

Help for Ultimate Children's Encyclopedia

[Click here to see the complete Help contents list.](#)

Welcome to my room! At first sight, it looks like an ordinary kid's room, doesn't it? But there's nothing ordinary about it, once you put on my goggles! When you put them on, the room fills up with magical doorways into fun, fact-filled worlds. Just move your mouse around to see what I mean.

As you move around the room, you'll see topic names appear--like if you move over my chemistry set, you'll see the topic "Science." There are seventeen different topics in all. When you see one you want to learn about, just click it. You'll be taken to a [topic screen](#) where you can choose an [article](#) to explore.

The other cool thing about my [goggles](#) is that they include tools specially made for exploring and learning, like a [journal](#), and a [Find](#) feature and a [dictionary](#).

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For help on Help, press **F1**.

The Topic Screen



When you click a topic in my room, you're taken to a topic screen, where you can narrow your focus and choose an article to explore.

Each topic is sorted into two or more categories. Click a category and the article list will show only the articles in that category. Click **See All** and the article list will show all the articles in all the categories for that topic. (When you select a topic and the topic screen appears, **See All** is automatically selected, so you can see all articles for that topic right away.)

If you know exactly what you want to find, type it in the box at the top of the topic screen and press **Enter**. If you just want to browse through the list, click the **down arrow**.

When you find an article you want to see, click on its name or icon.

Each time you access a topic screen, I'll be there to help. I've been exploring the *Childrens Encyclopedia* materials for a while now, so I can offer tips on interesting things to look up and ways to help you work smarter.

To return to my room, click **Go To Room** at the bottom left of the screen. Click the **Go Back** arrow, in the top left corner of the screen, to return to the previous screen.

[Click here to see the complete Help contents list.](#)

The Article Screen

The article screen is pretty simple: article text on the left, related multimedia on the right.

To read the article, use the arrows to scroll through the text. If you see a word you don't know, click it and the dictionary will show you the word's definition. (To return to the article from the dictionary, click the **Go Back** arrow in the top left corner of the screen.)

Each article includes icons. Those are the little pictures you see under the article text. Some articles have only one or two icons, while others have lots. [Click here to find out more about the icons you'll find in articles.](#)



When you open an article, the program automatically shrinks or enlarges the related picture to fit the article screen. For a better view of the picture, click the **Picture Size** button in the top right corner of the screen. Click the button again to return to the article screen.

The Dictionary & Thesaurus

There are two ways to access the dictionary and thesaurus: click a word in an article or caption to see the definition of that word or just click the **Dictionary/Thesaurus** button in the bottom left corner of the screen.

The dictionary/thesaurus screen consists of three areas: the entry box, the word list, and the definition area.

Use the entry box to find a specific word quickly. Simply type an entry and press **Enter**.

To browse the word list, use the up and down arrows. To see a word's definition and thesaurus entry, simply click the word in the word list.

The definition area displays the dictionary and thesaurus entries for the selected word. Use the up and down arrows to scroll through long entries.

Have you ever looked up a word to find out what it means, only to find that the definition itself contains a word you don't know? If that happens to you in this dictionary, just click the word you don't know and you'll see its definition!

[Click here for details on the dictionary and thesaurus contents.](#)

The Timeline

Some articles are linked to a timeline so you can learn about one or more important events related to the article's subject. If you see a timeline icon in an article, click it to open the timeline. If there is more than one related timeline entry, a list will appear when you click the timeline icon. Click the entry you want to open the timeline.

The timeline screen automatically opens to the related timeline entry. To see other events that occurred around the same time, use the up and down arrows. To see the article related to another timeline entry, click the small article icon below it.

Ultimate Children's Encyclopedia contains two timelines: one that traces world history and one specifically about U.S. history. Click the **World** or **USA** button to select the timeline you want to see.

To see a specific year, click **Go To Year**. Then type a year, choose "A.D." or "B.C." and press **Enter**. If you change your mind, click **Forget It** to return to the timeline.

