

Sheet1

FIELD_DB,C,	FIELD_NAME,C,	FIELD_TYPE	FIELD_LENGTH	FIELD_DEFAULT
FUNCKEYS	FUNC_DESC	C	10	0
FUNCKEYS	FUNC_KEY	C	2	0
FUNCKEYS	DESCRIP	C	240	0
FUNCKEYS	TITLE	C	30	0
USERS	PRINTER	C	2	0
USERS	DESCRIP	C	40	0
USERS	LOCATION	C	10	0
USERS	COLOR	C	1	0
PRINTERS	PRINTER	C	4	0
PRINTERS	DESCRIP	C	35	0
PRINTERS	DATE_CHECK	D	8	0
PRINTERS	P_CPI10	C	35	0
PRINTERS	P_CPI12	C	35	0
PRINTERS	P_CPI16	C	35	0
PRINTERS	P_LPI6	C	35	0
PRINTERS	P_LPI8	C	35	0
PRINTERS	P_LPI12	C	35	0
PRINTERS	P_DRAFT	C	35	0
PRINTERS	P_NEAR	C	35	0
PRINTERS	P_LETTER	C	35	0
PRINTERS	P_EXPON	C	35	0
PRINTERS	P_EXPOFF	C	35	0
PRINTERS	P_BOLDON	C	35	0
PRINTERS	P_BOLDOFF	C	35	0
PRINTERS	P_SHADON	C	35	0
PRINTERS	P_SHADOFF	C	35	0
PRINTERS	P_LINEON	C	35	0
PRINTERS	P_LINEOFF	C	35	0
PRINTERS	P_SKIPPERF	C	35	0
PRINTERS	P_SKIPON	C	35	0
PRINTERS	P_SKIPOFF	C	35	0
PRINTERS	P_LMARGIN	C	35	0
PRINTERS	P_RED	C	35	0
PRINTERS	P_BLACK	C	35	0
PRINTERS	P_BLUE	C	35	0
PRINTERS	P_YELLOW	C	35	0
PRINTERS	P_LINES66	C	35	0
PRINTERS	P_LINES68	C	35	0
ACCOUNTS	ACCOUNT_ID	C	4	0
ACCOUNTS	DEBIT	C	1	0
ACCOUNTS	CONTROL	C	5	0
ACCOUNTS	DESCRIP	C	30	0
ACCOUNTS	CURR_BAL	N	10	2
ACCOUNTS	PREV_BUD	N	10	2
ACCOUNTS	BUDGET	N	10	2
ACCOUNTS	NEXT_BUD	N	10	2
ACCOUNTS	COPE	L	1	0
ACCOUNTS	REGISTRY	L	1	0

Sheet1

ACCOUNTS	CONFERENCE	L	1	0
ACCOUNTS	M01	N	10	2
ACCOUNTS	M02	N	10	2
ACCOUNTS	M03	N	10	2
ACCOUNTS	M04	N	10	2
ACCOUNTS	M05	N	10	2
ACCOUNTS	M06	N	10	2
ACCOUNTS	M07	N	10	2
ACCOUNTS	M08	N	10	2
ACCOUNTS	M09	N	10	2
ACCOUNTS	M10	N	10	2
ACCOUNTS	M11	N	10	2
ACCOUNTS	M12	N	10	2
ACCOUNTS	NEW	C	4	0
ACCOUNTS	P01	N	10	2
ACCOUNTS	P02	N	10	2
ACCOUNTS	P03	N	10	2
ACCOUNTS	P04	N	10	2
ACCOUNTS	P05	N	10	2
ACCOUNTS	P06	N	10	2
ACCOUNTS	P07	N	10	2
ACCOUNTS	P08	N	10	2
ACCOUNTS	P09	N	10	2
ACCOUNTS	P10	N	10	2
ACCOUNTS	P11	N	10	2
ACCOUNTS	P12	N	10	2
DETAILS	PROJECT	C	8	0
DETAILS	PROGRAM	C	4	0
DETAILS	DESCRIP	C	40	0
DETAILS	DATEIN	D	8	0
DETAILS	DONEBY	C	10	0
DETAILS	PRIORITY	C	1	0
DETAILS	CLIENT	C	8	0
DETAILS	STATUS	C	1	0
DETAILS	COMMENTS	M	10	0
DETAILS	STAT_REPT	C	1	0
DETAILS	SUMMARY	M	10	0
DETAILS	EST_HOURS	N	3	0
USERS	DEV_DESC1	C	25	0
USERS	DEV_PID1	N	2	0
USERS	DEV_DESC2	C	25	0
USERS	DEV_PID2	N	2	0
USERS	DEV_DESC3	C	25	0
USERS	DEV_PID3	N	2	0
USERS	DEV_DESC4	C	25	0
USERS	DEV_PID4	N	2	0
USERS	DEV_DESC5	C	25	0
USERS	DEV_PID5	N	2	0
USERS	DEV_DESC6	C	25	0

Sheet1

USERS	DEV_PID6	N	2	0
USERS	DEV_DESC7	C	25	0
USERS	DEV_PID7	N	2	0
USERS	DEV_DFLT	N	1	0
CLIENTS	CLIENT	C	8	0
CLIENTS	PO_NUM	C	15	0
CLIENTS	INVOICE	L	1	0
CLIENTS	FNAME	C	15	0
CLIENTS	LNAME	C	20	0
CLIENTS	COMPANY	C	40	0
CLIENTS	ADD1	C	30	0
CLIENTS	ADD2	C	30	0
CLIENTS	CITY	C	20	0
CLIENTS	STATE	C	3	0
CLIENTS	ZIP	C	10	0
CLIENTS	COUNTRY	C	20	0
CLIENTS	WPHONE	C	13	0
CLIENTS	HPHONE	C	13	0
CLIENTS	WORKDONE	M	10	0
CLIENTS	LAST_EDIT	D	8	0
CLIENTS	NOTES	M	10	0
CLIENTS	MAIL_LIST	C	47	0
PROGRAMS	TIER	C	1	0
PROGRAMS	PROJECT	C	8	0
PROGRAMS	DESCRIP	C	40	0
PROGRAMS	DEPT	C	20	0
PROGRAMS	PRICE	N	6	0
PROGRAMS	DEMO	N	6	0
PROGRAMS	SOURCE	N	6	0
PROGRAMS	DOCS_ONLY	N	6	0
PROGRAMS	SUPPORT	N	6	0
PROGRAMS	CONTACT	C	30	0
PROGRAMS	OWNER	C	15	0
PROGRAMS	PROGRAMER	C	25	0
PROGRAMS	FILES	N	2	0
PROJECT	PROJECT	C	8	0
PROJECT	DESCRIP	C	50	0
PROJECT	TIER	C	1	0
PROJECT	DEPT	C	20	0
PROJECT	PRICE	N	6	0
PROJECT	SOURCE	N	6	0
PROJECT	OWNER	C	15	0
PROJECT	PROGRAMER	C	25	0
PROJECT	FILES	N	2	0
ERRTRACK	CLIENT	C	8	0
ERRTRACK	SERIAL_NUM	C	8	0
ERRTRACK	PROJECT	C	8	0
ERRTRACK	ENTERED	D	8	0
ERRTRACK	RESOLVED	D	8	0

