

# Boss Everyware for Windows 95

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[Getting started: Test driving Boss Everyware](#)

Boss Everyware assembles data about computer usage and user work time. The data is recorded appropriately formatted such that it can be imported easily by a database management system or by a spreadsheet application.

THIS SOFTWARE CAN ONLY BE USED WITH EXPRESS CONSENT AND KNOWLEDGE OF THE USER / EMPLOYEE TO WHICH THE BOSS EVERYWARE IS BEING APPLIED.

[Reported Information](#)  
[Structure of Boss Everyware](#)

## Reported Information

### User Name

Name of the user who logged on.

### Application / Program name

Executable file name of the application the user interacted with.

### Window title / Document name

Title of the window the user interacted with. Usually the document handling applications will place the name of the opened document onto the window title.

#### Examples of window titles:

“Microsoft Word – BEWhelp.doc”

“Microsoft Excel - 51\_all.xls”

“FreeCell Game #27734”

“Exploring - E:\RAIL\DRAFT\TX\_S\SR96”

### Start / End time

Date-time stamps of the user's interaction with a particular window /application.

### Duration

Duration of user's interaction with particular window /application

### Form of the report

Report can be written either directly into a text file, formatted such that it can be imported easily by other data handling applications or into encrypted file. An encrypted file can be translated into the readable text file using the Boss Everywhere Manager. On a local area network, usage information from several workstations can be written into a single report file (encrypted or not) on the shared drive.

[Report examples](#)

[Structure of Boss Everywhere](#)

# Structure

Boss Everywhere consists of two parts:

## **Secret Agent**

The Secret Agent is a small hidden program that examines the desktop and creates the report. The Secret Agent can be installed separately from the Manager if so desired.

[Secret Agent working alone](#)

## **Manager**

The Manager is a normal application that can be used for configuring The Secret Agent, viewing reports, decrypting encrypted reports and appending a report file to another one.

[Configuring Boss Everywhere](#)

[Encrypted reports](#)

[Appending report to the already existing one](#)

# Getting started: Test driving Boss Everyware

[Report examples](#)

## ***Step 1. Installation.***

Run **install.exe**.

Press **[Next]** until it transforms into **[Finish]**.

Press **[Finish]**. Close the program group which appears.

Press **[OK]** on the box saying “Boss Everyware is now installed”.

Don't reboot the computer. Choose the Boss Everyware Manager from the Start menu (section **Programs | Boss Everyware**). The Boss Everyware Manager window will appear as well as **Step 2** of this test drive.

[Step 2. Running Secret Agent](#)

See also:

[Installing Boss Everyware](#)

## Getting started: Test driving Boss Everywhere

### ***Step 2. Running the Secret Agent.***

#### [Step 1. Installation](#)

Within the Boss Everywhere window, press **[Run]** (it's marked by a "Play" sign).

Minimize or close the Manager window.

Work for awhile as usual – editing documents, managing files, browsing the web, playing DOS-games, enjoying screen savers etc.

Restore the Manager window (or run the Manager again).

Click **[Open]** and choose the file "C:\BEWREP.TXT". In the table which appears, you may now see a record of all your actions.

Press **[Stop]**.

**Note:** it is not mandatory that the Manager program be turned on in order to record user "interaction" with the computer, i.e., the Secret Agent can also work without the presence of the Boss Everywhere Manager on the computer

#### [Step 3. Configuring.](#)

See also:

[Boss Everywhere for Windows 95](#)

## Getting started: Test driving Boss Everyware

### **Step 3. Configuring.**

#### [Step 2. Running Secret Agent](#)

Press **[Options]** in the Boss Everyware Manager window.

Mark the **Recreate report file**. Leave **Encrypt report file** empty. You may change all other options as you wish.

Click **[OK]** to close the options box and press **[Run]** again and then repeat **Step 2**. In this way you can see how the different options affect the content of report.

#### [Step 4. Importing reports.](#)

See also:

[Configuring Boss Everyware](#)  
[Encrypted reports](#)

## Getting started: Test driving Boss Everywhere

### ***Step 4. Importing reports.***

#### [Step 3. Configuring](#)

Now you may try to view the report file using **Notepad** to see what it looks like.(The report file is “C:\BEWREP.TXT” by default). . Or better yet, try to open it by your spreadsheet application. [Importing Report files by other applications](#)

After you have imported the report by a spreadsheet application you can filter, sort and analyze the report’s data as you wish!

