participant in the Mountain Home School administration for the use or misuse of this system. It is the responsibility of each user to make good decisions about what information is retrieved and what is done with that information. Any student or user under the age of eighteen agrees to make this policy known to his or her parents and to obtain their written approval in order to use the Mountain Home computers/computer network.

G. Personal Responsibility

Improper use of the system or the Internet will not be tolerated. Noncompliance with this policy will result in immediate removal of user's computer privileges. Remember you are using a network and you may be leaving electronic footprints that can be traced back to your activity.

Be a responsible computer user and use your common sense. You will know what is right and what is wrong. If you will do what you know is right, you will not have a problem.

This policy will be periodically reviewed/revised as deemed necessary by the Mountain Home School District Technology Committee.

STUDENT CONTRACT APPLICATION AND AGREEMENT

Computer Access/Internet Account/Network Usage

Mountain Home School District

Last Name (please print): _____ First Name: _____

Social Security Number: _____

User Contract

I have read the computer/network usage policy of the Mountain Home School District. I wish to be assigned an ID number, a log in name and a password, if my computer usage requires them. These will grant me the privilege of using the computer/network at Mountain Home School. I agree to abide by the rules and regulations of the Mountain Home Computer/Network Usage Policy.

I understand that certified staff might periodically monitor activity on my account. I also understand that failure to follow any of the above rules of the Mountain Home School District Computer/Network Usage Policy, as well as discipline policies of the school district that may be violated with the use of the computer, may result in loss of computer privileges/access, removal of my account from the computer network and/or additional disciplinary actions, if the offense warrants. I also understand that I am subject to penalties of all state and federal laws governing the use of computers, software, copyrights, etc. Suspensions from computer usage will not cancel my responsibilities in computer classes in which I am enrolled. I will be accountable for all assignments and will be responsible for doing such assignments on a computer that is not owned by the Mountain Home School District.

When your account has been established, you will be given a log in name and may choose a password.

User Signature: _____ Date: _____

*For all applicants less than 18 years of age, the signature of a parent/guardian is required.

Parent/Guardian Contract Agreement

As the parent or guardian of the above named student, I have read the Mountain Home School District Computer/Network

Usage Policy and the contract statement above. I understand that computer usage is designed for educational purposes and that the Mountain Home School District has taken available precautions to eliminate controversial material. However, I also recognize that restricting access to all controversial materials is impossible for the School District and I will not hold the school or its employees responsible for material found on the network. Further, I accept full responsibility for my child's use of the computer/network at school under the above policy. I hereby give my permission to issue an account for my child.

Parent/Guardian (please print): _____

Signature: _____ Date: _____

Daytime Telephone: _____ Evening Phone: _____

Faculty/Staff/Community

Mountain Home School District
Computer and Network Appropriate Use Policy

Mountain Home School District is responsible for securing its network and computer systems against unauthorized access and/or abuse, while making the technology accessible for authorized and legitimate users. This responsibility includes informing users of expected standards of conduct and of the punitive measures for not following them.

The technology committee of Mountain Home School has developed the following policy for the faculty/staff and community members covering the use of a computer and/or computer network. This policy covers any person using a computer and/or computer network while on the school campus or when contacting the school's system from a computer outside the physical boundaries of the school.

All potential users of computers/computer networks (including the Internet) at Mountain Home School must read the following policy and agree to abide by it before being granted access to the system.

A. Educational Purpose

1. This network has been established for educational and administrative purposes only. Mountain Home School District has installed an Internet filtering system and every computer on the school's network is filtered to prevent computer users from accessing materials harmful to minors or unacceptable in an educational setting. A record is kept of every site visited by every computer user and the amount of time spent at the site.

2. Use of the computer is a privilege, not a right, and misuse of the computer and/or computer network will result in temporary/permanent revocation of this privilege.

3. The school computer network cannot be used for commercial purposes.

4. All computers are in teacher-supervised areas, including classrooms, the media center and computer labs. The computers/network will be used for the pursuit of intellectual activities, to seek educational resources, career development and other educational purposes. The school's network will be used only for approved educational purposes. An adult will be in the room at all times when students are using computer equipment. The adult will monitor student computer use and will take appropriate action if they detect misuse of the equipment.

