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### BestBooks 1.0

## The Best Small Business **Bookkeeping**

Preset for over 30 types of businesses, BestBooks has no accounting jargon. Just sound, amazingly easy bookkeeping practices that will be a great help for small businesses. You'll know where your money is going by quickly tracking jobs, income, expenses, and budgets. The all-important cash flow will be improved, because you will know just who owes you money, how much they owe, and for how long they've owed it. You'll find any transaction instantly, getting the information you need within Maybe best of all, BestBooks summarizes all of your seconds. important business activities in a single window, including receivables, payables, and more!

## Full-Featured Checkbook

Write and print a check in seconds. On-screen checks look like real checks. BestBooks gives you automatic reconciliation and fully customizable check forms.

## Flexible Invoicing

Collect your money faster. Zoom in on a customer and get the history. Display it, print it, change it, or delete it. It's that easy.

## **Automatic To-Do List**

A breakthrough in small business management, you can see everything at a glance, including payables, receivables, recurring checks and deposits, and recurring sales and purchases.

#### **Minimum System Requirements:**

CPU: 80386 or higher RAM: 4 MB

Hard disk space: 5 MB

Graphics card/monitor: VGA or higher

Mouse: Required

Operating system: Windows 3.1

Other: Hayes compatible modem optional

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