Venturing Online

Click the phone in my room for a ride on the information highway! *From Ultimate Children's Encyclopedia*, you can access the online service of your choice.

The first time you access the online feature, you have to tell the program where to find the software for your on-line service. [Click here for details on how to configure Ultimate Children's Encyclopedia for on-line service or to change the current configuration.](#)

Once the program has been configured for your online service, just click the phone in my room and you'll be connected directly to your service.

A note to America Online trial subscribers: If you are not already an America Online subscriber, you will be asked for subscriber information when you first launch the service. The user ID and password that you will need to log onto America Online as a new subscriber are shown on-screen before the AOL log-in screen. Be sure to jot down the ID and password so it will be handy when you need it.

After your initial session on America Online, you will be taken directly to the Compton's NewMedia Forum whenever you launch AOL from *Ultimate Children's Encyclopedia*.

Configuring *Ultimate Children's Encyclopedia* for Online Service

If you have not configured the program for on-line service, or if you want to change the current online setting, follow the steps below.

To install the America Online software:

1. Load *Ultimate Children's Encyclopedia* and click the phone in my room.
2. Click **Proceed** at the On-Line welcome screen. You will be given the option to install the software for an America Online trial subscription.

To configure the program to use your existing on-line service:

1. Click the phone in my room.
2. Select **Change Settings** in the On-Line welcome screen.
3. In the On-Line settings window, click the small arrow to the right of the Online Application box and select an on-line application. If the service you want does not appear in the list, select **Other**.
4. Make sure the path displayed in the Path box points to the appropriate .exe file for your on-line software. If necessary, use the **Browse** button or type the correct path in the Path box.
5. When the settings are correct, click **OK**.

All About Words

"All About Words" is one of my favorite features! To access this part of the program, click the **All About Words** button in the bottom left corner of the screen.

Here you'll learn about the English language and how it's used, and sharpen your writing skills as well as your understanding. You will find famous sayings, the meaning of wise sayings and proverbs, common phrases and idioms, what makes up a word, the history of words, and get expert advice on using English properly.

Like the dictionary, the "All About Words" screen includes an entry box where you can type a search word, a list of words that you can scroll through and choose from, and a text area where you can read about your selection.

The little icons along the left side of the word list indicate which category the entries belong to--so an entry with a crocodile next to it is about common phrases and expressions, while an entry with a professor by it is an entry about English usage.

Just like in the article screen, if you see a word you don't know in the text area, click it to see its definition in the dictionary.

Finding Information



When you want to find specific information right away, click the **Find** button at the bottom of the screen.

At the Find screen, choose the kind of information you want:

Multimedia lists pictures, sounds and movies

Topic lists the seventeen topics in my room

All lists all the contents of *Ultimate Children's Encyclopedia*

Idea lets you type a word or phrase to find related articles

Article lists all the articles in *Ultimate Children's Encyclopedia*

Once you've chosen a type of information, type a search request in the entry box and press **Enter**, or click an item in the list to open it.

To close the Find box, click **Forget It**.

The Program Settings

The **Settings** button at the bottom of the screen allows you to customize some program settings so that *Ultimate Children's Encyclopedia* will work the way you like best.

When the top setting says "Hints are on," I'll appear periodically to give you help with the program. Click **Hints are on** to turn off the hint feature. When the setting says "Hints are off," I'll keep my comments to myself.

Click **Your journal is...** to choose the word processor you want to use as your journal. The default setting is *Microsoft Write* (in Windows 3.1) or *WordPad* (in Windows 95).

Click **Advanced Settings** to access additional program settings. Here you can select the online service you want to use and set the speed of the opening animation, which plays automatically when you start the program.

A note about the opening animation: If your computer has trouble playing the opening animation, the program automatically displays a window where you can reset the animation's playback speed. To disable this window, click the box next to "Don't display setting window." When there is an "x" in this box, the animation speed window will not appear.