5. All computers and computer work will be free from interference by others.

6. Users will refrain from excessive personal use of the Internet during school hours.

B. Internet Access

1. All faculty/staff will have access to the Internet and World Wide Web information resources through their classroom, library and/or school computer lab.

2. Faculty/staff will be allowed to post Web pages on the school's network. Nothing will be placed on the school's webpages without the permission and approval of the school Web Master.

3. Faculty/staff may not access the school network from personal devices such as laptops, desktops or any other network enabled device, either wired or wireless. If such devices are needed for the performance of an employee's job, they will be provided by the district. Any breach of this will be considered as trying to circumvent the district's network security system.

C. Unacceptable Uses

The following uses of the system are considered unacceptable:

1. Illegal Activities

Users will not attempt to gain unauthorized access to the system or to any other computer system through this network or to go beyond access authorized network administrator. This includes attempting to log in through another person's account or access another person's file. These actions are illegal, even if only for the purpose of browsing.

Any unauthorized, deliberate action that damages or disrupts a computer, a network (or related hardware, software, and data), alters the normal performance of said equipment, or causes it to malfunction is a violation of policy regardless of system location or time duration. User will be financially responsible for such damage. This includes, but is not limited to the spread of computer viruses and worms. These actions are illegal. This also includes the unintentional spread of a virus when doing other activities which are prohibited in this policy.

The system will not be used to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of a person, etc.

2. Prohibited Activities

The school network may not be used for fundraising or solicitation for individuals or groups that are not affiliated with the Mountain Home School District. All fundraising or solicitation affiliated with Mountain Home School District and utilizing the school network or website must be approved by the technology coordinator.

The school network, school subscription sites, and district website may not be used for commercial or personal purposes. This means you may not offer, provide or purchase products or services for your personal use through this network, school subscription sites, or the district website. Commercial or Personal advertisements are also prohibited. The network may be used by designated staff for purchasing products or services for the school district.

You may not use the network for political lobbying, nor may it be used to campaign for political office, whether for yourself or others. However, you may use the network to communicate with elected officials and may express to them your opinion on political issues.

3. System Security

Any attempts to violate the security of the network are prohibited. If you have identified a possible security problem, you are responsible for informing an administrator or the network administrator. Do not go looking for security problems, because this may be construed as an illegal attempt to gain unauthorized access to the network. Any user identified by the system administrator as a security risk or as having a history of problems with computer/computer systems may be denied user privileges. Attempts to secure a higher level of privilege on network systems are prohibited.

Avoid the inadvertent spread of computer viruses by following the District virus protection procedures. Only school-supplied disks will be used in any computer on the Mountain Home campus. Any disks which are used outside the district must be properly virus scanned before they are used on the school network.

Users will not post messages to the entire list concerning viruses or virus hoaxes. Such information should be given to the technology department, which will in turn notify users as they deem appropriate.

The copying of system files is prohibited. The copying of copyrighted materials, such as third party software, without the express written permission of the owner or without the proper license, is prohibited. It is also prohibited to share your password with other people or to let anyone use a computer logged in under your login; this is especially important for faculty/staff, as they have a higher level of privilege than students.

Decoding or attempting to decode system or user passwords is prohibited.

Intentional attempts to "crash" network systems or programs are prohibited.

Attempts to secure a higher level of privilege on network systems are prohibited. Users are prohibited from using any type of "hacker" tools to try to break into the system, either at the school or from a remote site.

4. Inappropriate Language and Sites

Users of the school network will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful or otherwise objectionable language.

Users may not visit nor download materials from any site that contains offensive, obscene or immoral pictures (ex. pornography and nude photos), profane language, or any other material inappropriate for an educational setting. Neither shall you access material that advocates illegal acts, violence or discrimination towards other people (hate literature).

Users will not use any method to bypass the school's selected filtering process.

