From Microsoft . . .

Microsoft Office   4.0

The Most Popular Family of Products for Windows.

You'll combine text, graphics, and data in great-looking documents with the Microsoft Office.   The latest version of four full-featured applications for the Windows operating system -- Microsoft Word, Excel, PowerPoint, and Mail -- are combined in one package.   Share information easily from one application to another.   Run all four applications at once.   Move and link information between programs to get the most out of your work.   You can send messages in Mail without leaving the application you're working in. All four applications look and work alike.   So once you've learned one, you're well on your way to learning them all.

Microsoft Word for Windows 6.0

A breakthrough in word processing, Word makes everyday tasks easier than ever.   Automatic bullets, tables, columns, and drawings are a mouse click away on the Toolbar.   Even print an envelope with a click of the mouse.

Microsoft Excel 4.0

Drag-and-drop data movement, AutoFill, AutoFormat, shortcut menus, customizable toolbars, and on-line guides called Wizards are just a few of the features that make completing basic spreadsheet tasks with Excel easier than ever before.

Microsoft PowerPoint 3.0

The easiest way ever to make great presentations, automatic bullets let you start with your ideas and develop your thoughts directly on the slide.   Integration with Microsoft Word lets you import an existing outline from Word into PowerPoint.   Your slides are half-way there!

Microsoft Mail 3.0

Communicating and exchanging information with Microsoft Mail makes it easy for people to work together more effectively.   You can add files, charts, graphics, and even sounds directly into your messages.   And send messages while working in Microsoft Excel, Word, or PowerPoint.

Minimum System Requirements:
CPU: 80286 or higher; 80386 recommended
RAM: 2 MB; 4 MB recommended
Hard disk space: 16 MB
Graphics card/monitor: EGA or higher; 256 color recommended
for PowerPoint
Mouse: Required
Operating system: DOS 3.1 and Windows 3.0
Other: n/a