

ABOUT PFE Help Doc

As a former enlisted Air Force member, I would study the PFE Manual by outlining the most important points and entering them into a file by using a word processor. This was an efficient way to study but time consuming. One of the disadvantages of word processing files is that they are sequential, which meant to get to chapter 10, you had to scroll through chapters 1-9. Even with the disadvantages associated with this method, I was still successful at getting promoted to E-5 and E-6 on the first try.

Upon my separation from the military, I decided I should share my study routine with other members. But I didn't want them to spend a lot of time creating word processing files. Well, with the advent of Windows, came hypertext technology, which allows the user to view documents randomly.

PFE Help Doc is a hypertext document which allows the user to view, annotate, bookmark, and print documents. The advantages of using **PFE Help Doc** are:

1. The file which covers chapters 1-17 of the PFE Manual is already created for you. All you've got to do is study it.
2. Study while using a word processor or creating graphics in Harvard Graphics. **PFE Help Doc** can be displayed on top or alongside any Windows software.
3. Run multiple copies of **PFE Help Doc** simultaneously. For instance, display chapters 2 and 8 at the same time by splitting the screen. You are only limited by the amount of screen space.
4. Keep track of the last location read by using the bookmark feature.
5. Can't remember what chapter covers Dependent Care Responsibilities? Use the search feature to locate topics. Search is extensive.
6. Jump to related topics within document.
7. **PFE Help Doc** can be resized, maximized, or minimized to an icon.
8. Print information by page or chapter.

If you are located within an office setting which does not allow you to study using the paper bound PFE Manual, load **PFE Help Doc** on the office computer, or run from the floppy, and study while you work.

The Key to getting promoted is to spend as much time as possible studying the PFE Manual.

PFE Help Doc increasing your chances of getting promoted by allowing you to study at anytime using a computer with Windows.