All inappropriate sites may not be blocked by the filter; it is the user's responsibility to determine whether a site is educationally appropriate.

The technology will not be used in any immoral or unethical manner.

Users will not post information that could cause damage or a danger of disruption to the district network or systems.

Users may not visit chat rooms or use instant messaging services while on the school network.

Users will not engage in personal attacks, including prejudicial or discriminatory attacks. Harassment is not permitted. Harassment is defined as persistently acting in a manner that causes distress or annoys another person. If you are told by a

person to stop sending them messages, and you continue sending them, that is harassment. Users will not knowingly or recklessly post false or defamatory information about a person or group. If you mistakenly access inappropriate information, you should immediately tell your direct supervisor or the technology coordinator. This will protect you against a claim that you have intentionally violated this policy.

5. Disrespect of Privacy

Users will not re-post material that was sent to them privately without permission of the person who sent you the material. Users will not post private information or details about another person.

6. Disrespect of Resource limits.

Deletion, examination, copying or modification of files and/or data belonging to others is prohibited. Faculty/staff will not post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people. Users will refrain from forwarding e-mails or attachments that contain chain letters, cute pictures or sayings, jokes, inspirational messages, etc., as these waste network resources and are a nuisance to some recipients.

Disk space usage is controlled on the network. Faculty/staff are limited to 150 mb of network storage unless more is required for approved school purposes. Users should not use their assigned space for long-term storage of information, files, or programs. Files that are not a part of the operating system or utility software may be routinely removed from the server drive without warning. Repeated abuse of disk space policies will result in sanctions and may result in the loss of account privileges.

Users will use discretion in posting messages to the entire list. Before posting mass e-mail distributions, the user and/or sender must first get an approval from the district technology coordinator. This does not apply to normal distribution lists to selected users for school business purposes. Never use the list to post messages that are personal or commercial in nature. Users are not allowed to do live audio or video streaming from the internet because of bandwidth issues. It is acceptable to download the files and play them from a server on the network which has been designated specifically for this purpose. Any employee prepared survey that uses the district's internet or email system must be approved by the technology coordinator.

7. Plagiarism and Copyright Infringement

Plagiarism of another's work is unacceptable and those who use the ideas or writings of others as their own will be subject to disciplinary action. Respect for intellectual labor and creativity is vital. Because electronic information is easily reproduced, respect for the work and personal expression of others is critical. Violations including copying and using the work of another person as your own, unauthorized access into another person's account, and other abuses of electronic information are prohibited.

Users will respect the rights of copyright owners. Copyright infringement occurs when work that protected by a copyright is inappropriately reproduced. If a work contains language that specifies appropriate use of that work, you should follow the expressed requirements. If you are unsure whether or not you can use a work, you should request permission from the copyright owner.

Software may not be copied unless doing so is legal. Please refer to the Mountain Home Public School 's Policy on Use of Software for clarification on licensing and copying.

D. Donated Technology

Any technology item donated to the district must be approved by the Technology Coordinator before being placed on the district network. Equipment that does not meet the school specifications or standards will not be accepted.

E. Your Rights

1. Free Speech

Your right to free speech applies also to your communication on the Internet. The system is considered a limited forum, similar to the school newspaper, and therefore the District may restrict your speech for valid educational reasons. The District will not restrict your speech solely because individuals in the district disagree with the opinions you are expressing.

2. Search and Seizure

You should expect only limited privacy in the contents of your personal files on the District. Any information on school computers is the property of the school district and is subject to Freedom of Information laws. This includes e-mails. Any file found in your folder is your responsibility.

Routine maintenance and monitoring of the system may lead to discovery that you have violated this policy or law.

An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law. The investigation will be reasonable and related to the suspected violation. If violations of this policy are discovered, the computer

will be immediately confiscated.
You have the right at any time to request to see the contents of your files.