And if you are familiar with using a database management system then you have unlimited possibilities with Boss Everywhere to analyze and store data about computer usage and thus employee productivity.

#### [Step 5. Tips.](#)

## Getting started: Test driving Boss Everyware

### **Step 5. Tips.**

#### [Step 4. Importing reports](#)

**If you want to run the Secret Agent** (a little program that observes user interaction and writes the report), select the **Service | Options** menu item in the Boss Everyware Manager, check the option **Run the Secret Agent at boot-up**, and then press **[OK]**. The next time you boot-up your system, the Secret Agent will self-load automatically.

**To stop the Secret Agent anytime**, press **[Ctrl]-[Alt]-[Delete]** and choose **bewha** from the task list which appears, then press **[End Task]**. However, if the Boss Everyware Manager is installed on this computer, it is recommended to use **[Stop]** within the Manager window.

**You can install the Secret Agent without** the Boss Everyware Manager by de-checking the **Install the Boss Everyware Manager** option on the second installation step (otherwise it will be installed by default). Or you can simply copy the file **bewha.exe** to a location on the computer where you wish to install it, and then prepare the set of options using the Boss Everyware Manager installed on another computer.

For more detailed information about installing and configuring the Secret Agent **without** the Boss Everyware Manager, see [The Secret Agent working alone](#)

#### [Step 6. Removal.](#)



## Getting started: Test driving Boss Everyware

### **Step 6. Removal.**

#### [Step 5. Tips](#)

You can easily remove Boss Everyware from your computer or repeat installation:

First, close the Boss Everyware Manager. **Don't stop the Secret Agent if it's running.**

Run **install.exe**. It detects the present copy of Boss Everyware on the computer.

Press **[Uninstall]**. After the package was removed **[Next]** appears.

Now you can close or continue the installation procedure.

See also:

#### [Removal](#)

## Report examples.

These reports reflect the same user activity reported according different configurations.

[Full report](#)

[Report without foreground windows titles](#)

[Report without windows titles](#)

**Note:** The column names are not included in real reports and shown here for explanation only.

# Report examples

## Full report

[Report without foreground windows titles](#)

[Report without windows titles](#)

In this case the Secret Agent follows switching of actual (foreground) windows, and all the details are recorded:

| User name  | Application      | Parent window  | Actual                        |
|--|------------------|--|-------------------------------|
| window   | Start time       | End time   | Time difference (seconds)     |
| STEPHEN EXCEL.EXE - Lc.xls   | 26/3/98 18:04:03 | Microsoft Excel - Lc.xls<br>26/3/98 18:04:04                             | Microsoft Excel<br>0          |
| STEPHEN EXCEL.EXE  | 26/3/98 18:04:12 | Microsoft Excel - Lc.xls<br>8  | Open 26/3/98                  |
| STEPHEN EXCEL.EXE  | 26/3/98 18:04:13 | Microsoft Excel - Lc.xls<br>26/3/98 18:04:13                             | Deleting...<br>0              |
| STEPHEN EXCEL.EXE Delete   | 26/3/98 18:04:13 | Microsoft Excel - Lc.xls<br>26/3/98 18:04:14                             | Confirm Folder<br>1           |
| STEPHEN EXCEL.EXE  | 26/3/98 18:04:14 | Microsoft Excel - Lc.xls<br>26/3/98 18:04:16                             | Open<br>2                     |
| STEPHEN EXCEL.EXE Invoice.xls  | 26/3/98 18:04:16 | Microsoft Excel - Invoice.xls<br>26/3/98 18:04:22                        | Microsoft Excel -<br>6        |
| STEPHEN WINWORD.EXE - Dmitry.doc   | 26/3/98 18:04:22 | Microsoft Word - Dmitry.doc<br>26/3/98 18:04:52                          | Microsoft Word<br>30          |
| STEPHEN EXPLORER.EXE   | 26/3/98 18:04:52 | Program Manager<br>26/3/98 18:05:16                                      | Program Manager<br>24         |
| STEPHEN IEXPLORE.EXE - Microsoft Internet Explorer                       | 26/3/98 18:05:17 | http://www.excite.com/ - Microsoft Internet Explorer<br>26/3/98 18:05:17 | http://www.excite.com/<br>0   |
| STEPHEN IEXPLORE.EXE Excite - Microsoft Internet Explorer                | 26/3/98 18:05:18 | Excite - Microsoft Internet Explorer<br>26/3/98 18:05:47                 | Excite - Microsoft<br>29      |
| STEPHEN IEXPLORE.EXE Get Started with Chat - Microsoft Internet Explorer | 26/3/98 18:05:48 | Get Started with Chat - Microsoft Internet Explorer<br>26/3/98 18:34:11  | Get Started with Chat<br>1777 |
| STEPHEN WINDOS.PROMPT  | 26/3/98 18:34:12 | MS-DOS Prompt<br>26/3/98 18:34:15  | MS-DOS Prompt<br>3            |
| STEPHEN WINDOS.PROMPT - NC   | 26/3/98 18:34:15 | MS-DOS Prompt - NC<br>26/3/98 18:34:15                                   | MS-DOS Prompt - NC<br>0       |
| STEPHEN WINDOS.PROMPT - NCMAIN   | 26/3/98 18:34:15 | MS-DOS Prompt - NCMAIN<br>26/3/98 18:37:38                               | MS-DOS Prompt - NCMAIN<br>202 |
| STEPHEN WINDOS.PROMPT  | 26/3/98 18:37:38 | MS-DOS Prompt<br>26/3/98 18:38:04  | MS-DOS Prompt<br>26           |
| STEPHEN WINDOS.PROMPT - ARJ  | 26/3/98 18:38:04 | MS-DOS Prompt - ARJ<br>26/3/98 18:39:59                                  | MS-DOS Prompt - ARJ<br>115    |
| STEPHEN WINDOS.PROMPT  | 26/3/98 18:39:59 | MS-DOS Prompt<br>26/3/98 18:40:02  | MS-DOS Prompt<br>3            |
| STEPHEN EXPLORER.EXE   | 26/3/98 18:40:50 | Program Manager<br>26/3/98 18:40:53                                      | Program Manager<br>3          |
| STEPHEN EXPLORER.EXE My Computer   | 26/3/98 18:40:53 | My Computer<br>26/3/98 18:41:00  | My Computer<br>7              |
| STEPHEN EXPLORER.EXE C:\   | 26/3/98 18:41:00 | C:\<br>26/3/98 18:41:11  | C:\<br>11                     |
| STEPHEN EXPLORER.EXE C:\   | 26/3/98 18:41:34 | Deleting...<br>26/3/98 18:41:34  | Deleting...<br>0              |
| STEPHEN EXPLORER.EXE C:\   | 26/3/98 18:41:34 | Confirm File Delete<br>26/3/98 18:41:36                                  | Confirm File Delete<br>2      |
| STEPHEN EXPLORER.EXE C:\   | 26/3/98 18:41:36 | C:\<br>26/3/98 18:41:44  | C:\<br>8                      |

[Configuring Boss Everywhere Reported Information](#)

## Report examples

### **Report without foreground windows titles**

[Full report](#)  
[Report without windows titles](#)

If the option **Write Actual Window Text** is turned off, the Secret Agent will not record foreground windows, only the parent (document) windows will be recorded:

| <b>User name</b> | <b>Application</b> | <b>Parent window</b>                                 | <b>Start</b>     |
|------------------|--------------------|--|------------------|
| <b>time</b>      | <b>End time</b>    | <b>Time difference (seconds)</b>                     |                  |
| STEPHEN          | EXCEL.EXE          | Microsoft Excel - Lc.xls                             | 26/3/98          |
| 18:04:03         | 26/3/98 18:04:16   | 13   |                  |
| STEPHEN          | EXCEL.EXE          | Microsoft Excel - Invoice.xls                        | 26/3/98 18:04:16 |
|                  | 26/3/98 18:04:22   | 6  |                  |
| STEPHEN          | WINWORD.EXE        | Microsoft Word - Dmitry.doc                          | 26/3/98          |
| 18:04:22         | 26/3/98 18:04:52   | 30   |                  |
| STEPHEN          | EXPLORER.EXE       | Program Manager                                      | 26/3/98 18:04:52 |
|                  | 26/3/98 18:05:16   | 24   |                  |
| STEPHEN          | IEXPLORE.EXE       | http://www.excite.com/ - Microsoft Internet Explorer | 26/3/98 18:05:17 |
|                  | 26/3/98 18:05:17   | 0  |                  |
| STEPHEN          | IEXPLORE.EXE       | Excite - Microsoft Internet Explorer                 | 26/3/98 18:05:18 |
|                  | 26/3/98 18:05:47   | 29   |                  |
| STEPHEN          | IEXPLORE.EXE       | Get Started with Chat - Microsoft Internet Explorer  | 26/3/98 18:05:48 |
|                  | 26/3/98 18:34:11   | 1777   |                  |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt  | 26/3/98 18:34:12 |
|                  | 26/3/98 18:34:15   | 3  |                  |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt - NC                                   | 26/3/98 18:34:15 |
|                  | 26/3/98 18:34:15   | 0  |                  |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt - NCMAIN                               | 26/3/98 18:34:15 |
| 18:37:38         | 202                |  | 26/3/98          |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt  | 26/3/98 18:37:38 |
|                  | 26/3/98 18:38:04   | 26   |                  |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt - ARJ                                  | 26/3/98 18:38:04 |
|                  | 26/3/98 18:39:59   | 115  |                  |
| STEPHEN          | WINOA386.MOD       | MS-DOS Prompt  | 26/3/98 18:39:59 |
|                  | 26/3/98 18:40:02   | 3  |                  |
| STEPHEN          | EXPLORER.EXE       | Program Manager                                      | 26/3/98 18:40:50 |
|                  | 26/3/98 18:40:53   | 3  |                  |
| STEPHEN          | EXPLORER.EXE       | My Computer  | 26/3/98 18:40:53 |
|                  | 26/3/98 18:41:00   | 7  |                  |
| STEPHEN          | EXPLORER.EXE       | C:\  | 26/3/98 18:41:00 |
|                  | 26/3/98 18:41:44   | 44   |                  |

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[Reported Information](#)

## Report examples.

### ***Report without windows titles.***

[Full report](#)  
[Report without foreground windows titles](#)

If both the options **Write Actual Window Text** and **Write Parent Window Text** is turned off, the Secret Agent records only switching of applications. This type of report is the most concise but the least detailed.

| <b>User name</b> | <b>Application</b> | <b>Start time</b> | <b>End time</b>  | <b>Time difference</b> |
|------------------|--------------------|-------------------|------------------|------------------------|
| STEPHEN          | EXCEL.EXE          | 26/3/98 18:04:03  | 26/3/98 18:04:22 | 19                     |
| STEPHEN          | WINWORD.EXE        | 26/3/98 18:04:22  | 26/3/98 18:04:52 | 30                     |
| STEPHEN          | EXPLORER.EXE       | 26/3/98 18:04:52  | 26/3/98 18:05:16 | 24                     |
| STEPHEN          | IEXPLORE.EXE       | 26/3/98 18:05:17  | 26/3/98 18:34:11 | 1734                   |
| STEPHEN          | WINOA386.MOD       | 26/3/98 18:34:12  | 26/3/98 18:40:02 | 350                    |
| STEPHEN          | EXPLORER.EXE       | 26/3/98 18:40:50  | 26/3/98 18:41:44 | 54                     |

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## Installing Boss Everywhere

Run **install.exe**. You will be asked to specify where to install it, as well as, whether or not you would prefer to install both the Secret Agent and the Manager or just The Secret Agent by itself. You will then be asked to choose the options you want for the Secret Agent. For an explanation of the options please refer to [Configuring Boss Everywhere](#)

If you choose to install both the Secret Agent and the Manager, you can specify the group and the shortcut location for the Manager.

## Configuring Boss Everywhere

You can control the form and details of the reports written by the Secret Agent using the configuration panel situated within the installation utility and the Boss Everywhere Manager.

In the Boss Everywhere Manager, select the **Service | Options** menu item. This will display the options panel where you can change the various parameters listed below.

[List of configurable parameters](#)

## List of configurable parameters

### **Run Secret Agent at the boot time**

Check this item if you want to the Secret Agent to start automatically every time Windows boots-up.

### **Re-create report file**

If checked, the report file will be emptied every time the Secret Agent starts.