Sheet1

ERRTRACK	DESCRIP	C	40	0
ERRTRACK	DONEBY	C	10	0
ERRTRACK	INVOICE	C	1	0
ERRTRACK	COMMENTS	M	10	0
ERRTRACK	SYMPTOM	M	10	0
ERRTRACK	SOLUTION	M	10	0
ERRTRACK	KEYWORDS	C	25	0
ERRTRACK	ERROR	M	10	0
QUESTION	CLIENT	C	8	0
QUESTION	PROJECT	C	8	0
QUESTION	DONEBY	C	10	0
QUESTION	DATE	D	8	0
QUESTION	DESCRIP	C	250	0
OBJECTIV	PROJECT	C	8	0
OBJECTIV	PROGRAM	C	4	0
OBJECTIV	STARTDATE	D	8	0
OBJECTIV	DESCRIP	C	40	0
OBJECTIV	HOURS	N	4	0
OBJECTIV	TOTAL	N	9	2
OBJECTIV	EXPENSES	N	9	2
OBJECTIV	DATE_DUE	D	8	0
OBJECTIV	COMPANY	C	4	0
OBJECTIV	HOURS_1985	N	6	1
OBJECTIV	TTL_1985	N	9	2
OBJECTIV	HOURS_1986	N	6	1
OBJECTIV	TTL_1986	N	9	2
OBJECTIV	HOURS_1987	N	6	1
OBJECTIV	TTL_1987	N	9	2
OBJECTIV	HOURS_1988	N	6	1
OBJECTIV	TTL_1988	N	9	2
OBJECTIV	HOURS_1989	N	6	1
OBJECTIV	TTL_1989	N	9	2
OBJECTIV	CURRENT	C	1	0
CONTACTS	CLIENT	C	8	0
CONTACTS	DONEBY	C	10	0
CONTACTS	DATE	D	8	0
CONTACTS	PROJECT	C	8	0
CONTACTS	DESCRIP	C	40	0
EVENTS	BATCH	C	4	0
EVENTS	PROJECT	C	8	0
EVENTS	OBJECTIVE	C	1	0
EVENTS	DEPT	C	3	0
EVENTS	PROGRAM	C	4	0
EVENTS	CLIENT	C	8	0
EVENTS	TYPE	C	5	0
EVENTS	DESCRIP	C	40	0
EVENTS	DATEIN	D	8	0
EVENTS	DONEBY	C	10	0
EVENTS	DATEOUT	D	8	0

Sheet1

EVENTS	TIMEIN	C	5	0
EVENTS	TIMEOUT	C	5	0
EVENTS	HOURS	N	7	2
EVENTS	EXPENSES	N	9	2
EVENTS	RATE	N	7	2
EVENTS	COMPUTER	L	1	0
EVENTS	NONBILL	L	1	0
EVENTS	REMINDER	L	1	0
EVENTS	DONE	L	1	0
EVENTS	BILL	L	1	0
EVENTS	INVOICE	L	1	0
EVENTS	INV_NUM	C	4	0
EVENTS	PAID	L	1	0
INVOICE	PROJECT	C	8	0
INVOICE	PROGRAM	C	4	0
INVOICE	INVOICE	C	4	0
INVOICE	PO_NUM	C	15	0
INVOICE	DATE	D	8	0
INVOICE	CLIENT	C	8	0
INVOICE	DESCRIP	C	40	0
INVOICE	COMMENTS	C	1	0
INVOICE	NOTES	M	10	0
INVOICE	SHOW_DONE	L	1	0
INVOICE	PAID	L	1	0
INVOICE	AMOUNT	N	9	2
INVOICE	DATE_PAID	D	8	0
INVOICE	AMT_PAID	N	9	2
CLIENTS	SALUTATION	C	4	0
CLIENTS	TITLE	C	40	0
CLIENTS	SECRETARY	C	20	0
DEPT	DEPT	C	3	0
DEPT	DESCRIP	C	30	0
DEPT	DEBIT_BAL	N	9	2
DEPT	CREDIT_BAL	N	9	2
EMPLOYEE	DONEBY	C	10	0
EMPLOYEE	NAME	C	20	0
EMPLOYEE	RATE	N	8	2
EMPLOYEE	BILLABLE	N	6	2
EMPLOYEE	CATEGORY	C	12	0
EMPLOYEE	PERCENT	N	4	1
EMPLOYEE	HOURS	N	3	0
EMPLOYEE	PROGRAMER	C	1	0
EMPLOYEE	PAY_TYPE	C	1	0
EMPLOYEE	AMOUNT	N	9	2
EMPLOYEE	OTHER	N	9	2
EMPLOYEE	CHK_AMOUNT	N	9	2
EMPLOYEE	ACCOUNT_ID	C	4	0
EMPLOYEE	DEPT	C	3	0
SUPPORT	SERIAL_NUM	C	8	0

Sheet1

SUPPORT	CLIENT	C	8	0
SUPPORT	PROJECT	C	8	0
SUPPORT	SUPPORT	C	1	0
SUPPORT	PURCHASED	D	8	0
SUPPORT	SUP_EXP	D	8	0
SUPPORT	SYSTEM	C	15	0
SUPPORT	BUFFERS	C	2	0
SUPPORT	FILES	C	3	0
SUPPORT	DEVICE	C	15	0
SUPPORT	OTHER	C	15	0
SUPPORT	DOSVERSION	C	3	0
SUPPORT	DOSTYPE	C	15	0
SUPPORT	AUTOEXEC	C	75	0
SUPPORT	MEMORY	C	15	0
SUPPORT	PRINTER	C	25	0
SUPPORT	EMULATION	C	25	0
SUPPORT	NETWORK	C	1	0
SUPPORT	OVERLAYS	C	1	0
SUPPORT	DISKTYPE	C	10	0
SUPPORT	NOTES	M	10	0
CLIENTS	BILL1	C	30	0
CLIENTS	BILL2	C	30	0
CLIENTS	BILL3	C	20	0
CLIENTS	BILL4	C	2	0
CLIENTS	BILL5	C	10	0
CLIENTS	PROSPECT	C	1	0
CLIENTS	NEXT_STEP	C	40	0
CLIENTS	DATE	D	8	0
CLIENTS	RATING	C	2	0
CLIENTS	NEW_NUM	C	8	0
CLIENTS	SOURCE	C	20	0
CLIENTS	METHOD	C	1	0
CONTACTS	TYPE	C	1	0
POSTAGE	PROJECT	C	8	0
POSTAGE	DEPT	C	3	0
POSTAGE	DESCRIP	C	40	0
POSTAGE	AMOUNT	N	6	2
POSTAGE	DATE	D	8	0
STATE	ST_AB	C	3	0
STATE	ST_NAME	C	25	0
PROJECT	DEMO_PR	N	6	0
PROJECT	SUPPORT1	N	6	0
PROJECT	SUPPORT2	N	6	0
PROJECT	UPDATE	N	6	0
PROJECT	TRIAL	N	5	0
PROJECT	LEASE	N	5	0
PROJECT	NOTES	M	10	0
PROJECT	TYPE	C	10	0
PROJECT	COMPETE	M	10	0