3. Due Process

- a. The District will cooperate fully with local, state or federal officials in any investigation related to any illegal activities conducted through this system.
 - b. In the event there is a claim that you have violated this Policy in your use of the system, you will be provided with a written notice of the suspected violation and an opportunity to present an explanation before the appropriate administrator.
 - c. Violating the Mountain Home Public School Faculty/Staff/Community Network User Policy will be cause for discipline, up to and including termination of employment.
- F. Limitation of Liability

The Mountain Home School District makes no guarantee that the functions or the services provided by or through the district computer system will be error-free or without defect. The district will not be responsible for any damage you may suffer, including but not limited to, loss or data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system. Due to the open nature of the Internet, no liability will be assumed by this school district, any district employee, or any other participant in the Mountain Home School administration for the use or misuse of this system. It is the responsibility of each user to make good decisions about what information is retrieved and what is done with that information.

G. Personal Responsibility

Improper use of the system or the Internet will not be tolerated. Noncompliance with this policy will result in immediate removal of the user's computer privileges and other discipline as deemed necessary.

APPLICATION AND CONTRACT AGREEMENT

INTERNET ACCOUNT/COMPUTER ACCESS

MOUNTAIN HOME SCHOOL DISTRICT

Last Name: _____

First Name: _____

Social Security Number: _____

I am a (check one):

Teacher, Media Specialist, Administrator, Paraprofessional

Support Staff

Community Member

Home Address: _____

Home Phone: _____

If community member please give:

Place of Work: _____

Work Phone: _____

Work Address: _____

After reading the Computer Network Usage Policy of the Mountain Home School District, please read and fill out the appropriate portions of the following contract completely and legibly. Please return the contract to the Superintendent's



Office.

User Contract

I have read the Computer Network Usage Policy of the Mountain Home School District. I understand and agree to abide by the stated terms and conditions set forth in this documents. I further understand that violations of the regulations are unethical and may constitute a criminal offense. Should I commit a violation, my access privileges may be revoked, school disciplinary and/or appropriate legal action may be taken.

It is extremely important that teachers NEVER share their passwords with students, because teachers have more rights on the network than students. To protect the security of your own and other's files, please NEVER share your password with anyone and always log out when you leave your computer. Do not allow a student to use the computer with your log in name and password unless you are supervising them the entire time. This could lead to a breach of security including changing grades on permanent records, looking at tests, etc.

User Name(please print): _____

User Signature: _____ Date: _____

Program Years 2012,2013,2014

Department of Information Systems

E-Rate Letter of Agency

The Participant, (Cooperative/District/School/Library Name) MOUNTAIN HOME SCHOOL DISTRICT authorizes the Department of Information Systems (DIS), State of Arkansas, to act as a consortium lead on its behalf in matters related specifically to any State and Federal discount programs for the purpose of securing E-rate discounts.

The Participant authorizes DIS to engage on its behalf in the procurement process, in the submission of FCC Form 470, FCC Form 471, and other E-rate forms, and in the overall administration of these programs solely for the purpose of facilitating application for those discounts on E-rate eligible services, which shall include, but not be limited to, Telecommunications Services, Internet Access, Internal Connections, and Internal Connections Basic Maintenance.

I, the authorized signer, understand that DIS will be making certifications on behalf of the Participant. By signing this letter of agency, I make the following certifications:

- a. I certify that the schools or educational service cooperatives in the Participants district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§7801(18) and (38), do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
- b. I certify that the libraries or library consortia in the Participants system are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, §211 et seq., 110 Stat. 3009 (1996), do not operate as for-profit businesses, and have budgets that are completely separate from any school (including, but not limited to, elementary schools, secondary schools, colleges, or universities).
- c. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).
- d. I certify that all of the schools, educational service cooperatives, libraries, or library consortia in the Participants district are all covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, and an SLD-certified technology plan approver, prior to the commencement of service.
- e. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district are compliant, or will be compliant at the time funded services are provided, with the Childrens Internet Protection Act, Pub. L. 106-554 (2000).
- f. I certify that the services the school, educational service cooperative, library, library consortia or district purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commissions rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the Billed Entity has not received anything of value or a promise of anything of value, other than services and equipment requested under this form, from the service provider(s) or any representative or agent thereof or any consultant in connection with this request for services.
- g. I certify that the entities eligible for support that I am representing will retain copies of all documents related to E-Rate applications and funding use for a period of five years from the last date of service covered by this letter of agency. Documents to be retained include, but are not limited to: E-rate forms, technology plans, discount rate support, competitive bids received, bid selection results, inventory records, invoices, and payments.
- h. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- i. I certify that the Participants district, educational service cooperative, library, or library consortia has complied with all E-rate program rules, and I acknowledge that failure to do so may result in denial of discount funding and cancellation of funding commitments.
- j. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of the benefits from those services.
- k. I certify that no kickbacks were paid to anyone and understand that false statements on this form may be punished by fine