Getting Help

Whenever you need quick information about a program feature, click the **Help** button at the bottom of the screen. When the cursor changes into a question mark, click on the feature you want explained.

For additional help information, press **F1**. The help screen will display information about the feature that is currently on-screen.

For help using the Windows Help feature, press **F1** while the help window is on-screen.

Copying Articles & Media



To copy the text of an article, click the **Copy** button, then select the **Article** icon. If you want to copy only a portion of an article, highlight the text you want to copy before clicking the **Copy** button.



To copy a picture, make sure the picture you want is on screen, click the **Copy** button, then select the **Picture** icon.

Picture Fact Icon



When you click the **Picture Facts** icon, a description of the current picture opens. When you're done reading the description, click **Forget It** to close it.

If you come across a word you don't know, click it to see its definition.

Related Articles Icon



When you click a **Related Articles** icon, you'll see a list of articles that are related to the one on-screen. Click an article title to see the related article. To return to the original article, click the **Go Back** arrow in the top left corner of the screen.

To close the Related Articles feature, click **Forget It**.

Quitting the Program



It's so much fun exploring with you, I wish you'd never have to leave. But, of course, you have to sleep sometime, don't you! When you're ready to leave *Ultimate Children's Encyclopedia*, click the **Quit** button in the bottom left corner of the screen.

If you have second thoughts about leaving, click **Forget It** to return to the program.

Printing Articles & Media



To print the text of an article, click the **Print** button, then select the **Article** icon. If you want to print only a portion of an article, highlight the text you want to print before clicking the **Print** button.



To print a picture, click the **Print** button and then select the **Picture** icon.

Go To Year

When the timeline is on-screen, and you want to see a specific year or time period, click **Go To Year**. Then, in the entry box, type the year you want to see, click on the "A.D." or "B.C." button, and press **Enter**. The "Go To Year" feature will close and the timeline will display the year you entered.

Technical Assistance

This product has been extensively tested and we expect that most customers will be enjoying *Ultimate Children's Encyclopedia* without ever needing to read this section. In the event that there is a conflict on your system, we are here to help.

Windows 95 promises to be a great advancement in the world of operating systems. However, due to the recent release of this software, extensive troubleshooting data is not yet available. Be sure to check the *readme.txt* file on the CD for last-minute information, and let us know your experiences with Windows 95 and *Ultimate Children's Encyclopedia*.

The [Self-Help Tools](#) section offers leads on diagnostic tools and do-it-yourself tips.

The Frequently Asked Questions sections list common questions and suggest solutions for [Windows 3.1](#).

The [WAV and MIDI Music Issues](#) section offers tips on playing sound files on your system.

The [Contacting Technical Support](#) section lists various ways to obtain technical support.

Self-Help Tools

We have found that many of our customers prefer to use "self-help" tools, so we have taken steps to provide as many of these as possible.