Sheet1

SUPPORT	SALE_DATE	D	8	0
SUPPORT	PAID_UPDT	D	8	0
SUPPORT	LST_UPDATE	D	8	0
SUPPORT	SALES	N	8	2
CLIENTS	SIZE	N	5	0
CLIENTS	FPHONE	C	13	0
CLIENTS	DISK_TYPE	C	10	0
CLIENTS	DEPART	C	30	0
CLIENTS	MAIL	M	10	0
CLIENTS	SALES_REP	C	10	0
DISKETTE	PROJECT	C	5	0
DISKETTE	TITLE	C	54	0
DISKETTE	SERIAL	C	4	0
DISKETTE	QTY	N	4	0
DISKETTE	SUFFIX	C	1	0
DISKETTE	VERSION	C	3	0
DISKETTE	FORMAT	C	32	0
DISKETTE	COST	N	9	2
DISKETTE	PRINTED	L	1	0
DISKETTE	COPY1	C	54	0
DISKETTE	COPY2	C	54	0
HELP	FIELD_DB	C	8	0
HELP	FIELD_NAME	C	10	0
HELP	FIELD_TYPE	C	1	0
HELP	FIELD_LEN	N	3	0
HELP	FIELD_DEC	N	3	0
HELP	FIELD_TXT1	C	80	0
HELP	FIELD_TXT2	C	80	0
HELP	DESCRIP	C	30	0
HELP	CONTEXT	M	10	0
CLIENTS	INFORMAL	C	20	0
PROJECT	FY_START	D	8	0
OBJECTIV	ACTUAL	N	8	2
OBJECTIV	BUDGET	N	8	2
OBJECTIV	PERCENT	N	3	0
ACCOUNTS	DEPT	C	3	0
ACCTDESC	ACCOUNT_ID	C	1	0
ACCTDESC	DESCRIP	C	25	0
LEDGER	TRANS	N	4	0
LEDGER	ACCOUNT_ID	C	4	0
LEDGER	DEPT	C	3	0
LEDGER	PROJECT	C	8	0
LEDGER	CHECK_NUM	C	4	0
LEDGER	CLEAR	L	1	0
LEDGER	DESCRIP	C	40	0
LEDGER	DATE	D	8	0
LEDGER	DEBIT	C	1	0
LEDGER	DEBIT_BAL	N	9	2
LEDGER	CREDIT_BAL	N	9	2

Sheet1

LEDGER	TEMP	N	9	2
JOURNAL	TRANS	N	4	0
JOURNAL	ACCOUNT_ID	C	4	0
JOURNAL	DEPT	C	3	0
JOURNAL	PROJECT	C	8	0
JOURNAL	CHECK_NUM	C	4	0
JOURNAL	CLEAR	L	1	0
JOURNAL	DESCRIP	C	40	0
JOURNAL	DATE	D	8	0
JOURNAL	DEBIT	C	1	0
JOURNAL	DEBIT_BAL	N	9	2
JOURNAL	CREDIT_BAL	N	9	2
JOURNAL	TEMP	N	9	2
EMPLOYEE	VACATION	N	8	2
EMPLOYEE	HOURLY	N	8	2
PRINTERS	P_CPI20	C	35	0
PRINTERS	P_ITALON	C	35	0
PRINTERS	P_ITALOFF	C	35	0
PRINTERS	P_PROPON	C	35	0
PRINTERS	P_PROPOFF	C	35	0
PRINTERS	P_DHIGHON	C	35	0
PRINTERS	P_DHIGHOFF	C	35	0
INVOICE	CRED_NUM	C	25	0
INVOICE	EXPIRATION	C	5	0
INVOICE	NAME	C	30	0
INVOICE	AUTHORIZE	C	10	0
INVOICE	INITIAL	C	5	0
ERRTRACK	TIMEIN	C	5	0
ERRTRACK	TIMEOUT	C	5	0
ERRTRACK	NEXT_ACT	C	1	0
CONTACTS	CTIME	C	8	0
SUPPORT	SUPP_COST	N	8	2
INVENTOR	DESCRIP	C	40	0
INVENTOR	ITEM_NUM	C	15	0
INVENTOR	VENDOR	C	25	0
INVENTOR	PHONE	C	13	0
INVENTOR	SALESREP	C	20	0
INVENTOR	SALE_DATE	D	8	0
INVENTOR	ORDERPRICE	N	7	2
INVENTOR	OUM	C	5	0
INVENTOR	UPEROUM	N	6	0
INVENTOR	ORDER_DATE	D	8	0
INVENTOR	SALE	C	1	0
INVENTOR	PRICE_EACH	N	9	4
INVENTOR	STOCK_NUM	C	4	0
INVENTOR	CLIENT	C	8	0
INVENTOR	MINIMUM	N	4	0
INVENTOR	ORDER_QTY	N	4	0
INVENTOR	DESIRED	N	4	0

Sheet1

SOURCES	VENDOR	C	25	0
SOURCES	ITEM_NUM	C	15	0
SOURCES	ORDERPRICE	N	7	2
SOURCES	OUM	C	5	0
SOURCES	UPEROUM	N	6	0
SOURCES	PRICE_EACH	N	9	4
SOURCES	SALE_DATE	D	8	0
SOURCES	STOCK_NUM	C	4	0
SOURCES	MINIMUM	N	4	0
RELEASE	CODE	C	3	0
RELEASE	DESCRIP	C	60	0
RELEASE	PRTEXT	M	10	0
RELEASE	PROUT	M	10	0
PROJECT	SUPPORT	M	10	0
PROJECT	TITLE	C	50	0
PROJECT	VERSION	C	4	0
PROJECT	MESSAGE1	C	50	0
PROJECT	MESSAGE2	C	50	0
PROJECT	PERCENTAGE	N	4	1
PROJECT	LESS_COMM	C	1	0
EVENTS	COMMISSION	N	8	2
EVENTS	OWNER	C	15	0
EVENTS	ROYALTY	N	8	2
CLIENTS	WEXT	C	4	0
CLIENTS	ENCLOSURE	C	30	0
CLIENTS	TIME	C	4	0
CLIENTS	OPTION1	C	6	0
CLIENTS	OPTION2	C	6	0
CLIENTS	OPTION3	C	6	0
INVOICE	ADDR_TYPE	C	1	0
LEASE	PROJECT	C	8	0
LEASE	OBJECTIVE	C	1	0
LEASE	DEPT	C	3	0
LEASE	PROGRAM	C	4	0
LEASE	CLIENT	C	8	0
LEASE	DESCRIP	C	35	0
LEASE	DONEBY	C	10	0
LEASE	HOURS	N	7	2
LEASE	RATE	N	7	2
LEASE	COMMISSION	N	8	2
LEASE	OWNER	C	15	0
LEASE	ROYALTY	N	8	2
LEASE	INV_DESC	C	30	0
LEASE	TERM	N	2	0
LEASE	CURRENT	N	2	0
POSTAGE	NONBILL	L	1	0
QUESTION	RESPONSE	C	250	0
QUESTION	KEYWORD	C	15	0
QUESTION	ASKED	N	4	0

Sheet1

MEMVAR	TITLE1		0	0
MEMVAR	TITLE2		0	0
MEMVAR	TITLE3		0	0
MEMVAR	TITLE4		0	0
MEMVAR	S_LASER		0	0
MEMVAR	S_COL		0	0
MEMVAR	S_ROW		0	0
MEMVAR	S_MARGIN		0	0
MEMVAR	S_WIDTH		0	0
MEMVAR	P_LAND		0	0
MEMVAR	P_PORT		0	0
MEMVAR	S_NAME		0	0
MEMVAR	S_COMPANY		0	0
MEMVAR	S_ADDR1		0	0
MEMVAR	S_ADDR2		0	0
MEMVAR	S_WPHONE		0	0
MEMVAR	S_FPHONE		0	0
MEMVAR	S_FEDID		0	0
MEMVAR	FONT_FILE2		0	0
MEMVAR	S_LPRINTER		0	0
CLIENTS	COMPNO	C	8	0
COMPANY	COMPNO	C	8	0
COMPANY	COMPANY	C	40	0
COMPANY	ADD1	C	30	0
COMPANY	ADD2	C	30	0
COMPANY	CITY	C	20	0
COMPANY	STATE	C	3	0
COMPANY	ZIP	C	10	0
COMPANY	COUNTRY	C	20	0
COMPANY	SIZE	N	5	0
COMPANY	SIZE2	N	5	0
COMPANY	WPHONE	C	13	0
COMPANY	FPHONE	C	13	0
COMPANY	RATING	C	2	0
COMPANY	BULK	C	2	0
PROJECT	INCLUDED			
PROJECT	AVAILABLE			
PROJECT	HARDWARE			
PROJECT	SOFTWARE			
PROJECT	COMPANY			
PROJECT	DISK_FEE			
PROJECT	LAST_EDIT			
PROJECT	UPDATED			
PROJECT	NEW			
PROJECT	CATEGORY			
PROJECT	INSTALL			
PROJECT	STARTUP			
PROJECT	KEYWORDS			
PROJECT	FILELIST			