or forfeiture under the Communications Act, 47 U.S.C. §§502, 503(b), may subject me to a fine and imprisonment pursuant to 18 U.S.C. 1001, and may subject me to the civil remedies available under the False Claims Act, 31 U.S.C. §§3729 et seq.

- I. I certify that I am authorized to sign this Letter of Agency on behalf of the Participant, that I have examined this letter, and that, to the best of my knowledge, information, and belief, all information provided to DIS for E-rate submission or contained in this Letter is true and correct.

This certification for the E-Rate Program is effective for:

1. Program Year 2012 (July 1, 2012 June 30, 2013);
2. Program Year 2013 (July 1, 2013 June 30, 2014); and
3. Program Year 2014 (July 1, 2014 June 30, 2015).

This certification in no way limits the abilities of entities of the Participant to file for a discount or refund pursuant to the E-rate program, or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-Rate Program.

Entity Name:	
*Authorized Signature:	
Printed Name:	
Title:	
Date:	
**Entity Number:	

**Signature shall be that of Superintendent or designee; or Educational Service Cooperative Director or designee; or Librarian or designee.*

***Entity number is the number assigned to each district by the Schools & Libraries Division. One may determine a districts entity number at: www.sl.universalservice.org/Utilities/BilledEntitySearch_Public.asp.*

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
 OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
 Certification by Administrative Authority to Billed Entity of
 Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
 (To be completed by the Administrative Authority and provided to your Billed Entity)
This form is required only for funding years beginning July 1, 2001 and later.

Administrative Authority's Form Identifier: _____
 Create your own code to identify THIS Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority	2. Funding Year
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3. Mailing Address and Contact Information for Administrative Authority
 Street Address, P. O. Box or Route Number

City	State	Zip Code
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Name of Contact Person

10-Digit Telephone Number	Fax Number	Email Address
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Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for five years any and all records that I rely upon to complete this form.

Name of Administrative Authority _____
 Administrative Authority's Form Identifier _____
 Contact Person _____
 Telephone Number _____

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:

- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
- b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under at 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
- c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after April 20, 2001 in which the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box below if you are requesting a waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that have applied for discounts for Funding Year 2004:

- e I am providing notification that, as of the date of the start of discounted services in Funding Year 2004, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the library(ies) under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person	8. Date
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9. Printed name of authorized person

10. Title or position of authorized person

11. Telephone number of authorized person

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

Schools and Libraries Universal Service**Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act****Instructions for Completing the
Schools and Libraries Universal Service****Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act (FCC Form 479)****TABLE OF CONTENTS**

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I. PURPOSE OF FORM

The FCC Form 479, Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act, provides notification to a Billed Entity by an Administrative Authority of the status of the Administrative Authority's compliance for the purposes of CIPA. The Billed Entity will then certify on its FCC Form 486, Receipt of Service Confirmation Form, that it has collected duly completed and signed Forms 479 from Administrative Authorities that the Billed Entity represents. Starting in Funding Year 2002 (the Funding Year beginning July 1, 2002), Form 479 also provides notification to the Billed Entity of a request for waiver by the Administrative Authority.

Throughout these instructions, the Administrative Authority may also be referred to as "you."

Note that this form must be used beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and later.