### **Report file name and location**

Here you can specify the report file name and location. Extension for the text files is **.TXT** and for encrypted report files - **.BEW**. In case the Secret Agent can not write into a specified location (network inaccessible, access denied etc.) it will write the report into Window's system directory.

### **Field separator**

Specifies the character to separate different values in a report string. By default, the TAB (means tabulation) is used. It allows the importation of the report files most into other applications like MS Excel, Lotus 1-2-3 or MS Access. If you want to use ODBC text driver to access Boss Everywhere report data, the comma may be more appropriate (comma used as default field delimiter in this driver).

### **Encrypt report file**

If checked, the report file will be written automatically in an encrypted format, so you can read it only if you're using the Boss Everywhere Manager.

### **Poll report files**

If checked, the Secret Agent will generate its own report files for each application that the user interacts with. These reports will be placed in the same location where the exe-files of these applications are placed. The path specified in the option **Report file name and location** will be ignored.

### **Summation of activity time**

This option orders the Secret Agent, whether or not it should write the time difference between the starting-point of the user interaction and its ending-point, and if so, in which format. Formats can be HH:MM:SS or simply the sum of the seconds.

### **Exe-file name**

This option orders the Secret Agent, whether or not it should write the exe-file name of the application interacting with user and if it should, whether with or without the full path.

### **Write time in 12-hour AM / PM format**

If checked, the Secret Agent will write the starting/ending-point times in 12-hour AM /PM format. Some database applications (for example, MS Access) will not import information correctly from the text files in this format. If it's not checked (default), the time will be written in 24-hour scale format.

### **Write user name**

If checked, the report string will begin with the name of the user who logged on. Useful if you collect information from different computers on the network which are combined into a single report file.

### **Write actual window text**

If checked, the Secret Agent writes the titles of the foreground windows, including the dialog boxes like "Open file", "Save file as..." etc.



**Write parent window text**

If checked, the Secret Agent writes the title of the parent window corresponding to the foreground window, the user is currently interacting with. Useful if you want to filter out all the short lived dialog boxes.

[Report examples](#)

[The Secret Agent working alone](#)

[Encrypted reports](#)

## The Secret Agent working alone

If you need to install the Secret Agent on several computers, you can do it using installation utility, keeping the checkbox **Install Boss Everyware Manager** clear . But if you want to install the Secret Agent on a number of workstations bound in a local area network, the technique described below can help you to do this more easily.

**Note:** if several Secret Agents combine their reports into one single file on a shared network drive, they must use the same configuration set or the combined report may become unintelligible (because of columns mix).

You can also refer to the two following topics to help you to reconfigure the Secret Agent installed alone, without installing the Boss Everyware Manager on the same computer.

However you should always have at least one copy of the Boss Everyware Manager running on at least one computer.

[The Secret Agent working alone. Installing.](#)

[The Secret Agent working alone. Configuring.](#)

## The Secret Agent working alone. Installing

Copy the Secret Agent executable file into the desired location. If not configured, it will work according to the default configuration, which you will see when you open the configuration panel for the first time. Specifically, the report will be writing into the "C:\BEWREP.TXT" file.

[The Secret Agent working alone](#)  
[The Secret Agent working alone. Configuring.](#)

## The Secret Agent working alone. Configuring

Using the configuration panel within the Manager you can generate an updated file for the system registry. To do this, open the configuration panel and select the **Service | Options** menu item.

Regulate the options according to the way you want the stand-alone Secret Agent to work. Click **[Save As]** on the configuration panel. Type the name for the registry update file. The extension of this file must be .REG.

After you have stored the set of options in the external file, click **[Cancel]** on the configuration panel to avoid changing the configuration of the Secret Agent already installed on this computer.

Now copy (or make visible if the computers are bound in a LAN) the prepared registry update file to the computer where the stand-alone Secret Agent is placed. Double-click this file from Windows Explorer to update the system registry and change the configuration of the Secret Agent.

[The Secret Agent working alone](#)  
[Installing Secret Agent alone](#)  
[Configuring Boss Everywhere](#)

## Encrypted reports

[How to force Secret Agent to encrypt report files?](#)  
[How to decrypt encrypted report files?](#)

## How to force Secret Agent to encrypt report files?

Within the configuration panel check the option **Encrypt report file** and click **[OK]**. Next time the Secret Agent starts, it will write the report in encrypted format. The default extension of encrypted report file is **.BEW**.

