



CENTRE FOR

**bioscience**



## Teaching Development Fund Round 9

The Centre for Bioscience is pleased to announce the availability of grants of up to £3000 to encourage the development, establishment or validation of innovative learning, teaching and assessment materials or methods.

The primary focus of the Teaching Development Fund is to develop and disseminate good practice in bioscience learning and teaching. Funding will not be awarded if the project outcomes and benefits are limited to a single institution. Consequently, if you do not have project partners in at least two other higher education institutions you are required to involve 'critical friends' from at least two other higher education institutions to maximise the transferability of project outcomes and benefits.

We welcome enquiries regarding this round of funding. Please email [heabioscience@leeds.ac.uk](mailto:heabioscience@leeds.ac.uk)

### How to apply

Applications must be made on the current application form, which you can download from <http://www.bioscience.heacademy.ac.uk/ftp/forms/tdg9applform.rtf>

**You should submit one paper copy (signed) and a copy on disc no later than Wednesday 31 January 2007 to:**

The Centre Manager, Centre for Bioscience,  
The Higher Education Academy, Room 9.15 Worsley Building, University of Leeds, Leeds, LS2 9JT  
Tel: 0113 343 3001, Fax: 0113 343 5894, Email: [heabioscience@leeds.ac.uk](mailto:heabioscience@leeds.ac.uk)

### Selection of successful projects

Applications will be assessed against the following criteria:

- 1) With reference to the literature and other work, the establishment of a case demonstrating a need for the project within the Bioscience community
- 2) The likelihood the project will successfully meet that need
- 3) The applicability, currency and transferability of the project outcomes across the area of Bioscience
- 4) Clearly deliverable project plan including proposed start and end dates and milestones
- 5) How the impact of the project on student learning will be assessed
- 6) Value for money of proposed budget

### Project outcomes

Production of the following is a requirement of funding:

- *Project abstract*

- *Poster (based on the Centre for Bioscience template)*
- *An article in the Centre for Bioscience Bulletin (our printed newsletter)*
- *Submission of a manuscript to our peer-reviewed Bioscience Education E-journal (BEE-j)*
- *Interim progress reports and a final report*

Additionally, a selection of the following resources/activities should be produced as part of the project and will be made available through the Centre for Bioscience:

- |  |                             |
|--|-----------------------------|
| • <i>Present outcomes at Centre for Bioscience event</i> | • <i>Course materials</i>   |
| • <i>Briefing paper/s</i>                                | • <i>Conference paper</i>   |
| • <i>Case study/ies</i>                                  | • <i>Journal paper</i>      |
| • <i>Guide/s</i>   | • <i>Web-based material</i> |
| • <i>Teaching resources</i>                              | • <i>Workshop session</i>   |
|  | • <i>Other</i>              |

### **Financial arrangements**

- The grant is cash limited, can be used for anything necessary for the completion of the project (with the exception of computer hardware and software as noted below), will be subject to the submission of satisfactory interim and final reports and will be administered through the local institution's financial arrangements.
- The amounts of funding available are small - we anticipate funds will be used for things such as buying out a small amount of your own time, covering the costs of employing a student, producing resources etc.
- Purchase of computer hardware and software will not be funded except under exceptional circumstances.
- Any consumables to be purchased as part of the project must be individually detailed in the budget proposal.
- As funding is limited we expect to receive more applications than we can fund. Therefore, to maximise return we will be looking closely at value for money in the proposed budget. Please note that payment of the award will be made on satisfactory completion of the project.

### **Reporting procedures**

We will keep bureaucracy to a minimum to reflect the size of the funding. The Centre for Bioscience will monitor the funded proposals through the submission of simple proforma-based interim and final reports.

### **Support provided by the Centre for Bioscience**

Successful projects will be allocated a member of the Centre's team to be their main point of contact. The contact will undertake a site visit during the course of the project and will provide ongoing advice and support.

### **Accessibility**

All teaching materials, web sites etc must comply with appropriate accessibility guidelines (such as the W3C Web Content Accessibility Guidelines (<http://www.w3.org/WAI/>) in order to ensure fulfilment of your obligations under the Disability Discrimination Act (revised 2005) and specifically Part 4 (SENDA). (For further information contact TechDis at <http://www.techdis.ac.uk>).