II. IMPACT OF CIPA REQUIREMENTS ON FORM 479

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In order to receive discounts for Internet Access and Internal Connections services under the universal service support mechanism, school and library authorities must certify that they are enforcing a policy of Internet safety. The Internet safety policy must include measures to block or filter Internet access for both minors and adults to certain visual depictions.

Beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001), if the Billed Entity who represents an Administrative Authority is applying for Internet Access or Internal Connections, the Administrative Authority must certify on a Form 479 that it is in compliance with the requirements of CIPA or that it is undertaking such actions to comply with the requirements of CIPA prior to the start of the following Funding Year. (If the Administrative Authority is the Billed Entity, the Administrative Authority will certify on the Form 486.) The Billed Entity must receive your completed and signed Forms 479 before it can complete and postmark its Form 486. If the Billed Entity is applying only for Telecommunications Services, the requirements of CIPA do not apply and the Billed Entity is not required to collect Forms 479. (For more information, see the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).)

Applying for funds. For the purpose of CIPA requirements, a school or library that is a recipient of service is considered to have applied for funds in a Funding Year only when a Form 486 for a Funding Request for Internet Access, Internal Connections or Basic Maintenance has been successfully data entered and USAC has issued a Form 486 Notification Letter.

Determination of Your First Funding Year for Purposes of CIPA. The first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) in which a school or library applies for funds (i.e. in which a Form 486 is successfully data entered for Internet Access, Internal Connections or Basic Maintenance and USAC issues a Form 486 Notification Letter) is the **First Funding Year** for purposes of CIPA. Once your First Funding Year is established, the next two funding years will be your second and third funding years for purposes of CIPA. (See "**Applying for Funds**" above.) In the first Funding Year, the applicant must be in compliance with CIPA or undertaking actions to comply with CIPA, in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance services.

Once the First Funding Year is established, the Funding Year immediately following the First Funding Year becomes the **Second Funding Year** for purposes of CIPA. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Second Funding Year, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for the Second Funding Year.

The **Third Funding Year** for purposes of CIPA is the Funding Year immediately following the Second Funding Year. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Third Funding Year, it must be in compliance with CIPA.

You must be in compliance with CIPA for any Funding Year thereafter.

The following situations WOULD constitute the Administrative Authority's First Funding Year:

- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the Billed Entity cancels all of its Funding Requests on a Form 500.
- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the service provider does not receive a corresponding disbursement.

The following situations WOULD NOT constitute the Administrative Authority's First Funding Year:

- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, but takes no further action.
- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, submits Form 486, but the Form 486 is not successfully data entered and no Form 486 Notification Letter is issued.
- The Billed Entity applies only for Telecommunications Services.

III. SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

Who Must Submit the Form 479?

In general, the Administrative Authority is the entity that must complete Form 479. For a school, the Administrative Authority may be the school, school district, school board, local educational agency, or other authority with responsibility for administration of the school. For a library, the Administrative Authority may be the library, library board, or other authority with responsibility for administration of the library.

If the Administrative Authority is also the Billed Entity, the Administrative Authority certifies on the Form 486. If the Administrative Authority is not the Billed Entity, the Administrative Authority must complete Form 479, and submit the Form 479 to the Billed Entity. The Billed Entity then certifies on Form 486 that it has collected duly completed and signed Form(s) 479.

How Many Forms 479 to Submit to the Billed Entity?

Generally, you will complete one Form 479 for each of your Billed Entities.

When to Submit the Form 479?

The Billed Entity must receive your completed and signed Forms 479 in time to postmark the Billed Entity's Form 486 to meet Form 486 deadlines. You should work with your Billed Entity to determine when to submit your Form 479.

You must complete Form 479 for each Funding Year in which you receive discounted services beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and after.

SPECIAL NOTE FOR LIBRARIES AND CONSORTIA CONTAINING LIBRARIES FOR FUNDING YEAR 2003: On July 24, 2003, the FCC released an Order (FCC 03-188) to bring its implementation of CIPA into compliance with the recent United States Supreme Court decision on CIPA. The Order states that library consortium members who filed the September 2002 version of the Form 479 for FY2003 funding requests prior to the effective date of the Order must file the revised Form 479 with their billed entity within 45 days after the effective date of the Order. USAC expects the effective date of the Order to be in August 2003. To determine the effective date of the Order and the deadline for refiling Form 479, applicants should check the USAC website or contact the Client Service Bureau (see "Where to Get More Information?" below).