[Configuring Boss Everywhere](#)  
[How to decrypt encrypted report files?](#)

## How to decrypt report files?

First, open the encrypted report file selecting the **File | Open** menu item in the Boss Everywhere Manager. After the report appears on the screen select **File | Save As...**, specify the file name and click **[OK]**. The report will be saved as a normal text file under the name you have specified and it may now be imported by another data handling application if so desired.

[How to force Secret Agent to encrypt report files?](#)

## Appending new reports to the existing one.

Open the report file you want to append and select the **File | Open** menu item within the Manager. Then select the **File | Append to** menu item. In the dialog box which now appears select a report **text** file to which you want to append the opened report. Click **[OK]**.

**Note:** Both reports must have an equal number of columns. Otherwise the resulting report may become unintelligible. It is preferable that both reports are written using the same set of options.

[Importing reports by other applications](#)



## Importing reports by other applications

[MS Excel](#)

[Lotus 1-2-3](#)

[MS Access](#)

[ODBC driver configuration](#)

## Importing reports by MS Excel

Select **File | Open** menu item.

Specify **Text files** in the **Files of type** pull down box.

Select the report file and press **[Open]**. The text import wizard window now appears.

If the **Field separator** parameter that the Secret Agent used writing this report was TAB (default), press **[Finish]**.  
If not, press **[Next]**, and specify the field separator (specified there as “delimiter”) used by Secret Agent.

Press **[Finish]**.

## Importing reports by Lotus 1-2-3

Select the **File | Open** menu item.

Specify **Text** in the **File type** pull down box. If the **Field separator** parameter that the Secret Agent used writing this report was TAB (default), press **[OK]**. If not, press **[Text Options...]**, and specify the field used by the Secret Agent.

Select the report file and press **[OK]**.

## Importing reports by MS Access

Switch to the **Tables** page in the database window.

Press **[New]**. Select the **Import table** option from the list which now appears.

Specify **Text files** in the **Files of type** pull down box.

Select the report file and press **[Import]**.

If the **Field separator** parameter that the Secret Agent used writing this report was TAB (default), press **[Finish]**.

If not, press **[Next]**, and specify the field separator used by Secret Agent.

Press **[Finish]**.

## ODBC data source configuration

If you are familiar with a Database Management System you may want to create application to analyze the Boss Everyware reports using queries, custom reports etc. In this case you may need to connect to the Boss Everyware reports via ODBC data sources.

This assumes that you have a Microsoft 32-bit ODBC Text driver already installed.

To create an ODBC data source, open **ODBC Data Source Administrator** utility from the Control Panel. Open the **System DSN** page. (Creating the System data source described here. Creating the File data source or the User data source is very similar. If you don't know the difference between these kinds of Data sources, please refer to **ODBC Help**).

Press **[Add]**. Select the **Microsoft Text Driver** in the list of drivers which now appears.

Press **[Finish]**. Type the file name of the System data source you want to create.

Clear the box **Use current directory** in the **ODBC Text setup** dialog box appeared. Select directory where the Boss Everyware report files are stored.

Press **[Options>>]**.

Press **[Define format]**. Keep clear box **Column Name Header**. Select in the **Format** pull down box the appropriate field separator - you can specify the default value (valid for all report files which appear in that directory) and/or for each particular report file.

**Note:** By default the ODBC driver uses the **comma** (CSV) as separator. If you've used **TAB** or another symbol as a delimiter in your report files don't forget to specify this here!

Press **[OK]**. The data source is created.

Now you can use the Boss Everyware reports in a wide variety of database systems. It's recommended, of course, to translate these report text tables into the format of the appropriate database table.

## Removing Boss Everywhere

[using installation utility](#)  
[manually](#)

## Removal using installation utility

**Important:** Do not stop the Secret Agent using [Ctrl]-[Alt]-[Del] combination before running the installation utility!  
Use the Installation Utility to stop the Secret Agent!

Run **install.exe**.

It will detect the presence of Boss Everyware installed on the computer and **[Uninstall]** will appear. Press it.

After the message "Boss Everyware was removed from your computer" appears, press **[Close]**.

Boss Everyware is now completely removed.

