▶[Type your name]

[Type your address]
Phone: [Type your phone number]
E-mail: [Type your e-mail address]
Website: [Type your website]

Objectives

[Type the objectives]

Education

[Type the degree] (**[Type the completion date]**)
▶ [Type list of accomplishments]

Experience

[Type the job title] ([Type the start date] –[Type the end date])
[Type the company name] ([Type the company address])
[Type job responsibilities]

Skills

▶ [Type list of skills]