From Symantec . . .

ACT! 1.1 for Windows

The Proven Way to Find, Keep & Satisfy Your Customers!

Making business contacts is the primary function of Act!   Think of Act! as an electronic file cabinet that allows you to store a unique, electronic double-sided "business card" for each of your business contacts.   Of course it can contain much more information than a traditional business card.   You can recreate related information easily, and recall that information at the touch of a key.   You can schedule calls, meetings, and other activities in a matter of seconds.   Use the integrated word processor to write letters and other correspondence.   And the time you save can be used to develop new contact relationships.

Contact Database

Store unlimited contacts and databases, and track unlimited contacts for each organization.   Reference the automatically generated history log for each organization.   Easily transfer contacts to other databases.

Activity Schedules

Schedule unlimited calls, meetings and to-dos without typing.   Set priorities, and instantly filter activities by priority.   View, update or print your schedule on graphical day, week and month calendars.

Word Processor and Mail Merger

Produce letters, form-letters, memos and fax covers -- dates, addresses and closings are merged automatically.   Spell-check with the Houghton Mifflin spell checker.   Automate document changes using Find and Replace.

Minimum System Requirements:
CPU: 80386 or higher
RAM: 4 MB
Hard disk space: 3 MB
Graphics card/monitor: Any supported by Windows 3.0
Mouse: Recommended
Operating system: DOS 3.1 and Windows 3.0, or Windows for Pen computing
Other: Hayes or compatible modem optional for using autodial features