Sheet1

PROJECT	CLIENT			
PROJECT	BBSNAME			
PROJECT	LAST_UPDT			
PROJECT	DIST_TYPE			
PROJECT	DISK_NUM			
PROJECT	NUM_DISKS			
PROJECT	LINE1			
PROJECT	LINE2			
CLIENTS	BULK	C	2	0
CLIENTS	CRSORT	C	4	0
CLIENTS	APHONE	C	13	0
CLIENTS	COMPUSERVE	C	11	0
CLIENTS	GENIE	C	10	0
EMPLOYEE	SSN	C	11	0
EMPLOYEE	CLNO	C	3	0
EMPLOYEE	LNAME	C	20	0
EMPLOYEE	FNAME	C	15	0
EMPLOYEE	MNAME	C	15	0
EMPLOYEE	ADDRESS1	C	30	0
EMPLOYEE	ADDRESS2	C	30	0
EMPLOYEE	CITY	C	20	0
EMPLOYEE	STATE	C	2	0
EMPLOYEE	ZIP	C	10	0
EMPLOYEE	PHONE	C	13	0
EMPLOYEE	EMP_TYPE	C	2	0
EMPLOYEE	TAX_STATE	C	2	0
EMPLOYEE	FIL_STAT	C	1	0
EMPLOYEE	FWH_ALL	N	2	0
EMPLOYEE	FWH_EXTRA	N	7	2
EMPLOYEE	SWH_ALL	N	2	0
EMPLOYEE	SWH_EXTRA	N	7	2
EMPLOYEE	SALARY	N	8	2
EMPLOYEE	REG_RATE	N	7	3
EMPLOYEE	OVT_RATE	N	7	3
EMPLOYEE	PTO_RATE	N	7	3
EMPLOYEE	FICASS_GR	N	9	2
EMPLOYEE	FICAMC_GR	N	9	2
EMPLOYEE	FUTA_GROSS	N	9	2
EMPLOYEE	SUTA_GROSS	N	9	2
EMPLOYEE	PAYPER	N	2	0
CLIENT	CLNO	C	3	0
CLIENT	CLIENT	C	40	0
CLIENT	ADDRESS1	C	30	0
CLIENT	ADDRESS2	C	30	0
CLIENT	CITY	C	20	0
CLIENT	STATE	C	2	0
CLIENT	ZIP	C	10	0
CLIENT	PHONE	C	13	0
CLIENT	FICASSBASE	N	7	0

Sheet1

CLIENT	FICASSRATE	N	6	3
CLIENT	FICAMCBASE	N	7	0
CLIENT	FICAMCRATE	N	6	3
CLIENT	SUTA_BASE	N	7	0
CLIENT	SUTA_RATE	N	6	3
CLIENT	FUTA_BASE	N	7	0
CLIENT	FUTA_RATE	N	6	3
CLIENT	PTO_RATE	N	6	4
CLIENT	FWH_ALLOW	N	8	2
CLIENT	SWH_ALLOW	N	8	2
CLIENT	FIN	C	10	0
CLIENT	SIN	C	10	0
CLIENT	SSD_S	N	5	0
CLIENT	SSD_M	N	5	0
CLIENT	SSD_H	N	5	0
CLIENT	OVT_RATE	N	4	2
EMPLOYEE	PTOHRN_BYR	N	7	2
EMPLOYEE	PTOHRN_BAL	N	7	2
EMPLOYEE	FIT_GROSS	N	9	2
EMPLOYEE	SIT_GROSS	N	9	2
EMPLOYEE	GROSS	N	9	2
HISTORY	SSN	C	11	0
HISTORY	PPE_DATE	D	8	0
HISTORY	PAY_DATE	D	8	0
HISTORY	CKNO	C	5	0
HISTORY	BONUS	N	8	2
HISTORY	SALES_COMM	N	8	2
HISTORY	REG_HOURS	N	7	2
HISTORY	OVT_HOURS	N	7	2
HISTORY	PTO_HOURS	N	7	2
HISTORY	ERN_HOURS	N	7	2
HISTORY	FICASS_GR	N	8	2
HISTORY	FICAMC_GR	N	8	2
HISTORY	FUTA_GROSS	N	8	2
HISTORY	SUTA_GROSS	N	8	2
HISTORY	FIT_GROSS	N	8	2
HISTORY	SIT_GROSS	N	8	2
HISTORY	GROSS	N	8	2
HISTORY	FICA_SS	N	8	2
HISTORY	FICA_MC	N	8	2
HISTORY	FIT	N	8	2
HISTORY	SIT	N	8	2
HISTORY	MISC_1	N	8	2
HISTORY	MISC_2	N	8	2
HISTORY	MISC_3	N	8	2
HISTORY	MISC_4	N	8	2
HISTORY	NET_PAY	N	8	2
HISTORY	FUTA_TAX	N	8	2
HISTORY	SUTA_TAX	N	8	2

Sheet1

PAYROLL	SSN	C	11	0
PAYROLL	PPE_DATE	D	8	0
PAYROLL	PAY_DATE	D	8	0
PAYROLL	CKNO	C	5	0
PAYROLL	BONUS	N	8	2
PAYROLL	SALES_COMM	N	8	2
PAYROLL	REG_HOURS	N	7	2
PAYROLL	OVT_HOURS	N	7	2
PAYROLL	PTO_HOURS	N	7	2
PAYROLL	ERN_HOURS	N	7	2
PAYROLL	FICASS_GR	N	8	2
PAYROLL	FICAMC_GR	N	8	2
PAYROLL	FUTA_GROSS	N	8	2
PAYROLL	SUTA_GROSS	N	8	2
PAYROLL	FIT_GROSS	N	8	2
PAYROLL	SIT_GROSS	N	8	2
PAYROLL	GROSS	N	8	2
PAYROLL	FICA_SS	N	8	2
PAYROLL	FICA_MC	N	8	2
PAYROLL	FIT	N	8	2
PAYROLL	SIT	N	8	2
PAYROLL	MISC_1	N	8	2
PAYROLL	MISC_2	N	8	2
PAYROLL	MISC_3	N	8	2
PAYROLL	MISC_4	N	8	2
PAYROLL	NET_PAY	N	8	2
PAYROLL	FUTA_TAX	N	8	2
PAYROLL	SUTA_TAX	N	8	2
TAXSCHD	TAX_AUTH	C	2	0
TAXSCHD	FIL_STAT	C	1	0
TAXSCHD	OVER	N	7	0
TAXSCHD	NOTOVER	N	7	0
TAXSCHD	TAXAMT	N	9	2
TAXSCHD	EXCESS	N	7	0
TAXSCHD	PCT	N	5	2
W2YEAR	SSN	C	11	0
W2YEAR	PPE_DATE	D	8	0
W2YEAR	PAY_DATE	D	8	0
W2YEAR	CKNO	C	5	0
W2YEAR	BONUS	N	11	2
W2YEAR	SALES_COMM	N	11	2
W2YEAR	REG_HOURS	N	9	2
W2YEAR	OVT_HOURS	N	9	2
W2YEAR	PTO_HOURS	N	9	2
W2YEAR	ERN_HOURS	N	9	2
W2YEAR	FICASS_GR	N	11	2
W2YEAR	FICAMC_GR	N	11	2
W2YEAR	FUTA_GROSS	N	11	2
W2YEAR	SUTA_GROSS	N	11	2