Note to Libraries in Funding Years 2003 and 2004.

- **For Funding Year 2003**, libraries must be in compliance with CIPA or undertaking actions to comply with CIPA in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance.
- If a library that applied for funds for Internet Access, Internal Connections or Basic Maintenance in Funding Year 2003 applies for funds for Internet Access, Internal Connections or Basic Maintenance **in Funding Year 2004**, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A library so prevented may request a waiver for Funding Year 2004. (See "**Applying for funds**" above and the instructions for Item 6e below.)
- If a library has applied for funds for Internet Access, Internal Connections or Basic Maintenance in both Funding Year 2003 and Funding Year 2004, it must be in compliance with CIPA in Funding Year 2005 and any Funding Year thereafter. (See "**Applying for funds**" above.)
- Libraries that apply for funds for Internet Access, Internal Connections or Basic Maintenance for the first time in Funding Year 2004 or any subsequent year should follow the procedures in the "**Determination of Your First Funding Year for Purposes of CIPA**" above.

Where to Send Form 479?

The Form 479 must be filed with your Billed Entity.

DO NOT SUBMIT THE COMPLETED FCC FORM 479 TO THE SCHOOLS AND LIBRARIES DIVISION OR TO THE FCC; SUBMIT IT ONLY TO YOUR BILLED ENTITY.

Compliance.

Anyone filing false information is subject to penalties for false statements, including fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

All of the information required in the Form 479 must be completed in order for the Billed Entity to be able to certify as required on the FCC Form 486.

Where to Get More Information?

Information is available on the USAC website at www.usac.org/sl. Information is also available by contacting the SLD Client Service Bureau by email using the "Submit a Question" feature on the USAC website, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

IV. SPECIFIC INSTRUCTIONS

Type or clearly print in the spaces provided. Attach additional pages if necessary.

Administrative Authority's Form Identifier: Use this space to assign a number or letter of your own devising to facilitate communication with your Billed Entity about THIS particular Form 479. Your Administrative Authority's Form Identifier can be very simple; for example, if you are filing three Forms 479, you might label them "A," "B," and "C." The Administrative Authority's Form Identifier can also be descriptive, such as "Internet." Choose identifiers that suit your own record keeping needs.

A. Block 1: Administrative Authority Information

Block 1 of Form 479 asks you for your name, address, and basic identification information.

Item 1 - Provide the name of the Administrative Authority.

Item 2 - Provide the Funding Year (e.g., 2001 –2002) for which funds were requested or approved and for which the Billed Entity will be submitting a Form 486. Program Funding Years begin on July 1 and end on June 30. For example, Funding Year 2001 runs from July 1, 2001 through June 30, 2002. Cite only one Funding Year in this item.

Item 3 - Provide the Administrative Authority's full mailing address, whether a street address, Post Office Box number, or route number. Provide the Contact Person's Name; 10-digit telephone number including the area code; fax number; and e-mail address.

B. Block 2: Certifications and Signature

Block 2 of Form 479 asks you to certify with respect to your status as the Administrative Authority and with respect to your compliance with the Children's Internet Protection Act.

Item 4 – Certify that you are an Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. You must make the required certification(s) for the purposes of the Children's Internet Protection Act in order to receive discounted services. While the Billed Entity will not submit the Form 486 until after discount requests have been approved and a Funding Commitment Decision Letter (FCDL) has been issued, the Billed Entity may ask you to file the Form 479 in advance of approval of the requests so that the Billed Entity is ready to file the Form 486 once the FCDL has been received.

Item 5 – Certify to your recognition that you may be audited pursuant to this certification and will retain for five years any and all records that you rely upon to complete this form.