[Installing Boss Everyware](#)  
[Secret Agent working alone](#)

## Removing Boss Everyware manually

**Note:** It's preferable that only **experienced users** attempt to remove Boss Everyware manually. If you are not familiar with the system registry, use the installation utility to remove Boss Everyware.

[Removal using installation utility](#)

1. Delete the files listed below from your hard disk.

BEWHA.EXE  
BEWMAN.EXE  
README.TXT  
BEW.HLP  
BEW.CNT  
BEW.GID  
REGISTER.EXE  
REGISTER.HLP  
INSTLIST

If you don't know the location of these files, use the "Find file or folder" tool in the Windows Explorer to find them.

2. Delete the program group of Boss Everyware in the Start menu.

3. Run the System Registry Editor. To do that, press **[Start]**, and then select "Run", type **regedit** and press **[OK]**. Delete the next registry keys:

**HKEY\_LOCAL\_MACHINE\SOFTWARE\Jmerik\BossEveryware\1.0**  
(locations of the Secret Agent and the Manager are stored here)

**HKEY\_CURRENT\_USER\Software\Jmerik\BossEveryware**  
(all the configurable parameters of the Secret Agent are stored here)

If the Secret Agent was started when the computer was booted-up, delete the value "BEWHA.EXE" in the key

**HKEY\_LOCAL\_MACHINE\SOFTWARE\Microsoft\Windows\CurrentVersion\Run**

**Warning: Be careful not to delete this key!**



## How to register Boss Everyware

Registration entitles you to free updates of the Boss Everyware version 1.XX and technical support. Registered users will be able to get the next version at a greatly reduced price.

If you would like to register **Boss Everyware**, you may do it either

[on-line](#)

or

[via e-mail, phone, fax or postal mail.](#)

You can pay by MasterCard, VISA, American Express, Diners Club, Discover, Eurocheque (DM), Bank wire transfer, US\$ Check, Cash.

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To find the newest information about Boss Everyware, please check the

{button Go to > ,EF(`http://ourworld.compuserve.com/homepages/jmerik/bossever.htm`,`1`,``)} **Boss  
Everyware Web Page**

**Pricing:**

Single user license: US\$ 34  
Site license: US\$ 390  
Worldwide (corporate) license: US\$ 1490

See also: [License Agreement](#)

## Register on-line

There are two sites where you can register the Boss Everywhere on-line. All credit card data are transmitted using the secure SSL connection.

Either

**1.**

{button Go to >,EF(`http://www.shareit.com/programs/101201.htm`,`1`,``)}  
**http://www.shareit.com/programs/101201.htm**

**Location:** Europe

**Payment:** MasterCard, VISA, American Express, and Diners Club.

**Delay:** Registered copy will be sent to you within 24 hours.

or **2.**

{button Go to >,EF(`http://order.kagi.com/?GDJ&S`,`1`,``)} **http://order.kagi.com/?GDJ**

**Location:** US

**Payment:** MasterCard, VISA, American Express, Diners Club, and Discover.

**Delay:** Registered copy will be sent to you within a maximum of 4 days.

## Register via e-mail, phone, fax or postal mail

There are two addresses you may send the order form to:

### **US:**

Use the Registration Utility to prepare the order form. Send this form via e-mail, fax or postal mail to the address specified in the Registration Utility. You can pay by MasterCard, VISA, American Express, Diners Club, Discover, US\$ Checks, Cash.

{button Run the Registration Utility,EF(`register.exe`,`1`,``)}

### **Europe:**

Please print out or copy the following form, fill it in and send via e-mail, fax or postal mail to

Reimold&Schumann Internet Services  
ShareIt!  
Habsburgerring 3  
50674 Koeln  
Germany

Phone: +49-221-2407279 (weekdays)  
Fax: +49-221-2407278  
E-Mail: register@shareit.com

[Form for single user license](#)

[Form for site license](#)

[Form for worldwide \(corporate\) license](#)

This way you can pay by MasterCard, VISA, American Express, Diners Club, Eurocheque (DM), Bank wire transfer, US\$ Check, Cash.