Sheet1

W2YEAR	FIT_GROSS	N	11	2
W2YEAR	SIT_GROSS	N	11	2
W2YEAR	GROSS	N	11	2
W2YEAR	FICA_SS	N	10	2
W2YEAR	FICA_MC	N	10	2
W2YEAR	FIT	N	10	2
W2YEAR	SIT	N	10	2
W2YEAR	MISC_1	N	10	2
W2YEAR	MISC_2	N	10	2
W2YEAR	MISC_3	N	10	2
W2YEAR	MISC_4	N	10	2
W2YEAR	NET_PAY	N	11	2
W2YEAR	FUTA_TAX	N	10	2
W2YEAR	SUTA_TAX	N	10	2
PAYROLL	PAY_SALARY	C	1	0
PAYROLL	WOP_HOURS	N	7	2
INVENTOR	ACTUAL	N	4	0
INVENTOR	ACTUALDATE	D	8	0
INVENTOR	MFG_NO	C	20	0
INVENTOR	PG_NO	C	3	0
PAYROLL	EXHRS_PTO	N	7	2
HISTORY	WOP_HOURS	N	7	2
HISTORY	EXHRS_PTO	N	7	2
W2YEAR	WOP_HOURS	N	9	2
W2YEAR	EXHRS_PTO	N	9	2

FIELD_TXT1,C,80

Key ex. [F3] or [Alt-F1]

Function Number 3-40

Enter the Actual Text you want to Set the function key to...

Short title for function

Printer number

User Description

User login or name

Color monitor

Description

10 characters per inch

12 characters per inch

16 characters per inch

6 lines per inch

8 lines per inch

12 Lines per inch

Draft print (not used)

Near letter quality (not used)

Letter quality (not used)

Expanded print on

Expanded print off

Bold printing on

Bold printing off

Shadow printing on

Shadow printing off

Underline on

Underline off

(not used)

Skip perforation on

Skip perforation off

Left Margin Setting

Red Printing (not used)

Black Ribbon (not used)

Blue Ribbon (not used)

Yellow printing (not used)

Lines per page (not used)

Lines per page (not used)

Enter the Unique Account Code

Debit Account Enter D

Print Control (Enter T or S for Total or Subtotal Account)

Description of Account

Current Balance

Previous Budget

Budget Amount

Next budget amount

January
February
March
April
May
June
July
August
September
October
November
December
New account number
Previous

Enter the Project Code (same as the billing code)
Enter the Sub Project Code
Enter the Description of Project
Enter the Date Project Starts
Enter the name of the person the work is assigned to
Enter the Number of weeks to completion
Client Number (press [F1] for PopHelp)
[1] PROBLEM [2] CALL/PICKUP [3] ESTIMATE [4] RESEARCH [5] PR
Comments
Print Status Report [Y/N]
Summary Note
Enter the Estimated Hours to complete the project
Enter a Descriptive phrase to identify the Printer that is assigned to LPT1:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to LPT2:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to LPT3:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to COM1:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to COM2:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to COM3:

Sheet1

Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter a Descriptive phrase to identify the Printer that is assigned to COM4:
Enter the Printer Number from the Printer Database or Press [F1] for PopHelp
Enter the Default Device [1] LPT1 [2] LPT2 [3] LPT3
Client Number.
Purchase order number.
Has the client been invoiced?
First Name.
Last Name.
Company Name.
Address 1.
Address 2.
City.
Enter the State Abbreviation. Press [F1] for PopHelp.
Zip.
Country.
Work telephone number.
Home or other telephone number.
What work has been done for this client
Date of last edit
Marketing Notes
Enter the Prospect Lists this client is on separated by "."s. Example...

Contact

Enter the Project Code.
Enter the Project Description.
Tier
Enter the Related Department.
Enter the Current Price of the Software.
Enter the Source Code price.
Enter the Software Owner.
Programmer
Files
Client Number (press [F1] for PopHelp)
Serial Number of Software Owner
Product Code (Press [F1] for PopHelp)
Date Entered
Date Problem resolved

Short Description of Problem

Support Done by

Invoice for Support?

Comments

Symptom

Solution

Keywords for retrieval

Error narrative

Client Number (press [F1] for PopHelp)

Product Code

Doneby

Date

Description of Question

Product Code

Sub Product/Project

Start Date

Description

Hours Budgeted

Total

Expenses

Date Due

Company Code

1985 Hours

1985 Total

1986 Hours

1986 Total

1987 Hours

1987 Total

1988 Hours

1988 Total

1999 Hours

1989 Total

Current Sub Product/Project

Enter the Client Number or press [F1] for PopHelp.

Enter the name of the person Making the contact.

Enter the Date of the contact

Enter the Project Code. Press [F1] for PopHelp.

Enter the Description of the contact.

Batch Number (month number + employee number, XX if no employee)

Enter the project code. Press [F1] for PopHelp.

Enter the cost center. Press [F1] for PopHelp.

Enter the Sub Project Code. Press [F1] for PopHelp.

Client Number

Description of Work Done

Date

Enter the employee's first name.

Date Done

Sheet1

Time

Hours, if not an hourly item such as a demo or trial enter the quantity.

Rate, if not an hourly charge, enter the price of the software.

Computer Time

Enter [Y] only if the work was non-billable time and the employee will not

Done

Bill Work? [Y/N] (All work should be marked as billable.)

Work has been invoiced

Invoice Number

Invoice has been paid

Enter project code. Press [F1] for PopHelp.

Enter program code. Press [F1] for PopHelp.

Invoice Number

PO Number

Date of invoice

Enter client#. Press [F1] for PopHelp.

Description of Invoice

Put Comments on Invoice?

Comments for invoice

Invoice Type: [Y] Subtotals with "work done by" [N] Subtotals only

Paid

Invoice Amount

Date Paid

Amount Paid

Salutation, (Mr., Mrs., Ms., Miss, Dr.) this must be entered.

Business title.

Secretary.

Department Code

Department Description

Debit Balance

Credit balance

Work was done by

Employee Name

Rate of Pay. Hourly Rate, Salary or Commission Base

Billable Rate

Employment Category ie. HOURLY, SUBCONTRACT, COMMISSION

Percent Commission

Number of Hours

Programmer [Y/N]

Payment Type, ie. [Hourly] [Salary] [Commission] [Expenses]

Hourly Rate or Salary

Other Amount

Check Amount

Chart of Account Number

Revenue Account, Press [F1] for PopHelp

Serial Number.