- * If you're not sure what components are installed on your computer or what the program's system requirements are, we've added a utility which will report them to you. In the program, click **Settings**, then hold down the **Ctrl** key while selecting **Meet the Crew**.
If the program is not loaded, simply run the *cnmsysi.exe* file on the compact disc.
 - * **Windows 95 users:** Run the *cnmsysi.exe* file in the `\win32\` directory.
 - * **Windows 3.1 users:** Run the *cnmsysi.exe* file in the `\win\` directory.
- * For a more in-depth view of your system, try one of these methods:
 - * **Windows 95 users:** Using the right mouse button, click on the **My Computer** icon in the top left corner of the desktop. Then select **Properties** from the pop-up menu that appears.
 - * **Windows 3.1 users:** Use the Microsoft Diagnostic utility that comes with MS-DOS and Windows. Simply go to the DOS prompt, type **MSD** and press **Enter**.
In addition, if you have questions about how Windows 3.1 is configured or if you need to make changes to your Windows 3.1 set-up, try the *SysEdit* command. Open the **File** menu in the Program Manager, and select **Run**. Then type **sysedit** and press **Enter**.
- * MS-DOS offers extensive help information. Type **help** at the DOS prompt.
- * If you encounter problems while installing the program, check the installation "log" file. This text file tells you what files have been installed, where they were installed, and any errors that occurred in the process. It can be very useful in determining where a problem may exist. Use a text editor or word processor to open the file called *setupzak.log*. You'll find it in the destination directory you specified during installation.
- * This CD contains files that can be run "as is"--there is no file compression. If you need to manually install the program, simply copy the files from the `\win32\` directory (Windows 95 users) or the `\win\` directory (Windows 3.1 users) on the CD to a *UCE* directory on your hard drive, and create an icon to launch it. These files will occupy approximately 6 megabytes of hard disk space. Be sure to turn off the "read-only" file attributes on the files you have copied. If they remain "read-only" files, you will not be able to customize the Preferences for the program.
- * You can install the America Online software without running or installing the program. Simply run the *25instal.exe* file in the `\aol\setup` directory on the compact disc.
- * Our Tech Support phone system has extensive "Question and Answer" sections available to assist you 24 hours a day. Any of these documents can be sent to the fax machine of your choice by selecting the Fax-On-Demand option. See Contacting Technical Support.

Frequently Asked Questions (Windows 3.1 only)

The following are questions asked by users with Windows 3.1 systems.

Q: Can I install *Video for Windows* without using the installation program?

A: The Microsoft Video for Windows utility can be run directly from this CD. Simply go to the `\VFW11E\` directory on the CD and run `setup.exe`.

Windows 95 users: Do not install Videos for Windows from the Ultimate Children's Encyclopedia CD onto your system. Windows 95 already includes the latest version of this software. Installing the version on the CD onto a Windows 95 system may result in system-wide conflicts.

Q: What do I do about an error message that says: *CDR-101 or Not Ready Reading (CD drive)*?

A: Error messages related to the computer's ability to read the CD are often easy to resolve. The following steps should fix most read-errors:

1. Make sure that the CD is clean and free of scratches. CDs can be washed in warm water and dish washing liquid. Scratched CDs should be replaced.
2. Don't cache the CD drive. If your computer is using DOS version 6.20 or later and the SMARTDRV caching driver, add a `/U` argument to the line that loads SMARTDRV in your `autoexec.bat` file. The line may appear as `C:\DOS\SMARTDRV.EXE /X /U` or something similar. For more information on SMARTDRV, type `help smartdrv` at the DOS prompt.
3. Assign twenty buffers to reading the CD. This is done by setting the `/M:` argument on the MSCDEX line in your `autoexec.bat` file to `20`. The line may appear as `C:\DOS\MSCDEX.EXE /D:MSCD001 /M:20` or something similar. For more information on Microsoft CD Extensions (MSCDEX), type `help mscdex` at the DOS prompt.

Q: What do I do about an error message that says: *GPF in Module ????.DRV ?*

A: These error messages are often related to the video driver being used by Windows. Many can be resolved simply by changing the video resolution to **640x480 with 256 colors**. Also make sure your system is up-to-date with the latest drivers available for your video card. These can usually be obtained from your video card manufacturer.

As an alternative, we have included Microsoft's Super VGA drivers on the CD. To load the SVGA video drivers, follow the steps below.

Note: If you have a 2MB accelerator card installed on your system, we strongly recommend that you contact the video manufacturer instead of loading this SVGA driver.

1. Open the program group called **Main** in the Program Manager and double-click on the **Windows Setup** icon.
2. Open the **Options** menu and select **Change System Settings**.
3. Make note of the current setting in the *Display* box in case you need to return to it.
4. Click on the down arrow on the right side of the Display box, scroll through the list of drivers, and select **Other Display**.
5. Windows will ask where the video drivers can be found. Type `x:\svga` (replacing x with the letter of your CD drive) and press **Enter**. You will be presented with a list of available drivers and settings. Select either **800x600, 256 colors, small fonts** OR **640x480, 256 colors** and click **OK**.
6. When the driver has been loaded, Windows will need to restart to activate the new video driver.

