

Comparison of Windows Personal Information Managers and Organizers

Yes No	Okna DeskTop Set 4	Okna DeskTop Set Jr.	Lotus Organizer v. 1.0	Polaris PackRat v. 4.1	Prisma YourWay v. 2.0	New Quest Ascend v. 3.14	CSI ACT! v. 1.01
PHONE BOOK ORGANIZATION							
Main View type	Page	Page	Page	Card	Card	Page	Card
Lists					m		
Topics		m	m	m	m	m	m
Nested topics		m	m	m	m	m	m
Multiple groups		m	m	m	m	m	
Categories/Classes			m		m		
Record links		m			m	m	m
Customizable views	m	m			m	m	m
Customizable data entry screens	m	m				m	
Display of graphical data	m	m		m	m	m	m
Multiple view of records			m	m	m	m	m
Multiple category assignments			m	m	m		
# of record views open simultaneously	16	16	1	1	1	1	2
PB--SEARCH TYPES							
Phonetic			m	m	m	m	m
Exact							
Field							
Category			m		m		
Telephone (exclusive of field)			m	m	m	m	m
Boolean	m	m	m			m	
Most-Recently Used			m	m	m	m	
Real-time quick search			m	m	m	m	m
Global search for information	m	m				m	m
Wildcards	m	m		m	m	m	
PB--ENVELOPE PRINTING							
Predefined styles						m	m
User defined styles						m	
User selectable fonts					m	m	
Prints PostNet codes			m	m	m	m	m
Custom messages menu selection				m		m	m
Print from clipboard			m	m		m	
PB--LABEL PRINTING							
Predefined styles		m				m	
User-defined styles		m				m	
User selectable fonts		m			m	m	
PB--BOOK PRINTING							
User-defined style sheets		m				m	

Multi-column printing		m				m	
User-selectable fonts		m			m		
User-defined templates		m		m	m	m	
Custom headers and footers		m		header only	m	m	m
PB--SUPPORT FOR FORMS							
Day-Timers		m				m	m
Franklin Institute	user definable	m		m			m
FiloFax	user definable	m		m	m	m	m
Time Systems	user definable	m		m	m	m	m
Rolodex cards		m			m	m	m
Custom-configure other formats		m				m	
PB--RECORD AND FILE MANAGEMENT							
Copy or move multiple records (gather)		m	m	m	m	m	m
Rebuild database		m	m	m	m		
Multiple datafiles						m	
Opens multiple books			m	m		m	m
Merge two books		m	m	m		m	
Clone records			m	m		m	m
Multiple links between information		m					
Linking, branching of records		m		m		m	m
PB--IMPORT							
ASCII			m				
CSV						m	m
DBASE							
dBase 2		m		m	m	m	m
dBase 3		m		m		m	
dBase 4		m		m		m	
Lotus 1-2-3 (all versions)		m	m	m	m	m	m
Excel (all versions)		m	m	m	m	m	m
Microsoft Cardfile		m	m	m		m	m
Address Book Plus (v 3)			m	m	m	m	m
Tandy DeskMate (v.3)			m	m	m	m	m
Single record auto-copy			m	m	m	m	m
Other			Organizer		DIF		RTF, 1st ACT
PB--EXPORT							
ASCII			m			m	
CSV						m	m
DBASE							
dBase 2		m		m	m	m	m
dBase 3		m		m		m	m
dBase 4		m		m		m	m
Lotus 1-2-3 (all versions)		m	m	m	m	m	m