Sheet1

Enter the Client Number. Press [F1] for PopHelp.
Enter the Project Code. Press [F1] for PopHelp.
Did this client Purchase Support [Y/N]?
Enter the Date Support Was Purchased.
Enter the Support Expiration Date.
System Name
Default buffers setting.
File Handles.
Device drivers installed.
Other
Dos version number.
Dos Type (IBM, Compact).
Contents of AutoExec.bat file
Memory Configuration.
Type of printer installed.
Printer emulation.
Networked ?
Overlays?
Enter the Disk Type: 5 1/4 HD 5 1/4 DD HD - High Density
Notes
Billing Address 1.
Billing Address 2.
City.
Enter the State Abbreviation. Press [F1] for PopHelp.
Zip.
Is this client a Current Prospect? [Y/N]
Enter the Next Marketing Step.
Enter the Date of Next Contact.
[1 Prospect] [2 More Info a)reply b)letter c)phone] [3 Questions] [4 Has Demo]
New number for the Client
Enter the Source of the Prospect: [1] Direct Mail [2] Article [3] Press Rel
Enter the Method we were contacted: [1] Phone [2] Letter [3] Reader Response
Type of Outgoing: [Phone] [Direct Mail] [Letter] [Manual]
Enter the Project Code. Press [F1] for PopHelp.
Enter the Cost Center. Press [F1] for PopHelp.
Enter the Description.
Enter the Postage Amount.
Enter the Date.
Enter the State Abbreviation.
Enter the State Name.
Enter the Demonstration Price.
Enter the Annual Support cost.
Enter the Source Support Cost.
Enter the Update Price.
The Trial Price is calculated for you, but you can adjust it.
Lease Cost will be calculated for you, but you can adjust it.
Enter Pricing Comments here.
Type
Compete

Sheet1

Enter the Date of the ORIGINAL Sale. DO NOT CHANGE this date when the su
Enter the Last Paid Update Date if this client has not purchased support.
Enter the Last Update Date if this client has purchased support.
Enter the Sale Price excluding the support cost.
Size of facility.
Fax telephone number.
Disk type.
Department.
Memo Contents (used in mail merge to print specific comments to a client)
Sales Representative.
Product Code
Software Title.
Serial Prefix, (ie ACMI,ETS_,etc.).
Starting serial number to print.
[Free] [Demo] [Ninety Day] [Exe] [Refund] [Source] [Object] [Beta]
Software version.
Format
Cost
Printed?
Copyright line 1.
Copyright line 2.

Informal name for MailMerge. Make sure you enter if the last name has a an
Fiscal Year Start Date
Actual
Budget Amount
Percent
Cost Accounting Department
Account Code (1-Assets, 2-Liabilities, 3-Capital, 4-Income, 5-Expense)
Description
Transaction Number
Chart of Accounts Number
Cost Center
Product Code, Press [F1] for PopHelp
Check Number
Check has cleared
Description
Date
Debit Code [Debit] [Credit]
Debit Amount
Credit Amount

Sheet1

Running total
Transaction Number
Chart of Accounts Number
Department Code (Cost Center)
Product Code
Check Number
Check has Cleared
Journal Description
Date
Debit Code. Enter [Debit] or [Credit]
Debit Balance
Credit Balance
Running Total
Hours of Vacation Used this month
Hourly Rate

Credit Card Number
Expiration Date of Credit Card
Name
Authorization Number or "NA" as first two characters (not authorized) will print
Initial Date
Time In
Time Out
Next Action

Support Cost
Description
Item Number
Vendor
Phone Number
Sales Rep
Sale Date
Order Price
Order Unit of Measure
Units per Order Unit of Measure
Order Date
On Sale?
Each Price
Stock Number
Client Number Ordered From
Minimum Order
Order Qty
Desired Qty

Sheet1

Vendor
Item Number
Order Price
Order Unit of Measure
Units per order unit of measure
Price Each
Sale Date
Stock Number
Minimum Quantity
Mailmerge Code
Description of Mail Merge Letter
Text of Mail Merge Document

Support Terms
Title for Label
Version Number
Copyright Message
Copyright Message
Percentage Royalty
Subtract Commission before calculating Royalty. [Y/N]
Commission amount due sales person.
Owner of the Software
Royalty Amount Due
Work Extension
Enclosure
Time of next contact
User defined option 1
User defined option 2
User defined option 3
Address Type (C-Client Address or B-Accounts Payable Billing Address)
Product Code (press [F1] for PopHelp)

Cost Center
Sub Product Code
Client Number (press [F1] for PopHelp)
Description for Invoice
Doneby
Hours
Rate
Commission Amount
Owner
Royalty Payment
Invoice Description
Length of lease
Current Payment

Response
Keywords
Number of times asked

Sheet1

Enter your company name

Use Laser Printer to print envelopes
Column coordinates for envelope
Row coordinates for envelope
Default margin for merge documents
Default width for Merge Documents
Escape sequence for Landscape printing
Escape sequence for Portrait printing.
System Name
Company Name on Invoice
Address on Invoice
Address on Invoice
Phone Numbe on Invoice
Fax Number on Invoice
Federal ID# for Invoice
File name for downloadable font file 2, etc...
Default printer destination for downloadable fonts.
Enter Company Number, or [F1] for PopHelp, or [Alt-A] to Add on the Fly.
Unique Company Number
Company Name
Address 1
Address 2
City
State
Zip Code
Country
Company Size
Company Size (other)
Company Phone
Fax Phone
Rating

Registration fee includes: ASP, disk, license, manual, news, LAN 90 days suppo

Also available:

Hardware requirements
Software Requirements
Company Name
Cost for diskette

Cat. put in catalog (must be entered to be in cat.): 1AMEDICAL,1BEDUCATIO,

Press [F1] for PopHelp

Type "S" for Shareware

Social Security Number (a unique number).

Client Number, press [F1] for PopHelp.

Last Name

First Name

Middle Name

Address Line 1

Address Line 2

Address City Name

Address State Code

Address Zip Code

Phone Number

Employee Type: [WF] - W2 employee, Full Time; [WP] - W2 employee, Part Time

Taxing State

Filing Status: [S]-Single, [M]-Married, [H]-Head of household.

Federal Withholding Allowances

Federal Withholding Extra \$Amount to withhold.

State Withholding Allowance

State Withholding Extra \$Amount to withhold

Monthly Salary

Regular Rate

Over Time Rate

Paid Time Off Rate

FICA Soc.Sec. Gross

FICA Medicare Gross

FUTA Gross

SUTA Gross

Pay Periods per Year

Enter unique Client Number

Client Name

Address Line 1

Address Line 2

Address City Name

Address State Code

Address Zip Code

Client Phone Number

FICA Social Security Base

Sheet1

FICA Social Security Rate
FICA Medicare Base
FICA Medicare Rate
SUTA Base
SUTA Rate
FUTA Base
FUTA Rate
Paid Time Off Earnings Rate
Federal Withholding Allowance
State Withholding Allowance
Federal ID Number
State ID Number
State Standard Deduction - Single
State Standard Deduction - Married
State Standard Deduction - Head of Household
Overtime Rate
Paid Time Off Beginning Year Balance
Paid Time Off YTD Balance
Federal Gross
State Gross
Total Gross