WAV and MIDI Music Issues

Ultimate Children's Encyclopedia makes full use of the capabilities of the sound card in your computer. The specific features of your sound card depend on your system, but the tips below offer some general suggestions to help you get better results with the sounds and MIDI music in the program. For more detailed information, consult the user's guide for your sound card.

- * Most sound cards come with mixer software that lets you change the level (volume) of individual sound sources, as well as the overall volume of all the sounds your computer plays. As you explore *Ultimate Children's Encyclopedia*, experiment with your mixer software until you find the best combination of levels for playing recorded audio (for example, a bird call) and MIDI music (for example, a waltz by Brahms).
- * Once you've found the mixer setting that works best with *Ultimate Children's Encyclopedia*, save those settings so you can use them again. Most mixer software allows you to do this by creating a mix or preferences file.

Contacting Technical Support

Please take a moment and look over some of the questions you will be asked when you contact Tech Support. We need this information to provide an effective solution to your question.

- * Which product do you have? The product title and version number is printed on the CD.
- * Are you at the computer? This makes all the difference in effectively troubleshooting an error message or conflict on a computer system.
- * What kind of computer system do you have? It might be an IBM, Compaq, Mac, or maybe a clone.
- * Which operating system are you using, Windows 95 or Windows 3.1?
- * Did you buy the product separately or did it come with a computer or other hardware? Occasionally issues arise with various software and hardware combinations. Knowing which components are installed in your system will help us find the best solution for you more quickly.
- * What is the program doing or not doing? If there is an error message, please write it down so you can tell us exactly what it says.
- * What was the program doing just before this problem occurred? This will assist us in duplicating the issue.
- * Have you tried turning your computer off and back on again? This often clears minor errors.

You can contact The Learning Company Technical Support via E-mail at support@softkey.com.

If you prefer the mail, our address is:

SoftKey Product Support Center
9715 Parkside Drive
Knoxville, TN 37922

For Technical Support by phone, see the *readme.txt* file on this CD for the phone number and additional information.

Details About the Dictionary and Thesaurus

In the dictionary and thesaurus you can have fun finding out about the meaning of words, and enrich your vocabulary and word power. You can also find out more about the world around you, and about countries and places.

- * **In the dictionary and thesaurus**, the headword for each entry appears in **bold type**. Alternative spellings and irregular and alternative plural forms of nouns are also shown in **bold type**. The plural of most nouns is formed by adding *-s*.
- * The part of speech appears in abbreviated form and is printed in *italics*: *n.*, *vb.*, *adj.*, *adv.*, *pron.*, *conj.*, *prep.*, and *interj.*, for noun, verb, adjective, adverb, pronoun, conjunction, preposition, and interjection.

- * **In the dictionary**, other forms of verbs are shown. For example, within the entry for *belong*, you will find the present participle, *belonging*; and the past tense and past participle, *belonged*.
- * Other forms of adjectives--using the *-er* and *-est* endings--are usually only shown where the spelling of the main word changes, for example, with *ugly*: *uglier* and *ugliest*. Some longer adjectives take *more* and *most* instead of *-er* and *-est*: *more successful* and *most successful*.
- * A repeated spelling with a small number above the headword means that there are two or more words spelled in the same way but with unrelated meanings, for example, *bear*₁ and *bear*₂. These are called *homographs*.
- * Numbered definitions within an entry give a different meaning or use of the word. Nouns, verbs, and adjectives are grouped and numbered.
- * An example sentence or phrase after a definition shows how the word is used. The example sentence is printed in *italic type*.
- * Idioms appear in **bold type** at the end of an entry. An idiom is a phrase with a different meaning from that of its individual words, for example: *a bee in your bonnet*.