Excel (all versions)		m	m	m	m	m	m
Borland Quattro		m	m	m	m	m	m
Range profiling			m	m	m	m	
Other			Organizer		DIF		
PB--INTEGRATION							
DDE		m				m	
Drag & Drop within section					m	m	
Drag & Drop to other sections				m	m	m	m
Attachments							
Phone Log		m				m	
Notes		m					
Telephone messages		m	m	m	m	m	m
Attach multiple notes		m			m	m	
Attach multiple calls		m				m	
Attach multiple files		m		m	m	m	m
PB--OTHER FEATURES							
Number of open groups	16	m	1	1	1	1	1
Caller ID interface		m	m	m	m	m	m
Yellow pages			m	m	m	m	m
Private records					m		
Modular design			m	m	m	m	m
Interface to Sharp Wizard		m	m		m	m	m
Business card		m	m		m	m	m
Tel list 1,2,3		m	m		m	m	m
Map book fields to Sharp's		m	m	m	m	m	m
Upload by categories		m	m	m	m	m	m
Units supported	8000 and up	m	m	7000 and up	m	m	m
Interface to Casio BOSS		m	m	m	m	m	m
Business card		m	m	m	m	m	m
Tel list 1,2,3		m	m	m	m	m	m
Map book fields to Boss's		m	m	m	m	m	m
Upload by categories		m	m	m	m	m	m
Units supported	all	m	m	m	m	m	m
TELEPHONE MANAGEMENT							
Integrated with phone dialer							
# default telephone fields	8	8	2	4	0	3	1
Custom phone field names			m				
Double-click to dial			m	m	m	m	m
Auto-learn dialing mode			m	m	m	m	m
Speed dialing			m		m		m
TELEPHONE DIALER							
Least-cost routing		m	m	m	m	m	m
Programmable strategies			m				

Number of strategies	13	13	n/a	50	5	6	4
Touch-tone services		m	m	m	m	m	m
Digital paging		m	m	m	m	m	m
Digital services supported	3	m	m	m	m	m	m
Alpha-numeric paging	m	m	m	m	m	m	m
Area-code directory			m	m	m	m	m
Country code directory			m	m	m	m	m
Interfaced with phone log		m				m	
Call timer					m	m	
Custom initializers					m	m	
Credit card dialing		m	m	m		m	m
Credit cards supported	3	m	m	m	1	m	m
Programmable memory phone			m	m	m	m	m
# memory phone numbers	105	105	m	m	m	m	m
Call by name from memory			m	m		m	m
Transcribe alpha phones			m	m	m	m	m
Auto-hang up			m		m	m	m
Auto redial			m		m		m
Programmable tone speed					m	m	
Tone-pulse select						m	m
Last number redial			m		m	m	
Recognizes the state of call		m	m		m	m	m
Works as stand-alone program			m	m	m	m	m
Dials number from clipboard			m	m	m	m	m
DDE interface		m	m	m	m	m	m
Accepts account codes			m		m	m	m
Drag-and-drop dialing				m	m	m	m
CALLER ID INTERFACE		m	m	m	m	m	m
Programmable for any device		m	m	m	m	m	m
Stores lists of calls		m	m	m	m	m	m
Finds caller record		m	m	m	m	m	m
CALENDAR ORGANIZATION							
Year view				m	m	m	m
Select day from year view			m	m	m	m	m
Show any year in any century				m	m	m	m
Month view			m			m	
Select day from month view			m			m	
Annotate month view			m			m	
Day view							
Week-at-a-glance view							
Month-at-a-glance chart			m			m	
Enter appointment from charts						m	
CALENDAR IMPORTS							
Lotus Organizer			m	m	m	m	m

Windows Calendar			m	m		m	m
Scheduler+			m	m	m	m	m
Generic							
CALENDAR PRINTING							
Daily itinerary							
Appointment address			m	m	m	m	m
Event notes			limited		m		
Month-at-a-glance chart		m	m	m			m
Month view			m			m	
Week-at-a-glance		m		m			
To-do list		m					
Two-folder		m	m	m	m	m	m
Three-folder		m	m		m	m	m
Duplex		m		m	m	m	m
User selectable fonts					m		m
Landscape printing					m	m	
Custom page sizes					m	m	
Predefined page sizes					m		
Supports color printing				m	m	m	m
CALENDAR--EVENTS							
Regular							
Floating				m	m		m
Recurring							
CALENDAR--RECURRING EVENTS							
Daily							
Weekly							
Monthly							
Others					m		
Recursion range							
Infinity							m
Until date					m		
Number of events			m	m		m	m
Exclusions							
Holidays			m	m	m	m	m
Days off			m	m	m	m	m
Days of weeks			m	m	m	m	m
CALENDAR--HOLIDAYS							
Major holidays built in			m	m	m		m
New holidays programmable by user							m
Active in any year - any century					m		m
Color-coding of holidays			m		m		m
Holidays' categories (selectable)			m	m	m		m