Sheet1

Employee Social Security Number
Pay Period Ending Date
Pay Date
Check Number
Bonus Amount
Sales Commission Amount
Regular Hours Worked
Overtime Hours Worked
Paid Time Off Hours Used
Vacation/Sick Leave Hours Earned
FICA Social Security Gross
FICA Medicare Gross
FUTA Gross
SUTA Gross
Federal Income Tax Gross
State Income Tax Gross
Total Gross
FICA Social Security Tax Withheld
FICA Medicare Tax Withheld
Federal Income Tax Withheld
State Income Tax Withheld
Miscellaneous Deduction #1
Miscellaneous Deduction #2
Miscellaneous Deduction #3
Miscellaneous Deduction #4
Net Pay
FUTA Tax Liability Calculated
SUTA Tax Liability Calculated
Taxing Authority: [FE] - Federal, [XX] - State Code
Filing Status: [S] - Single, [M] - Married, [H] - Head of Household
Over Amount - bottom of wage bracket
Not Over Amount - top of wage bracket
Tax Amount for Amount below Wage Bracket
Excess Amount - any amount over this amount will be taxed at the percentage r
Percent Rate for Wage Bracket
Employee Soc.Sec.No.
Pay Period Ending Date
Pay Date
Check Number
Bonus Amount
Sales Commission Amount
Regular Hours Worked
Overtime Hours Worked
Paid Time Off Hours Used
Vacation/Sick Leave Hours Earned
FICA Soc.Sec. Gross
FICA Medicare Gross
FUTA Gross
SUTA Gross

Sheet1

Federal Income Tax Gross
State Income Tax Gross
Total Gross
FICA Soc.Sec. Tax Withheld
FICA Medicare Tax Withheld
Federal Income Tax Withheld
State Income Tax Withheld
Miscellaneous Deduction #1
Miscellaneous Deduction #2
Miscellaneous Deduction #3
Miscellaneous Deduction #4
Net Pay
FUTA Tax Liability Calculated
SUTA Tax Liability Calculated
Pay Salary Flag [Y/N]. [N] will allow you to pay commissions &/ bonus without
Time Without Pay Hours (for salaried employees), will subtract from normal
Actual On Hand
Date of Inventory Check
Manufacturer Number
Page Number in Catalog

Time Without Pay Hours (for salaried employees), will subtract from normal

Time Without Pay Hours (for salaried employees), will subtract from normal
Extra Hours used for PTO Calculation, but not paid hours.

FIELD_TXT2,C,80

[6] DELIVER [7] DOCUMENTATION [8] WAITING [9] REMINDER

[2] COM1 [2] COM2 [3] COM3 [4]COM4

MMIS.EMG.\$.CEO.ETS

be paid for this time.

[S] Shareware invoice, no subtotals

3 1/2 HD 3 1/2 DD DD - Double Density

[5 Visited] [6 Eval Demo/Questions] [7 Appr a)prop b)user c)DP d)admin] [8 Budg]

[4] Ad [5] Referral [6] Conference, Trade show

3
Contact Incoming: [Inquiry] [Article] [eXclusive VAR]

Sheet1

is renewed. Change only the expiration date of the support!

extension such as Miller, Ph.D. or Jr. Enter Dr. Miller or Mr. Miller.

an appropriate message on the invoice requesting new card or payment by check.

rt

1CNUTRITIO,1DHOME,1EOFFICE,2AADMINIST,2BPLANT,3AATOP25,3ATOP25,;

[T] - 1099 subcontractors

ate

paying salary also.
salary the hours entered * regular hourly rate for employee.

salary the hours entered * regular hourly rate for employee.

salary the hours entered * regular hourly rate for employee.

Sheet1

DESCRIP,C,30
Key ex. [F3] or [Alt-F1]
Function Number 3-40
"Macro"
Short title for function
Printer number
User Description
User login or name
Color monitor

CONTEXT,M HEHELP_NUMB,N,2,0

Description

10 characters per inch
12 characters per inch
16 characters per inch
6 lines per inch
8 lines per inch
12 Lines per inch
Draft print (not used)
Near letter quality (not used)
Letter quality (not used)
Expanded print on
Expanded print off
Bold printing on
Bold printing off
Shadow printing on
Shadow printing off
Underline on
Underline off
(not used)
Skip perforation on
Skip perforation off
Left Margin Setting
Red Printing (not used)
Black Ribbon (not used)
Blue Ribbon (not used)
Yellow printing (not used)
Lines per page (not used)
Lines per page (not used)
Account Code
Debit Account Enter D
Print Control
Description of Account
Current Balance
Previous Budget
Budget Amount
Next budget amount

January
February
March
April
May
June
July
August
September
October
November
December
New account number
Previous

Project Code
Sub Project
Description of Project
Date Project Starts
Work is assigned to
Number of weeks to completion
Client Number
Enter the Status Code
Comments
Print Status Report [Y/N]
Summary Note
Estimated Hours
Description of Printer 1
Use Printer Codes
Description of Printer 2
Use Printer Codes
Description of Printer 3
Use Printer Codes
Description of Printer 4
Use Printer Codes
Description of Printer 5
Use Printer Codes
Description of Printer 6

Use Printer Codes
Description of Printer 7
Use Printer Codes
Default Device
Client Number
Purchase order number
Has the client been invoiced?
First Name
Last Name
Company Name
Address 1
Address 2
City
State
Zip
Country
Work telephone number
Home or other telephone number
What work has been done for
Date of last edit
Marketing Notes
Mailing List

Contact

Enter the project code	2	1
Project Description.	4	1
Tier		
Related department		
Current Price of the Software	4	6
Source Code price.		
Software Owner.		
Programmer		
Files		
Client Number		
Serial Number of Software		
Product Code (Press [F1])		
Date Entered		
Date Problem resolved		

Short Description of Problem
Support Done by
Invoice for Support?
Comments
Symptom
Solution
Keywords for retrieval
Error narrative
Client Number
Product Code
Doneby
Date
Description of Question
Product Code
Sub Product/Project
Start Date
Description
Hours Budgeted
Total
Expenses
Date Due
Company Code
1985 Hours
1985 Total
1986 Hours
1986 Total
1987 Hours
1987 Total
1988 Hours
1988 Total
1999 Hours
1989 Total
Current Sub Product/Project
Client Number
Making the contact
Date
Project COde
Description
Batch Number
Project Code

Cost Center
Sub Project Code
Client Number

Description of Work Done
Date
Employee's First Name
Date Done

Time

Hours, if not an hourly

Rate, if not an hourly charge

Computer Time

Enter [Y] only if the work

Done

Bill Work? [Y/N]

Work has been invoiced

Invoice Number

Invoice has been paid

Product Code

Sub Product Code

Invoice Number

PO Number

Date of invoice

Client Number

Description of Invoice

Put Comments on Invoice?

Comments for invoice

Show who did the work on invoi

Paid

Invoice Amount

Date Paid

Amount Paid

Salutation

Business title

Secretary

Department Code

Department Description

Debit Balance

Credit balance

Work was done by

Employee Name

Rate of Pay.

