

From Microsoft . . .

## Microsoft PowerPoint 3.0

# Great Business Presentations Make Great Impressions!

PowerPoint presentation graphics program has all the tools you need to make great presentations. Start with your idea, then develop your thoughts right on the slides. Or work out your whole presentation in the Outline view. Give your ideas clarity and maximum impact by applying design templates, and then adding your own graphics. PowerPoint offers a natural way of doing things designed expressly for business people. Your ideas will look terrific -- and so will you.

## Easy to Learn, Easy to Use

PowerPoint was created with business people in mind, so you don't have to be a design professional to get quick, professional results. By just clicking the button on the Toolbar, you can perform the most common tasks faster with one-step shortcuts. Work in familiar surroundings with outlining like Microsoft Word, graphing like Microsoft Excel, standard Help for Windows, and so much more.

## More Control, More Possibilities

A flexible, powerful Slide Master makes it simple and fast to keep your entire presentation's look consistent. Outlining that's available in both Slide and Outline views allows you to work intuitively. You can create dramatic graphics with a full set of drawing tools and build sophisticated diagrams fast with an exclusive palette of shapes.

## Stunning Output, Stunning Results

Work with automated tools designed to give you professional results -- 5000 color schemes, shaded objects and backgrounds, 160 templates, over 500 editable color clip art images, and more. Have you created electronic slide shows? PowerPoint shows you how, with automatic builds, on-screen notation, and transition effects.

### Minimum System Requirements:

**CPU:** 80286 or higher; 80386 recommended

**RAM:** 2 MB; 4 MB recommended

**Hard disk space:** Varies; depending on installation

**Graphics card/monitor:** VGA, EGA, XGA, or any graphics card supported by Windows 3.1 (except CGA); 256 color

recommended

**Mouse:** Required

**Operating system:** DOS 3.1 and Windows 3.1; DOS 5.0  
recommended

**Other:** n/a