Item 6 - This item concerns compliance with the requirements of the Children's Internet Protection Act (CIPA), as codified at 47 U.S.C. § 254(h) and (l), and the implementing rules as codified at 47 C.F.R. § 54.520. Check the box that describes the status of compliance with the Children's Internet Protection Act. The certification statements in Item 6 of the Form 479 should be read as if you are addressing them to the Billed Entity.

An Administrative Authority can certify Item 6b only in the first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) for which it is applying for discounts for Internet Access or Internal Connections services. An Administrative Authority can seek a CIPA Waiver under Item 6d only in its Second Funding Year. If you request a CIPA Waiver, you certify that your schools or libraries will be in compliance before the start of the Third Funding Year. You cannot seek a CIPA Waiver in your Third Funding Year, even if you have a new school or library branch/outlet under your authority in that Funding Year. (See “**Impact of CIPA Requirements on Form 479**” above for a discussion of First, Second and Third Funding Years.) Note that libraries can request a CIPA Waiver under Item 6e in Funding Year 2004. (See the instructions for Item 6e below.)

Schools and libraries receiving E-rate discounts are required to have an Internet safety policy that addresses: (1) access by minors to inappropriate matter on the Internet and World Wide Web, (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (3) unauthorized access, including hacking, and other unlawful activities by minors online, (4) unauthorized disclosure, use, and dissemination of personal identification information regarding minors, and (5) measures designed to restrict minors’ access to materials harmful to minors. There is also a public notice and hearing/meeting requirement. The Internet safety policy must include the use of filtering or blocking technology that protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

- **Item 6a** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments has (have) complied with the requirements of the Children’s Internet Protection Act.
- **Item 6b** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of the Children’s Internet Protection Act for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

NOTE FOR LIBRARIES: If Funding Year 2003 is your Second or Third Funding Year for purposes of CIPA and you check Item 6b, you are certifying that you are in compliance with the Internet safety policy and the public notice and hearing/meeting requirements and that you are undertaking actions to be in compliance with the filtering or blocking technology requirement by the start of Funding Year 2004.

- **Item 6c** – Check here if you certify that the Children’s Internet Protection Act does not apply because the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested or received Funding Commitments is (are) receiving discount services only for Telecommunications Services.
- **Item 6d – CIPA Waiver. This item is applicable only to your Second Funding Year. (See “Impact of CIPA Requirements on Form 479” above for the definition of your Second Funding Year.)** Check here if you are providing notification that, as of the date of the start of discounted services, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the recipients(s) of service under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

For example, if in Funding Year 2001 you certify that you are undertaking such actions necessary to put the measures required by CIPA in place for Funding Year 2002, then in order to obtain discounts in Funding Year 2002, you must fully implement the measures prior to the start of services in that Funding Year, unless you obtain a waiver as a result of procurement/competitive bidding constraints.

- **Item 6e – CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004.** Check here if you are providing notification that, as of the date of the start of discounted services in Funding Year 2004, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the library(ies) under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

NOTE THAT the certification language in the Form 479 is not intended to fully set forth or explain all the requirements of CIPA.

Item 7 requires the signature of the Authorized Person.

Item 8 - Enter the date the Form 479 was signed. This date must include the month, day and year.

Item 9 - Print the name of the Authorized Person whose signature is provided in Item 7.

Item 10 - Provide the title or position of the Authorized Person whose signature is provided in Item 7.

Item 11 - Provide the telephone number, including area code, of the Authorized Person whose signature is provided in Item 7. This information is required in order to expedite any communications that may be necessary between the Authorized Person responsible for signing the Form 479 and the Billed Entity.

Submit completed forms to your Billed Entity.

V. REMINDERS

- The person authorized to provide the information required by Form 479 must sign and date Form 479.
- Provide data for all information items.
- This Form 479 is applicable to you only if you are an Administrative Authority who is not a Billed Entity. If you are starting services for which **you** were approved for discounts as the Billed Entity on a Form 471, please file a Form 486 and submit it to the Schools and Libraries Division.
- DO NOT send the Form 479 to USAC or to the FCC.
- DO send Form 479 to your Billed Entity.