Billable Rate

Employment Category

Percent Commission

Number of Hours

Programmer [Y/N]

Payment Type

Hourly Rate or Salary

Other Amount

Check Amount

Chart of Account Number

Revenue Account, Press

Serial Number

Client Number
Project Code
Purchased Support?
Date Support Was Purchased
Support Expiration Date
System Name
Default buffers setting
File Handles
Device drivers installed
Other
Dos version
Dos Type
Contents of AutoExec.bat file
Memory Configuration
Type of printer installed
Printer emulation
Networked ?
Overlays?
Disk Type
Notes
Billing Address 1
Billing Address 2
City
State
Zip
Current Prospect? [Y/N]
Next Marketing Step
Date of Next Contact
Prospect Rating
New number for the Client
Contact Source
Method we were contacted
Type of Contact.
Project Code
Cost Center
Description
Postage Amount
Postage Date
State Abbreviation
State Name
Demonstration Price
Annual Support.
Source Support Cost.
Update Price.
Trial price.
Lease Cost
Pricing Comments
Type
Compete

2 9

Date of Sale
Last Paid Update Date
Last Update Date
Original Sales
Size of facility
Fax telephone number
Disk type
Department
Memo Contents
Sales Representative
Product Code
Software title
Serial Prefix
Starting serial number to prin
Suffix
Software version
Format
Cost
Printed?
Copyright line 1
Copyright line 2

Informal name for MailMerge
Fiscal Year Start Date
Actual
Budget Amount
Percent
Cost Accounting Department
Account Code
Description
Transaction Number
Chart of Accounts Number
Cost Center
Product Code, Press [F1] for
Check Number
Check has cleared
Description
Date
Debit Code
Debit Amount
Credit Amount

Running total
Transaction Number
Chart of Accounts Number
Department Code (Cost Center)
Product Code
Check Number
Check has Cleared
Journal Description
Date
Debit Code
Debit Balance
Credit Balance
Running Total
Hours of Vacation Used
Hourly Rate

Credit Card Number
Expiration Date of Credit Card
Name
Authorize
Initial Date
Time In
Time Out
Next Action

Support Cost
Description
Item Number
Vendor
Phone Number
Sales Rep
Sale Date
Order Price
Order Unit of Measure
Units per Order Unit of Measur
Order Date
On Sale?
Each Price
Stock Number
Client Number Ordered From
Minimum Order
Order Qty
Desired Qty

Vendor
Item Number
Order Price
Order Unit of Measure
Units per order unit of measur
Price Each
Sale Date
Stock Number
Minimum Quantity
Mailmerge Code
Description of Mail Merge
Text of Mail Merge Document

Support Terms

Title for Label	4	13
Version Number	4	2
Copyright Message	4	3
Copyright Message	4	4

Percentage Royalty
Subtract Commission before
Commission amount due sales
Owner of the Software
Royalty Amount Due
Work Extension
Enclosure
Time of next contact
User defined option 1
User defined option 2
User defined option 3
Address Type (C-Client Address
Product Code

Cost Center
Sub Product Code
Client Number
Description for Work Done
Doneby
Hours
Rate
Commission Amount
Owner
Royalty Payment
Invoice Description
Length of lease
Current Payment

Response
Keywords
Number of times asked

Enter your company name

Use Laser Printer to print
Column coordinates for envel
Row coordinates for envelope
Default margin for merge
Default width for Merge
Escape sequence for Landscape
Escape sequence for Portrait
System Name
Company Name on Invoice
Address on Invoice
Address on Invoice
Phone Numbe on Invoice
Fax Number on Invoice
Federal ID# for Invoice
File name for downloadable
Default printer destination
Enter Company Number
Unique Company Number
Company Name
Address 1
Address 2
City
State
Zip Code
Country
Company Size
Company Size (other)
Company Phone
Fax Phone
Rating

4 7
2 6
4 11
4 12
2 10
2 11
2 12
2 13
2 14
4 10
5 1
5 2
5 3
5 4

3BTOP25,3DTOOLS,4

Sheet1

5 5
5 6
5 7
4 5
4 8
4 9
4 14
4 15

Social Security Number	0	0
Client Number	0	0
Last Name	0	0
First Name	0	0
Middle Name	0	0
Address Line 1	0	0
Address Line 2	0	0
City Name	0	0
State Code	0	0
Address Zip Code	0	0
Phone Number	0	0
Employee Type	0	0
Taxing State	0	0
Filing Status	0	0
Federal Withholding Allowances	0	0
Federal Withholding Extra \$	0	0
State Withholding Allowance	0	0
State Withholding Extra Amount	0	0
Monthly Salary	0	0
Regular Rate	0	0
Over Time Rate	0	0
Paid time Off Rate	0	0
FICA Soc.Sec. Gross	0	0
FICA Medicare Gross	0	0
FUTA Gross	0	0
SUTA Gross	0	0
Pay Periods per Year	0	0
Client Number	0	0
Client Name	0	0
Address Line 1	0	0
Address Line 2	0	0
Address City Name	0	0
Address State Code	0	0
Address Zip Code	0	0
Client Phone Number	0	0
FICA Social Security Base	0	0

Sheet1

FICA Social Security Rate	0	0
FICA Medicare Base	0	0
FICA Medicare Rate	0	0
SUTA Base	0	0
SUTA Rate	0	0
FUTA Base	0	0
FUTA Rate	0	0
Paid Time Off Rate	0	0
Federal Withholding Allowance	0	0
State Withholding Allowance	0	0
Federal ID Number	0	0
State ID Number	0	0
State Standard Deduction - S	0	0
State Standard Deduction - M	0	0
State Standard Deduction - H	0	0
Overtime Rate	0	0
Paid Time Off Beg. Year Balance	0	0
Paid Time Off YTD Balance	0	0
Federal Gross	0	0
State Gross	0	0
Total Gross	0	0

0 0

Sheet1

Employee Social Security Numb	0	0
Pay Period Ending Date	0	0
Pay Date	0	0
Check Number	0	0
Bonus Amount	0	0
Sales Commission Amount	0	0
Regular Hours Worked	0	0
Overtime Hours Worked	0	0
Paid Time Off Hours Used	0	0
Vacation/Sick Leave Hours Earn	0	0
FICA Social Security Gross	0	0
FICA Medicare Gross	0	0
FUTA Gross	0	0
SUTA Gross	0	0
Federal Income Tax Gross	0	0
State Income Tax Gross	0	0
Total Gross	0	0
FICA Social Security Tax WHeld	0	0
FICA Medicare Tax Withheld	0	0
Federal Income Tax Withheld	0	0
State Income Tax Withheld	0	0
Miscellaneous Deduction #1	0	0
Miscellaneous Deduction #2	0	0
Miscellaneous Deduction #3	0	0
Miscellaneous Deduction #4	0	0
Net Pay	0	0
FUTA Tax Liability Calculated	0	0
SUTA Tax Liability Calculated	0	0
Taxing Authority	0	0
Filing Status	0	0
Over Amount	0	0
Not Over Amount	0	0
Tax Amount for Amount up to	0	0
Excess Amount	0	0
Percent Rate for Wage Bracket	0	0
Employee Soc.Sec.No.	0	0
Pay Period Ending Date	0	0
Pay Date	0	0
Check Number	0	0
Bonus Amount	0	0
Sales Commission Amount	0	0
Regular Hours Worked	0	0
Overtime Hours Worked	0	0
Paid Time Off Hours Used	0	0
Vacation/Sick Leave Hours Earn	0	0
FICA Soc.Sec. Gross	0	0
FICA Medicare Gross	0	0
FUTA Gross	0	0
SUTA Gross	0	0

Sheet1

Federal Income Tax Gross	0	0
State Income Tax Gross	0	0
Total Gross	0	0
FICA Soc.Sec. Tax Withheld	0	0
FICA Medicare Tax Withheld	0	0
Federal Income Tax Withheld	0	0
State Income Tax Withheld	0	0
Miscellaneous Deduction #1	0	0
Miscellaneous Deduction #2	0	0
Miscellaneous Deduction #3	0	0
Miscellaneous Deduction #4	0	0
Net Pay	0	0
FUTA Tax Liability Calculated	0	0
SUTA Tax Liability Calculated	0	0
Pay Salary Flag		
Without Pay Hours		
Actual On Hand	0	0
Date of Inventory Check	0	0
Manufacturer Number	0	0
Page Number in Catalog	0	0
Without Pay Hours		
Without Pay Hours		
Extra Hours for PTO Calc	0	0