- * **In the thesaurus**, words that have the same or a similar meaning to the entry word follow the headword and part of speech. These are the synonyms. So after the word *ask*, for example, you will find the words: *demand*, *request*, *questions* and *interrogate*.
- * If a word has an antonym--a word with an opposite meaning--it is shown at the end of the entry in **bold italic type**. So, for example, at the end of the entry for *cold*, you will find the antonyms: *hot* and *warm*.
- * If a word has a homonym--a word with the same sound but a different spelling--it appears at the very end of the entry in SMALL CAPITAL LETTERS. So, for example, at the end of the entry for *bear*, you will find the homonym: BARE.

About Articles

The Article Screen

Copying Articles and Media

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The Dictionary & Thesaurus

The Timeline

Icons

Journal

Among the handy research tools you'll find in my goggles, my favorite is probably the journal. Anytime you want to jot down a few notes, just click the **Journal** button at the top of the screen. Your word processor will open and you'll be set to start typing away.

When you find text or a picture that you like, you can copy it and paste it into your journal so you'll have it to use or refer to again later.

To copy text to your journal, follow these steps:

1. Use your mouse to select the text you want to copy.
2. Click the **Copy** button, select the **Article** button, and click **OK**.
3. Click the **Journal** button to open your journal.
4. Open the **Edit** menu in your journal file and select **Paste**.

To copy a picture into your journal, follow these steps:

1. Be sure the picture you want to copy is on screen.
2. Click the **Copy** button, select the **Media** button, and click **OK**.
3. Click the **Journal** button to open your journal.
4. Open the **Edit** menu in your journal file and select **Paste**.

An important note about copying: Please remember that the materials in *Ultimate Children's Encyclopedia* are copyrighted. That means that the text and multimedia in the program belong to the companies who created them.

You may quote the text and copy the multimedia for school or personal use. If you use materials from *Ultimate Children's Encyclopedia*--in a report, for example--be sure to include the proper credits in your bibliography.

Using someone else's work without giving due credit is called "plagiarism."

Icons



If you see a **Pronunciation** icon by the article title, click it to hear the name of a person, country or other item pronounced out loud.



If you see a **Related Articles** icon, click it to see a list of articles that are related to the one on screen. Click a title in the list to go to the related article. To return to the original article, click the **Go Back** arrow in the top left corner of the screen. To close the Related Articles list, click **Forget It**.



If you see a **Picture** icon, click it to see another picture.



If you see a **Picture Fact** icon, click it to see a description of the current picture. When you're done reading the description, click **Forget It** to close it. If you come across a word you don't know, click it to see its definition.



If you see a **Sound** icon, click it to hear a related sound clip.



If you see a **Sound Fact** icon, click it to read about the related sound clip.



If you see a **Movie** icon, click it to see a related video.



If you see a **Movie Fact** icon, click it to read about the related video.



If you see a **Timeline** icon, click it to open a view of the timeline that is related to the current article.



If you see a **Fact** icon, click it to read a short, interesting fact related to the current article.



If you see an **Atlas** icon, click it to see a view of the atlas related to the current article.

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Ultimate Children's Encyclopedia
for Windows 3.1 and Windows 95
User's Guide

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Goggle Features

My goggles are equipped with several handy tools and features. Click on an item below to learn about it.

Journal

Copy

Print

Go Back

Go To Room

The Dictionary & Thesaurus

All About Words

Quit

Settings

Find

Help



Sound Fact Icon

Click the **Sound Fact** icon to read about a sound clip related to this article.



Movie Fact Icon

Click the **Movie Fact** icon to read about a video related to this article.

Go Back

Click the **Go Back** arrow in the top left corner of the screen to return to the previous screen.

Go To Room

Click **Go To Room** to return to my room at any time.