# Registration form for Boss Everywhere. Single user license.

**Program No.: 101201**

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Company: \_\_\_\_\_

Street and #: \_\_\_\_\_

City, State, postal code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**How would you like to pay the registration fee of \$34:**

credit card - wire transfer - EuroCheque - cash

**Credit card information (if applicable)**

Credit card: Visa - Eurocard/Mastercard - American Express - Diners Club

Card holder: \_\_\_\_\_

Card No.: \_\_\_\_\_

Date of Expiration : \_\_\_\_\_

**Date / Signature** \_\_\_\_\_

# Registration form for Boss Everywhere. Site license.

**Program No.: 101212**

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Company: \_\_\_\_\_

Street and #: \_\_\_\_\_

City, State, postal code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**How would you like to pay the registration fee of \$390:**

credit card - wire transfer - EuroCheque - cash

**Credit card information (if applicable)**

Credit card: Visa - Eurocard/Mastercard - American Express - Diners Club

Card holder: \_\_\_\_\_

Card No.: \_\_\_\_\_

Date of Expiration : \_\_\_\_\_

**Date / Signature** \_\_\_\_\_

# Registration form for Boss Everywhere. Worldwide (corporate) license.

**Program No.: 101213**

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Company: \_\_\_\_\_

Street and #: \_\_\_\_\_

City, State, postal code: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**How would you like to pay the registration fee of \$1490:**

credit card - wire transfer - EuroCheque - cash

**Credit card information (if applicable)**

Credit card: Visa - Eurocard/Mastercard - American Express - Diners Club

Card holder: \_\_\_\_\_

Card No.: \_\_\_\_\_

Date of Expiration : \_\_\_\_\_

**Date / Signature** \_\_\_\_\_

## Definition of shareware

Shareware distribution gives users a chance to try software before buying it. If you try a Shareware program and continue using it, you are expected to register. Individual programs differ on details -- some request registration while others require it, some specify a maximum trial period. With registration, you get anything from the simple right to continue using the software to an updated program with printed manual. Copyright laws apply to both Shareware and commercial software, and the copyright holder retains all rights, with a few specific exceptions as stated below. Shareware authors are accomplished programmers, just like commercial authors, and the programs are of comparable quality. (In both cases, there are good programs and bad ones!) The main difference is in the method of distribution. The author specifically grants the right to copy and distribute the software, either to all and sundry or to a specific group.

Shareware is a distribution method, not a type of software. You should find software that suits your needs and pocketbook, whether it's commercial or Shareware. The Shareware system makes fitting your needs easier, because you can try before you buy. And because the overhead is low, prices are low also. Shareware has the ultimate money-back guarantee -- if you don't use the product, you don't pay for it.

## Disclaimer of warranty

Users of Boss Everywhere must accept this disclaimer of warranty:

"Boss Everywhere is supplied as is. The author disclaims all warranties, expressed or implied, including, without limitation, the warranties of merchantability and of fitness for any purpose. The author assumes no liability for damages, direct or consequential, which may result from the use of Boss Everywhere."



## License Agreement

THIS SOFTWARE CAN ONLY BE USED WITH EXPRESS CONSENT AND KNOWLEDGE OF THE USER / EMPLOYEE TO WHICH THE BOSS EVERYWARE IS BEING APPLIED.

Boss Everyware is a "shareware program" and is provided at no charge to the user for evaluation. Feel free to share it with your friends, but please do not give it away altered or as part of another system. The essence of "user-supported" software is to provide personal computer users with quality software without high prices, and yet to provide incentive for programmers to continue to develop new products. If you find this program useful and find that you are using Boss Everyware and continue to use Boss Everyware after a reasonable trial period, you must make a registration payment to the author.

The single user license (for the fee of 34 USD) allows the installation and the use of Boss Everyware by only one person at a time i.e., one computer/software.

The site license (for the fee of 390 USD) allows the installation and use of the Boss Everyware in the scope of the single office or the office's local area network. It also allows incorporating the Boss Everyware software into an office surveillance system developed for in-house use.

The corporate (world-wide) license (for the fee of 1490 USD) allows installation and use of the Boss Everyware in unlimited number of offices and local area networks concerning to one company world-wide. It also allows incorporating the Boss Everyware software into a corporate surveillance system developed for in-house use.

Commercial users of Boss Everyware must register and pay for their copies of Boss Everyware within 30 days of first use or their license is withdrawn.

You are encouraged to pass a copy of Boss Everyware along to your friends for evaluation. Please encourage them to register their copy if they find that they can use it. All registered users will receive a copy of the latest version of the Boss Everyware system.



