

It is important that the following information (which is not a part of the contract) be given.

Years of training: College \_\_\_\_\_  
Certificate based on \_\_\_\_\_ Degree or \_\_\_\_\_  
\_\_\_\_\_ Semester Hours  
Social Security Number \_\_\_\_\_

Total years of experience \_\_\_\_\_  
Years of experience in this district \_\_\_\_\_  
Grade or subject to be taught \_\_\_\_\_  
Member of Teacher Retirement \_\_\_\_\_

# TEACHER'S CONTRACT

STATE OF ARKANSAS

COUNTY OF \_\_\_\_\_

**PARTIES:** The \_\_\_\_\_ School District, Party of the First Part, and \_\_\_\_\_, Party of the Second Part, agree as follows:

**EMPLOYMENT:** The Party of the First Part by a majority vote of the directors present at a legally held meeting on the \_\_\_\_\_ day of \_\_\_\_\_, agrees to employ \_\_\_\_\_ Party of the Second Part as provided herein:

**SERVICE:** Party of the Second Part agrees to perform services as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TIME:** The time period covered by this contract is: \_\_\_\_\_ Months of school; \_\_\_\_\_ Days of school; \_\_\_\_\_ Calendar months; From \_\_\_\_\_, to \_\_\_\_\_

**COMPENSATION FOR SERVICES:** Annual compensation under this contract is \$ \_\_\_\_\_ to be paid in \_\_\_\_\_ installments.

**BOARD POLICIES:** The personnel policies of each school district in effect at the time a teacher's contract is entered into or renewed shall be considered to be incorporated as terms of said contract and shall be binding upon both parties unless changed by mutual consent. (Act 224 of 1983) \_\_\_\_\_

**CERTIFICATION:** The Party of the Second Part certifies that at the date of this contract he or she is not under teaching contract with another school district except for part-time services shared by more than one school district which is listed herein: \_\_\_\_\_

**REFUND OF UNEARNED SALARY:** The Party of the Second Part agrees to refund to the school district any salary received for which no teaching services were rendered. (Ark. Stat. 80-1331)

**TERMINATION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**OTHER CONDITIONS OF EMPLOYMENT:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Given this, the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Party of the Second Part (Teacher)

\_\_\_\_\_  
President of the School Board

\_\_\_\_\_  
Address (Party of the Second Part)

\_\_\_\_\_  
Secretary of the School Board

# SCHOOL EMPLOYEE'S CONTRACT

(Non- Certified Employee)

\_\_\_\_\_ School District No. \_\_\_\_\_

STATE OF ARKANSAS  
COUNTY OF \_\_\_\_\_ }  
\_\_\_\_\_

\_\_\_\_\_  
(Social Security Number)

This contract, made and entered into by and between the above named school district

and \_\_\_\_\_  
Witnesseth:

By a majority vote of the directors present at a legally-held meeting\* on \_\_\_\_\_

\_\_\_\_\_, agrees to employ the said \_\_\_\_\_

\_\_\_\_\_ as \_\_\_\_\_ in the above named school district  
(Position)

for a period of \_\_\_\_\_ months, beginning on the \_\_\_\_\_ day

of \_\_\_\_\_ paying for said services as follows:

The rate of \$ \_\_\_\_\_ per month.

The rate of \$ \_\_\_\_\_ per hour/day.

The rate of \$ \_\_\_\_\_ per year.

Other conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Given this the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_ School District No. \_\_\_\_\_

(Employer)

(Employee)

By: \_\_\_\_\_

(President, School Board)

\_\_\_\_\_

(Local Address of Employee)

By: \_\_\_\_\_

(Secretary, School Board)

\_\_\_\_\_

(Permanent Address of Employee)

(Copies of this contract are to be given to (1) employee, (2) the school board, (3) the county treasurer, and (4) the county supervisor.)

\* A legally held meeting is one held: (1) on the regular meeting date of the school board at which a quorum is present; (2) at a called meeting for which each director has been duly notified in advance and at which a quorum is present.