From Microsoft . . .

Microsoft Works for MS-DOS   3.0

The Tools That Help Your Growing Business

The leading integrated software program makes it even easier for you to run your growing business.   Use enhanced productivity tools for word processing, number crunching, database management, and communication connections. They're even easier to learn, simpler to use, and better integrated than before so you can bring everything together and watch your business grow.

A Powerful Word Processor with Full-Featured Spreadsheet Insert spreadsheet data, charts, and clip art.   Or build-in spell checker and thesaurus make your text letter-perfect. Footnotes and endnotes allow you to track references easily, and Mail Merge lets you easily create custom form letters in a snap.   More than 75 built-in functions and operators are included for data analysis and financial management.   The Autosum button automatically sums rows and columns of numbers with a click on the toolbar.   And just use Best Fit Column Width to automatically adjust your columns.   Don't worry Microsoft Works even has a self-guided, on-line tutorial that includes more than 40 interactive lessons to help you learn at your own pace!

Easy To Create and Communicate Store and manipulate up to 32,000 records or create great looking reports with Automatic Report Generator easier than ever.   Communicate with other computers including Xmodem, Ymodem, Zmodem, and Kermit.   You can also simplify your communication sessions with editable scripts. Microsoft Works is compatible with a large number of popular programs, such as: Microsoft Word, dBASE, WordPerfect, RTF files, and Lotus 1-2-3, so you can work with files easily. All of this only a few mouse clicks away!

Minimum System Requirements:
CPU: 8086 or higher
RAM: 640K
Hard disk space: 4 MB
Graphics card/monitor: MDA or compatible, CGA, EGA, VGA, XGA, MCGA, Tandy 1000, or Hercules
Mouse: Recommended
Operating system: DOS 3.0
Other: Hayes-compatible modem optional