National			m	m	m	m	m
Christian			m	m	m	m	m
Jewish			m	m	m	m	m
Muslim			m	m	m	m	m
Personal			m	m	m	m	m
Others			m	m	m		m
Holiday can last more than a day			m	m	m		m
Custom holidays for each file			m		m	m	m

CALENDAR--EVENT ATTRIBUTES

Color code			m				m
Priority			m			m	
Private/Public					m	m	m
Business/Personal			m	m	m	m	m
Reminder			m	m	m	m	
Alarms							
Customizable templates			m		m	m	m
Merge fields			m	m		m	m
Importance ranking			m	m	m	m	m
Nonprinting					m	m	m

CALENDAR--TO DO LISTS

Number of lists	unlimited	m	unlimited	1	2	6	1
Attachments							
Phone Book record		m					m
Notes		m				m	
Files		m		m	m	m	m
Execute attached files		m		m	m	m	m
Sorting sequence		m					
Priority		m	m	m			m
Text		m	m	m	m	m	m
Due date		m					
Consolidate multiple lists		m	m	m	m	m	m

CALENDAR--ADDITIONAL FEATURES

Phonetic Search			m	m	m	m	m
Expert mode		m	m	m	m	m	m
Context-sensitive menus		m	m	m		m	m
Speed-bar or iconic menus							
Links to Phone Book					m	m	
Drag-and-drop appointment entry			m	limited	m	m	limited
Keyboardless entry of appointments			m	m		m	
Time ruler					m	m	m
Navigator control			m				m
Clock control			m	m	m	m	m
Gantt Charts	m	m			m	m	m
Setting Goals and Values	m	m	m	m	m		m

DDE		m				m	
CALENDAR--INTEGRATION							
Dialer			m				m
Phone Books					m		
Reverse links to books						m	
CALENDAR--ALARMS							
Snooze			m				
Message					m		
Melody				m	m	m	m
# of Melodies	10	10	27	m	m	m	m
Show expired alarms				m	m	m	
Reschedule alarmed events			m			m	
CALENDAR--REMINDERS							
Single							
Floating			m	m			
Recurring							
Reminders per record	unlimited	unlimited	unlimited	unlimited	0	1	unlimited
Custom colors + icons			m	m	m	m	m
Template customization			m	m		m	m
FILE STRUCTURE							
Data base system	Btrieve	Btrieve	proprietary	proprietary	proprietary	proprietary	dBASE
Data compression			m	m	m	m	m
Predefined fields	47	47	12	16	0	13	59
User-defined fields	32	32	2	54	50	0	15
Number of fields	79	79	14	72	50	13	59
UNIQUE FEATURES							
Context-sensitive right mouse button		m	m			m	m
Expert mode (no menus)		m	m	m	m	m	m
Custom covers/title pages				m	m	m	m
Integrated editor or word-processor		m	m	m	m	m	
Integrated mail-merge		m			m	m	m
Quotations database	m	m	m	m	m		m
Internal macros	m	m	m	m	m	m	
BACKUP							
Full backup/Compression		m		m	m		m
Partial backup			m	m	m	m	m
Restore			m	m	m	m	m
AWARDS							
PC Magazine Editor's Choice	1991			1990			
PC World Best Buy	1991, 1992						

PC World Best for Windows	1992						
SUGGESTED RETAIL PRICE							
	\$89.00*	Free**	149	395	99	199	495

*Available only directly from Okna for \$89.00

**Available on all major public bulletin boards and from Okna for \$15.00

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